

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY ~ JUNE 7, 2016 ~ 6:00 P.M.

FORT SMITH PUBLIC SCHOOLS SERVICE CENTER

The meeting was called to order by Mayor Sandy Sanders, presiding. Invocation was given by Reverend Ngoc Quan Ha of Gospel Baptist Church, followed by the Pledge of Allegiance.

On roll call, the following members of the Board were present: Directors Keith Lau, Andre' Good, Mike Lorenz, George Catsavis, Kevin Settle, Tracy Pennartz and Don Hutchings. The Mayor declared a quorum present.

Mayor Sanders inquired if any Board member had any item of business to present that was not already on the agenda. There was none presented.

The minutes of the May 17, 2016 regular meeting were presented for approval. Settle, seconded by Pennartz, moved approval of the minutes as written. The members all voting aye, the Mayor declared the motion carried.

Mayor Sanders announced that this June 7, 2016 regular meeting is the last meeting that Southwest Time Record reporter Chad Hunter will be reporting on. He advised Mr. Hunter will be relocating with his family and offered well wishes.

Item No. 1 was an ordinance rezoning identified property and amending the zoning map (*from Not Zoned to a Planned Zoning District by classification located at 11201 Custer Boulevard*)

Senior Planner Brenda Andrews briefed the board on the item advising such is per the request of Mickle Wagner Coleman, agent for Free Will Baptist Church Ministries. The purpose of the rezoning request is to allow for the development of four (4) multifamily children home's with ability of adding two (2) additional group homes in the future and one

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(1) administration building to oversee the homes. Each of the four (4) homes will house eight (8) foster children. The Planning Commission held a public hearing on May 10, 2016 with no individual present to speak in opposition. The Planning Commission amended the request to make approval subject to the following:

- Compliance with the submitted project booklet
- Any required construction will require plans to be submitted for a building permit review.

The Planning Commission approved the amended request by a vote of seven (7) in favor and (0) zero opposed.

Lau, seconded by Hutchings, moved adoption of the ordinance with suspension of the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date.

Prior to the vote, Director Hutchings expressed support of the item and questioned when the aforementioned homes will open.

Mrs. Andrews advised that because the land, the funding, and the plans are already secured, the project could begin as soon as the rezoning is approved.

The motion remaining on the floor, the City Clerk read the ordinance for its readings and the members all voting affirmatively, the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 33-16.

Item No. 2 was an ordinance rezoning identified property and amending the zoning map (*from Residential Single Family Duplex Low / Medium Density (RSD-2) to Residential Single Family High Density (RS-4) by classification located at 1700-1730 South Albert Pike; 3901-4111 South "Q" Street; 1701-1721 Hendricks Boulevard; and 4001-4119, 3904-3923, 4002-4120 South "P" Street*) ♦

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Senior Planner Brenda Andrews briefed the Board on the item requesting consideration of the item as revised to include an address correction from 4199 South "P" corrected to reflect 4119 South "P". The rezoning is requested by Sara Baker and Emily Oaks agents representing over 55% of the subject properties. The purpose of the request is to eliminate the possibility of future duplexes in the subdivision. The Planning Commission held a public hearing on May 10, 2016 where Mr. Al Baker and Mrs. Sara Baker, were present to represent 25 out of 45 property owners (55%) of the Morningside Subdivision and spoke on behalf of the request. The applicant's desire is to maintain a single-family atmosphere for the neighborhood. The aforementioned 25 property owners as well as 23 property owners within 300 feet of the subject area signed the petition in support of the rezoning request. Staff received additional emails and phone calls in support of the rezoning request. The applicants recently became interested in rezoning the Morningside Addition to single family when the property owner at 4106 South "P" Street applied for a setback variance for construction of a duplex. A single family house at this location was destroyed by fire. A duplex at 3905 South "Q" was constructed in 2014 after a single family house was destroyed by fire. Beyond these two duplexes, there are only single-family houses in the requested rezoning area. The Future Fort Smith Comprehensive Plan policy HN-1-8 that says *"Reduced non-compatible land uses by mitigating any negative impacts and revising zoning language and map designations as necessary"* and Action HN-1.8.1 says *"Continue to rezone existing, predominantly, single family residential neighborhoods where the historic zoning pattern does not reflect the predominate built pattern with a priority to focus on targeted growth areas and areas where stability and character are threatened"* Mr. Dennis Rupp property owner of 3904 and 3923 South "P" was present at the public hearing to request his two (2) properties be removed

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from the rezoning application. Mr. Rupp's aforementioned properties are currently developed as single-family structures however he advised he may want to build duplexes in the future. The Planning Commission approved the request by a vote of seven (6) in favor and (1) one opposed.

The following individuals were present to address the Board:

- Gae Von Hoover
Fort Smith, AR

Re: Spoke in favor of the item alleging long-term residence in the neighborhood and expressed desire for the neighborhood to remain single family. She indicated those opposed to the item are simply interested in the properties as investments.

- Dennis Rupp
Fort Smith, AR

Re: Spoke in opposition of the item indicating his aforementioned properties have been in his family for over 100 years. He sees no issue with rezoning and reiterated his request to remove his properties from consideration of the rezoning.

- Jessica Swilling
Fort Smith, AR

Re: Requested her property at 4106 South "P" Street be removed from consideration of the rezoning request.

Director Lau inquired what the value of Ms. Swilling's property will be once construction of the duplex is complete.

Ms. Swilling advised the appraisal indicated \$285,000.

Settle, seconded by Pennartz, moved adoption of the ordinance as revised to correct the address of 4199 South "P" to read 4119 South "P". The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date.

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Prior to the vote, Director Settle inquired what the affects the rezoning would have on the duplex's.

Mrs. Andrews advised if the rezoning is approved the duplex's would become nonconforming. If the structures were to be damaged and the cost to repair was more than 50% of the value of the structure the property owner would have appeal to the Planning Commission for a conditional use to rebuild the duplexes. It is probable the Planning Commission would approve such.

Director Pennartz inquired if the emails and phone calls staff received in support of the rezoning actually increases 55% of property owners that are being represented by the agents and questioned if removal of Mr. Rupp and Ms. Swilling's properties from consideration would result in spot zoning.

Mrs. Andrews advised she believes the rezoning has greater than the 55% of the neighborhoods support. She confirmed removal of Mr. Rupp and Ms. Swilling's properties from the request could be perceived as spot zoning.

The Mayor noted if the rezoning is adopted the property under construction at 4106 South "P" could continue as planned.

Director Lau voiced concern with the current value of the duplexes being sustainable if the rezoning is approved.

Lau, seconded by Lorenz, offered a secondary motion to amend the revised ordinance removing 3904 South "P", 3923 South "P" and 4106 South "P" from consideration. The members voted as follows: aye – Lau, Good, Lorenz and Catsavis; nays - Pennartz, Settle and Hutchings, the Mayor declared the motion carried and the ordinance stood amended.

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The main motion remaining on the floor, the City Clerk read the ordinance for its readings and the members voted as follows: ayes – Lau, Good, Lorenz, Catsavis, Settle and Hutchings; nays - Pennartz. The Mayor declared the motion carried and the revised ordinance was adopted as amended and given Ordinance No. 34-16.

Item No. 3 was an ordinance amending the Fort Smith Code Section 27-327-6 to provide for outdoor mobile food vending from self-contained mobile food trucks for extended hours of operation in city marked locations in public street right-of-way (*mobile food vending*) ♦

Senior Planner Brenda Andrews briefed the board on the item advising the amendment comes from recent inquires by mobile food vendors and UAFS Community Leadership class about using the parking spaces at Cisterna Park for mobile food vending. The parking spaces are located in the Towson Avenue right of way and such is still a through street. The current ordinance does not permit vending in the public right of way except between 9:00 p.m. and 2:00 a.m. Vending must occur at a parallel parking space with the vending toward the sidewalk. Because vending will occur in the City's street right of way details such as permitting for a limited use compared to a lease and public safety concerns must be addressed differently from private property vending. The section of the right of way is currently striped with diagonal parking spaces that are not metered. Staff proposes creation of two (2) parallel parking spaces leaving several unmetered parking spaces for park visitors and downtown visitors to use. Four (4) to five (5) spaces of the diagonal spaces will be lost for the restriping necessary to create two (2) parallel parking spaces to accommodate vending to the sidewalk. The initial creation of two (2) parallel spaces allows staff to measure the interest. Future expansion is possible and will be assessed by interest shown. Some key points of the proposed ordinance are as follows:

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- Vending in the subject area reserved spaces is between the hours of 7:00 a.m. and 9:00 p.m.
- Vending shall operate solely from mobile food trucks, food trailers are not permitted. The current ordinance defines food trucks and food trailers. A new and revised definition for food truck is provided. The intent is that the food trucks must be self-contained with all appurtenances either in or attached to the food truck. Items such as generators or water tanks cannot be placed in the street right of way or on the sidewalk. The food truck must be attended while it is parked in one of the reserved spaces.
- Two marked parallel parking spaces will be reserved for food truck vendors. Signs will be installed reserving the spaces for those with a permit to park in the spaces.
- A lottery will be held every two months to determine the parking space location for the lottery participants. The two month permit periods will allow us the ability to measure interest and determine if we have any corrections to the ordinance or procedures that might be needed. As we gain experience, we could consider longer periods of time with each permit. The draft ordinance establishes the first drawing for use of the spaces to occur on June 21st and would allow for the permittees to operate during the months of July and August. Subsequently to the first drawing, drawings will be conducted at the Planning Commission meetings. For example, a drawing will occur at the August 9th Planning Commission meeting for the months of September and October.
- In addition to the existing annual \$150.00 permit and processing fee, vendors selected in the lottery will pay an additional \$100.00 permit fee for vending rights in the marked location. A comment/concern staff received is that the City should charge an additional fee for the administration of the special permits and to provide some consistency with those leasing space on private property. The non-refundable \$100.00 fee will encourage the selected vendors to vend regularly and not skip days because the permit fee is non-refundable and subject to revocation.
- A revocation clause to ensure the selected food vendor performs to the expectations and if they do not then their permit will be revoked and a new vendor selected.

Staff presented a draft to the Central Business Improvement District (CBID) and the Planning Commission with both recommending approval of the proposed amendment. There has been a number of positive comments about the proposed ordinance. Ms. Anna Connor addressed the Planning Commission in opposition expressing concern regarding

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the potential impact the food trucks could have on the brick and mortar businesses in the area.

The following individual was present to address the Board:

- Casey Millsbaugh
Fort Smith, AR

Re: Spoke in favor of the item, he noted food trailers should be allowed if they fit in the designated parking spot. He also questioned the necessity of the additional \$100.00 permit fee.

Pennartz, seconded by Settle, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date.

Prior to the vote, there was extensive discussion with multiple Board members offering the following: concern with the number of spaces being limited to two (2); inquired how many parallel parking spots would the subject area accommodate; concern the ordinance is too restrictive; additional \$100 permit fee should allow for an extra amenity; desire to work with the state to accommodate vending on Garrison Avenue and questioned the permissibility of food trucks in other public parks.

Administrator Geffken advised the objective was to be conservative in by limiting the spaces to two (2), such will allow staff to measure demand for the locations and leave parking spaces available to the patrons visiting/working downtown. He estimated the subject area would accommodate 4-5 parallel spaces and noted nothing in the presented ordinance fixes the number of spaces to two (2), therefore such can be increased.

Mrs. Andrews expressed the Planning Department hopes the demand will be great in order to fulfill the Board's aspirations for the area. She confirmed the states restriction of vending on Garrison Avenue has been a deterrent to the growth of the food vending

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downtown and further advised that food vending is not permissible in public parks at this time.

The Mayor voiced support for the mobile vending however reiterated the Board be mindful of the brick and mortar businesses operating on Garrison.

The motion remaining on the floor the City Clerk read the ordinance for its readings and the members all voting affirmatively, the Mayor declared the motion carried.

Settle, seconded by Pennartz moved adoption of Section 3 the emergency clause, the members all voting affirmatively, the Mayor declared the motion carried and the ordinance and emergency clause were adopted and given Ordinance No. 35-16.

Item No. 4 was a resolution authorizing the Mayor to execute an agreement with U.S. Bank for purchasing card services ~ *Agreement defeated at the May 17, 2016 regular meeting* ~

Administrator Geffken advised he directed staff to resubmit the resolution seeking approval of agreement with U.S. Bank. He noted the Finance Director, IT Director and Purchasing Manager met with Arvest Bank on May 25th to review and clarify some of the Boards inquiries. After re-evaluating and adjusting the rankings U.S. Bank still ranked highest, therefore he felt it prudent to resubmit the resolution seeking agreement with U.S. Bank. The presented item can be amended if the Board's desires is to select Arvest.

Director of Finance Jennifer Walker briefed the Board on the item noting at the March 25th meeting with Arvest staff found that both Arvest and U.S. Bank use Total System Services, Inc. (TSYS) an automated credit card processor that provides for receiving final transaction data nightly allowing data to be pushed to the City's system through various means. Regarding existing Enterprise Resource Planning (ERP) systems Arvest is currently working with several companies for ERP solutions. Arvest is working on

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an authorization Application Programming Interface (API) which will be available in 2017. U.S. Bank has and API system in place currently and an API system is a critical component to have with the City's purchasing card (P-card) program. Arvest indicated that the 1% rebate structure is non-negotiable however their E-payables solution offers rebates ranging from 1.39% up to 1.5%. The rebate will depend on the frequency and volume of payables processed through them.

The following individuals were present to address the Board:

- John Scuderi, Treasury Management Payments Consultant for U.S. Bank Little Rock, AR

Re: Spoke in favor of the item advised of U.S. Banks experience and qualifications to adequately serve the City in implementing and managing such program.
- Keith Zollicoffer, Vice President and Area Account Manager for Security Bank Card & Arvest Bank

Re: Advised of Arvest Banks experience and qualifications to adequately serve the City in implementing and managing such program and noted the local presence of the Bank.

Lorenz, seconded by Pennartz, moved adoption of the resolution.

Good, seconded by Hutchings, offered a secondary motion to amend the resolution to read Arvest Bank rather than U.S. Bank for purchasing card services.

Prior to the vote, Director Good noted local businesses are looked to for financial assistance from non-profits, charities etc. and advised of Arvest Bank extensive list of local organizations that they donate to annually. He noted when we invest in our local vendors it feeds back and benefits our City and local organizations.

Director Pennartz questioned what monetary difference the rebates offered by each bank will have. She also referenced the letter provided by U.S. Bank where they indicate that *"We have met with Finance to understand you're A/P process and plan to present*

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future recommendations as well as incorporating this knowledge to the P-card implementation" inquiring if such meant they would act as a consultant and inquired when Arvest will have the API system in place.

Mrs. Walker advised that Arvest offers 1% rebate and U.S. Bank offers up to 1.4% rebate, therefore the City achieves a slightly higher rebate from U.S. Bank. She further advised that U.S. Bank would play a similar role as a consultant as they have other features they can offer. Arvest does have other features to offer outside the P-card program as well, however such has not been discussed.

Mr. Zollicoffer advised Arvest expects to have the API system in 2017.

Director Settle inquired if the City has identified an ERP system to utilize and inquired the amount of P-cards they City needs is being assessed.

Mrs. Walker advised the ERP systems are still being vetted through and counselled that the P-card system allows for more control therefore better protecting the City and within evaluation process the necessity of users is assessed.

Administrator Geffken further offered and explained the controls that P-cards offer vs. the process that the City currently utilizes credit cards and purchase orders.

Director Lorenz voiced concern with weight given for local presence when such should not apply in this process. He further noted that qualified staff has extensively evaluated the Banks and it is judicious for the Board to consider staff recommendations.

Director good reiterated the final rankings are close to equal and staff's indicated confidence in either bank the Board chooses. He recapped that the City is not yet set up with the ERP system, therefore the fact that U.S. Bank currently has the API system and Arvest will have the API system in 2017 is relative since the City cannot currently utilize such.

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Administrator Geffken noted the benefit of U.S. Bank already having the API system in place gives them the background and experience that would be an asset to the City during implementation of the very complex ERP system.

The secondary motion remaining on the floor, the members voted as follows: ayes – Good, Catsavis, Settle and Hutchings; nays – Lorenz and Pennartz; abstention – Lau. The Mayor declared the motion carried and the resolution stood amended.

The main motion remaining on the floor the members voted as follows: ayes – Good, Catsavis, Settle and Hutchings; nays – Lorenz and Pennartz; abstention – Lau. The Mayor declared the motion carried and the resolution was adopted as amended and given Resolution No. R-80-16.

Item No. 5 was a resolution accepting the bid of and authorizing the Mayor to execute a contract with Goodwin & Goodwin, Inc. for the Lee Creek Reservoir Buoy Line Replacement (*\$48,695.00 / Utility Department / Budgeted – Water and Sewer Operating Budget*) ♦

Interim Utility Director Bob Roddy briefed the board on the item advising the 1,700 foot buoy line upstream of the Lee Creek dam was broken due to the accumulation of increased amounts of floating debris washed into the reservoir during the storm in December 2015. The buoy line is required to keep boaters away from the intake zone for the water treatment plant and turbine generators and protects against boats being swept over the dam. 31 of the 79 orange barrier floats and 9 of the 15 warning buoys will be replaced; therefore the lake must be closed to boaters until the replacement is complete. Disaster relief funds have been applied for through Federal Emergency Management Agency (FEMA) and the city is awaiting a decision. Dixon Contracting, Inc. was the low

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bidder, however due to the contractor's recent termination for poor performance staff recommends the next lowest bidder of Goodwin & Goodwin.

Settle, seconded by Lorenz, moved adoption of the resolution.

Prior to the vote, Director Good inquired of any other work done on the buoy line and questioned the validity of forgoing Dixon Contracting as the lowest bidder due to much of the issue resulting in the termination was weather related.

Mr. Roddy advised of a repair earlier in 2016 however prior to that the buoy line was in place for 25 years.

The motion remaining on the floor and the members all voting affirmatively the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-81-16.

Item No. 6 was a resolution confirming and ratifying approval of Authorization No. 2 to the agreement with RJN Group, Inc. for providing engineering services in connection with the 2015 Sanitary Sewer Assessment Remedial Measures, Phase A (Sub-Basin P007 and S008) as authorized by Resolution No. R-64-16 adopted on May 17, 2016 (*\$281,560.00 / Utility Department / Budgeted – 2015 Revenue Bonds*) ♦ ●

Interim Utility Director Bob Roddy briefed the board on the item advising such is simply to correct unclear language with reference to Resolution No. R-64-16 approved at the May 17, 2016 regular meeting. The presented item confirms and ratifies the approval of Authorization No. 2 (Sub-Basin S008, Project No. 16-10-ED2) as being subject to the agreement with RJN Group, Inc. for engineering design services for the 2015 Sanitary Sewer Assessment Remedial Measures, Phase A.

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Hutchings, seconded by Lorenz, moved adoption of the resolution.

Prior to the vote, Director Settle questioned the necessity of the presented item and how to negate the occurrence in the future.

City Attorney Jerry Canfield advised such was simply an issue with staff trying to consolidate words and the presented item clarifies the Board's original intent.

The motion remaining on the floor and the members all voting affirmatively the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-82-16.

Item No. 7 was a resolution confirming and ratifying approval of Authorization No. 2 to the agreement with Morrison-ShIPLEY Engineers, Inc. for providing engineering services in connection with the 2015 Sanitary Sewer Assessment Remedial Measures, Phase C (Sub-Basin FL01 and S009) as authorized by Resolution No. R-66-16 adopted on May 17, 2016 (\$308,300.00 / Utility Department / Budgeted – 2015 Revenue Bonds) ♦ ●

Interim Utility Director Bob Roddy briefed the board on the item advising such is simply to correct unclear language with reference to Resolution No. R-67-16 approved at the May 17, 2016 regular meeting. The presented item confirms and ratifies the approval of Authorization No. 2 (Sub-Basin S009, Project No. 16-12-ED2) as being subject to the agreement with Morrison ShIPLEY Engineers, Inc. for engineering design services for the 2015 Sanitary Sewer Assessment Remedial Measures, Phase C.

Hutchings, seconded by Good, moved adoption of the resolution. There being no Board discussion, the members all voting affirmatively the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-83-16.

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Item No. 8 was an ordinance declaring an exceptional situation waiving the requirements of competitive bidding and authorizing a contract with Goodwin & Goodwin, Inc. for emergency repair SSA 2015 (S009) High Street – Brockman from North 43rd Street to Albert Pike (\$158,160.00 / Utility Department / Not Budgeted – Water and Sewer Capital Improvements) ♦ ●

Interim Utility Director Bob Roddy briefed the board on the item advising maintenance crews discovered a collapsed 6 inch sewer line located in the alley between High Street and Brockman Avenue, from North 43rd to Albert Pike Street. The collapsed line was causing a sanitary sewer overflow to occur. It was necessary to contract for the emergency repair and waive competitive bidding, in order to repair the sewer main immediately.

Settle, seconded by Good, moved adoption of the ordinance.

Prior to the vote, Director Pennartz questioned if this pipe was located within the basin that had 61% of the pipes in need of repair and if the Board should expect more emergency repairs.

Mr. Roddy advised the collapse was located within the aforementioned area and the action of emergency repairs should always be expected as it is the nature for pipes to fail whether it be water or wastewater pipes; however he cannot predict if future failures will occur in the same area.

The motion remaining on the floor, and the members all voting affirmatively the Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 36-16.

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The Consent Agenda (Item No. 9) was introduced for consideration, the items being as follows:

- A. Resolution authorizing a time extension for the 2013 Drainage Improvements, Phase A, Project No. 13-06-A (*145 days*)
- B. Resolution accepting completion of and authorizing final payment for the construction of 2013 Drainage Improvements, Phase A, Project No. 13-06-A (*\$19,596.94 / Engineering Department / Budgeted – Sales Tax Program Fund*) ♦
- C. Resolution authorizing a time extension for the 2015 Drainage Improvements, Phase A, Project No. 15-06-A (*109 days*)
- D. Resolution accepting completion of and authorizing final payment for the construction of 2015 Drainage Improvements, Phase A, Project No. 15-06-A (*\$7,536.09 / Engineering Department / Budgeted – Sales Tax Program Fund*) ♦
- E. Resolution accepting bid for the purchase of a rear loader (*\$232,956.46 / Sanitation Department / Budgeted – Capital Outlay 6302-304*)
- F. Resolution accepting bid for the purchase of an automated side loader (*\$277,057.18 / Sanitation Department / Budgeted – Capital Outlay 6302-303*)
- G. Resolution authorizing the Mayor to enter into a lease agreement with Heather Mendez for operation of the miniature golf course and concession at Creekmore Park

Settle, seconded by Pennartz, moved to table Item No. 9E and 9F till after the June 14, 2016 study session discussions. The members all voting affirmatively the Mayor declared the motion carried and Item No. 9E and 9F were tabled.

Settle, seconded by Pennartz moved adoption of all consent agenda items. The members all voting affirmatively the Mayor declared the motion carried and all items were adopted with the exception of Item No. 9E and 9F which were tabled, and the resolutions were adopted and given Resolution No. R-84-16 through R-88-16, respectively.

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Mayor Sanders opened the Officials Forum with the following comments offered:

➤ Mayor Sanders

Re: Thanked the Avenue of Flags Committee for their contribution to the success of the Memorial Day Program.

➤ Director Good

Re: Commended Mars Pet Care for their contribution to the Seeds of Change. The Antioch Discovery Garden was recently a recipient of \$20,000 in grant funds from Seeds of Change Grant Program. The project is making strides and creating diverse community involvement and such is valuable to our community.

➤ Director Settle

Re: 1. Moved, seconded by Lorenz, to have a study session regarding the City's business friendliness including a review of ordinances in an attempt to amend any that could be considered not business friendly.

2. Congratulated UAFS Coach's Chris Pope and Justin Bailey as they leave UAFS for new coaching assignments.

➤ Director Hutchings

Re: Noted the success of the Memorial Day Services and expressed pride for outstanding community involvement.

➤ Director Pennartz

Re: Recognized Pernod Ricard for their \$15,000 donation as well as their staff volunteer's to help the Parks and Recreation Department rejuvenate the miniature golf course.

➤ Administrator Carl Geffken

Re: 1. Reminded of the cancelation of the June 28, 2016 study session.

28, 2. Noted of the Ward 3 Neighborhood Meeting on June 2016 at 6:00 p.m. at the Fort Smith Senior Activity Center 2700 Cavanaugh Road.

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There being no further business to come before the Board, Lorenz moved that the meeting adjourn. The motion was seconded by Hutchings, and the members all voting aye, the Mayor declared the motion carried and the meeting stood adjourned at 7:41 p.m.

APPROVED


MAYOR

ATTEST


CITY CLERK