

**THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND THE CITY OF FORT SMITH APPRECIATE AND ENCOURAGE THE PARTICIPATION OF WOMEN AND MINORITY OWNED BUSINESSES.**

**FOR MORE INFORMATION ON THE COMMUNITY DEVELOPMENT HOUSING ASSISTANCE PROJECT, PLEASE CONTACT 784-2209**

**BIDDING ON A COMMUNITY DEVELOPMENT HOUSING ASSISTANCE PROJECT**



## **REQUIREMENTS FOR ANY PROJECT**

**CITY BUSINESS LICENSE**

**W-9 TAX FORM**

**INSURANCE-  
(\$100,000 MINIMUM)**

**THE LISTING OF CD3G  
AS AN AGENT ON  
INSURANCE POLICY**

**BIDDERS PROOF OF  
RESPONSIBILITY FORM  
(PROVIDED BY THE  
COMMUNITY  
DEVELOPMENT  
DEPARTMENT)**

## **REQUIREMENTS FOR A PROJECT OVER \$5,000**

**STATE CONTRACTOR'S  
LICENSE**

**ABILITY TO GET  
PAYMENT &  
PERFORMANCE BONDS  
FROM \$5,000 AND UP**

**COMMUNITY DEVELOPMENT  
HOUSING ASSISTANCE  
PROJECTS ARE  
ADVERTISED IN THE  
TIMES RECORD  
NEWSPAPER.**

**IF A CONTRACTOR  
MEETS THE  
AFFORMENTIONED  
REQUIREMENTS,  
THEY MAY TURN IN  
SEALED BIDS ON  
ASSISTANCE PROJECTS.  
(IN A SEALED ENVELOPE  
LABELED WITH COMPANY  
NAME, PROJECT NAME,  
NUMBER AND ADDRESS)**

**BID OPENINGS ARE  
THE FIRST WEDNESDAY  
OF EACH MONTH AT  
10:00AM IN THE PLANNING  
CONFERENCE ROOM (326)  
OF THE STEPHENS BUILDING  
AT 623 GARRISON AVENUE.\***

**\*MEETING TIME SUBJECT TO CHANGE**

