



FY2016

BUDGET SUPPLEMENT

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FY16 BUDGET SUPPLEMENT

INTRODUCTION

The FY16 Budget Supplement contains detail budgets for each of the operating programs. The Budget Supplement reflects comparative numbers for Actual FY14, Budget FY15, Estimated FY15 and Budget FY16. The detail of expenditure/expense classifications - personnel, operating, capital outlay, debt service and transfers - is reflected as account codes. This detail provides management with the appropriation for each account code as a means to control and review the spending patterns of each program. Detail budgets are used in day-to-day operations of each program. A classification of account codes follows the detail budgets and provides an explanation of each account code.

This document is intended for use by management and is considered a supporting document of the FY16 Budget. Distribution of the document is limited; however, the Budget Supplement can be viewed on the City's web site:

<http://www.tortsmithar.gov/finance/default.aspx>

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POLICY & ADMINISTRATIVE SERVICES

MAYOR

PROGRAM 4100

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	22,284	10,000	10,500	10,000	7.20%
103 Retirement (Note 2)	8,563	7,500	7,500	7,500	5.40%
104 Social Security	2,114	1,180	1,203	1,180	0.85%
105 Insurance	6,370	0	0	0	0.00%
106 Longevity	37	0	0	0	0.00%
108 Other-Vehicle Allowance	5,400	7,320	5,400	5,400	3.89%
111 Workers' Compensation	700	0	0	0	0.00%
Total	45,468	26,000	24,603	24,080	17.34%

OPERATING

201 Office Supplies	998	750	913	750	0.54%
202 Small Equipment	154	300	88	300	0.22%
205 Custodial Equipment & Supplies	0	0	0	0	0.00%
207 Repair of Equipment	0	100	0	0	0.00%
210 Communications	1,075	1,000	399	1,000	0.72%
212 Bonds, Insurance, License	0	250	0	250	0.18%
213 Postage	378	500	246	500	0.36%
214 Advertising, Printing, Photo	3,610	3,500	8,608	5,000	3.60%
215 Training & Travel	661	3,500	1,719	2,500	1.80%
216 Education, Memberships, Subscriptions	590	2,500	0	500	0.36%
217 Lease, Rent, Taxes	21,156	14,000	5,873	14,000	10.08%
219 Other-Public Relations, Tales of the Crypt, Holiday Light Displays, 4th of July Event	72,823	80,000	54,946	80,000	57.60%
233 Contractual Services-Beautification with Fort Smith Pride	15,267	10,000	2,437	10,000	7.20%
Total	116,712	116,400	75,229	114,800	82.66%

MAYOR TOTAL 162,180 142,400 99,832 138,880 100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Mayor	(Note 1)	1	1	1	1
Administrative Secretary	7	1	0	0	0
EMPLOYEE POSITIONS		2	1	1	1

Funding Allocation:

- 43% General Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The Mayor's position is elected and is paid an annual salary of \$10,000.

Note 2: The retirement account includes \$7,500 pension costs for two former Mayors.

POLICY & ADMINISTRATIVE SERVICES

BOARD OF DIRECTORS

PROGRAM 4101

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	6,875	7,000	6,875	7,000	5.5%
104 Social Security	3,096	3,110	3,096	3,110	2.4%
108 Other-Vehicle Allowance	33,600	33,600	33,600	33,600	26.3%
Total	43,571	43,710	43,571	43,710	34.2%

OPERATING

205 Custodial Equipment and Supplies	404	250	1,418	1,500	1.2%
210 Communications	56	10	44	50	0.04%
214 Advertising, Printing, Photo	965	500	302	500	0.4%
215 Training & Travel	1,279	2,500	3,372	2,500	2.0%
216 Education, Memberships, Subscriptions (Note 2)	51,073	51,500	52,000	51,500	40.3%
219 Other-Public Relations, Televised Meetings	29,160	29,360	25,000	28,000	21.9%
Total	82,937	84,120	82,136	84,050	65.8%

BOARD OF DIRECTORS TOTAL	126,508	127,830	125,707	127,760	100%
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SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Directors	(Note 1)	7	7	7	7
EMPLOYEE POSITIONS		7	7	7	7

Funding Allocation:

- 28% General Fund; 15% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

Note 1: The directors are elected positions and are paid an annual salary of \$1,000.

Note 2: The WAPDD annual dues allocation of \$20,860 for all years presented has been reclassified from Non-Departmental to 4101-216. The 216 account now includes WAPDD, NLC and AML dues.

POLICY & ADMINISTRATIVE SERVICES

CITY ADMINISTRATOR

PROGRAM 4102

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	362,653	374,360	404,000	354,470	67.7%
103 Retirement	38,386	39,880	48,641	19,985	3.8%
104 Social Security	25,571	30,000	31,944	28,420	5.4%
105 Insurance	34,360	36,100	36,100	32,490	6.2%
106 Longevity	778	590	822	680	0.1%
108 Other- Vehicle Allowance	10,800	10,000	10,800	10,800	2.1%
111 Workers' Compensation	1,390	1,040	1,040	400	0.1%
Total	473,938	491,970	533,347	447,245	85.4%
OPERATING					
201 Office Supplies	1,501	1,250	1,400	1,250	0.2%
202 Small Equipment	1,966	500	0	500	0.1%
205 Custodial Equipment & Supplies	1,087	750	450	750	0.1%
210 Communications	10,023	7,500	13,456	9,000	1.7%
212 Bonds, Insurance, Licenses	17	300	0	0	0.0%
213 Postage	85	100	33	100	0.02%
214 Advertising, Printing, Photo	19,309	12,000	1,757	12,000	2.3%
215 Training & Travel	3,892	5,000	1,299	5,000	1.0%
216 Education, Memberships, Subscriptions	7,353	5,000	12,627	5,500	1.1%
217 Lease, Rent, Taxes	1,025	2,500	0	2,400	0.5%
219 Other-Public Relation Items, Contractual Services, Citizen Survey	87,965	30,000	16,818	40,000	7.6%
Total	134,223	64,900	47,840	76,500	14.6%
CITY ADMINISTRATOR TOTAL	608,161	556,870	581,187	523,745	100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
City Administrator	(Note 1)	1	1	1	1
Deputy City Administrator	24	1	1	1	1
Communications Manager	12	1	1	1	0
Administrative Intern	8	0	0	0	1
Administrative Assistant	8	1	1	1	1
Senior Clerk-Part Time	4	0	0	0.77	0.77
EMPLOYEE POSITIONS		4	4	4.77	4.77
Funding Allocation:					
23% General Fund; 20% Street Sales Tax Fund					
8% Street Maintenance Fund					
37% Water and Sewer Operating Fund					
12% Sanitation Operating Fund					

Note 1: The City Administrators salary is established by the Board of Directors and is currently \$153,238.

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS, FORT SMITH DIVISION

PROGRAM 4201

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	748,082	782,900	765,883	792,940	52.9%
102 Overtime	12,949	15,530	12,744	14,030	0.9%
103 Retirement	66,062	72,330	61,127	36,340	2.4%
104 Social Security	56,846	61,670	57,472	62,330	4.2%
105 Insurance	136,960	143,880	143,880	129,492	8.6%
106 Longevity	2,323	2,470	2,254	2,530	0.2%
108 Other-City Share Judges Salaries, Court Interpreters, Substitute Judges	198,850	210,000	230,566	183,950	12.3%
111 Workers' Compensation	6,220	4,640	4,640	1,800	0.1%
Total	1,228,292	1,293,420	1,278,566	1,223,412	81.6%
OPERATING					
201 Office Supplies	9,544	12,000	11,703	11,000	0.7%
202 Small Equipment	2,750	3,500	3,600	5,000	0.3%
204 Clothing	(1,927)	3,000	(1,278)	1,000	0.1%
205 Custodial Equipment & Supplies	1,850	2,500	2,150	2,000	0.1%
207 Repair of Equipment	1,968	4,800	2,837	3,000	0.2%
210 Communications	10,167	3,800	8,200	8,200	0.5%
213 Postage	10,309	13,000	15,163	17,000	1.1%
214 Advertising, Printing, Photo	6,975	10,000	7,709	9,000	0.6%
215 Training & Travel	9,692	11,500	9,801	9,500	0.6%
216 Education, Memberships, Subscriptions	3,822	7,500	7,987	6,000	0.4%
217 Lease, Rent, Taxes	138,335	157,400	160,000	166,000	11.1%
219 Other-Computer Maintenance	34,615	32,000	30,000	38,800	2.6%
Total	228,100	261,000	257,872	276,500	18.4%
DISTRICT COURT OF SEBASTIAN COUNTY TOTAL	1,456,392	1,554,420	1,536,438	1,499,912	100%

**DISTRICT COURT OF SEBASTIAN COUNTY,
 ARKANSAS, FORT SMITH DIVISION
 (continued)**

PROGRAM 4201

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
District Judge	(Note 1)	0	0	0	0
District Court Clerk	17	1	1	1	1
Senior Deputy Court Clerk	12	1	1	1	1
Financial Administrator	9	1	1	1	1
Deputy Court Clerk II	8	7	7	7	7
Court Bailiff	7	2	2	2	2
Deputy Court Clerk I	6	4	4	4	4
Records Clerk	3	1	2	1	1
File Clerk	2	1	0	1	1
Interpreter	(Note 2)	0	0	0.63	0.63
EMPLOYEE POSITIONS		18	18	18.63	18.63

Funding Allocation:
 100% General Fund

Note 1: Per the 2007 agreement between the City and the state, the judges are now state employees. The City's share of gross salary for each judge is \$58,650 or a total of \$175,950 and is included in account 108. The current salary, as of July 1, 2015, for the three District Court Judge positions is \$117,300.

Note 2: The interpreter salary was previously included in account code 108. For auditing purposes, salary was transferred to account 101. The position is part-time and works 25 hours per week.

POLICY & ADMINISTRATIVE SERVICES

CITY PROSECUTOR

PROGRAM 4202

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	118,216	123,990	119,941	122,660	72.0%
102 Overtime	0	2,445	0	0	0.0%
103 Retirement	11,398	12,500	10,552	6,770	4.0%
104 Social Security	9,125	9,850	9,265	9,670	5.7%
105 Insurance	15,360	16,140	16,140	14,526	8.5%
106 Longevity	300	370	357	370	0.2%
108 Other- Substitute Prosecutor	2,772	4,000	2,143	2,800	1.6%
111 Workers' Compensation	1,470	1,100	1,100	200	0.1%
Total	158,641	170,395	159,498	156,996	92.2%
OPERATING					
201 Office Supplies	406	700	430	600	0.4%
202 Small Equipment	531	500	0	250	0.1%
210 Communications	765	600	950	1,000	0.6%
212 Bonds, Insurance, Licenses	0	6,500	0	6,500	3.8%
213 Postage	124	200	83	150	0.1%
215 Training & Travel	64	130	0	130	0.1%
216 Education, Memberships, Subscriptions	1,197	1,280	950	1,000	0.6%
217 Lease, Rent, Taxes	3,162	3,700	3,162	3,730	2.2%
Total	6,249	13,610	5,575	13,360	7.8%
CITY PROSECUTOR TOTAL	164,890	184,005	165,073	170,356	100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Prosecutor	17	1	1	1	1
Legal Secretary	8	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2
Funding Allocation: 100% General Fund					

Note: Operating Account Code 212-License fee to add on to District Court computer system when operational.

POLICY & ADMINISTRATIVE SERVICES

PROGRAM 4203/4204

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
Public Defender Program 4203					
108 Other- Legal Services	91,742	91,500	91,500	92,500	100%
City Attorney Program 4204					
108 Other- Legal Services	270,810	294,000	340,000	340,000	97.7%
219 Other- Expenses	10,497	8,000	8,000	8,000	2.3%
City Attorney Total	281,307	302,000	348,000	348,000	100%

Funding Allocations:

Program 4203- 100% General Fund

Program 4204- 50% General Fund

25% Street Maintenance Fund

25% Sanitation Operating Fund

The general legal services for the Water and Sewer Operating Fund are accounted for in Program 5501 Utilities Administration.

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT- STATE DIVISION

PROGRAM 4206

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	35,027	36,150	35,892	36,630	75.3%
102 Overtime	1,115	3,620	604	1,500	3.1%
103 Retirement	3,487	3,990	3,218	1,915	3.9%
104 Social Security	2,760	3,070	2,786	2,940	6.0%
105 Insurance	5,750	6,050	6,050	5,445	11.2%
106 Longevity	120	130	127	130	0.3%
111 Workers' Compensation	490	370	370	100	0.2%
Total	48,749	53,380	49,047	48,660	100%
DISTRICT COURT-STATE DIVISION TOTAL	48,749	53,380	49,047	48,660	100%

SCHEDULE OF PERSONNEL	PAY GRADE	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
Deputy Clerk I	6	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Note: This position is 100% funded by Sebastian County. In previous years, this program was not reflected in the City's budget, however, the position is under the supervision of the District Court. An offsetting revenue is included in the General Fund revenue sources.

POLICY & ADMINISTRATIVE SERVICES

INTERNAL AUDIT

PROGRAM 4405

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	24,884	77,140	75,636	162,870	67.7%
103 Retirement	2,860	9,510	8,396	8,845	3.7%
104 Social Security	2,116	6,460	5,668	12,984	5.4%
105 Insurance	9,520	10,010	10,010	16,399	6.8%
106 Longevity	37	0	0	0	0.0%
108 Other	1,869	5,400	5,400	5,400	2.2%
109 Employee Allowances	369	0	0	0	0.0%
111 Workers' Compensation	990	740	740	330	0.14%
Total	42,645	109,260	105,850	206,828	86.0%
OPERATING					
201 Office Supplies	155	200	450	400	0.2%
202 Small Equipment	633	0	0	0	0.0%
205 Custodial Equipment and Supplies	0	0	0	2,000	0.8%
210 Communications	1,073	600	2,600	1,200	0.5%
212 Bonds, Insurance, Licenses	10	960	0	500	0.2%
213 Postage	36	0	0	200	0.1%
214 Advertising, Printing, Photo	976	500	500	500	0.2%
215 Training & Travel	1,144	3,000	0	7,000	2.9%
216 Education, Memberships, Subscriptions	355	2,500	2,100	2,000	0.8%
219 Other-Audit Consulting Fee	48,980	49,400	8,273	20,000	8.3%
Total	53,362	57,160	13,923	33,800	14.0%
INTERNAL AUDIT TOTAL	96,007	166,420	119,773	240,628	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Internal Auditor	17	1	1	1	1
Internal Auditor	Note 2, 3	0	0	0	1
Intern	Note 1	0	0	0	0.7
EMPLOYEE POSITIONS		1	1	1	2.7

Funding Allocation: Note 3
 28% General Fund
 17% Street Sales Tax Fund
 3% Street Maintenance Fund
 45% Water and Sewer Operating Fund
 7% Sanitation Operating Fund

Note 2: Position funded at 30hrs per week

Note 1: Position Approved per Resolution R-200-15

Note 3: Funding allocation for department recalculated to account for 100% funding of additional Internal Auditor funded at 100% from Water & Sewer Operating Fund

MANAGEMENT SERVICES

HUMAN RESOURCES

PROGRAM 4104

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	259,828	265,370	263,063	260,770	46.0%
102 Overtime	147	710	100	0	0.0%
103 Retirement	26,829	28,640	24,962	14,570	2.6%
104 Social Security	19,701	21,140	19,909	20,710	3.7%
105 Insurance	35,230	37,020	37,020	33,318	5.9%
106 Longevity	1,020	1,090	1,134	1,150	0.2%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	1.0%
110 Unemployment Compensation	72,222	85,000	136,651	120,000	21.2%
111 Workers' Compensation	990	740	740	400	0.1%
Total	421,367	445,110	488,979	456,318	80.4%
OPERATING					
201 Office Supplies	1,365	1,250	1,062	1,250	0.2%
202 Small Equipment	3,069	500	957	500	0.1%
205 Custodial Equipment & Supplies	1,099	750	1,428	750	0.1%
207 Repair of Equipment	0	250	650	250	0.0%
210 Communications	2,906	2,350	2,268	2,350	0.4%
212 Bonds, Insurance, Licenses	9	250	0	250	0.0%
213 Postage	616	1,000	345	1,000	0.2%
214 Advertising, Printing, Photo	540	2,500	2,400	2,500	0.4%
215 Training & Travel	772	2,750	1,822	2,750	0.5%
216 Education, Memberships, Subscriptions	3,274	2,300	2,682	2,300	0.4%
217 Lease, Rent, Taxes- (Time & Attendance System Lease)	82,758	83,600	80,393	87,000	15.3%
219 Other-Salary Survey	0	4,000	4,958	4,000	0.7%
220 Examinations	6,089	4,000	6,697	6,000	1.1%
Total	102,497	105,500	105,662	110,900	19.6%
HUMAN RESOURCES TOTAL	523,864	550,610	594,641	567,218	100%

HUMAN RESOURCES
(continued)

PROGRAM 4104

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director	21	1	1	1	1
Coordinator	10	2	2	2	2
Administrative Coordinator	9	0	0	0	1
Administrative Secretary	7	1	1	1	0
EMPLOYEE POSITIONS		4	4	4	4

Funding Allocation:

53% General Fund; 10% Street Sales Tax Fund

7% Street Maintenance Fund

21% Water and Sewer Operating Fund

9% Sanitation Operating Fund

MANAGEMENT SERVICES

SAFETY & RISK MANAGEMENT

PROGRAM 4109

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	0	0	9,888	65,000	74.5%
103 Retirement	0	0	989	3,250	3.7%
104 Social Security	0	0	143	5,090	5.8%
105 Insurance	0	0	1,366	7,200	8.3%
111 Workers' Compensation	0	0	75	100	0.1%
Total	0	0	12,461	80,640	92.5%
OPERATING					
201 Office Supplies	0	0	200	250	0.3%
202 Small Equipment	0	0	0	500	0.6%
203 Fuel, Oil, Lube	0	0	0	1,050	1.2%
205 Custodial Equipment & Supplies	0	0	0	250	0.3%
207 Repair of Equipment	0	0	0	300	0.3%
210 Communications	0	0	150	1,000	1.1%
212 Bonds, Insurance, Licenses	0	0	0	850	1.0%
213 Postage	0	0	0	100	0.1%
214 Advertising, Printing, Photo	0	0	0	250	0.3%
215 Travel	0	0	0	1,500	1.7%
216 Education, Memberships, Subscriptions	0	0	0	500	0.6%
Total	0	0	350	6,550	7.5%
CAPITAL OUTLAY	0	0	0	0	0%
SAFETY & RISK MANAGEMENT TOTAL	0	0	12,811	87,190	100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Safety and Risk Manager	16	0	0	1	1
EMPLOYEE POSITIONS		0	0	1	1
Funding Allocation:					
33% General Fund; 10% Street Sales Tax Fund					
8% Street Maintenance Fund					
37% Water and Sewer Operating Fund					
12% Sanitation Operating Fund					

MANAGEMENT SERVICES

CITY CLERK/CITIZEN ACTION CENTER

PROGRAM 4105

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	151,722	156,380	154,507	157,870	44.1%
103 Retirement	16,345	17,500	15,354	9,395	2.6%
104 Social Security	11,169	12,580	11,294	12,710	3.5%
105 Insurance	29,160	30,640	30,640	27,576	7.7%
106 Longevity	360	490	506	550	0.2%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	1.5%
111 Workers' Compensation	990	740	740	300	0.1%
Total	215,146	223,730	218,441	213,801	59.7%
OPERATING					
201 Office Supplies	852	1,500	484	1,000	0.3%
202 Small Equipment	4,049	2,000	50	1,000	0.3%
205 Custodial Equipment & Supplies	238	400	265	400	0.1%
207 Repair of Equipment	0	500	0	500	0.1%
210 Communications	733	500	700	750	0.2%
212 Bonds, Insurance, Licenses	5,269	5,800	5,198	5,800	1.6%
213 Postage	2,411	2,500	2,999	2,600	0.7%
214 Advertising, Printing, Photo	31,917	29,700	27,260	32,000	8.9%
215 Training & Travel	5,832	7,000	5,095	7,000	2.0%
216 Education, Memberships, Subscriptions	500	500	533	500	0.1%
217 Lease, Rent, Taxes	4,065	4,000	5,241	4,000	1.1%
218 Claims	715	1,000	570	1,000	0.3%
219 Other-Codification of Ordinances, Election Costs	34,237	57,400	49,320	88,000	24.6%
Total	90,818	112,800	97,715	144,550	40.3%
CAPITAL OUTLAY	13,732	0	0	0	0.0%
CITY CLERK/CITIZEN ACTION CENTER TOTAL	319,696	336,530	316,156	358,351	100%

**CITY CLERK/CITIZEN
ACTION CENTER
(continued)**

PROGRAM 4105

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
City Clerk	17	1	1	1	1
Assistant City Clerk	9	1	1	1	1
Production Assistant	6	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:

- 33% General Fund; 10% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

FINANCE

PROGRAM 4301

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	678,946	749,000	745,138	649,510	57.8%
102 Overtime	7	0	0	0	0.0%
103 Retirement	67,411	73,180	67,434	33,470	3.0%
104 Social Security	50,835	57,230	55,795	50,970	4.5%
105 Insurance	106,880	112,280	112,280	95,040	8.5%
106 Longevity	2,941	3,010	3,117	2,460	0.2%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	0.5%
111 Workers' Compensation	1,520	1,130	1,130	1,200	0.1%
Total	913,940	1,001,230	990,294	838,050	74.5%
OPERATING					
201 Office Supplies	3,955	5,500	2,700	5,000	0.4%
202 Small Equipment	5,018	4,000	7,522	4,000	0.4%
205 Custodial Equipment and Supplies	1,800	2,000	1,891	2,000	0.2%
207 Repair of Equipment	510	800	293	800	0.1%
210 Communications	6,301	3,800	6,550	4,500	0.4%
212 Bonds, Insurance, Licenses	318	250	450	250	0.0%
213 Postage	12,003	12,700	13,320	12,700	1.1%
214 Advertising, Printing, Photo	12,015	14,000	16,639	14,000	1.2%
215 Training & Travel	7,195	14,000	13,626	15,000	1.3%
216 Education, Memberships, Subscriptions	7,118	10,000	12,373	12,000	1.1%
217 Lease, Rent, Taxes	10,372	16,000	9,346	16,000	1.4%
219 Other - External Audit, Consulting Fees	168,403	200,000	268,264	200,000	17.8%
Total	235,008	283,050	352,974	286,250	25.5%
FINANCE TOTAL	1,148,948	1,284,280	1,343,268	1,124,300	100%

FINANCE
(continued)

PROGRAM 4301

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Finance	23	1	1	1	1
Deputy Director of Finance	20	0	1	1	0
Controller	19	1	1	1	1
Accounting/Financial Reporting Mgr.	15	1	1	1	1
Payroll Accountant	10	1	1	1	1
Office & Budget Coordinator	10	0	1	1	1
Grant Administrator	9	1	1	1	1
General Ledger Accountant	9	1	1	1	1
Administrative Coordinator	9	1	0	0	0
Accounting Technician	6	4	4	4	4
EMPLOYEE POSITIONS		11	12	12	11

Funding Allocation:

- 23% General Fund; 20% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

COLLECTIONS

PROGRAM 4303

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	247,451	255,790	257,089	254,650	69.0%
102 Overtime	3,469	3,930	4,292	3,500	0.9%
103 Retirement	24,309	26,090	23,047	13,050	3.5%
104 Social Security	19,306	20,540	19,959	20,360	5.5%
105 Insurance	40,990	43,060	43,060	38,754	10.5%
106 Longevity	1,073	1,090	1,168	1,210	0.3%
107 Medical Expenses	646	200	0	100	0.0%
109 Employee Allowances	0	0	0	1,200	0.3%
111 Workers' Compensation	2,170	1,620	1,620	600	0.2%
Total	339,414	352,320	350,235	333,424	90.4%
OPERATING					
201 Office Supplies	4,899	6,000	5,471	5,000	1.4%
202 Small Equipment	2,006	2,500	1,800	3,000	0.8%
203 Fuel, Oil, Lube	86	500	44	100	0.0%
205 Custodial Equipment & Supplies	967	1,000	693	1,000	0.3%
207 Repair of Equipment	1,589	3,500	3,388	2,000	0.5%
210 Communications	1,774	2,500	1,700	2,000	0.5%
212 Bonds, Insurance, Licenses	850	1,000	1,174	1,000	0.3%
213 Postage	5,185	7,500	7,718	6,000	1.6%
214 Advertising, Printing, Photo	0	4,000	0	4,000	1.1%
215 Training & Travel	0	2,500	1,117	2,000	0.5%
216 Education, Memberships, Subscriptions	1,951	4,500	1,897	2,500	0.7%
217 Lease, Rent, Taxes	6,397	8,000	5,901	7,000	1.9%
Total	25,704	43,500	30,903	35,600	9.6%
COLLECTIONS TOTAL	365,118	395,820	381,138	369,024	100%

COLLECTIONS
(continued)

PROGRAM 4303

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Collection Manager	12	1	1	1	1
Senior Clerk II	5	5	5	5	5
EMPLOYEE POSITIONS		6	6	6	6

Funding Allocation:

33% General Fund; 10% Street Sales Tax Fund

8% Street Maintenance Fund

37% Water and Sewer Operating Fund

12% Sanitation Operating Fund

MANAGEMENT SERVICES

UTILITY BILLING/CUSTOMER SERVICE

PROGRAM 4304

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
101 Regular Salaries	531,023	553,510	542,022	542,800	32.3%
102 Overtime	2,836	3,060	3,317	2,980	0.2%
103 Retirement	51,663	56,020	47,675	27,460	1.6%
104 Social Security	39,444	43,220	40,403	42,370	2.5%
105 Insurance	109,710	115,260	115,260	103,734	6.2%
106 Longevity	2,212	2,530	2,284	2,410	0.1%
107 Medical Expenses	0	400	0	100	0.0%
109 Employee Allowance	1,000	1,010	1,054	1,010	0.1%
111 Workers' Compensation	11,870	8,840	8,840	4,600	0.3%
Total	749,758	783,850	760,855	727,464	43.3%
OPERATING					
201 Office Supplies	2,365	2,000	1,451	2,000	0.1%
202 Small Equipment	2,372	3,500	4,514	3,500	0.2%
203 Fuel, Oil, Lube	21,816	26,000	14,479	17,000	1.0%
204 Clothing	1,877	2,500	3,028	2,500	0.1%
205 Custodial Equipment and Supplies	2,513	2,500	2,344	2,500	0.1%
207 Repair of Equipment	5,424	7,500	4,393	5,000	0.3%
210 Communications	1,982	1,800	2,050	1,800	0.1%
212 Bonds, Insurance, Licenses	6,951	5,740	8,278	5,860	0.3%
213 Postage	164,441	160,000	165,368	160,000	9.5%
214 Advertising, Printing, Photo	82,310	85,000	81,878	85,000	5.1%
215 Training & Travel	300	1,000	400	1,000	0.1%
216 Education, Memberships, Subscriptions	3,601	1,300	5,500	11,000	0.7%
217 Lease, Rent, Taxes	3,810	4,600	3,865	4,600	0.3%
218 Claims	0	500	0	500	0.0%
219 Other - Data Processing Charges	562,681	820,000	598,191	650,000	38.7%
Total	862,443	1,123,940	895,739	952,260	56.7%
CAPITAL OUTLAY	49,871	0	0	0	0%
UTILITY BILLING/CUSTOMER SERVICE TOTAL	1,662,072	1,907,790	1,656,594	1,679,724	100%

UTILITY BILLING/CUSTOMER SERVICE
(continued)

PROGRAM 4304

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Business Manager	12	1	1	1	1
Accounting Technician	6	1	1	1	1
Customer Service Representative	5	6	6	6	6
Senior Clerk II	5	5	5	5	5
EMPLOYEE POSITIONS		13	13	13	13

Funding Allocation:

- 75% Water and Sewer Operating Fund
- 15% Sanitation Operating Fund
- 3% General Fund; 2% Street Sales Tax Fund
- 5% Street Maintenance Fund

MANAGEMENT SERVICES

PURCHASING

PROGRAM 4306

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
101 Regular Salaries	105,349	105,720	104,089	106,590	18%
102 Overtime	0	320	0	320	0%
103 Retirement	10,301	10,850	9,274	5,430	1%
104 Social Security	8,124	8,340	7,781	8,380	1%
105 Insurance	12,200	12,820	12,820	11,538	2%
106 Longevity	457	560	443	430	0%
109 Employee Allowances	1,200	1,200	1,264	0	0%
111 Workers' Compensation	990	740	740	750	0%
Total	138,621	140,550	136,411	133,438	22%
OPERATING					
201 Office Supplies	2,257	1,700	1,697	1,700	0%
202 Small Equipment	3,019	1,300	6,868	1,500	0%
203 Fuel, Oil, Lube	286	800	264	500	0%
205 Custodial Equipment & Supplies	7,119	7,200	5,111	7,000	1%
206 Materials	2,077	2,340	1,667	2,340	0%
207 Repair of Equipment	171	1,600	228	1,000	0%
208 Repair of Buildings	54,538	50,300	62,160	70,200	12%
210 Communications	9,472	77,310	75,000	75,000	12%
212 Bonds, Insurance, Licenses	3,756	3,710	3,029	3,000	0%
213 Postage	540	700	182	500	0%
214 Advertising, Printing, Photo	2,862	3,570	3,363	3,500	1%
215 Training & Travel	1,025	3,500	7,100	2,500	0%
216 Education, Memberships, Subscriptions	2,640	3,700	3,892	3,500	1%
217 Lease, Rent, Taxes	258,932	290,000	280,116	298,000	49%
Total	348,694	447,730	450,677	470,240	78%
PURCHASING TOTAL	487,315	588,280	587,088	603,678	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Manager	12	1	1	1	1
Purchasing Technician	6	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:

- 33% General Fund; 10% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 12% Sanitation Operating Fund

MANAGEMENT SERVICES

INFORMATION & TECHNOLOGY SERVICES

PROGRAM 4401

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	590,700	609,540	603,130	703,946	41%
102 Overtime	356	120	0	0	0%
103 Retirement	58,629	62,940	54,762	36,741	2%
104 Social Security	44,930	47,520	45,574	54,695	3%
105 Insurance	59,760	62,780	62,780	68,168	4%
106 Longevity	1,201	1,210	1,265	1,390	0.1%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	0.3%
111 Workers' Compensation	1,220	920	920	2,850	0.2%
Total	762,196	790,430	773,831	873,190	51%
OPERATING					
201 Office Supplies	3,990	2,500	752	2,500	0.1%
202 Small Equipment	119,674	81,000	80,000	65,000	4%
203 Fuel, Oil & Lube	1,703	3,500	1,254	1,500	0.1%
204 Clothing	667	1,000	795	750	0.0%
205 Custodial Equipment & Supplies	4,285	3,000	4,133	3,500	0.2%
206 Materials	735	1,500	576	1,500	0.1%
207 Repair of Equipment	11,975	15,000	10,210	11,000	1%
208 Repair of Buildings	58,545	82,990	73,528	63,000	4%
210 Communications	423,377	440,607	439,130	440,000	26%
211 Utilities	57,768	65,000	62,876	65,000	4%
212 Bonds, Insurance, Licenses	6,588	10,000	9,094	10,000	1%
213 Postage	26	500	172	250	0.0%
214 Advertising, Printing, Photo	0	500	35	200	0.0%
215 Training & Travel	28,114	27,000	26,957	5,000	0.3%
216 Education, Memberships, Subscriptions	2,277	3,000	2,043	3,000	0.2%
217 Lease, Rent, Taxes	2,523	3,500	4,271	4,000	0.2%
240 Software Procurement-Microsoft License	91,204	115,000	95,000	90,000	5.2%
241 PC Replacements	31,315	15,000	9,227	0	0%
242 Peripheral Replacements	2,094	3,000	2,957	1,000	0.1%
243 Service Maintenance and Upgrades	76,027	84,000	84,000	84,000	4.9%
Total	922,887	957,597	907,010	851,200	49%
INFORMATION & TECHNOLOGY SERVICES TOTAL	1,685,083	1,748,027	1,680,841	1,724,390	100%

INFORMATION & TECHNOLOGY SERVICES
(continued)

PROGRAM 4401

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Information & Technology Systems	22	1	1	1	1
Enterprise Architect	20	0	0	0	1
Support Services Administrator	17	0	0	0	1
Communications Administrator	17	1	1	1	0
Sr. Network Administrator	17	1	1	1	1
Database Administrator	17	1	1	1	1
Network Administrator	15	1	1	1	0
Senior GIS Analyst	13	1	1	1	1
IT Specialist II	9	2	2	2	2
Administrative Coordinator	9	0	0	1	1
IT Services Specialist	7	1	1	0	0
Additional 2 FTE positions below per Ordinance 35-15 dated May 19, 2015 Consent Decree Initiation to provide Year 2015 Staffing. Funding allocation for these positions is 100% Water & Sewer Operating Fund.					
Network Administrator	15	0	0	0	1
IT Specialist II	9	0	0	0	1
EMPLOYEE POSITIONS		9	9	9	11

Funding Allocation:

- 38% General Fund; 24% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 25% Water and Sewer Operating Fund
- 9% Sanitation Operating Fund

Note 1: Funding allocation for department recalculated to account for funding of additional positions authorized for Water & Sewer funded at 100% from Water & Sewer Operating Fund

**PARKING AUTHORITY FUND
PUBLIC PARKING/DECK-
OPERATIONS & MAINTENANCE**

PROGRAM 6921

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
OPERATING					
201 Office Supplies	0	100	0	100	0.2%
202 Small Equipment	0	1,400	0	500	1%
203 Fuel, Oil, Lube	0	20	0	20	0%
204 Clothing	0	920	0	400	1%
205 Custodial Equipment & Supplies	569	1,100	450	1,000	2%
208 Repair of Buildings	17,302	20,000	9,724	20,000	42%
209 Merchandise/Program Participation	0	1,500	0	0	0%
210 Communications	1,571	2,800	1,490	2,000	4%
211 Utilities	11,464	20,000	13,829	15,000	31%
212 Bonds, Insurance, Licenses	6,230	6,150	8,533	6,500	14%
214 Advertising, Printing, Photo	0	600	0	250	1%
219 Other- External Audit Fees and Paying Agent Fees	3,511	1,800	452	2,000	4%
Total	40,647	56,390	34,478	47,770	100%
Debt Service		0	0	0	0%
CAPITAL OUTLAY	0	50,000	0	0	0%
PUBLIC PARKING/DECK TOTAL	40,647	106,390	34,478	47,770	100%

Funding Allocation:
100% Parking Authority Fund

PUBLIC PARKING/DECK-PERSONNEL

PROGRAM 6912

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	28,933	30,040	31,507	30,070	74%
102 Overtime	0	650	0	110	0.3%
103 Retirement	2,799	3,090	2,765	1,520	4%
104 Social Security	2,199	2,380	2,394	2,340	6%
105 Insurance	6,100	6,410	6,410	5,769	14%
106 Longevity	180	190	190	190	0.5%
107 Medical Expenses	0	100	0	100	0.2%
111 Workers' Compensation	290	220	220	650	2%
Total Public Parking/Deck-Personnel	40,501	43,080	43,486	40,749	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Parking Deck Attendant	2	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

ENGINEERING

PROGRAM 4103

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	999,750	1,036,450	997,863	1,037,190	70%
102 Overtime	6,147	17,580	9,075	18,000	1%
103 Retirement	96,534	108,020	89,060	54,495	4%
104 Social Security	75,435	83,100	75,132	82,580	6%
105 Insurance	155,610	163,480	163,480	147,132	10%
106 Longevity	4,333	4,330	4,284	4,030	0.3%
107 Medical Expenses	0	500	0	250	0.0%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	0.4%
109 Employee Allowances	1,200	1,200	1,264	1,200	0.1%
111 Workers' Compensation	16,620	12,380	12,380	10,150	1%
Total	1,361,029	1,432,440	1,357,938	1,360,427	92%
OPERATING					
201 Office Supplies	3,122	5,000	2,743	5,000	0.3%
202 Small Equipment	899	3,000	1,451	2,000	0.1%
203 Fuel, Oil, Lube	11,168	15,000	8,519	13,000	1%
204 Clothing	965	2,000	1,000	2,000	0.1%
205 Custodial Equipment and Supplies	1,343	2,000	1,626	2,000	0.1%
207 Repair of Equipment	3,517	7,500	1,700	5,000	0.3%
208 Repair of Buildings	2,371	16,000	2,667	4,000	0.3%
210 Communications	4,062	4,000	5,300	5,000	0.3%
212 Bonds, Insurance, Licenses	15,333	14,890	20,928	14,500	1%
213 Postage	742	2,000	900	2,000	0.1%
214 Advertising, Printing, Photo	431	1,800	594	1,800	0.1%
215 Training & Travel	461	2,500	750	1,500	0.1%
216 Education, Memberships, Subscriptions	2,062	4,500	715	3,000	0.2%
217 Lease, Rent, Taxes	632	7,650	7,576	8,000	1%
219 Other- Filing Fees	83	1,000	2,084	2,000	0.1%
Total	47,191	88,840	58,552	70,800	5%
CAPITAL OUTLAY					
	37,794	74,831	74,831	0	
301 1/2 Ton Full Size Pickup (1) (Replacement 2000 Model)				21,750	
302 Full Size Sport Utility Vehicle 4WD (1) (Replacement 2003 Model)				31,330	
Total Capital Outlay				53,080	4%
ENGINEERING TOTAL	1,446,014	1,596,111	1,491,321	1,484,307	100%

ENGINEERING
(continued)

PROGRAM 4103

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director	22	1	1	1	1
Senior Project Engineer	13-16	2.4	2.4	2	2
Project Engineer	12	1	1	2	2
Construction Coordinator	11	1	1	1	1
Engineering Technician IV	10	2	2	2	2
Projects Coordinator	9	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Engineering Technician II	8	2	2	2	2
Construction Inspector	8	6	6	6	6
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		18.4	18.4	19	19

Upon the retirement of a long time Senior Project Engineer (part-time), position was re-aligned to 1 FTE position.

Funding Allocation:

- 80% Street Sales Tax Fund; 5% General Fund
- 10% Water and Sewer Operating Fund
- 5% Street Maintenance Fund

DEVELOPMENT SERVICES

PLANNING AND ZONING

PROGRAM 4106

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	449,482	462,970	462,627	462,530	67%
102 Overtime	975	2,430	824	0	0%
103 Retirement	45,323	49,140	39,627	24,755	4%
104 Social Security	33,992	36,990	35,070	36,380	5%
105 Insurance	65,622	69,080	69,080	62,172	9%
106 Longevity	1,696	1,870	1,898	1,930	0.3%
108 Other-Vehicle Allowance, Homeless Coordinator	30,252	38,400	39,296	38,400	6%
109 Employee Allowances	1,200	0	1,264	0	0%
111 Workers' Compensation	1,260	940	940	1,900	0.3%
Total	629,802	661,820	650,626	628,067	91%
OPERATING					
201 Office Supplies	5,252	3,400	1,775	3,400	0.5%
202 Small Equipment	2,701	3,000	1,600	2,500	0.4%
203 Fuel, Oil, Lube	1,349	1,750	1,282	1,750	0.3%
205 Custodial Equipment and Supplies	944	1,250	902	1,200	0.2%
207 Repair of Equipment	773	1,500	143	950	0.1%
210 Communications	1,927	2,500	2,308	2,500	0.4%
212 Bonds, Insurance, Licenses	2,558	2,870	4,696	3,350	0.5%
213 Postage	3,058	4,000	2,611	3,800	0.6%
214 Advertising, Printing, Photo	10,012	8,500	9,744	10,000	1.4%
215 Training & Travel	3,115	5,400	1,312	3,500	0.5%
216 Education, Memberships, Subscriptions	7,898	9,800	5,478	9,500	1.4%
217 Lease, Rent, Taxes	9,647	10,000	7,020	10,000	1.4%
219 Other - Planning Commission, Special Plans	160,598	22,000	26,491	10,000	1.4%
Total	209,832	75,970	65,362	62,450	9%
PLANNING TOTAL	839,634	737,790	715,988	690,517	100%

PLANNING AND ZONING
(continued)

PROGRAM 4106

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Development	22	1	1	1	1
Senior Planner	13	2	2	2	2
Planner I	10	2	2	2	2
Planner II	8	1	1	1	1
Administrative Secretary	7	1	1	1	1
Accounting Technician	6	0.75	0.75	0.75	0.75
EMPLOYEE POSITIONS		7.75	7.75	7.75	7.75

Funding Allocation:

- 65% General Fund; 20% Street Sales Tax Fund
- 15% Water and Sewer Operating Fund

Note: The City's share of the Homeless Coordinator is \$38,400 for 2016 and is included in account 108. The position is a part of the Housing Authority.

DEVELOPMENT SERVICES

COMMUNITY DEVELOPMENT

PROGRAM 4107

PERSONNEL	Budget FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	186,610	192,850	192,850	194,650	63.9%
103 Retirement	19,950	20,610	20,610	10,375	3.4%
104 Social Security	14,620	15,210	15,210	15,340	5.0%
105 Insurance	27,780	29,010	29,010	26,109	8.6%
106 Longevity	850	730	730	790	0.3%
111 Workers' Compensation	760	570	570	850	0.3%
Total	250,570	258,980	258,980	248,114	81.5%
OPERATING					
201 Office Supplies	2,500	2,500	2,500	2,500	0.8%
202 Small Equipment	5,000	5,000	5,000	5,000	1.6%
203 Fuel, Oil, Lube	3,500	3,500	3,500	3,500	1.1%
205 Custodial Equipment and Supplies	1,000	1,000	1,000	1,000	0.3%
207 Repair of Equipment	4,000	2,500	2,500	2,550	0.8%
210 Communications	2,000	2,000	2,000	2,000	0.7%
212 Bonds, Insurance, Licenses	1,890	1,990	1,990	1,990	0.7%
213 Postage	1,000	1,000	1,000	1,000	0.3%
214 Advertising, Printing, Photo	3,100	3,100	3,100	3,100	1.0%
215 Travel	10,000	10,000	10,000	10,000	3.3%
216 Education, Memberships, Subscriptions	4,850	4,850	4,850	4,850	1.6%
217 Lease, Rent, Taxes	4,000	4,000	4,000	4,000	1.3%
219 Other-Audit Services	12,000	9,000	9,000	15,000	4.9%
Total	54,840	50,440	50,440	56,490	18.5%
CAPITAL OUTLAY	28,900	29,500	29,500	0	
COMMUNITY DEVELOPMENT TOTAL	334,310	338,920	338,920	304,604	100%

COMMUNITY DEVELOPMENT
(continued)

PROGRAM 4107

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Community Development	17	1	1	1	1
Community Development Coordinator	11	1	1	1	1
Housing Assistance Coordinator	11	1	1	1	1
Accounting Technician	6	0.25	0.25	0.25	0.25
EMPLOYEE POSITIONS		3.25	3.25	3.25	3.25

Note: This program budget is funded by the Community Development Block Grant Fund.

Funding Allocation:
 100% Community Development Block Grant Fund

DEVELOPMENT SERVICES

BUILDING SAFETY

PROGRAM 4108

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	563,661	577,980	578,496	583,190	72.4%
102 Overtime	442	3,100	42	0	0.0%
103 Retirement	54,445	58,610	50,936	29,330	3.6%
104 Social Security	42,997	45,930	43,821	45,880	5.7%
105 Insurance	88,530	93,010	93,010	83,709	10.4%
106 Longevity	1,985	2,050	2,402	2,350	0.3%
111 Workers' Compensation	3,240	2,420	2,420	4,950	0.6%
Total	755,300	783,100	771,127	749,409	93.1%
OPERATING					
201 Office Supplies	2,986	3,190	2,151	3,000	0.4%
202 Small Equipment	526	3,500	976	1,500	0.2%
203 Fuel, Oil, Lube	14,830	17,500	11,599	12,500	1.6%
204 Clothing	1,119	1,200	1,100	1,200	0.1%
205 Custodial Equipment and Supplies	436	500	220	500	0.1%
207 Repair of Equipment	7,624	11,500	6,583	8,500	1.1%
209 Merchandise/Program Participation/Code Books	2,281	1,500	310	750	0.1%
210 Communications	7,198	7,500	7,400	4,500	0.6%
212 Bonds, Insurance, Licenses	7,156	8,100	7,400	7,540	0.9%
213 Postage	796	1,500	436	1,000	0.1%
214 Advertising, Printing, Photo	682	1,500	842	1,000	0.1%
215 Training & Travel	7,819	10,000	11,311	7,700	1.0%
216 Education, Memberships, Subscriptions	1,214	2,500	1,318	1,500	0.2%
217 Lease, Rent, Taxes	4,575	4,500	3,960	4,700	0.6%
Total	59,242	74,490	55,606	55,890	6.9%
CAPITAL OUTLAY	23,725	0	0	0	
BUILDING SAFETY TOTAL	838,267	857,590	826,733	805,299	100%

BUILDING SAFETY
(continued)

PROGRAM 4108

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Building Official	18	1	1	1	1
Plans Examiner	10	1	1	1	1
Electrical Inspector	9	2	2	2	2
Plumbing Inspector	9	1	1	1	1
Building Inspector	9	2	2	2	2
HVAC Inspector	9	1	1	1	1
HVAC Plumbing Inspector	9	1	1	1	1
Permit Officer	8	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		11	11	11	11

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

CLEANUP/DEMOLITION PROGRAM FUND

NEIGHBORHOOD SERVICES

PROGRAM 6900

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	335,032	367,780	352,757	354,624	52.8%
102 Overtime	775	2,590	0	1,000	0.1%
103 Retirement	32,353	37,430	31,034	18,175	2.7%
104 Social Security	24,652	29,010	25,886	28,180	4.2%
105 Insurance	62,720	65,900	65,900	59,310	8.8%
106 Longevity	1,286	1,570	1,272	1,570	0.2%
111 Workers' Compensation	4,020	3,000	3,000	4,200	0.6%
Total	460,838	507,280	479,849	467,059	69.5%
OPERATING					
201 Office Supplies	1,923	3,000	1,855	2,000	0.3%
202 Small Equipment	4,296	3,500	225	2,000	0.3%
203 Fuel, Oil, Lube	13,290	15,000	10,795	11,000	1.6%
204 Clothing	1,189	1,100	1,100	1,100	0.2%
205 Custodial Equipment and Supplies	325	500	483	500	0.1%
207 Repair of Equipment	2,529	7,500	3,980	6,000	0.9%
210 Communications	4,646	200	5,676	4,920	0.7%
212 Bonds, Insurance, Licenses	939	4,900	7,119	5,030	0.7%
213 Postage	22,084	29,000	26,656	26,000	3.9%
214 Advertising, Printing, Photo	2,061	3,000	2,311	3,000	0.4%
215 Training & Travel	2,439	4,500	6,165	4,500	0.7%
216 Education, Memberships, Subscriptions	279	1,000	1,178	1,000	0.1%
217 Lease, Rent, Taxes	4,120	4,000	3,679	4,000	0.6%
219 Other-Cleanup/Demolition Costs	140,152	135,000	135,000	134,000	19.9%
Total	200,272	212,200	206,222	205,050	30.5%
CAPITAL OUTLAY	39,619	0	0	0	
NEIGHBORHOOD SERVICES TOTAL	700,729	719,480	686,071	672,109	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Property Maintenance Supervisor	11	1	1	1	1
Property Maintenance Inspector	7	4	5	5	5
Environmental Coordinator	5	1	0	0	0
Senior Clerk II	5	2	3	3	3
EMPLOYEE POSITIONS		8	9	9	9

Note: This program is not included in the operating funds appropriations as funds are allocated from the Cleanup/Demolition Program Fund. Annual funding is provided by transfers from the General Fund (\$90k) and the Sanitation Operating Fund (\$470k). Employees of the program are under the direction of the Development Services 4108 Building Safety Program.

Funding Allocation:
100% Cleanup/Demolition Fund

POLICE SERVICES

ADMINISTRATION

PROGRAM 4701

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
101 Regular Salaries	334,734	322,830	318,586	338,640	37.3%
102 Overtime	1,242	3,660	0	700	0.1%
103 Retirement	5,277	5,720	5,091	3,500	0.4%
104 Social Security	6,757	7,340	6,473	8,120	0.9%
105 Insurance	51,660	54,270	54,270	48,843	5.4%
106 Longevity	1,053	1,200	1,265	1,270	0.1%
107 Medical Expenses	9,261	15,000	12,524	13,000	1.4%
109 Allowances-Clothing, Language & Field Training	5,050	4,800	3,867	4,800	0.5%
111 Workers' Compensation	1,180	880	880	4,800	0.5%
Total	416,214	415,700	402,956	423,673	46.6%
OPERATING					
201 Office Supplies	304	500	302	500	0.1%
202 Small Equipment	1,495	1,000	739	18,000	2.0%
203 Fuel, Oil, Lube	2,794	4,000	1,999	2,500	0.3%
204 Clothing	4,210	5,000	3,775	4,500	0.5%
205 Custodial Equipment and Supplies	1,753	2,000	2,532	2,000	0.2%
206 Materials	2,808	2,360	494	2,360	0.3%
207 Repair of Equipment	10,528	10,500	10,032	10,500	1.2%
208 Repair of Buildings	64,685	76,660	66,365	70,000	7.7%
210 Communications	217,475	222,000	184,106	183,000	20.1%
211 Utilities	100,885	110,000	112,749	114,000	12.5%
212 Bonds, Insurance, Licenses	15,424	15,550	20,951	15,570	1.7%
214 Advertising, Printing, Photo	1,120	1,000	855	1,000	0.1%
215 Training & Travel	6,256	9,000	14,079	11,000	1.2%
216 Education, Memberships, Subscriptions	16,864	13,000	16,780	14,450	1.6%
217 Lease, Rent, Taxes	4,435	4,500	5,276	5,000	0.6%
218 Claims	0	800	0	500	0.1%
219 Other-Public Relations, Police Academy	0	500	3,535	500	0.1%
220 Examinations-2 Yr.Assessment Testing	35,213	0	825	30,000	3.3%
Total	486,249	478,370	445,394	485,380	53.4%
CAPITAL OUTLAY	69,306	0	0	0	
ADMINISTRATION TOTAL	971,769	894,070	848,350	909,053	100%

Note: Reallocated expense for cell phone equipment to 202 Small Equipment from 210 Communications for FY16.

ADMINISTRATION
(continued)

PROGRAM 4701

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Police Chief	23	1	1	1	1
Captain	15	1	1	1	1
Sergeant	13	0	0	0	0
Administrative Coordinator	9	0	0	1	1
Corporal	8	1	1	1	1
Accreditation Technician (Corporal)	8	1	1	1	1
Administrative Assistant	8	1	1	0	0
Patrol Officer (KEEP Coordinator)	7	1	0	0	0
EMPLOYEE POSITIONS		6	5	5	5

Funding Allocation:
100% General Fund

POLICE SERVICES

SUPPORT SERVICES

PROGRAM 4702

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	1,967,053	1,939,120	2,066,765	2,177,790	53.5%
102 Overtime	163,886	148,380	185,719	165,000	4.1%
103 Retirement	119,052	137,570	121,388	75,765	1.9%
104 Social Security	106,376	118,750	116,548	131,970	3.2%
105 Insurance	344,800	356,010	356,010	320,409	7.9%
106 Longevity	4,827	5,650	5,215	5,650	0.1%
108 Medical Expenses	35	0	0	0	0.0%
109 Allowances-Clothing/Lang./Field/CTO Training	22,560	26,000	23,643	32,000	0.8%
111 Workers' Compensation	16,870	12,320	12,320	51,840	1.3%
Total	2,745,459	2,743,800	2,887,608	2,960,424	72.7%
OPERATING					
201 Office Supplies	24,080	26,000	28,428	26,000	0.6%
202 Small Equipment	122,337	104,990	93,243	115,000	2.8%
203 Fuel, Oil, Lube	11,721	15,000	6,851	11,000	0.3%
204 Clothing	8,531	9,000	7,814	9,000	0.2%
205 Custodial Equipment and Supplies	17,186	14,000	16,000	14,500	0.4%
206 Materials	483	1,500	237	700	0.0%
207 Repair of Equipment	9,272	10,100	9,668	10,000	0.2%
208 Repair of Buildings	32,587	32,000	15,878	26,000	0.6%
212 Bonds, Insurance, Licenses	11,804	15,950	16,876	13,000	0.3%
213 Postage	3,884	5,000	3,713	4,500	0.1%
214 Advertising, Printing, Photo	9,383	7,500	7,043	7,500	0.2%
215 Training & Travel	17,086	18,000	24,677	38,000	0.9%
216 Education, Memberships, Subscriptions	14,289	27,350	25,003	25,000	0.6%
217 Lease, Rent, Taxes	13,442	16,000	13,514	14,000	0.3%
218 Claims	60	1,000	600	500	0.0%
219 Other - Prisoner Housing	480,281	580,881	385,000	400,000	9.8%
230 Computer Equipment & Software	41,658	49,000	32,422	75,000	1.8%
231 Computer Equipment & Software Maintenance	259,572	280,000	249,250	270,000	6.6%
232 Computer System & Network Fees Note 1	109,952	109,960	164,928	0	0%
233 Computer System Support & Consulting	2,650	9,000	21,205	9,000	0.2%
236 EOC Communications	35,373	35,000	29,191	35,000	0.9%
237 EOC Technology Maintenance	0	9,000	6,000	9,000	0.2%
Total	1,225,631	1,376,231	1,157,541	1,112,700	27.3%
CAPITAL OUTLAY	6,900	0	0	0	
SUPPORT SERVICES TOTAL	3,977,990	4,120,031	4,045,149	4,073,124	100%

SUPPORT SERVICES**(continued)****PROGRAM 4702**

Note 1: Account Code 232 is zero for FY16-final lease payment made during FY15.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Major	18	1	1	1	1
Police Network Administrator	17	1	1	1	1
Police Network Analyst	15	1	1	1	1
Captain	15	2	2	2	1
Sergeant	13	3	3	3	3
Crime Analyst	10	1	1	1	1
Building Engineer	9	1	1	1	1
Corporal	8	9	9	9	8
Patrol Officer	7	1	1	1	1
Evidence Custodian	7	1	1	1	1
CALEA Communications (Admin. Support Tech)	6	1	1	1	1
Records Technician	6	1	1	1	1
Accounting Technician	6	1	1	1	1
911 Dispatch/Comm.Operator	5-7	24	24	24	24
Senior Clerk II	5	0	0	0	1
Senior Clerk I	4	3	3	2	2
Maintenance Person	3	1	1	1	1
Customer Service Desk (Part-time)	2	2.25	2.25	2.25	2.25
EMPLOYEE POSITIONS		54.25	54.25	53.25	52.25

Funding Allocation:
100% General Fund

POLICE SERVICES

CRIMINAL INVESTIGATIONS

PROGRAM 4703

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	1,976,935	1,997,670	1,931,290	2,144,670	73.3%
102 Overtime	45,887	56,870	60,000	62,020	2.1%
103 Retirement	10,398	13,470	8,485	4,130	0.1%
104 Social Security	35,857	41,950	36,505	38,810	1.3%
105 Insurance	352,290	370,080	370,080	333,072	11.4%
106 Longevity	8,653	8,830	9,020	8,950	0.3%
107 Medical Expenses	2,650	6,000	1,688	3,000	0.1%
109 Allowances-Clothing/Lang./Field/CTO Training	51,125	53,000	49,620	54,000	1.8%
111 Workers' Compensation	16,429	12,660	12,660	42,140	1.4%
Total	2,500,224	2,560,530	2,479,348	2,690,792	92.0%
OPERATING					
201 Office Supplies	1,848	3,000	1,400	2,000	0.1%
202 Small Equipment	5,998	5,500	8,083	7,000	0.2%
203 Fuel, Oil, Lube	58,697	70,000	40,665	55,000	1.9%
204 Clothing	16,726	17,000	15,989	17,000	0.6%
205 Custodial Equipment and Supplies	201	2,000	0	800	0.0%
206 Materials	4,100	5,000	5,855	6,000	0.2%
207 Repair of Equipment	41,160	47,500	21,700	45,000	1.5%
212 Bonds, Insurance, Licenses	41,286	42,120	38,000	40,200	1.4%
214 Advertising, Printing, Photo	1,910	3,000	861	2,500	0.1%
215 Training & Travel	12,421	15,000	25,731	20,000	0.7%
216 Education, Memberships, Subscriptions	25,985	16,700	23,685	17,700	0.6%
217 Lease, Rent, Taxes	6,127	5,900	6,100	6,150	0.2%
218 Claims	0	0	505	0	0.0%
219 Other- Confidential Buy Money	12,170	12,500	12,540	15,000	0.5%
Total	228,629	245,220	201,114	234,350	8.0%
CAPITAL OUTLAY	0	0	0	0	
CRIMINAL INVESTIGATIONS TOTAL	2,728,853	2,805,750	2,680,462	2,925,142	100%

CRIMINAL INVESTIGATIONS
(continued)

PROGRAM 4703

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Major	18	1	1	1	1
Captain	15	1	1	1	1
Sergeant	13	6	6	6	6
Corporal (Note 3)	8	19	19	19	20
Patrol Officer	7	14	14	14	13
Senior Clerk II	5	2	2	2	1
Secretary (Note 1)	5	0.4385	0.4385	0.4385	0.4385
EMPLOYEE POSITIONS		43.44	43.44	43.44	42.44

Note 1: The Secretary position in Program 6911 will be split 44/56 between Programs 4703 and 6911 respectively in 2015.

Note 2: The retirement controbution is made from the LOPFI Contribution Fund and is not made from this program. For details, please refer to the Budget Highlights Section-Retirement Plans in the 2016 Budget Document.

Note 3: One Corporal is partially reimbursed by the 12th Judicial Drug Task Force.

Funding Allocation:
100% General Fund

POLICE SERVICES

PATROL OPERATIONS

PROGRAM 4704

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	4,679,345	4,874,750	4,956,960	4,760,700	67.2%
102 Overtime	189,747	189,900	302,106	283,000	4.0%
103 Retirement	28,341	38,640	22,043	14,205	0.2%
104 Social Security	76,496	94,590	81,360	91,910	1.3%
105 Insurance	894,600	912,880	912,880	766,148	10.8%
106 Longevity	14,289	14,650	14,545	15,250	0.2%
107 Medical Expenses	35	0	0	0	0.0%
109 Allowances-Clothing, Language, Field Training	32,736	28,000	30,901	40,000	0.6%
111 Workers' Compensation	63,590	46,480	46,480	97,920	1.4%
Total	5,979,179	6,199,890	6,367,275	6,069,133	85.7%
OPERATING					
202 Small Equipment	17,936	54,476	37,000	65,000	0.9%
203 Fuel, Oil, Lube	306,523	320,750	236,946	300,000	4.2%
204 Clothing	66,831	60,000	59,797	60,000	0.8%
205 Custodial Equipment and Supplies	12,305	10,000	2,113	8,000	0.1%
206 Materials	523	2,300	721	1,000	0.01%
207 Repair of Equipment	162,146	180,000	163,817	175,000	2.5%
210 Communications	0	0	700	0	0%
212 Bonds, Insurance, Licenses	58,817	67,250	81,889	58,100	0.8%
214 Advertising, Printing, Photo	738	3,000	112	1,000	0.01%
215 Training & Travel	2,738	4,500	3,275	9,850	0.1%
216 Education, Memberships, Subscriptions	21,344	36,400	22,000	30,000	0.4%
217 Lease, Rent, Taxes	3,455	4,500	4,300	4,500	0.1%
218 Claims	0	1,000	825	1,000	0.01%
219 Other - Agreements with Sebastian County Humane Society	292,175	298,000	206,472	298,000	4.2%
Total	945,531	1,042,176	819,967	1,011,450	14.3%
CAPITAL OUTLAY	0	297,210	288,411	0	
PATROL OPERATIONS TOTAL	6,924,710	7,539,276	7,475,653	7,080,583	100%

PATROL OPERATIONS
(continued)

PROGRAM 4704

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16	
Major	18	1	1	1	1	
Captain	15	4	3	3	4	
Sergeant	13	11	11	11	11	
Corporal	8	27	34	27	33	
Patrol Officer	7	61	51	60	46	-11
Patrol Officer (KEEP) Coordinator	7	0	1	1	0	-2
Quartermaster	7	1	1	1	1	
Animal Control Officer	5	5	5	5	5	
Senior Clerk II	5	1	1	1	1	
Customer Service Desk (PT)	4	0	0	0	0	
Senior Clerk I	3	0	0	0	0	
Cadet	2	0.75	0.75	0.75	0.75	
EMPLOYEE POSITIONS		111.75	108.75	110.75	102.75	

Funding Allocation:
100% General Fund

POLICE SERVICES

RADIO COMMUNICATIONS

PROGRAM 4705

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	93,944	98,320	104,059	99,029	30.8%
102 Overtime	176	1,030	852	1,000	0.3%
103 Retirement	9,069	12,610	9,200	5,325	1.7%
104 Social Security	6,844	9,840	7,399	8,340	2.6%
105 Insurance	23,800	25,000	25,000	22,500	7.0%
106 Longevity	379	370	379	370	0.1%
111 Workers' Compensation	550	410	410	1,920	0.6%
Total	134,762	147,580	147,299	138,484	43.1%
OPERATING					
201 Office Supplies	806	800	900	800	0.2%
202 Small Equipment	6,095	9,300	9,997	7,000	2.2%
203 Fuel, Oil, Lube	2,148	3,000	2,354	2,500	0.8%
204 Clothing	357	500	667	500	0.2%
205 Custodial Equipment and Supplies	238	650	360	750	0.2%
207 Repair of Equipment	74,098	76,052	94,444	100,000	31.1%
208 Repair of Buildings	4,948	8,600	1,029	5,900	1.8%
210 Communications	0	0	400	0	0%
211 Utilities	14,295	15,000	14,583	15,000	4.7%
212 Bonds, Insurance, Licenses	16,347	18,500	22,000	2,510	0.8%
213 Postage	537	500	534	500	0.2%
214 Advertising, Printing, Photo	328	200	115	200	0.1%
215 Training & Travel Note 1	2,347	2,500	1,000	15,000	4.7%
216 Education, Memberships, Subscriptions	84	4,180	83	5,800	1.8%
217 Lease, Rent, Taxes-Lease Purchase	26,584	26,600	26,584	26,600	8.3%
Total	149,212	166,382	175,050	183,060	56.9%
CAPITAL OUTLAY	19,511	100,000	94,676	0	
RADIO COMMUNICATIONS TOTAL	303,485	413,962	417,025	321,544	100%

Note 1: Increase in FY16 Training & Travel attributable to specialized Motorola training necessary for certification of Radio Technician. Radio Communication Supervisor will be retiring in near future.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Radio Communications Supervisor	11	1	1	1	1
Radio Technician	9	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

POLICE SERVICES

AIRPORT SECURITY

PROGRAM 4706

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	158,726	162,460	117,664	141,320	72.8%
102 Overtime	6,986	10,000	17,825	17,000	8.8%
104 Social Security	1,921	2,520	1,510	2,310	1.2%
105 Insurance	28,030	29,450	29,450	26,505	13.6%
106 Longevity	568	670	472	610	0.3%
111 Workers' Compensation	1,540	1,150	1,150	2,880	1.5%
Total	197,771	206,250	168,071	190,625	98.1%
OPERATING					
216 Education, Memberships, Subscriptions	2,200	3,550	2,846	3,600	1.9%
AIRPORT SECURITY TOTAL	199,971	209,800	170,917	194,225	100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Corporal	8	2	2	2	2
Patrol Officer	7	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Note 1: This program is partially funded by a federal grant. The estimate for 2015 is \$120,000.

Funding Allocation:
100% General Fund

POLICE GRANT PROGRAM FUND

POLICE GRANT

PROGRAM 6911

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	38,709	38,700	38,700	40,430	100%
Total	38,709	38,700	38,700	40,430	100%
POLICE GRANT TOTAL	38,709	38,700	38,700	40,430	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Secretary	5	0.56	0.56	0.56	0.56
EMPLOYEE POSITIONS		0.56	0.56	0.56	0.56

Note: This program is not included in the Operating Funds appropriations as funds are allocated from the Police Grant Fund by the DEA Fayetteville Task Force. The employee in the program is under the direction of the Police Services Division. Funding for the personnel codes above will be made on a 56% reimbursement basis from the District beginning in 2012. The remaining 44% will be funded from program 4703, a General Fund program.

Funding Allocation:
100% Special Grants Fund

PARKING AUTHORITY FUND

PARKING ENFORCEMENT

PROGRAM 6920

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	72,520	82,740	69,336	81,830	57%
102 Overtime	52	520	0	100	0.1%
103 Retirement	6,960	8,590	6,276	4,105	3%
104 Social Security	5,487	6,590	4,893	6,300	4%
105 Insurance	16,510	17,350	17,350	15,615	11%
106 Longevity	97	190	0	130	0.1%
111 Workers' Compensation	7,100	5,290	5,290	2,880	2%
Total	108,726	121,270	103,145	110,960	77%
OPERATING					
201 Office Supplies	0	250	0	100	0.1%
202 Small Equipment	(314)	20,000	28,853	20,000	14%
203 Fuel, Oil, Lube	372	1,200	758	900	1%
204 Clothing	0	2,500	1,665	1,700	1%
207 Repair of Equipment	832	5,000	2,083	5,000	3%
212 Bonds, Insurance, License	5,073	1,910	2,348	1,680	1%
214 Advertising, Printing, Photo	1,323	1,200	405	1,200	1%
216 Education, Memberships, Subscriptions	1,802	2,000	1,931	2,000	1%
Total	9,088	34,060	38,043	32,580	23%
PUBLIC PARKING TOTAL	117,814	155,330	141,188	143,540	100%

PARKING ENFORCEMENT
(continued)

PROGRAM 6920

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Senior Clerk I	4	1	1	1	1
Meter Technician	3	2	2	2	2
EMPLOYEE POSITIONS		3	3	3	3

Note: The employees of this program are under the direction of the Police Services Division. Funds for this Program are maintained in the Parking Authority Fund and, therefore, this program is not included in the operating funds appropriations. This program reflects the total operating costs of the enforcement for the downtown parking system.

Funding Allocation:
100% Parking Authority Fund

FIRE SERVICES

ADMINISTRATION

PROGRAM 4801

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	482,094	513,850	481,313	513,600	66%
102 Overtime	1,618	4,730	3,034	4,500	1%
103 Retirement	14,619	14,850	12,944	8,120	1%
104 Social Security	11,236	12,220	10,823	12,710	2%
105 Insurance	61,500	59,610	59,610	53,649	7%
106 Longevity	1,861	1,930	2,019	1,930	0.2%
107 Medical Expenses	190	1,140	210	1,140	0.1%
108 Allowances-Clothing, Language & Field Training	5,400	5,400	5,688	5,400	1%
109 Investigative Allowance	2,400	4,800	2,529	2,420	0.3%
111 Workers' Compensation	1,140	850	850	10,290	1%
Total	582,058	619,380	579,020	613,759	79%
OPERATING					
201 Office Supplies	7,238	6,750	3,950	6,750	1%
202 Small Equipment	12,023	20,000	27,738	20,000	3%
203 Fuel, Oil, Lube	11,826	12,600	6,744	10,000	1%
204 Clothing	3,094	10,010	2,552	10,010	1%
207 Repair of Equipment	8,393	8,800	3,424	8,800	1%
208 Repair of Buildings	(5,113)	1,000	4,507	1,000	0.1%
210 Communications	12,862	7,100	9,786	7,100	1%
212 Bonds, Insurance, Licenses	9,746	8,610	9,044	8,610	1%
213 Postage	421	900	285	700	0.1%
214 Advertising, Printing, Photo	4,872	3,600	3,836	3,600	0.5%
215 Training & Travel	8,149	9,250	7,681	6,750	1%
216 Education, Memberships, Subscriptions	6,947	5,000	10,897	7,500	1%
217 Lease, Rent, Taxes	7,488	8,000	5,973	8,000	1%
219 Other-Hazmat County Fee, Emergency Notification	44,506	34,500	34,484	34,500	4%
220 Examinations-Civil Service, Assessment Testing	0	0	0	30,000	4%
Total	132,452	136,120	130,901	163,320	21%
CAPITAL OUTLAY	16,145	0	0	0	
ADMINISTRATION TOTAL	730,655	755,500	709,921	777,079	100%

FIRE SERVICES

ADMINISTRATION (CONTINUED)

PROGRAM 4801

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Fire Chief	23	1	1	1	1
Assistant Chief	19	1	1	1	1
Training Officer	17	0	0	1	1
Fire Marshal	17	2	2	1	1
Administrative Assistant	8	0	0	0	1
Senior Mechanic II	9	1	1	1	1
Administrative Secretary	7	1	1	1	0
Accounting Technician	6	0	0	0	1
Senior Clerk II	5	1	1	1	0
EMPLOYEE POSITIONS		7	7	7	7

Funding Allocation:
100% General Fund

FIRE SERVICES

SUPPRESSION AND RESCUE

PROGRAM 4802

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
101 Regular Salaries	6,263,717	7,064,920	6,669,450	6,966,840	71%
102 Overtime	375,041	465,300	498,707	515,000	5%
103 Retirement	20,907	17,690	9,206	11,960	0.1%
104 Social Security	76,399	103,390	83,208	103,590	1%
105 Insurance	1,086,560	1,141,440	1,141,440	1,027,296	10%
106 Longevity	20,513	21,670	21,472	21,430	0.2%
107 Medical Expenses	5,194	12,580	7,260	12,580	0.1%
109 Allowances-Clothing, Language & Field Training	73,764	73,210	77,418	73,210	1%
111 Workers' Compensation	38,330	28,540	28,540	180,810	2%
Total	7,960,425	8,928,740	8,536,701	8,912,716	90%
OPERATING					
202 Small Equipment	138,923	136,520	132,842	136,520	1%
203 Fuel, Oil, Lube	121,312	129,300	86,484	125,000	1%
204 Clothing	113,620	197,874	175,032	169,260	2%
205 Custodial Equipment & Supplies	41,057	50,000	36,947	50,000	1%
206 Materials	38,486	34,100	26,454	34,000	0.3%
207 Repair of Equipmen Note 2	141,127	146,130	152,232	175,000	2%
208 Repair of Buildings	60,355	62,000	73,001	74,000	1%
210 Communications	87,565	19,400	8,246	19,400	0.2%
211 Utilities	78,412	83,000	81,436	83,000	1%
212 Bonds, Insurance, Licenses	50,144	58,860	70,492	50,150	1%
213 Postage	0	250	0	250	0.0%
214 Advertising, Printing, Photo	350	400	247	400	0.0%
215 Training & Travel	18,677	15,000	18,424	15,000	0.2%
216 Education, Memberships, Subscriptions	15,638	11,000	11,498	6,000	0.1%
217 Lease, Rent, Taxes	202	2,000	863	2,000	0.0%
219 Other-Fire Station Alerting System	0	0	0	20,000	0.2%
220 Examinations	19,141	4,000	0	4,000	0.04%
Total	925,009	949,834	874,198	963,980	10%
CAPITAL OUTLAY	7,732	9,000	0	0	
SUPPRESSION AND RESCUE TOTAL	8,893,166	9,887,574	9,410,899	9,876,696	100%

SUPPRESSION AND RESCUE
 (continued)

PROGRAM 4802

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Battalion Chief	17	3	3	3	3
Captain	14	33	33	33	33
Driver	9	42	42	42	42
Firefighter	6	45	45	45	45
EMPLOYEE POSITIONS		123	123	123	123

Funding Allocation:
 100% General Fund

Note 1: The Fire Department is required to maintain mandatory minimum staffing requirements.
 Note 2: Tires for fleet vehicles on average replaced yearly due to wear and tear.

FIRE SERVICES

1/8% SALES TAX OPERATIONS

PROGRAM 4803

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	1,230,147	1,300,720	1,310,436	1,266,430	52%
102 Overtime	43,511	57,000	77,512	65,000	3%
103 Retirement	491,383	530,880	499,675	489,140	20%
104 Social Security	13,822	21,000	15,499	17,470	1%
105 Insurance	176,740	185,670	185,670	167,103	7%
106 Longevity	4,266	4,450	4,667	4,810	0.20%
109 Allowances-Clothing, Language & Field Training	12,025	12,000	12,680	12,000	0.49%
111 Workers' Compensation	6,240	4,650	4,650	29,400	1%
Total	1,978,134	2,116,370	2,110,789	2,051,353	84%
OPERATING					
202 Small Equipment	8,296	1,800	2,190	4,000	0.16%
203 Fuel, Oil, Lube	4,862	13,520	4,358	10,000	0.41%
204 Clothing	1,269	14,167	18,036	16,000	1%
205 Custodial Equipment & Supplies	0	3,500	6,056	5,000	0.20%
206 Materials	155	500	317	500	0.02%
207 Repair of Equipment	5,821	10,000	6,032	14,370	1%
208 Repair of Buildings	10	1,000	3,063	2,000	0.08%
210 Communications	2,335	3,000	2,583	3,000	0.12%
211 Utilities	3,709	14,500	14,377	14,500	1%
212 Bonds, Insurance, Licenses	6,721	5,870	11,404	8,170	0.33%
215 Training & Travel	(1,854)	1,000	990	1,000	0.04%
216 Education, Memberships, Subscriptions	280	500	450	500	0.02%
Total	31,604	69,357	69,856	79,040	3%
CAPITAL OUTLAY	823,262	390,477	390,477	0	
Sinking Fund Depreciation- (4803-360)					
Appropriation for Apparatus Replacement	1,100,985	345,690	300,000	318,000	13%
1/8% SALES TAX OPERATIONS	3,933,985	2,921,894	2,871,122	2,448,393	100%
Scheduled Purchase from Sinking Fund:					
Brush Truck (1) (Replacement 1994 Model)				150,000	

1/8% SALES TAX OPERATIONS
 (continued)

PROGRAM 4803

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Fire Marshal (1-Captain)	17	2	2	2	2
Battalion Chief	17	3	3	3	3
Captain	14	9	9	9	9
Driver	9	3	3	3	3
Firefighter	6	3	3	3	3
EMPLOYEE POSITIONS		20	20	20	20

Funding Allocation:
 1/8% Sales Tax-General Fund (100%)

FIRE SERVICES

TRAINING

PROGRAM 4804

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	131,123	155,840	142,780	156,940	62.89%
104 Social Security	1,685	2,340	1,848	2,740	1.10%
105 Insurance	17,670	18,570	18,570	16,713	6.70%
106 Longevity	591	670	627	670	0.27%
109 Allowances-Clothing, Language & Field Training	1,200	1,200	1,177	1,200	0.48%
111 Workers' Compensation	260	200	200	2,940	1.18%
Total	152,529	178,820	165,202	181,203	72.62%
OPERATING					
202 Small Equipment	28,816	19,400	9,347	18,010	7.22%
203 Fuel, Oil, Lube	1,273	4,000	1,586	2,500	1.00%
204 Clothing	1,415	2,350	915	2,350	0.94%
206 Materials	0	5,000	450	15,000	6.01%
207 Repair of Equipment	441	500	4,219	3,000	1.20%
208 Repair of Buildings	0	500	0	500	0.20%
210 Communications	0	2,200	473	1,000	0.40%
211 Utilities	0	2,900	326	2,900	1.16%
212 Bonds, Insurance, Licenses	9	1,870	2,506	1,870	0.75%
215 Training & Travel	1,810	5,000	61	4,000	1.60%
216 Education, Memberships, Subscriptions	85	21,000	6,750	17,200	6.89%
Total	33,849	64,720	26,633	68,330	27.38%
CAPITAL OUTLAY	611,540	0	0	0	
FIRE TRAINING TOTAL	797,918	243,540	191,835	249,533	100%
SCHEDULE OF PERSONNEL					
	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Division Chief	17	1	1	1	1
Battalion Chief	17	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

Note 1: These two positions were transferred from Program 4801 for 2014. This program is funded in part by Act 833 insurance turnback funds. Estimated revenue from this source in 2016 is \$99,000.

OPERATION SERVICES STREETS & TRAFFIC CONTROL

ADMINISTRATION

PROGRAM 5101

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	247,401	259,000	251,636	258,180	47.70%
102 Overtime	1,195	2,000	1,068	1,500	0.28%
103 Retirement	25,701	28,000	22,231	14,510	2.68%
104 Social Security	19,505	20,710	19,954	20,620	3.81%
105 Insurance	31,020	32,600	32,600	29,340	5.42%
106 Longevity	815	910	937	1,030	0.19%
107 Medical Expenses	0	250	0	250	0.05%
108 Other	5,400	5,400	5,400	5,400	1.00%
111 Workers' Compensation	2,480	1,850	1,850	2,950	0.55%
Total	333,517	350,720	335,676	333,780	61.67%
OPERATING					
201 Office Supplies	4,673	4,700	3,218	4,500	0.83%
202 Small Equipment	984	31,200	2,525	2,000	0.37%
203 Fuel, Oil, Lube	564	800	312	600	0.11%
204 Clothing	939	1,500	319	1,000	0.18%
205 Custodial Equipment & Supplies	15,634	16,000	17,624	16,000	2.96%
206 Materials	67	300	607	800	0.15%
207 Repair of Equipment	776	1,000	187	700	0.13%
208 Repair of Buildings	47,791	52,149	43,626	52,000	9.61%
210 Communications	4,333	2,500	4,805	5,000	0.92%
211 Utilities	30,621	28,000	29,875	30,000	5.54%
212 Bonds, Insurance, Licenses	7,467	6,830	10,485	7,000	1.29%
213 Postage	1,303	1,000	2,561	2,000	0.37%
214 Advertising, Printing, Photo	798	1,000	406	500	0.09%
215 Training & Travel	223	700	2,005	2,000	0.37%
216 Education, Memberships, Subscriptions	3,051	9,700	1,048	1,500	0.28%
217 Lease, Rent, Taxes	4,921	5,500	5,230	5,500	1.02%
218 Claims	2,432	1,500	12,778	5,000	0.92%
219 Other-Consultant Fees, Bridge Inspection Fee	2,563	2,600	754	2,600	0.48%
220 Beautify Fort Smith Note 1	0	0	0	68,782	12.71%
Total	129,140	166,979	138,365	207,482	38.33%
ADMINISTRATION TOTAL	462,657	517,699	474,041	541,262	100%
Sinking Fund-Depreciation				0	

ADMINISTRATION
 (continued)

PROGRAM 5101

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Streets and Traffic Control	22	1	1	1	1
Administrative Supervisor	11	1	0	0	0
Sidewalk & Traffic Coordinator	10	0	1	1	1
Administrative Secretary	7	1	1	1	1
Secretary/Dispatcher	5	1	1	1	1
Clerk	4	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Note 1: Prior to FY16, funding for Beautify Fort Smith was previously allocated in the Sanitation Operating Fund

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET CONSTRUCTION

PROGRAM 5302

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	305,442	330,540	323,856	327,940	41.99%
102 Overtime	8,478	12,630	15,455	12,610	1.61%
103 Retirement	28,939	32,840	26,894	16,300	2.09%
104 Social Security	23,225	26,460	25,134	26,260	3.36%
105 Insurance	70,430	73,990	73,990	66,591	8.53%
106 Longevity	1,408	1,450	1,443	1,450	0.19%
107 Medical Expenses	245	500	195	300	0.04%
111 Workers' Compensation	18,110	13,490	13,490	5,310	0.68%
Total	456,277	491,900	480,457	456,761	58.48%
OPERATING					
202 Small Equipment	12,556	10,000	11,010	10,000	1.28%
203 Fuel, Oil, Lube	31,058	38,000	30,481	32,000	4.10%
204 Clothing	11,345	13,700	7,930	10,000	1.28%
206 Materials	57,613	60,000	36,698	60,000	7.68%
207 Repair of Equipment	49,354	50,000	42,236	45,000	5.76%
210 Communications	1,456	1,500	1,266	1,000	0.13%
212 Bonds, Insurance, Licenses	15,414	18,860	19,017	18,000	2.30%
215 Training & Travel	201	300	271	300	0.04%
216 Education, Memberships, Subscriptions	0	3,600	0	500	0.06%
217 Lease, Rent, Taxes	2,201	2,500	1,098	7,500	0.96%
Total	181,198	198,460	150,007	184,300	23.60%
CAPITAL OUTLAY					
	116,086	0	0		
301 Dump Truck (1) (Replacment 2003 Model)				140,000	
Total Capital Outlay				140,000	17.92%
STREET CONSTRUCTION TOTAL	753,561	690,360	630,464	781,061	100%
Sinking Fund-Depreciation				64,300	

STREET CONSTRUCTION
(continued)

PROGRAM 5302

Planned Purchases-2016

1/2 Ton Pickup (1) (Replacement 2005 Model)	22,000
1 Ton Flatbed Truck (1) (Replacement 1999 Model)	40,000

Total	62,000
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SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	11	1	1	1	1
Street Construction Foreperson	7	1	1	1	1
Heavy Equipment Mechanic	6	2	2	2	2
Carpenter	5	1	1	1	1
Equipment Operator III	5	1	1	1	1
Equipment Operator II	4	1	1	1	1
Concrete Finisher	4	1	1	1	1
Equipment Operator (Part-time-mowing)	2	0.72	0.72	0.72	0.75
EMPLOYEE POSITIONS		8.72	8.72	8.72	8.75

Funding Allocation:
100% Street Maintenance Fund

OPERATION SERVICES STREETS & TRAFFIC CONTROL

STREET DRAINAGE

PROGRAM 5303

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	554,501	613,120	510,431	578,830	50.90%
102 Overtime	30,333	28,320	35,888	31,000	2.73%
103 Retirement	49,762	52,670	42,650	28,525	2.51%
104 Social Security	43,689	49,890	40,659	47,420	4.17%
105 Insurance	127,520	113,970	113,970	102,573	9.02%
106 Longevity	2,599	2,770	2,590	2,830	0.25%
107 Medical Expenses	351	500	698	600	0.05%
111 Workers' Compensation	21,950	16,340	16,340	10,620	0.93%
Total	830,705	877,580	763,226	802,398	70.56%
OPERATING					
202 Small Equipment	4,856	5,500	14,182	8,000	0.70%
203 Fuel, Oil, Lube	86,726	87,000	57,341	55,000	4.84%
204 Clothing	12,493	13,700	15,572	15,000	1.32%
206 Materials	33,915	50,000	18,166	35,000	3.08%
207 Repair of Equipment	97,938	90,000	109,890	90,000	7.91%
210 Communications	2,078	1,100	3,585	4,000	0.35%
212 Bonds, Insurance, Licenses	24,302	31,430	30,435	30,000	2.64%
215 Training & Travel	27	300	330	300	0.03%
216 Education, Memberships, Subscriptions	0	3,600	0	500	0.04%
217 Lease, Rent, Taxes	41,120	40,000	54,679	55,000	4.84%
219 Other-Removal of Trees	5,095	2,500	1,463	2,000	0.18%
Total	308,550	325,130	305,643	294,800	25.92%
CAPITAL OUTLAY					
	0	0	0		
301 1 Ton Flat Bed Pickup (1) (Addition)				40,000	
Total Capital Outlay				40,000	3.52%
STREET DRAINAGE TOTAL					
	1,139,255	1,202,710	1,068,869	1,137,198	100%
Sinking Fund- Depreciation				137,875	
Planned Purchases- 2016					
2 Ton Dump Truck (1) (Replacement 1997 Model)				100,000	
1 Ton Flat Bed Pickup (1) (Replacement 2001 Model)				40,000	
Total				140,000	

STREET DRAINAGE
(continued)

PROGRAM 5303

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	11	1	1	1	1
Street Drainage Foreperson	7	1	1	1	1
Mechanic	6	1	1	1	1
Equipment Operator III	5	3	3	3	3
Equipment Operator II	4	4	4	4	4
Equipment Operator I	3	2	2	2	2
Laborer	2	2	2	2	2
Equipment Operator (Seasonal-Mowing)	2	1.44	2.88	1.5	1.5
Laborer (Seasonal)	1	1.44	1.16	1.5	1.5
EMPLOYEE POSITIONS		16.88	18.04	17	17

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET MAINTENANCE

PROGRAM 5304

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	422,481	462,290	446,229	486,300	47.44%
102 Overtime	40,978	21,320	35,069	29,000	2.83%
103 Retirement	40,742	42,300	37,408	21,635	2.11%
104 Social Security	34,087	37,450	34,961	39,820	3.88%
105 Insurance	110,200	115,770	115,770	104,193	10.16%
106 Longevity	1,240	1,330	1,335	1,630	0.16%
107 Medical Expenses	620	500	300	1,000	0.10%
111 Workers' Compensation	24,470	18,220	18,220	9,440	0.92%
Total	674,818	699,180	689,292	693,018	67.61%
OPERATING					
202 Small Equipment	13,793	15,000	7,844	10,000	0.98%
203 Fuel, Oil, Lube	70,214	77,000	68,000	55,000	5.37%
204 Clothing	12,130	12,500	11,054	12,000	1.17%
206 Materials	122,233	100,000	124,300	120,000	11.71%
207 Repair of Equipment	58,016	65,000	49,790	60,000	5.85%
210 Communications	1,390	1,000	2,632	2,800	0.27%
212 Bonds, Insurance, Licenses	21,276	22,440	25,478	25,000	2.44%
215 Training & Travel	0	200	129	200	0.02%
216 Education, Memberships, Subscriptions	0	3,600	0	500	0.05%
217 Lease, Rent, Taxes	2,126	3,500	5,998	1,500	0.15%
Total	301,178	300,240	295,225	287,000	28.00%
Capital Outlay	0	0	0		
301 Tractor for Weed Spraying (1) (Addition)				45,000	
Total Capital Outlay				45,000	4.39%
STREET MAINTENANCE TOTAL	975,996	999,420	984,517	1,025,018	100%
Sinking Fund- Depreciation				100,100	
Planned Purchases-2016					
2 Ton 16 Foot Flat Bed Pickup (1) (Replacement 2003 Model)				90,000	
Total				90,000	

STREET MAINTENANCE
(continued)

PROGRAM 5304

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	11	1	1	1	1
Foreperson	7	1	1	1	1
Equipment Operator II	4	6	6	6	6
Concrete Finisher	4	1	1	1	1
Equipment Operator I	3	1	1	1	2
Laborer	2	2	2	2	2
Equipment Operator (Seasonal)	2	2.16	2.16	2.16	1
Laborer (Seasonal)	1	1.44	1.44	1.44	1.5
EMPLOYEE POSITIONS		15.60	15.60	15.60	15.50

Funding Allocation:
 100% Street Maintenance Fund

OPERATION SERVICES STREETS & TRAFFIC CONTROL

SIDEWALK CONSTRUCTION

PROGRAM 5305

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	377,709	382,760	411,390	388,610	34.83%
102 Overtime	17,255	17,250	29,487	20,000	1.79%
103 Retirement	37,561	40,100	38,504	20,500	1.84%
104 Social Security	29,815	30,770	33,168	31,480	2.82%
105 Insurance	73,160	76,860	76,860	69,174	6.20%
106 Longevity	875	910	948	1,330	0.12%
107 Medical Expenses	210	1,000	210	800	0.07%
111 Workers' Compensation	25,320	18,850	18,850	7,080	0.63%
Total	561,905	568,500	609,417	538,974	48.30%
OPERATING					
202 Small Equipment	5,782	7,000	6,863	6,500	0.58%
203 Fuel, Oil, Lube	29,792	30,000	22,490	25,000	2.24%
204 Clothing	10,441	11,000	8,834	10,000	0.90%
206 Materials	293,800	280,000	234,873	280,000	25.09%
207 Repair of Equipment	21,518	20,000	22,661	17,000	1.52%
210 Communications	576	1,000	749	1,000	0.09%
212 Bonds, Insurance, Licenses	289	5,000	6,291	6,500	0.58%
215 Training & Travel	27	400	0	400	0.04%
216 Education, Memberships, Subscriptions	0	3,600	0	500	0.04%
217 Lease, Rent, Taxes	3,012	5,000	16,853	14,000	1.25%
Total	365,237	363,000	319,614	360,900	32.34%
CAPITAL OUTLAY	82,518	0	0		
301 Triaxle Dump Truck (1) (Addition)				140,000	
302 1 Ton Flat Bed Pickup (1) (Addition)				40,000	
303 Backhoe Trailers (2)				36,000	
Total Capital Outlay				216,000	19.36%
SIDEWALK CONSTRUCTION TOTAL	1,009,660	931,500	929,031	1,115,874	100%
Sinking Fund- Depreciation				47,900	
Planned Purchase-2016				0	

SIDEWALK CONSTRUCTION
(continued)

PROGRAM 5305

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Foreperson	7	2	2	2	2
Carpenter	5	2	2	2	2
Equipment Operator III	5	2	2	2	2
Concrete Finisher	4	4	4	4	4
Equipment Operator II	4	2	2	2	2
EMPLOYEE POSITIONS		12	12	12	12

Funding Allocation:

100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

TRAFFIC CONTROL OPERATIONS

PROGRAM 5401

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	468,845	510,500	507,866	514,400	48.34%
102 Overtime	7,459	5,200	9,160	7,500	0.70%
103 Retirement	42,267	47,570	41,660	24,145	2.27%
104 Social Security	35,317	39,710	38,120	40,190	3.78%
105 Insurance	98,250	103,220	103,220	92,898	8.73%
106 Longevity	1,653	1,870	1,807	2,050	0.19%
107 Medical Expenses	70	500	113	500	0.05%
111 Workers' Compensation	9,690	7,220	7,220	8,260	0.78%
Total	663,551	715,790	709,166	689,943	64.84%
OPERATING					
201 Office Supplies	198	310	374	310	0.03%
202 Small Equipment Note 1	16,829	21,160	9,300	28,000	2.63%
203 Fuel, Oil, Lube	35,998	40,000	27,226	30,000	2.82%
204 Clothing	6,838	7,000	5,976	7,000	0.66%
205 Custodial Equipment & Supplies	529	600	1,492	1,500	0.14%
206 Materials	97,044	135,750	126,840	130,000	12.22%
207 Repair of Equipment	22,813	24,600	17,837	20,000	1.88%
210 Communications	11,601	9,100	6,378	7,000	0.66%
211 Utilities	86,277	80,000	74,001	75,000	7.05%
212 Bonds, Insurance, Licenses	20,026	11,580	15,649	11,000	1.03%
213 Postage	0	120	0	120	0.01%
214 Advertising, Printing, Photo	145	180	0	180	0.02%
215 Training & Travel	3,372	4,000	1,575	3,500	0.33%
216 Education, Memberships, Subscriptions	4,126	11,400	3,690	5,000	0.47%
217 Lease, Rent, Taxes	662	1,850	544	1,500	0.14%
Total	306,458	347,650	290,882	320,110	30.08%
CAPITAL OUTLAY	0	30,000	0		
301 Traffic Signal Management Software				54,000	
Total Capital Outlay				54,000	5.07%
TRAFFIC CONTROL OPERATIONS TOTAL	970,009	1,093,440	1,000,048	1,064,053	100%
Sinking Fund- Depreciation				53,250	
Planned Fleet Purchases 2016 3/4 Ton Pickup w/Utility Bed (2) (Replacement 2002 & 2008 Model)				64,000	
Total Planned Purchases				64,000	

TRAFFIC CONTROL OPERATIONS
(continued)

PROGRAM 5401

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Manager	13	1	1	1	1
Supervisor	11	0	1	0	0
Electronics Technician	8	2	1	2	2
Foreperson	7	1	0	1	1
Leadperson	6	2	2	2	2
Traffic Signal Specialist	5	3	3	3	4
Maintenance Person	3	3	4	3	3
Laborer (Seasonal)	1	0	0	0.72	1
Laborer (Part-Time)	1	1.44	1.44	1.44	0
EMPLOYEE POSITIONS		13.44	13.44	14.16	14

Note: Programs 5402 and 5405 expenditures have been combined in this program beginning in 2015.

Note 1: Operating account code 202 for FY16 includes funds to purchase sign reflectometers required by Federal mandate.

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET LIGHTING

PROGRAM 5403

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
OPERATING					
211 Utilities	1,010,785	1,000,000	901,728	920,000	
Total	1,010,785	1,000,000	901,728	920,000	100%
STREET LIGHTING TOTAL	1,010,785	1,000,000	901,728	920,000	100%

Funding Allocation:

100% Street Maintenance Fund

**OPERATION SERVICES
WATER AND SEWER**

UTILITY ADMINISTRATION

PROGRAM 5501

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	774,474	897,360	688,331	576,910	47.00%
102 Overtime	1,521	3,870	1,225	0	0.00%
103 Retirement	76,471	92,230	63,094	30,380	2.47%
104 Social Security	59,053	71,070	52,120	45,790	3.73%
105 Insurance	137,400	135,320	135,320	62,460	5.09%
106 Longevity	2,553	2,950	2,332	1,200	0.10%
107 Medical Expenses	0	0	113	0	0.00%
108 Other	5,400	5,400	5,400	5,400	0.44%
109 Employee Allowances	1,200	0	1,264	0	0.00%
111 Workers' Compensation	4,190	2,930	2,930	640	0.05%
Total	1,062,262	1,211,130	952,129	722,780	58.88%
OPERATING					
201 Office Supplies	13,202	14,600	16,017	7,000	0.57%
202 Small Equipment	9,605	15,000	1,671	3,000	0.24%
203 Fuel, Oil, Lube	3,925	4,200	2,952	2,500	0.20%
204 Clothing	169	800	10	0	0.00%
205 Custodial Equipment & Supplies	10,832	10,500	8,496	1,000	0.08%
206 Materials	2,008	1,800	1,392	0	0.00%
207 Repair of Equipment	7,618	10,000	9,650	5,000	0.41%
208 Repair of Buildings	76,492	98,549	46,682	124,000	10.10%
210 Communications (Includes CTY)	12,992	24,600	5,197	5,000	0.41%
211 Utilities	42,016	45,000	41,371	82,500	6.72%
212 Bonds, Insurance, Licenses	20,353	22,460	26,262	13,310	1.08%
213 Postage	3,894	4,000	3,641	2,000	0.16%
214 Advertising, Printing, Photo	2,387	4,000	3,880	1,000	0.08%
215 Training & Travel	10,049	14,000	2,766	6,500	0.53%
216 Education, Memberships, Subscriptions	12,018	14,500	14,112	12,000	0.98%
217 Lease, Rent, Taxes	24,122	35,000	26,819	80,000	6.52%
218 Claims	11,434	15,000	8,857	20,000	1.63%
219 Other - Contractual Svcs./Legal Svcs., Impact Fee Study, Rate Development	140,249	185,580	109,825	140,000	11.40%
Total	403,365	519,589	329,600	504,810	41.12%
CAPITAL OUTLAY	25,375	376,165	376,165	0	
UTILITY ADMINISTRATION TOTAL	1,491,002	2,106,884	1,657,894	1,227,590	100%

UTILITY ADMINISTRATION
(continued)

PROGRAM 5501

SCHEDULE OF PERSONNEL	PAY GRADE		FY14	FY15	FY15	FY16
Director of Utilities	23		1	1	1	1
Civil Engineer/Assistant Director of Utilities	20		1	1	1	0
Deputy Director of Engineering & Technology	20		0	0	0	1
Deputy Director of Business Administration	20	5620	0	0	0	1
Deputy Director of Operations	20	5620	0	0	0	1
Deputy Director of Systems	20	5620	0	0	0	1
Senior Project Engineer	16		2	2	2	0
Senior Rate & Utility Analyst	16		1	1	1	0
Project Engineer I-II	12-14					
Cross Connection Coordinator	11		1	1	1	0
Property Manager	11		1	1	1	0
Rate & Utility Analyst 1	11		1	1	1	0
Training & Safety Coordinator	11		1	1	1	0
Administrative Coordinator	9 *		1	1	1	3
Cross Connection Technician	9		1	0	0	0
Utility Technician	8		1	1	1	0
Technician-AutoCAD	7		1	1	1	0
Accounting Technician	6		2	2	2	0
Records Coordinor	6		1	1	1	0
EMPLOYEE POSITIONS			16	15	15	8

FY 16 Positions-*Indicates new position required-Consent Decree

3-Current staff transferred in as indicated above

2 New hires

3-Current staff in 5501

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

BUSINESS AND FINANCE

PROGRAM 5521

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	0	0	0	797,080	70.52%
102 Overtime	0	0	0	6,360	0.56%
103 Retirement	0	0	0	40,240	3.56%
104 Social Security	0	0	0	62,490	5.53%
105 Insurance	0	0	0	148,347	13.13%
106 Longevity	0	0	0	1,320	0.12%
111 Workers' Compensation	0	0	0	1,520	0.13%
Total	0	0	0	1,057,357	93.55%
OPERATING					
201 Office Supplies	0	0	0	3,500	0.31%
203 Fuel, Oil, Lube	0	0	0	2,000	0.18%
204 Clothing	0	0	0	3,600	0.32%
205 Custodial Equipment & Supplies	0	0	0	500	0.04%
206 Materials	0	0	0	500	0.04%
207 Repair of Equipment	0	0	0	1,000	0.09%
210 Communications	0	0	0	4,300	0.38%
212 Bonds, Insurance, Licenses	0	0	0	50,000	4.42%
213 Postage	0	0	0	2,000	0.18%
215 Training & Travel	0	0	0	5,000	0.44%
216 Education, Memberships, Subscriptions	0	0	0	500	0.04%
Total	0	0	0	72,900	6.45%
TOTAL BUSINESS AND FINANCE	0	0	0	1,130,257	100%

BUSINESS & FINANCE**PROGRAM 5521****(continued)**

SCHEDULE OF PERSONNEL	PAY GRADE		FY 14	FY 15	FY 15	FY 16
Business & Finance Program Mgr.	17	5620	0	0	0	1
Finance & Strategic Manager/Analyst	16	5501	0	0	0	1
Information System Manager/Analyst	15	5620	0	0	0	1
Senior Work Order System Analyst	13	5620	0	0	0	1
Business Analyst & Strategic Plan Coord	11	5620	0	0	0	1
Rate & Analyst II	11	5501	0	0	0	1
Supervisor	11	5615	0	0	0	1
Technology Coordinator	11	5620	0	0	0	1
Administrative Coordinator	9	5620	0	0	0	1
Analyst I	9 *		0	0	0	3
Foreperson Inventory	8	5615	0	0	0	1
Records Technician	7	5501				
Accounting Technician	6 *	5501	0	0	0	3
Maintenance Person	3 *(2)	5501	0	0	0	2
Storekeeper	2 (1)	5615	0	0	0	1
EMPLOYEE POSITIONS			0	0	0	19

FY16 Positions-* Indicates new position required-Consent Decree
 15- Current Staff transferred in as indicated above
 4-New Hires

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

COMMUNICATIONS & TRAINING

PROGRAM 5522

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	0	0	0	660,590	67.41%
102 Overtime	0	0	0	54,310	5.54%
103 Retirement	0	0	0	35,810	3.65%
104 Social Security	0	0	0	56,030	5.72%
105 Insurance	0	0	0	140,535	14.34%
106 Longevity	0	0	0	1,230	0.13%
111 Workers' Compensation	0	0	0	1,440	0.15%
Total	0	0	0	949,945	96.94%
OPERATING					
201 Office Supplies	0	0	0	4,000	0.41%
202 Small Equipment	0	0	0	3,000	0.31%
203 Fuel, Oil, Lube	0	0	0	2,500	0.26%
204 Clothing	0	0	0	1,050	0.11%
205 Custodial Equipment & Supplies	0	0	0	500	0.05%
207 Repair of Equipment	0	0	0	1,500	0.15%
210 Communications	0	0	0	4,500	0.46%
212 Bonds, Insurance, Licenses	0	0	0	1,500	0.15%
213 Postage	0	0	0	4,000	0.41%
214 Advertising, Printing, Photo	0	0	0	2,500	0.26%
215 Training & Travel	0	0	0	2,900	0.30%
216 Education, Memberships, Subscriptions	0	0	0	2,000	0.20%
Total	0	0	0	29,950	3.06%
TOTAL COMMUNICATIONS & TRAINING	0	0	0	979,895	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Communications & Training	17 ###	0	0	0	1
Program Manager 5620					
Communications & Public Relations	12 5620	0	0	0	1
Manager 5620					
Supervisor 5615	11 5615	0	0	0	1
Training & Safety Coordinator 5501	11 5501	0	0	0	1
Construction Inspector	9 *	0	0	0	1
Trainer	7 *	0	0	0	2
System Control Operator (I-V) 5615	3-7 5615	0	0	0	5
System Control Operator (I-V) 5620	3-7 5620	0	0	0	2
Accounting Technician	6	0	0	0	1
Senior Clerk II 5620	5	0	0	0	1
Senior Clerk II	5 *(1) 5620	0	0	0	2
EMPLOYEE POSITIONS		0	0	0	18

FY16 Positions- *Indicates new position required-Consent Decree
12 Current staff transferred in as indicated above
6 New Hires

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

ENGINEERING & ENGINEERING TECHNOLOGY

PROGRAM 5523

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	0	0	0	748,060	68.91%
102 Overtime	0	0	0	11,210	1.03%
103 Retirement	0	0	0	38,145	3.51%
104 Social Security	0	0	0	59,490	5.48%
105 Insurance	0	0	0	126,216	11.63%
106 Longevity	0	0	0	3,610	0.33%
111 Workers' Compensation	0	0	0	1,280	0.12%
Total	0	0	0	988,011	91.02%

OPERATING

201 Office Supplies	0	0	0	14,000	1.29%
202 Small Equipment	0	0	0	10,000	0.92%
203 Fuel, Oil, Lube	0	0	0	7,500	0.69%
204 Clothing	0	0	0	2,000	0.18%
205 Custodial Equipment & Supplies	0	0	0	500	0.05%
206 Materials	0	0	0	2,000	0.18%
207 Repair of Equipment	0	0	0	1,500	0.14%
210 Communications	0	0	0	27,500	2.53%
214 Advertising, Printing, Photo	0	0	0	4,000	0.37%
215 Training & Travel	0	0	0	14,000	1.29%
216 Education, Memberships, Subscriptions	0	0	0	14,500	1.34%
Total	0	0	0	97,500	8.98%

TOTAL ENGINEERING & ENGINEERING TECHNOLOGY 0 0 0 1,085,511 100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Engineering & Tech.Program Mgr.	17 5620	0	0	0	1
GIS Manager/Editor	16 5620	0	0	0	1
Senior Project Engineer	16 * (1) 5501	0	0	0	3
Senior GIS Analyst/Editor	13 5620	0	0	0	1
Project Engineer I-II	12-14 5501	0	0	0	1
GIS Analyst/Editor	12 *	0	0	0	1
Construction Coordinator	11 *	0	0	0	1
GIS Editor II	11 *	0	0	0	1
Property Agent/Manager	11 5501	0	0	0	1
Administrative Coordinator	9 5620	0	0	0	1
Construction Inspector	9 *	0	0	0	1
GIS Editor I	8 5501	0	0	0	1
Right-of-Way Technician	8 *	0	0	0	1
Utility Technician	8 5501	0	0	0	1

EMPLOYEE POSITIONS 0 0 0 16

FY16 Positions * Indicates new position required-Consent Decree
9-Current Staff transferred in as indicated above
7-New Hires

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER AND WASTEWATER
TREATMENT ADMINISTRATION**

PROGRAM 5601

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
101 Regular Salaries	147,828	149,530	151,039	0
102 Overtime	467	310	111	0
103 Retirement	14,343	15,070	13,375	0
104 Social Security	11,050	11,740	11,231	0
105 Insurance	22,750	23,900	23,900	0
106 Longevity	720	730	759	0
111 Workers' Compensation	1,490	1,110	1,110	0
Total	198,648	202,390	201,525	0

OPERATING

201 Office Supplies	7,147	10,250	6,181	0
202 Small Equipment	66	900	148	0
203 Fuel, Oil, Lube	936	1,060	635	0
207 Repair of Equipment	276	600	1,500	0
210 Communications	2,558	1,400	2,035	0
212 Bonds, Insurance, Licenses	867	1,000	1,264	0
213 Postage	1,258	3,000	2,247	0
214 Advertising, Printing, Photo	16,935	18,000	16,600	0
215 Training & Travel	309	800	716	0
216 Education, Memberships, Subscriptions	245	600	1,200	0
Total	30,597	37,610	32,526	0

ADMINISTRATION TOTAL 229,245 240,000 234,051 0

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Superintendent	17	1	1	1	0
Accounting Technician	6	1	1	1	0
Storekeeper	2	1	1	1	0
EMPLOYEE POSITIONS		3	3	3	0

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER TREATMENT

PROGRAM 5603

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	1,112,442	1,148,850	1,120,791	1,241,000	63.49%
102 Overtime	104,995	109,600	117,077	116,900	5.98%
103 Retirement	117,376	126,580	110,290	68,285	3.49%
104 Social Security	91,390	97,590	93,411	105,470	5.40%
105 Insurance	191,200	200,860	200,860	234,225	11.98%
106 Longevity	6,888	7,090	6,974	7,760	0.40%
107 Medical Expenses	950	3,500	4,290	2,500	0.13%
108 Employee Allowances	8,538	0	7,733	0	0.00%
111 Workers' Compensation	23,060	17,170	17,170	2,480	0.13%
Total	1,656,839	1,711,240	1,678,596	1,778,620	90.99%
OPERATING					
201 Office Supplies	0	0	0	5,000	0.26%
202 Small Equipment	6,574	18,750	14,180	18,800	0.96%
203 Fuel, Oil, Lube	33,574	38,500	22,962	24,640	1.26%
204 Clothing	18,854	23,600	18,974	21,420	1.10%
205 Custodial Equipment & Supplies	18,993	21,200	19,035	21,000	1.07%
206 Materials	160,617	251,000	324,010	410,000	20.97%
207 Repair of Equipment	128,933	159,045	167,465	185,000	9.46%
208 Repair of Buildings	35,687	40,000	22,880	30,900	1.58%
210 Communications	9,928	3,200	2,652	3,720	0.19%
211 Utilities	687,312	600,000	631,623	612,000	31.31%
212 Bonds, Insurance, Licenses	120,285	136,000	128,406	131,750	6.74%
215 Training & Travel	562	2,000	1,289	1,800	0.09%
216 Education, Memberships, Subscriptions	4,320	4,000	167	1,200	0.06%
217 Lease, Rent, Taxes	900	1,500	12,086	1,500	0.08%
219 Other - Sludge Testing, Biosolids Disposal Landfill	396,348	440,000	379,648	486,000	24.86%
Total	1,622,887	1,738,795	1,745,377	1,954,730	100%
CAPITAL OUTLAY	67,562	97,200	97,200	0	
SEWER TREATMENT TOTAL	3,347,288	3,547,235	3,521,173	3,733,350	

SEWER TREATMENT
(continued)

PROGRAM 5603

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Water & Sewer Treatment Plant Program Manager-5601	17 Note 1	0	0	0	1
Supervisor	11	1	1	1	2
Supervisor 5620	11	0	0	0	
Chief Operator	8	4	4	4	4
Chief Process Operator	8	1	1	1	1
Chief Solids Operator	8	2	2	2	2
Plant Operator I-IV	3-7	17	17	17	18
Swing Shift Operator	3-7	1	1	1	0
Equipment Operator II	4	2	2	2	2
Laborer (Seasonal)	1	1	1	1	0.5
EMPLOYEE POSITIONS		29	29	29	30.5

FY16 Positions-* Indicates new position required-Consent Decree

2-Current staff transferred in as indicated above.

0-New Hires

Note 1: Position Manages Program 5604 and monitors compliance.

Funding Allocation:

100% Water and Sewer Operating Fund

OPERATION SERVICES WATER AND SEWER

WATER TREATMENT

PROGRAM 5604

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	932,918	963,010	951,420	938,530	22.51%
102 Overtime	132,825	132,350	128,291	121,000	2.90%
103 Retirement	103,773	110,020	96,660	53,635	1.29%
104 Social Security	79,261	85,120	80,469	82,920	1.99%
105 Insurance	184,620	193,950	193,950	179,100	4.29%
106 Longevity	4,433	4,570	4,772	4,750	0.11%
107 Medical Expenses	1,230	3,500	1,715	150	0.00%
108 Employee Allowances	8,630	0	10,038	8,400	0.20%
111 Workers' Compensation	29,640	22,070	22,070	1,760	0.04%
Total	1,477,330	1,514,590	1,489,385	1,390,245	33.34%

OPERATING

201 Office Supplies	0	0	0	5,000	0.12%
202 Small Equipment	31,797	55,250	18,823	25,000	0.60%
203 Fuel, Oil, Lube	22,914	32,000	11,570	12,000	0.29%
204 Clothing	13,867	19,000	16,096	19,000	0.46%
205 Custodial Equipment & Supplies	9,336	12,000	9,450	12,000	0.29%
206 Materials Note 1	713,110	952,455	841,613	965,000	23.14%
207 Repair of Equipment	79,994	125,000	194,128	144,000	3.45%
208 Repair of Buildings	62,027	70,000	88,625	85,000	2.04%
210 Communications	8,568	8,000	9,758	10,230	0.25%
211 Utilities	647,841	590,000	570,706	550,000	13.19%
212 Bonds, Insurance, Licenses (USGS payments)	229,602	226,000	193,564	214,330	5.14%
213 Postage	0	0	0	3,000	0.07%
214 Advertising, Printing, Photo	0	500	0	18,300	0.44%
215 Training & Travel	1,178	3,000	3,810	3,800	0.09%
216 Education, Memberships, Subscriptions	6,943	8,000	3,898	6,200	0.15%
217 Lease, Rent, Taxes	2,351	3,000	2,374	3,000	0.07%
218 Claims	0	14,000	0	14,000	0.34%
219 Other-Contract Services/ Backwash Lagoon Cleaning, Dam Monitoring	493,316	865,028	486,294	690,000	16.55%
Total	2,322,844	2,983,233	2,450,709	2,779,860	66.66%

WATER TREATMENT
(continued)

PROGRAM 5604

CAPITAL OUTLAY		153,650	531,000	531,000	0
WATER TREATMENT TOTAL		3,953,824	5,028,823	4,471,094	4,170,105 100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	11	2	2	2	2
Chief Operator	8	2	2	2	2
Plant Operator I-IV	3-7	18	18	18	18
EMPLOYEE POSITIONS		22	22	22	22

FY16 Positions * Indicates new position required-Consent Decree

0-Current staff transferred in as indicated above

0-New hires

Note 1: Account Code 206-FY16 Budget increase for addition of flouride to water. Program must be online by March 16, 2016 to meet grant requirement.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

LABORATORY SERVICES

PROGRAM 5605

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	290,982	341,560	281,513	0
102 Overtime	6,815	8,270	4,164	0
103 Retirement	24,584	35,080	21,189	0
104 Social Security	22,246	26,940	19,874	0
105 Insurance	64,950	68,240	68,240	0
106 Longevity	762	970	770	0
107 Medical Expenses	207	0	338	0
111 Workers' Compensation	4,460	3,330	3,330	0
Total	415,006	484,390	399,418	0
OPERATING				
201 Office Supplies	946	500	589	0
202 Small Equipment	15,909	23,000	17,488	0
203 Fuel, Oil, Lube	11,739	13,000	8,701	0
204 Clothing	3,585	3,800	3,584	0
205 Custodial Equipment and Supplies	6,318	6,500	5,125	0
206 Materials	114,307	142,000	108,318	0
207 Repair of Equipment	19,709	30,000	28,072	0
208 Repair of Buildings	4,872	5,000	4,580	0
210 Communications	4,573	800	470	0
212 Bonds, Insurance, Licenses	6,094	7,300	6,300	0
213 Postage	0	500	2	0
214 Advertising, Printing, Photo	160	2,500	600	0
215 Training & Travel	3,943	6,000	4,799	0
216 Education, Memberships, Subscriptions	2,945	4,500	2,838	0
217 Lease, Rent, Taxes	3,800	5,000	4,083	0
219 Other - Contract Lab Service	28,510	70,000	50,324	0
Total	227,410	320,400	245,873	0

LABORATORY SERVICES
(continued)

PROGRAM 5605

CAPITAL OUTLAY	157,208	132,630	132,630	0
LABORATORY SERVICES TOTAL	799,624	937,420	777,921	0

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Laboratory Supervisor & Environmental Chemist	Note 1 14	0	0	1	0
Environmental Chemist	9	1	1	0	0
Water Biologist	8	2	2	2	0
Laboratory Analyst	7	1	1	1	0
Lab Technician	5	3	3	3	0
Lab Assistant (Part time)	5	2	2	2	0
EMPLOYEE POSITIONS		9	9	9	0

Note 1: For FY16, all personnel in the department were transferred to Department 5625.

FY16 Positions * Indicates new position required-Consent Decree

0-Current staff transferred in as indicated above

0-New hires

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WASTEWATER EQUIPMENT
MAINTENANCE**

PROGRAM 5606

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	485,505	496,830	488,346	0
102 Overtime	8,352	13,440	11,911	0
103 Retirement	47,612	51,300	44,268	0
104 Social Security	36,416	39,400	36,898	0
105 Insurance	95,370	100,190	100,190	0
106 Longevity	2,085	2,530	2,035	0
107 Medical Expenses	800	300	953	0
111 Workers' Compensation	32,870	24,480	24,480	0
Total	709,010	728,470	709,081	0
OPERATING				
202 Small Equipment	21,405	25,000	10,183	0
203 Fuel, Oil, Lube	33,674	35,000	29,006	0
204 Clothing	10,932	12,000	11,055	0
205 Custodial Equipment & Supplies	5,078	6,000	4,462	0
206 Materials	37,131	58,000	44,119	0
207 Repair of Equipment	247,330	323,269	218,186	0
208 Repair of Buildings	12,947	15,000	7,643	0
210 Communications	3,597	1,100	974	0
211 Utilities	196,508	199,500	240,987	0
212 Bonds, Insurance, Licenses	19,185	19,000	20,095	0
215 Training & Travel	1,805	2,500	5,801	0
216 Education, Memberships, Subscriptions	11,219	6,000	2,676	0
217 Lease, Rent, Taxes	3,810	6,000	3,214	0
219 Other - Contractual Services	4,591	12,000	12,250	0
Total	609,212	720,369	610,651	0

**WASTEWATER EQUIPMENT
MAINTENANCE
(continued)**

PROGRAM 5606

CAPITAL OUTLAY		36,175	169,810	169,810	0
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WASTEWATER EQUIPMENT MAINTENANCE TOTAL		1,354,397	1,618,649	1,489,542	0
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SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	Note 1 11	1	1	1	0
Chief Mechanic	8	1	1	1	0
Maintenance Machinist/ Mechanic I-IV	3-6	8	8	8	0
Grounds Maintenance Leadperson	5	1	1	1	0
Grounds Maintenance Person	3	3	3	3	0

EMPLOYEE POSITIONS		14	14	14	0
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Note 1: For FY16, all personnel in the department were transferred to Department 5626.
 FY16 Positions * Indicates new position required-Consent Decree
 0-Current staff transferred in as indicated above
 0-New hires

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**INDUSTRIAL WASTE
MONITORING**

PROGRAM 5609

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	203,147	220,900	203,283	0
102 Overtime	1,881	3,100	2,304	0
103 Retirement	15,341	22,550	15,026	0
104 Social Security	15,338	17,330	15,454	0
105 Insurance	42,810	44,980	44,980	0
106 Longevity	277	240	379	0
107 Industrial Waste Monitoring-Medical Expense	85	200	0	0
108 Employee Allowances	1,200	1,200	264	0
111 Workers' Compensation	7,100	5,290	5,290	0
Total	287,179	315,790	286,980	0
OPERATING				
201 Office Supplies	1,193	1,500	298	0
202 Small Equipment	1,584	25,000	19,600	0
203 Fuel, Oil, Lube	4,073	5,500	5,910	0
204 Clothing	2,317	2,500	2,338	0
205 Custodial Equipment & Supplies	0	0	20	0
206 Materials	2,870	2,500	6,420	0
207 Repair of Equipment	(1,815)	2,000	2,842	0
210 Communications	1,627	1,000	1,396	0
212 Bonds, Insurance, Licenses	3,519	3,830	3,790	0
213 Postage	9,648	53,000	17,721	0
214 Advertising, Printing, Photo	995	4,000	1,447	0
215 Training & Travel	5,649	4,000	4,980	0
216 Education, Memberships, Subscriptions	2,305	2,000	1,577	0
219 Other-Contract Analytical Services	7,915	25,000	2,895	0
Total	41,880	131,830	71,234	0
CAPITAL OUTLAY	0	0	0	0
INDUSTRIAL WASTE MONITORING TOTAL	329,059	447,620	358,214	0

**INDUSTRIAL WASTE
MONITORING
(CONTINUED)**

PROGRAM 5609

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor* Note 1	14	1	1	1	0
Environmental Coordinator	8	1	1	1	0
Environmental Technician	6	2	2	2	0
Sampling Technician (Seasonal)	6	1.69	1.69	1.69	0
EMPLOYEE POSITIONS		5.69	5.69	5.69	0

* Position supervises Program 5605 Laboratory Services also.

Note 1: For FY16, all personnel in the department were transferred to Department 5625.

FY16 Positions * Indicates new position required-Consent Decree

0-Current staff transferred in as indicated above

0-New hires

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER LINE MAINTENANCE

PROGRAM 5610

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	758,549	997,320	783,187	1,755,090	46.13%
102 Overtime	129,087	81,040	164,162	152,040	4.00%
103 Retirement	88,991	108,150	86,428	95,575	2.51%
104 Social Security	68,083	83,160	71,987	147,120	3.87%
105 Insurance	174,730	183,560	183,560	192,348	5.06%
106 Longevity	2,494	2,950	2,314	4,330	0.11%
107 Medical Expenses	2,174	1,400	1,740	2,380	0.06%
111 Workers' Compensation	79,070	58,870	58,870	3,920	0.10%
Total	1,303,178	1,516,450	1,352,248	2,352,803	61.84%
OPERATING					
201 Office Supplies	0	0	0	6,000	0.16%
202 Small Equipment	33,164	39,500	32,018	122,000	3.21%
203 Fuel, Oil, Lube	76,651	80,000	53,168	95,000	2.50%
204 Clothing	21,680	19,000	22,342	42,000	1.10%
205 Custodial, Equipment & Supplies	5,218	4,000	5,434	10,300	0.27%
206 Materials	640,763	500,000	608,099	810,000	21.29%
207 Repair of Equipment	100,215	108,000	131,000	240,000	6.31%
210 Communications	4,324	4,200	4,976	12,000	0.32%
212 Bonds, Insurance, Licenses	22,131	28,500	27,800	49,950	1.31%
213 Postage	0	0	0	1,500	0.04%
214 Advertising, Printing, Photo	0	0	0	4,030	0.11%
215 Training & Travel	199	2,000	1,966	8,500	0.22%
216 Education, Memberships, Subscriptions	2,080	3,000	1,036	7,500	0.20%
217 Lease, Rent, Taxes	2,950	3,000	2,892	8,000	0.21%
219 Other- Directional Boring/Fence Replacement	17,400	35,000	46,462	35,000	0.92%
Total	926,775	826,200	937,193	1,451,780	38.16%
CAPITAL OUTLAY	350,594	262,687	262,687	0	
WATER LINE MAINTENANCE TOTAL	2,580,547	2,605,337	2,552,128	3,804,583	100%

**WATER LINE MAINTENANCE
(CONTINUED)**

PROGRAM 5610

SCHEDULE OF PERSONNEL	PAY GRADE		FY14	FY15	FY15	FY16
Water System Program Manager	17	5615	0	0	0	1
Cross Connection Coordinator	11	5501	0	0	0	1
Supervisor	11	(1) 5613	2	2	2	3
Cross Connection Technician	9		0	0	0	1
Foreperson	8	5613	0	0	0	1
Accounting Technician	6	5615	0	0	0	1
Chief Meter Reader	6	5613	0	0	0	1
Utility Service Leadperson	6	(3) 5613	8	8	8	11
Utility Service Leadperson	6	(1) 5615	0	0	0	1
Senior Maintenance Person	5	5613	0	0	0	2
Equipment Operator II	4		6	6	6	6
Maintenance Person	3	(3) 5613	10	10	10	12
Meter Reader	3	5613	0	0	0	8
EMPLOYEE POSITIONS			26	26	26	49

FY16 Positions * Indicates new position required-Consent Decree
 23-Current staff transferred in as indicated above
 1-New hires

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER LINE MAINTENANCE

PROGRAM 5611

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	819,071	915,350	815,438	1,100,200	52.20%
102 Overtime	41,450	63,420	92,566	97,780	4.64%
103 Retirement	82,942	98,220	78,961	60,125	2.85%
104 Social Security	64,632	75,650	68,062	92,610	4.39%
105 Insurance	151,200	158,840	158,840	190,134	9.02%
106 Longevity	2,678	3,310	3,020	4,450	0.21%
107 Medical Expenses Note 1	995	2,100	1,593	5,220	0.25%
111 Workers' Compensation	53,870	40,110	40,110	2,490	0.12%
Total	1,216,838	1,357,000	1,258,590	1,553,009	73.68%
OPERATING					
201 Office Supplies	0	0	0	6,000	0.28%
202 Small Equipment	28,488	35,000	28,029	40,000	1.90%
203 Fuel, Oil, Lube	83,833	95,000	53,889	80,000	3.80%
204 Clothing	22,318	22,000	19,689	26,000	1.23%
205 Custodial Equipment & Supplies	7,204	6,800	6,426	10,000	0.47%
206 Materials	119,691	130,000	135,009	180,000	8.54%
207 Repair of Equipment	101,054	142,340	140,443	150,000	7.12%
208 Repair of Buildings	321	3,000	0	3,000	0.14%
210 Communications	5,754	6,000	6,090	6,000	0.28%
212 Bonds, Insurance, Licenses	19,290	28,560	24,330	40,000	1.90%
213 Postage	0	0	0	1,500	0.07%
214 Advertising, Printing Photo	0	0	0	1,000	0.05%
215 Training & Travel	778	5,000	567	1,500	0.07%
216 Education, Memberships, Subscriptions	5,425	4,800	3,343	4,800	0.23%
217 Lease, Rent, Taxes	1,482	5,000	2,316	5,000	0.24%
Total	395,638	483,500	420,131	554,800	26.32%
CAPITAL OUTLAY	269,352	142,859	142,859	0	
SEWER LINE MAINTENANCE TOTAL	1,881,828	1,983,359	1,821,580	2,107,809	100%

SEWER LINE MAINTENANCE
(continued)

PROGRAM 5611

SCHEDULE OF PERSONNEL	PAY GRADE		FY14	FY15	FY15	FY16
Sewer Systems Program Manager	17	5620	0	0	0	1
Supervisor	11 *		2	2	2	2
Technician	7 *		1	1	1	2
Utility Service Leadperson	6		3	3	3	
Traffic Safety & Locates Leadperson	6 *	5620	0	0	0	4
Accounting Technician	6 *		0	0	0	1
Equipment Operator III	5 *		3	3	3	4
Senior Maintenance Person	5 *		4	4	4	4
Equipment Operator II	4 *		2	2	2	2
Maintenance Person	3 *		9	9	9	10
EMPLOYEE POSITIONS			24	24	24	30
FY16 Positions * Indicates new position required-Consent Decree						
2-Current staff transferred in as indicated above						
14-New hires						

Note 1: Account Code 107- FY16 Budgeted Amount Increase for Hepatitis B vaccines.

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

SEWER LINE CONSTRUCTION

PROGRAM 5612

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
PERSONNEL					
101 Regular Salaries	102,283	112,570	103,656	449,950	50.32%
102 Overtime	9,496	16,460	39,517	19,190	2.15%
103 Retirement	10,749	12,930	12,100	23,495	2.63%
104 Social Security	8,393	9,920	10,321	36,110	4.04%
105 Insurance	21,190	22,260	22,260	67,707	7.57%
106 Longevity	23	130	15	720	0.08%
107 Medical Expenses Note 1	595	950	998	5,000	0.56%
111 Workers' Compensation	9,240	6,880	6,880	1,050	0.12%
Total	161,969	182,100	195,747	603,222	67.46%
OPERATING					
202 Small Equipment	5,724	17,000	11,203	25,000	2.80%
203 Fuel, Oil, Lube	7,773	9,500	10,522	12,000	1.34%
204 Clothing	5,997	6,500	5,712	13,500	1.51%
205 Custodial Equipment & Supplies	3,897	3,000	3,230	3,000	0.34%
206 Materials	52,637	60,000	69,491	175,000	19.57%
207 Repair of Equipment	22,050	32,340	20,587	33,000	3.69%
208 Repair of Buildings	0	7,000	0	7,000	0.78%
210 Communications	175	1,000	436	1,000	0.11%
212 Bonds, Insurance, Licenses	1,970	5,000	4,000	10,000	1.12%
215 Training & Travel	0	350	0	350	0.04%
216 Education, Memberships, Subscriptions	820	1,100	840	1,100	0.12%
217 Lease, Rent, Taxes	1,005	7,000	1,200	10,000	1.12%
Total	102,048	149,790	127,221	290,950	32.54%
CAPITAL OUTLAY	112,998	30,000	30,000	0	
SEWER LINE CONSTRUCTION TOTAL	377,015	361,890	352,968	894,172	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Supervisor	11	0	0	0	1
Utility Service Leadperson	6 (2) 5611	1	1	1	3
Senior Maintenance Person	5 5611	0	0	0	1
Equipment Operator II	4 (4) 5611	1	1	1	3
Maintenance Person	3 (4) 5611	2	2	2	6
Maintenance Person	3 5620	0	0	0	1
EMPLOYEE POSITIONS		4	4	4	15

Note 1: Account Code 107- FY16 Budgeted Amount Increase for Hepatitis B vaccines.

FY16 Positions * Indicates new position required-Consent Decree

11-Current staff transferred in as indicated above

0- New hires

Funding Allocation:

100% Water and Sewer Bond Issue Reimbursement-Consent Decree

**OPERATION SERVICES
WATER AND SEWER**

**METERING/TRANSMISSION
LINE MAINTENANCE**

PROGRAM 5613

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	613,090	646,750	591,494	0
102 Overtime	23,877	20,760	23,821	0
103 Retirement	60,019	65,470	52,693	0
104 Social Security	46,921	51,600	45,394	0
105 Insurance	123,130	129,360	129,360	0
106 Longevity	1,178	1,750	1,347	0
107 Medical Expenses	535	1,500	1,575	0
111 Workers' Compensation	25,220	18,780	18,780	0
Total	893,970	935,970	864,464	0
OPERATING				
202 Small Equipment	55,350	58,000	54,300	0
203 Fuel, Oil, Lube	49,796	52,000	30,219	0
204 Clothing	18,479	22,000	18,264	0
205 Custodial Equipment & Supplies	6,073	5,300	5,844	0
206 Materials	139,557	160,000	163,893	0
207 Repair of Equipment	74,330	80,000	90,542	0
210 Communications	6,726	7,000	8,758	0
212 Bonds, Insurance, Licenses	20,561	19,950	20,205	0
214 Advertising, Printing, Photo	230	530	626	0
215 Training & Travel	5,586	6,500	6,594	0
216 Education, Memberships, Subscriptions	1,178	4,500	2,990	0
217 Lease, Rent, Taxes	1,924	5,000	1,800	0
Total	379,790	420,780	404,035	0

**METERING/TRANSMISSION
LINE MAINTENANCE
(continued)**

PROGRAM 5613

CAPITAL OUTLAY	534,688	625,485	625,485	0
METERING/TRANSMISSION LINE MAINTENANCE TOTAL	1,808,448	1,982,235	1,893,984	0

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Note 1					
Supervisor	11	1	1	1	0
Foreperson	8	1	1	1	0
Utility Service Leadperson	6	3	3	3	0
Chief Meter Reader	6	1	1	1	0
Senior Maintenance Person	5	2	2	2	0
Equipment Operator II	4	0	0	0	0
Maintenance Person	3	3	3	3	0
Meter Reader	3	8	8	8	0
Laborer (Seasonal)	1	0.5	0.5	0.5	0
EMPLOYEE POSITIONS		19.5	19.5	19.5	0

Note 1: For FY16, personnel were disbursed between Department 5610 and 5626.
 FY16 Positions * Indicates new position required-Consent Decree
 0-Current staff transferred in as indicated above
 0-New hires

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER AND WASTEWATER LINE
MAINTENANCE ADMINISTRATION**

PROGRAM 5615

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	532,507	567,540	561,010	0
102 Overtime	43,962	51,700	55,195	0
103 Retirement	55,874	64,080	54,278	0
104 Social Security	43,229	49,550	45,756	0
105 Insurance	81,460	85,580	85,580	0
106 Longevity	1,773	2,110	2,131	0
107 Medical Expenses	175	2,000	150	0
109 Employee Allowances	0	0	74	0
111 Workers' Compensation	10,500	7,820	7,820	0
Total	769,480	830,380	811,994	0
OPERATING				
201 Office Supplies	12,636	12,000	14,000	0
202 Small Equipment	18,619	23,800	16,898	0
203 Fuel, Oil, Lube	10,436	12,000	10,939	0
204 Clothing	6,433	4,900	5,210	0
205 Custodial Equipment & Supplies	5,312	5,000	5,008	0
206 Materials	642	1,500	500	0
207 Repair of Equipment	9,508	11,000	17,000	0
208 Repair of Buildings	6,636	6,000	1,061	0
210 Communications	19,958	19,000	16,396	0
212 Bonds, Insurance, Licenses	5,136	8,900	11,000	0
213 Postage	1,535	3,000	2,398	0
214 Advertising, Printing, Photo	8,358	7,300	8,468	0
215 Training & Travel	3,630	5,000	6,164	0
216 Education, Memberships, Subscriptions	990	6,000	2,035	0
217 Lease, Rent, Taxes	8,918	63,000	62,000	0
219 Other- Site Restoration Services	110,415	135,000	54,709	0
Total	229,162	323,400	233,786	0

**WATER AND WASTEWATER LINE
MAINTENANCE ADMINISTRATION
(continued)**

PROGRAM 5615

CAPITAL OUTLAY	48,596	30,000	30,000	0
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WATER AND WASTEWATER LINE MAINTENANCE ADMINISTRATION TOTAL	1,047,238	1,183,780	1,075,780	0
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SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Superintendent	17	1	1	1	0
Supervisor	11	1	1	1	0
Chief System Control Operator	8	1	1	1	0
Warehouse Foreperson	8	1	1	1	0
System Control Operator I-IV	3-7	5	5	5	0
Equipment Mechanic Body Repair	6	1	1	1	0
Heavy Equipment Mechanic	6	1	1	1	0
Accounting Technician	6	1	1	1	0
Secretary	5	0	0	0	0
Senior Maintenance Person	5	1	1	1	0
Maintenance Person	3	1	1	1	0

EMPLOYEE POSITIONS	14	14	14	0
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FY16 Positions * Indicates new position required-Consent Decree

0-Current staff transferred in as indicated above

0-New hires

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**WATER STATIONARY
EQUIPMENT MAINTENANCE**

PROGRAM 5616

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	450,465	530,970	481,173	0
102 Overtime	9,074	15,510	22,467	0
103 Retirement	45,306	55,360	44,213	0
104 Social Security	34,804	42,680	37,958	0
105 Insurance	59,030	62,020	62,020	0
106 Longevity	1,641	1,930	1,871	0
107 Medical Expenses	365	1,500	248	0
111 Workers' Compensation	14,680	10,930	10,930	0
Total	615,365	720,900	660,880	0
OPERATING				
202 Small Equipment	45,191	50,000	35,275	0
203 Fuel, Oil, Lube	29,321	30,000	24,152	0
204 Clothing	9,777	12,000	9,260	0
205 Custodial Equipment & Supplies	4,830	4,000	4,375	0
206 Materials	30,414	36,227	39,137	0
207 Repair of Equipment	80,489	148,400	117,131	0
208 Repair of Buildings	6,909	20,000	597	0
210 Communications	8,027	5,400	7,819	0
211 Utilities	229,531	230,000	150,090	0
212 Bonds, Insurance, Licenses	17,643	12,790	28,729	0
215 Training & Travel	8,283	10,000	10,809	0
216 Education, Memberships, Subscriptions	6,020	7,500	3,224	0
217 Lease, Rent, Taxes	3,095	4,000	2,777	0
219 Other - Contractual Services/Lee Creek Turbine Generator	18,450	85,000	3,000	0
Total	497,980	655,317	436,375	0
CAPITAL OUTLAY	191,268	50,000	50,000	0
WATER STATIONARY EQUIPMENT MAINTENANCE TOTAL	1,304,613	1,426,217	1,147,255	0

**WATER STATIONARY
EQUIPMENT MAINTENANCE
(continued)**

PROGRAM 5616

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Note 1					
Supervisor	11	1	1	1	0
Electronics Technician	8	3	3	3	0
Electrician	8	2	2	2	0
Maintenance Machinist/ Mechanic I-IV	3-6	4	4	4	0
EMPLOYEE POSITIONS		10	10	10	0

Note 1: For FY16, all personnel in the department were transferred to Department 5626.

FY16 Positions * Indicates new position required-Consent Decree

0-Current staff transferred in as indicated above

0-New hires

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

DEBT SERVICE

PROGRAM 5618

		Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
417 Transfer to Water and Sewer Bond Fund - 2005B Series	Note 1	834,770	835,300	835,300	0
418 Transfer to Water and Sewer Bond Fund - 2007 Series		1,888,570	1,889,100	1,889,100	1,890,969
419 Transfer to Water and Sewer Bond Fund - 2008 Series		6,915,450	6,919,300	6,919,300	6,920,529
422 Transfer to Water and Sewer Bond Fund - 2011 Series		1,808,890	1,808,200	1,808,200	1,813,922
423 Transfer to Water and Sewer Bond Fund - 2012 Series		2,150,720	2,148,950	2,148,950	2,149,300
423 Transfer to Water and Sewer Bond Fund - 2015 Series		0	0	0	2,193,042
DEBT SERVICE TOTAL		13,598,400	13,600,850	13,600,850	14,967,762

Note 1: 2005B Bonds refunded with issue of 2015 Series

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**CONSENT DECREE INITIATION
2015 Staffing Per Ordinance 35-15**

PROGRAM 5620

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
PERSONNEL				
101 Regular Salaries	0	518,140	518,140	0
102 Overtime	0	14,430	14,430	0
103 Retirement	0	57,090	57,090	0
104 Social Security	0	44,010	44,010	0
105 Insurance	0	94,180	94,180	0
106 Longevity	0	2,020	2,020	0
107 Medical Expenses	0	470	470	0
111 Workers' Compensation	0	25,530	25,530	0
Total	0	755,870	755,870	0
OPERATING				
201 Office Supplies	0	9,640	9,640	0
202 Small Equipment	0	8,660	8,660	0
203 Fuel, Oil, Lube	0	15,430	15,430	0
204 Clothing	0	5,760	5,760	0
205 Custodial Equipment & Supplies	0	6,350	6,350	0
206 Materials	0	75,950	75,950	0
207 Repair of Equipment	0	45,510	45,510	0
208 Repair of Buildings	0	7,580	7,580	0
210 Communications	0	14,200	14,200	0
211 Utilities	0	65,000	65,000	0
212 Bonds, Insurance, Licenses	0	19,610	19,610	0
213 Postage	0	10,400	10,400	0
214 Advertising, Printing, Photo	0	19,460	19,460	0
215 Training & Travel	0	8,080	8,080	0
216 Education, Memberships, Subscriptions	0	8,370	8,370	0
217 Lease Rent, Taxes	0	35,000	35,000	0
219 Other	0	12,512	12,512	0
Total	0	367,512	367,512	0
TOTAL CONSENT DECREE INITIATION	0	1,123,382	1,123,382	0

CONSENT DECREE INITIATION
2015 Staffing Per Ordinance 35-15
(continued)

PROGRAM 5620

Note 1

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Deputy Director of Business Admin.	20	0	1	1	0
Deputy Director of Operations	20	0	1	1	0
Deputy Director of Systems	20	0	1	1	0
Business & Finance Program Manager	17	0	1	1	0
Communications & Training Program Mgr	17	0	1	1	0
Engineering & Engineering Tech.Mgr.	17	0	1	1	0
Fleet, Building & Station Program Mgr.	17	0	1	1	0
Sewer System Program Manager	17	0	1	1	0
GIS Manager/Editor	16	0	1	1	0
Information System Manager/Analyst	15	0	1	1	0
Supervisor	14	0	1	1	0
Senior GIS Analyst/Editor	13	0	1	1	0
Senior Work Order System Analyst	13	0	1	1	0
Communications & Public Relations Mgr	12	0	1	1	0
Business Analyst & Strategic Plan Coord.	11	0	1	1	0
FOG Coordinator	9	0	1	1	0
Supervisor	11	0	1	1	0
Technology Coordinator	11	0	1	1	0
Administrative Coordinator	9	0	2	2	0
Electrician	8	0	1	1	0
Electronic Technician	8	0	1	1	0
Laboratory Analyst	7	0	1	1	0
System Control Operator	3-7	0	2	2	0
Traffic Safety & Locates Leadperson	6	0	1	1	0
Senior Clerk II	5	0	1	1	0
Maintenance Person	3	0	1	1	0
EMPLOYEE POSITIONS		0	28	28	0

Note 1: Department was created for initiation of consent decree requirements. For FY16, personnel in this department have been disbursed between multiple departments.

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER
ENVIRONMENTAL QUALITY**

PROGRAM 5625

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	0	0	0	781,280	50.27%
102 Overtime	0	0	0	33,380	2.15%
103 Retirement	0	0	0	40,805	2.63%
104 Social Security	0	0	0	62,670	4.03%
105 Insurance	0	0	0	104,553	6.73%
106 Longevity	0	0	0	1,440	0.09%
111 Workers' Compensation	0	0	0	1,200	0.08%
Total	0	0	0	1,025,328	65.97%
OPERATING					
201 Office Supplies	0	0	0	4,600	0.30%
202 Small Equipment	0	0	0	66,930	4.31%
203 Fuel, Oil, Lube	0	0	0	24,650	1.59%
204 Clothing	0	0	0	10,160	0.65%
205 Custodial Equipment & Supplies	0	0	0	6,830	0.44%
206 Materials	0	0	0	155,400	10.00%
207 Repair of Equipment	0	0	0	34,500	2.22%
208 Repair of Buildings	0	0	0	5,250	0.34%
210 Communications	0	0	0	7,600	0.49%
212 Bonds, Insurance, Licenses	0	0	0	17,880	1.15%
213 Postage	0	0	0	30,000	1.93%
214 Advertising, Printing, Photo	0	0	0	27,500	1.77%
215 Training & Travel	0	0	0	17,000	1.09%
216 Education, Memberships, Subscriptions	0	0	0	10,330	0.66%
218 Claims	0	0	0	10,000	0.64%
219 Other	0	0	0	99,750	6.42%
220 Examinations	0	0	0	600	0.04%
Total	0	0	0	528,980	34.03%
TOTAL CONSENT ENVIRONMENTAL QUALITY	0	0	0	1,554,308	100%

ENVIRONMENTAL QUALITY
(continued)

PROGRAM 5625

SCHEDULE OF PERSONNEL	Note1	PAY GRADE		FY 14	FY 15	FY 15	FY 16
Environmental Quality Program Mgr.		17	5609	0	0	0	1
Laboratory Supervisor & Environmental Chemist		14	5605	0	0	0	1
Environmental Monitoring Supervisor		14	5620	0	0	0	1
FOG Coordinator		9	5620	0	0	0	1
Environmental Coordinator		9	5609	0	0	0	1
Biologist		8	5605	0	0	0	2
FOG Inspector		8 *		0	0	0	2
Environmental Technician		8	5609	0	0	0	2
Lab Analyst-FOG		7	5605	0	0	0	1
Lab Analyst		7	5620	0	0	0	1
Assistant Biologist-Sampling Tech.		6	5609	0	0	0	2
Laboratory Technician		5	5605	0	0	0	3
Lab Assistant (Part-Time)		5	5605	0	0	0	2
EMPLOYEE POSITIONS				0	0	0	20

FY16 Positions * Indicates new position required-Consent Decree
 18-Current staff transferred in as indicated above
 2-New hires

Funding Allocation:
 100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**FLEET, BUILDING, STATION &
ENVIRONMENTAL MAINTENANCE**

PROGRAM 5626

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	0	0	0	1,362,950	43.41%
102 Overtime	0	0	0	32,730	1.04%
103 Retirement	0	0	0	70,010	2.23%
104 Social Security	0	0	0	107,980	3.44%
105 Insurance	0	0	0	156,186	4.97%
106 Longevity	0	0	0	4,460	0.14%
107 Medical Expenses	0	0	0	2,000	0.06%
111 Workers' Compensation	0	0	0	2,840	0.09%
Total	0	0	0	1,739,156	55.40%
OPERATING					
201 Office Supplies	0	0	0	1,000	0.03%
202 Small Equipment	0	0	0	60,000	1.91%
203 Fuel, Oil, Lube	0	0	0	52,500	1.67%
204 Clothing	0	0	0	27,200	0.87%
205 Custodial Equipment & Supplies	0	0	0	9,000	0.29%
206 Materials	0	0	0	108,000	3.44%
207 Repair of Equipment	0	0	0	450,000	14.33%
208 Repair of Buildings	0	0	0	40,000	1.27%
210 Communications	0	0	0	6,500	0.21%
211 Utilities	0	0	0	480,000	15.29%
212 Bonds, Insurance, Licenses	0	0	0	29,140	0.93%
215 Training & Travel	0	0	0	16,000	0.51%
216 Education, Memberships, Subscriptions	0	0	0	11,000	0.35%
217 Lease, Rent, Taxes	0	0	0	10,000	0.32%
219 Other	0	0	0	100,000	3.19%
Total	0	0	0	1,400,340	44.60%
TOTAL FLEET, BUILDING, STATION & EASEMENT MAINTENANCE	0	0	0	3,139,496	100%

**FLEET, BUILDING, STATION &
ENVIRONMENTAL MAINTENANCE**
(continued)

PROGRAM 5626

SCHEDULE OF PERSONNEL	PAY GRADE		FY 14	FY 15	FY 15	FY 16
Fleet, Building & Station Program Mgr.	17	5620	0	0	0	1
Supervisor	11	5606	0	0	0	1
Supervisor	11	5616	0	0	0	1
Chief Mechanic	8	5606	0	0	0	1
Chief Equipment Mechanic	8	5615	0	0	0	1
Electrician	8 *	5616	0	0	0	3
Electrician	8	5620	0	0	0	1
Electronic Technician	8	5616	0	0	0	3
Electronic Technician	8	5620	0	0	0	1
Accounting Technician	6	5601	0	0	0	1
Equipment Mechanic Body Repair	6	5615	0	0	0	1
Maintenance Machinist/Mechanic (I-V)	3-6 *	5606	0	0	0	10
Maintenance Machinist/Mechanic (I-V)	3-6	5616	0	0	0	4
Grounds Maintenance Leadperson	5	5606	0	0	0	1
Grounds Maintenance Person	3	5606	0	0	0	3
Maintenance Person	3 *	5610	0	0	0	2
Laborer (Seasonal)	1	5603	0	0	0	0.5
Laborer (Seasonal)	1	5613	0	0	0	0.5
EMPLOYEE POSITIONS			0	0	0	36

FY16 Positions * Indicates new position required-Consent Decree
 32-Current staff transferred in as indicated above
 4-New hires

Funding Allocation:
 100% Water and Sewer Operating Fund

OPERATION SERVICES PARKS AND RECREATION

PARKS MAINTENANCE

PROGRAM 6201

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget	
101 Regular Salaries	698,010	685,690	673,781	679,450	48.12%	
102 Overtime	4,094	7,290	4,580	3,500	0.25%	
103 Retirement	59,475	60,510	51,898	31,840	2.26%	
104 Social Security	52,627	54,850	54,430	53,410	3.78%	
105 Insurance	164,160	165,230	165,230	148,707	10.53%	
106 Longevity	2,437	2,650	2,555	2,770	0.20%	
107 Medical Expenses	65	1,070	105	750	0.05%	
108 Other-Vehicle Allowance	Note 1	15,381	20,400	9,748	5,400	0.38%
111 Workers' Compensation		14,330	10,160	3,000	0.21%	
Total	1,010,579	1,007,850	972,487	928,827	65.78%	

OPERATING

201 Office Supplies	889	1,000	1,193	1,000	0.07%	
202 Small Equipment	18,045	20,000	15,688	17,500	1.24%	
203 Fuel, Oil, Lube	40,673	37,072	38,500	42,000	2.97%	
204 Clothing	Note 2	8,223	8,250	10,250	10,750	0.76%
205 Custodial Equipment & Supplies		4,299	7,000	5,181	6,000	0.42%
206 Materials	33,143	57,474	39,473	55,000	3.90%	
207 Repair of Equipment	36,801	38,000	40,530	38,000	2.69%	
208 Repair of Buildings	20,365	26,000	17,898	22,500	1.59%	
210 Communications	9,740	5,730	8,803	8,000	0.57%	
211 Utilities	89,936	85,673	83,367	90,000	6.37%	
212 Bonds, Insurance, Licenses	40,886	51,710	36,418	36,000	2.55%	
213 Postage	277	300	305	300	0.02%	
214 Advertising, Printing, Photo	3,584	3,950	7,312	2,000	0.14%	
215 Training & Travel	5,204	6,300	5,648	2,000	0.14%	
216 Education, Memberships, Subscriptions	4,144	5,600	5,238	4,790	0.34%	
217 Lease, Rent, Taxes	16,936	11,625	12,238	15,000	1.06%	
219 Other-Recreation Programming	16,473	12,250	11,000	12,250	0.87%	
230 Contractual Services	193,968	229,880	158,310	120,000	8.50%	
Total	543,586	607,814	497,352	483,090	34.22%	

PARKS MAINTENANCE
(continued)

PROGRAM 6201

CAPITAL OUTLAY 147,243 25,000 25,000 0

PARKS MAINTENANCE TOTAL 1,701,408 1,640,664 1,494,839 1,411,917 100%

Note 1: Personnel 108 prior year expenses included temporary/seasonal staffing, which was eliminated for FY16.

Note 2: Account Code 204 for FY16: As a cost saving measure, complete uniforms will be rented. Shorts and jeans not rented will be at the employees expense. FTE employees will be required to wear green safety shirts from the local vendor. Green safety tshirts will be ordered for seasonal laborers.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Parks & Recreation Director	21	1	1	1	1
Maintenance Supervisor	11	1	1	1	1
Recreation Supervisor	11	1	1	1	1
Park Maintenance Technician	8	2	2	2	2
Administrative Secretary	7	1	1	1	1
Forester	7	0.5	0.5	0	0
Senior Maintenance Person	5	2	2	2	2
Equipment Operator II	4	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	6.5	5.5	5.5	4.5
EMPLOYEE POSITIONS		21	20	19.5	18.5

Funding Allocation for Personnel & Operating Costs:

- 85% General Fund
- 15% Street Maintenance Fund

Funding Allocation for Capital Outlay:

- 100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

OAK CEMETERY

PROGRAM 6202

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	100,037	104,830	92,939	90,750	63.77%
102 Overtime	1,758	2,590	2,506	2,600	1.83%
103 Retirement	7,161	8,050	6,667	3,815	2.68%
104 Social Security	7,339	8,630	6,906	7,280	5.12%
105 Insurance	20,670	21,720	21,720	19,548	13.74%
106 Longevity	600	610	632	610	0.43%
107 Medical Expenses	0	1,000	0	500	0.35%
111 Workers' Compensation	1,290	960	960	600	0.42%
Total	138,855	148,390	132,330	125,703	88.33%
OPERATING					
201 Office Supplies	39	250	16	250	0.18%
202 Small Equipment	2,655	5,301	3,319	1,500	1.05%
203 Fuel, Oil, Lube	1,750	1,750	1,750	1,200	0.84%
204 Clothing	477	1,000	961	1,500	1.05%
205 Custodial Equipment & Supplies	562	750	442	300	0.21%
206 Materials	710	1,200	506	750	0.53%
207 Repair of Equipment	3,206	5,000	2,254	3,250	2.28%
208 Repair of Buildings	4,054	3,500	1,398	1,750	1.23%
210 Communications	48	250	65	250	0.18%
211 Utilities	2,937	3,500	2,587	3,250	2.28%
212 Bonds, Insurance, Licenses	160	1,220	161	500	0.35%
213 Postage	0	100	54	100	0.07%
214 Advertising, Printing, Photo	20	0	0	0	0.00%
216 Education, Memberships, Subscriptions	49	100	0	0	0.00%
217 Lease, Rent, Taxes	568	1,000	173	500	0.35%
219 Other- Tree Care, Tales of the Crypt	4,622	5,000	4,700	1,500	1.05%
Total	21,857	29,921	18,386	16,600	11.67%

OAK CEMETERY
(continued)

PROGRAM 6202

CAPITAL OUTLAY

0 0 0 0

OAK CEMETERY TOTAL 160,712 178,311 150,716 142,303 100%

Note 1: Account Code 204 for FY16: As a cost saving measure, complete uniforms will be rented. Shorts and jeans not rented will be at the employees expense. FTE employees will be required to wear green safety shirts from the local vendor. Green safety tshirts will be ordered for seasonal laborers.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Sexton	5	1	1	1	1
Maintenance Person	3	1	1	1	1
Laborer (Seasonal)	1	1.5	1.5	1.5	1
EMPLOYEE POSITIONS		3.5	3.5	3.5	3

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

COMMUNITY CENTERS

PROGRAM 6204

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	83,167	90,790	84,175	88,650	53.14%
102 Overtime	1,631	3,210	1,980	1,000	0.60%
103 Retirement	5,615	6,130	5,097	2,925	1.75%
104 Social Security	6,265	7,260	6,751	8,350	5.01%
105 Insurance	29,440	30,930	30,930	27,837	16.69%
106 Longevity	120	130	127	250	0.15%
107 Medical Expenses	0	200	0	200	0.12%
111 Workers' Compensation	1,310	980	980	600	0.36%
Total	127,548	139,630	130,040	129,812	77.82%

OPERATING

201 Office Supplies	625	500	475	500	0.30%
202 Small Equipment	13,531	3,000	1,035	2,000	1.20%
204 Clothing	387	500	500	0	0.00%
205 Custodial Equipment and Supplies	6,943	5,000	5,097	5,000	3.00%
206 Materials	2,294	2,000	1,438	1,500	0.90%
207 Repair of Equipment	296	500	68	500	0.30%
208 Repair of Buildings	3,751	10,000	3,006	7,000	4.20%
210 Communications	257	500	300	500	0.30%
211 Utilities	18,137	20,000	13,032	20,000	11.99%
Total	46,221	42,000	24,951	37,000	22.18%

CAPITAL OUTLAY

33,000	0	0	0
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COMMUNITY CENTERS TOTAL

206,769	181,630	154,991	166,812	100%
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SCHEDULE OF PERSONNEL

	PAY GRADE	FY14	FY15	FY15	FY16
Senior Clerk II	5	0	0	0	1
Clerk	3	2	2	2	1
Laborer (Part-time)	1	2.25	2.25	2	2
EMPLOYEE POSITIONS		4.25	4.25	4	4

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

AQUATICS

PROGRAM 6205

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	45,327	53,830	63,191	56,300	38.29%
102 Overtime	4,140	6,120	6,373	4,900	3.33%
104 Social Security	3,813	6,360	7,925	4,680	3.18%
107 Medical Expenses	0	200	0	100	0.07%
111 Workers' Compensation	7,120	4,210	4,210	600	0.41%
Total	60,400	70,720	81,699	66,580	45.29%
OPERATING					
201 Office Supplies	117	300	300	150	0.10%
202 Small Equipment	2,029	13,000	12,105	10,000	6.80%
204 Clothing	1,636	2,000	2,000	2,000	1.36%
205 Custodial Equipment & Supplies	1,460	2,000	1,200	1,500	1.02%
206 Materials	18,627	28,000	28,202	25,650	17.45%
207 Repair of Equipment	180	1,500	1,186	1,190	0.81%
208 Repair of Buildings	41,511	35,000	35,000	25,000	17.00%
210 Communications	514	300	300	300	0.20%
211 Utilities	13,596	15,000	11,689	14,500	9.86%
212 Bonds, Insurance, Licenses	85	0	130	150	0.10%
Total	79,755	97,100	92,112	80,440	54.71%
CAPITAL OUTLAY	54,000	0	0	0	
AQUATICS TOTAL	194,155	167,820	173,811	147,020	100%
SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Seasonal Manager	9	0.20	0.20	0.20	0.20
Seasonal Assistant Manager	4	0.40	0.40	0.40	0.40
Seasonal Head Lifeguard	3	0.75	0.75	0.75	0.75
Seasonal Lifeguards	3	3.50	2.50	3.50	2.50
EMPLOYEE POSITIONS		4.85	3.85	4.85	3.85

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS & RECREATION**

**RIVERFRONT/DOWNTOWN
MAINTENANCE**

PROGRAM 6206

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	160,864	127,450	119,658	112,100	31.36%
102 Overtime	1,886	3,310	1,540	1,500	0.42%
103 Retirement	12,795	8,980	7,296	4,360	1.22%
104 Social Security	11,752	10,050	8,826	8,880	2.48%
105 Insurance	44,220	37,010	37,010	33,309	9.32%
106 Longevity	203	310	127	310	0.09%
107 Medical Expenses	0	200	0	100	0.03%
108 Other-Temporary Staffing	0	0	0	700	0.20%
111 Workers' Compensation	1,990	960	960	750	0.21%
Total	233,710	188,270	175,417	162,009	45.33%
OPERATING					
201 Office Supplies	1,281	200	267	200	0.06%
202 Small Equipment	1,695	10,282	9,340	3,500	0.98%
203 Fuel, Oil, Lube	4,732	3,500	3,500	3,300	0.92%
204 Clothing	2,000	2,000	1,940	2,200	0.62%
205 Custodial Equipment and Supplies	5,558	5,000	6,300	5,000	1.40%
206 Materials	8,642	7,500	6,679	5,500	1.54%
207 Repair of Equipment	1,919	4,000	3,007	2,500	0.70%
208 Repair of Buildings	33,457	38,532	24,011	22,400	6.27%
210 Communications	526	1,000	463	1,000	0.28%
211 Utilities	41,787	43,000	39,563	43,000	12.03%
212 Bonds, Insurance, Licenses	3,152	2,230	3,200	3,200	0.90%
214 Advertising, Printing, Photo	39,858	10,000	6,075	0	0.00%
216 Education, Memberships, Subscriptions	50	0	250	0	0.00%
217 Lease, Rent, Taxes	441	1,600	0	1,000	0.28%
219 Other	28,625	30,000	20,869	0	0.00%
230 Downtown Events	18,145	25,000	31,593	25,000	6.99%
231 Downtown Management	0	22,080	16,560	16,000	4.48%
232 Downtown Streetscape Maintenance	0	51,000	30,663	45,000	12.59%
233 Downtown Promotion & Public Relations	0	0	0	11,000	3.08%
234 Downtown Advertising, Printing, Photo	0	0	0	5,600	1.57%
Total	191,868	256,924	204,280	195,400	54.67%
CAPITAL OUTLAY					
	0	214,000	214,000	0	
RIVERFRONT/DOWNTOWN MAINTENANCE TOTAL					
	425,578	659,194	593,697	357,409	100%

**RIVERFRONT/DOWNTOWN
MAINTENANCE
(continued)**

PROGRAM 6206

Note 1: Account Code 108 for FY16: As a cost saving measure for large events, a temporary worker will be used in lieu of staff overtime.

Note 2: Account Code 204 for FY16: As a cost saving measure, complete uniforms will be rented. Shorts and jeans not rented will be at the employees expense. FTE employees will be required to wear green safety shirts from the local vendor. Green safety tshirts will be ordered for seasonal laborers.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Downtown Development Coordinator	12	1	0	0	0
Maintenance Person	3	3	3	3	3
Laborer (Part-Time)	2	2	2	1.5	1.5
Laborer (Seasonal)	1	2	1.5	1.5	0.5
EMPLOYEE POSITIONS		8	6.5	6	5

Funding Allocation:
100% General Fund

Note: Program 4111-Downtown Development was combined with this program beginning in 2015.

**OPERATION SERVICES
PARKS & RECREATION**

THE PARK AT WEST END

PROGRAM 6207

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
PERSONNEL					
101 Regular Salaries	9,015	14,480	10,394	10,100	39.45%
102 Overtime	437	770	236	340	1.33%
104 Social Security	694	1,570	813	800	3.13%
111 Workers' Compensation	380	280	280	150	0.59%
Total	10,526	17,100	11,723	11,390	44.49%
OPERATING					
202 Small Equipment	25	500	230	200	0.78%
203 Fuel, Oil, Lube	0	0	0	100	0.39%
204 Clothing	0	300	0	0	0.00%
205 Custodial Equipment and Supplies	10	500	21	100	0.39%
206 Materials	918	1,000	821	500	1.95%
207 Repair of Equipment	0	1,500	39	1,000	3.91%
211 Utilities	2,541	3,000	3,293	3,300	12.89%
212 Bonds, Insurance, Licenses	8,567	8,750	8,977	9,000	35.16%
214 Advertising, Printing, Photo	41	600	560	0	0.00%
217 Lease, Rent, Taxes	1	10	2	10	0.04%
Total	12,103	16,160	13,943	14,210	55.51%
THE PARK AT WEST END TOTAL	22,629	33,260	25,666	25,600	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Lead Worker	2	0.40	0.40	0.40	0.40
Laborer (Part-Time)	1	0.60	0.60	0.60	0.60
EMPLOYEE POSITIONS		1.00	1.00	1.00	1.00

Funding Allocation:
100% General Fund

Note: The revenue generated by the ferris wheel and the carousel is netted against the actual costs each year. If expenditures exceed revenues, the difference is made up by the CBID.

**OPERATION SERVICES
PARKS & RECREATION**

1/8% SALES AND USE TAX

PROGRAM 6208

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	79,552	204,550	71,408	246,438	9.25%
102 Overtime	553	790	224	2,960	0.11%
103 Retirement	7,037	17,000	7,928	8,995	0.34%
104 Social Security	6,081	15,260	6,856	15,110	0.57%
105 Insurance	41,450	55,500	55,500	49,950	1.88%
107 Medical Expenses	0	100	0	100	0.00%
111 Workers' Compensation	1,290	960	960	900	0.03%
Total	135,963	294,160	142,876	324,453	12.18%
OPERATING					
202 Small Equipment	1,106	1,000	3,500	5,000	0.19%
203 Fuel, Oil, Lube	0	0	0	1,000	0.04%
206 Materials	3,397	5,000	0	25,000	0.94%
207 Repair of Equipment	0	0	0	1,000	0.04%
208 Repair of Buildings	0	0	0	10,000	0.38%
211 Utilities	1,173	22,000	3,023	20,000	0.75%
212 Bonds, Insurance, Licenses	17	100	100	100	0.00%
214 Advertising, Printing, Photo	0	0	0	15,000	0.56%
216 Education, Memberships, Subscriptions	0	0	0	3,810	0.14%
217 Lease, Rent, Taxes	0	0	0	5,000	0.19%
219 Other-Ben Geren Softball Maintenance, Contractual Services	13,583	212,180	168,607	11,000	0.41%
230 Professional Services	0	0	0	192,560	7.23%
Total	19,276	240,280	175,230	289,470	10.87%

Note 2

1/8% SALES AND USE TAX
(continued)

PROGRAM 6208

CAPITAL OUTLAY	1,287,831	4,680,644	4,680,644		
311 Riverfront Drive 51 Acre Development (New)				700,000	
312 Trails and Greenways-West River Trail (New)				1,000,000	
315 Neighborhood Park-Fianna Way (Imani Park)				100,000	
319 Matching Funds-Per Board Resolution R-158-15				50,000	
320 Fort Smith Park Parking & Fishing Pavilion				200,000	
 Total Capital Outlay				2,050,000	76.95%
1/8% SALES & USE TAX TOTAL	1,443,070	5,215,084	4,998,750	2,663,923	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY 14	FY 15	FY 15	FY 16
Deputy Director (Note 3)	17	0	0	0	1
Recreation Programmer (Note 1)	9	0	1	1	1
Accounting Technician	6	1	1	1	1
Maintenance Person	3	2	2	2	2
Laborer (Seasonal)	1	3.5	2	2	2
 EMPLOYEE POSITIONS		6.5	6	6	7

Note 1: Partial reimbursement from Program 6206 Riverfront/Downtown Maintenance account code 231 (approximately 15 hours per week).

Note 2: Account Code 211 for FY16: Increase in utility budget is attributable to the addition of the Riverwalk Trail.

Note 3: Funds included for FY16 for this position total \$65,108.

Note 4: Account Code 219 for FY15: Ben Geren softball field maintenance and design services were both included in this code. For FY16, account code 230 was assigned for Design Services.

**OPERATION SERVICES
CONVENTION CENTER**

CONVENTION CENTER

PROGRAM 6203

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	526,396	542,370	522,891	544,390	31.06%
102 Overtime	7,554	8,200	12,769	12,910	0.74%
103 Retirement	50,950	57,250	48,920	28,425	1.62%
104 Social Security	39,249	43,080	38,884	43,510	2.48%
105 Insurance	115,230	121,060	121,060	108,954	6.22%
106 Longevity	1,233	1,270	1,265	1,510	0.09%
107 Medical Expenses	30	90	0	100	0.01%
108 Other	76,040	53,400	63,179	63,000	3.59%
109 Employee Allowances	1,523	2,500	1,264	1,200	0.07%
111 Workers' Compensation	3,480	2,600	2,600	6,020	0.34%
Total	821,685	831,820	812,832	810,019	46.22%
OPERATING					
201 Office Supplies	713	1,300	867	1,300	0.07%
202 Small Equipment	17,019	21,500	16,224	21,500	1.23%
203 Fuel, Oil, Lube	570	750	555	650	0.04%
204 Clothing	3,067	3,500	1,909	3,500	0.20%
205 Custodial Equipment & Supplies	17,400	25,000	23,542	25,000	1.43%
206 Materials	1,406	4,000	2,728	2,700	0.15%
207 Repair of Equipment	16,332	9,000	5,372	8,000	0.46%
208 Repair of Buildings	120,350	125,576	90,229	140,000	7.99%
209 Merchandise/Program Participation	57,525	56,000	46,109	56,000	3.20%
210 Communications	3,255	10,000	3,365	6,000	0.34%
211 Utilities	283,063	260,000	256,366	260,000	14.83%
212 Bonds, Insurance, Licenses	67,547	109,040	94,233	64,000	3.65%
213 Postage	369	1,100	387	1,000	0.06%
214 Advertising, Printing, Photo	11,355	14,400	10,320	13,500	0.77%
215 Travel	25,453	30,000	19,379	28,500	1.63%
216 Education, Memberships, Subscriptions	5,322	5,470	5,233	4,500	0.26%
217 Lease, Rent, Taxes	5,972	5,300	3,937	5,500	0.31%
219 Other - Pest Control	0	200	0	500	0.03%
230 Special Beverages	15,751	18,000	11,573	13,500	0.77%
Total	652,469	700,136	592,328	655,650	37.41%
CAPITAL OUTLAY					
301 Theater Drape Leg Replacement Phase 3 of 5				4,500	
302 Convention Center Carpet Replacement				250,000	
303 Event Pro Software Upgrade				7,500	
304 Variable Frequency Drive-Phase II				15,000	
305 Theater Ceiling Projectors (2) (Additions)				10,000	
Total Capital Outlay				287,000	16.38%
CONVENTION CENTER TOTAL	1,553,943	1,569,556	1,442,760	1,752,669	100%

CONVENTION CENTER
 (continued)

PROGRAM 6203

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Chief Operating Officer	17	1	1	1	1
Operation Supervisor	11	1	1	1	1
Sales Director	10	2	2	2	1
Lead Engineer	8	1	1	1	1
Sales & Service Manager	8	0	0	0	1
Events Coordinator	7	1	1	1	1
Administrative Secretary	7	1	1	1	1
Building Engineer	6	2	2	2	2
Maintenance Person	3	4	4	4	4
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		13.5	13.5	13.5	13.5

Funding Allocation:

100% Convention Center Fund

OPERATION SERVICES SANITATION

ADMINISTRATION

PROGRAM 6301

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
101 Regular Salaries	308,902	326,360	314,468	321,160	52.66%
102 Overtime	21,153	10,200	14,820	15,000	2.46%
103 Retirement	33,605	35,520	30,937	17,820	2.92%
104 Social Security	24,851	23,440	25,242	26,320	4.32%
105 Insurance	56,750	59,620	59,620	53,658	8.80%
106 Longevity	494	610	603	790	0.13%
108 Other (temporary customer service labor)	14,165	5,400	15,350	15,000	2.46%
109 Employee Allowances	1,431	0	2,318	2,200	0.36%
111 Workers' Compensation	12,730	9,480	9,480	13,230	2.17%
Total	474,081	470,630	472,838	465,178	76.27%
OPERATING					
201 Office Supplies	8,213	7,000	9,277	7,000	1.15%
202 Small Equipment	9,327	5,000	1,743	5,000	0.82%
203 Fuel, Oil, Lube	1,708	1,590	666	1,000	0.16%
204 Clothing	8,035	4,500	8,811	4,000	0.66%
205 Custodial Equipment & Supplies	3,730	1,510	2,689	4,500	0.74%
206 Materials	75	0	181	0	0.00%
207 Repair of Equipment	3,737	2,000	3,944	3,500	0.57%
208 Repair of Buildings	8,979	9,000	4,033	9,000	1.48%
210 Communications Note 2	14,287	4,380	7,023	4,380	0.72%
211 Utilities	25,389	18,000	21,802	25,000	4.10%
212 Bonds, Insurance, Licenses	5,827	4,480	4,615	4,480	0.73%
213 Postage	131	200	250	200	0.03%
214 Advertising, Printing, Photo	78,211	20,000	43,239	35,000	5.74%
215 Training & Travel Note 1	22,212	9,000	17,591	18,000	2.95%
216 Education, Memberships, Subscriptions	6,515	1,920	3,540	1,920	0.31%
217 Lease, Rent, Taxes	16,298	26,520	28,538	21,720	3.56%
230 Beautify Fort Smith Note 3	0	50,000	56,250	0	0.00%
Total	212,674	165,100	214,191	144,700	23.73%
CAPITAL OUTLAY	451	0	0	0	
ADMINISTRATION TOTAL	687,206	635,730	687,029	609,878	100%
Sinking Fund Depreciation				5,361	
Planned Purchase 2016: Self Supported Radio Tower				83,500	

**ADMINISTRATION
(continued)**

PROGRAM 6301

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director of Sanitation	22	1	1	1	1
Superintendent	17	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Accounting Technician	6	2	2	2	2
Dispatcher	6	1	1	1	1
Beautification/Recycling Coordinator	3	0.5	0.5	0	0
EMPLOYEE POSITIONS		6.5	6.5	6	6

Note 1: Account Code 215 includes SWANA certifications for employees.

Note 2: Account Code 210: For FY16 includes Motorola lease.

Note 3: FY16 funding for Beautify Fort Smith was transferred to the Street Maintenance Fund per Board directive.

Funding Allocation:

100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

RESIDENTIAL COLLECTION

PROGRAM 6302

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	812,003	827,450	818,989	865,490	32.37%
102 Overtime	98,916	72,700	55,097	65,360	2.44%
103 Retirement	89,025	90,330	76,808	46,710	1.75%
104 Social Security	66,148	69,380	63,175	71,810	2.69%
105 Insurance	164,070	172,360	172,360	155,124	5.80%
106 Longevity	2,441	3,010	2,649	3,310	0.12%
107 Medical Expenses	3,089	2,050	2,955	2,050	0.08%
108 Other (Temporary Staffing)	174,054	93,270	90,039	93,000	3.48%
109 Employee Allowances	731	0	0	0	0.00%
111 Workers' Compensation	70,020	52,130	52,130	47,250	1.77%
Total	1,480,497	1,382,680	1,334,202	1,350,104	50.50%
OPERATING					
202 Small Equipment	5,343	4,510	5,364	5,000	0.19%
203 Fuel, Oil, Lube	258,481	351,000	177,943	300,000	11.22%
204 Clothing	29,297	30,000	27,909	33,000	1.23%
205 Custodial Equipment & Supplies	9,464	8,000	13,868	11,200	0.42%
206 Materials	1,325	2,130	5,348	2,130	0.08%
207 Repair of Equipment	320,456	262,487	309,974	300,000	11.22%
208 Repair of Buildings	4,422	2,500	8,149	6,000	0.22%
210 Communications Note 1	20,273	3,450	5,900	24,750	0.93%
211 Utilities	1,025	1,500	866	1,300	0.05%
212 Bonds, Insurance, Licenses	23,008	20,130	22,320	23,810	0.89%
213 Postage	0	1,000	0	500	0.02%
214 Advertising, Printing, Photo	11,371	7,000	7,065	10,000	0.37%
215 Training & Travel	12,170	0	3,509	6,000	0.22%
216 Education, Memberships, Subscriptions	1,165	2,800	704	1,090	0.04%
217 Lease, Rent, Taxes	4,259	0	613	0	0.00%
218 Claims	62	500	0	500	0.02%
Total	702,121	697,007	589,532	725,280	27.13%
CAPITAL OUTLAY					
301 Automated Refuse Carts- 65Gal				4,900	
302 Automated Refuse Carts-96Gal				80,400	
303 Automated Sideloader (1) (Replacement 2008 Model)				278,000	
304 Rearloader (1) (Replacement 2002 Model)				235,000	
Total				598,300	22.38%
RESIDENTIAL COLLECTION TOTAL	2,722,504	2,382,687	2,226,734	2,673,684	100%

RESIDENTIAL COLLECTION
 (continued)

PROGRAM 6302

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Residential Supervisor	11	1	1	1	1
Residential Foreperson	8	1	1	1	1
Equipment Operator III	5	11	13	11	13
Equipment Operator II	4	12	10	12	10
EMPLOYEE POSITIONS		25	25	25	25

Note 1: Account Code 210 For FY16 Includes service and license fee for Fleetmind GPS-Dispatch System

Note 2: Capital Request 305 for FY16 is for Trackstar System to replace non-supported system. Hardware will be added to capitalize.

Funding Allocation:

100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

COMMERCIAL COLLECTION

PROGRAM 6303

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	366,562	369,530	307,819	362,450	23.51%
102 Overtime	49,336	63,280	63,000	46,000	2.98%
103 Retirement	40,243	43,500	31,430	20,560	1.33%
104 Social Security	30,229	33,430	24,147	31,560	2.05%
105 Insurance	83,420	87,640	87,640	78,876	5.12%
106 Longevity	1,671	2,110	1,292	1,690	0.11%
107 Medical Expenses	385	0	713	1,000	0.06%
108 Other	2,296	0	0	0	0.00%
109 Employee Allowances	269	0	981	1,000	0.06%
111 Workers' Compensation	13,510	10,060	10,060	18,900	1.23%
Total	587,921	609,550	527,082	562,036	36.46%
OPERATING					
202 Small Equipment	2,566	3,000	6,480	3,000	0.19%
203 Fuel, Oil, Lube	195,024	199,320	92,114	185,000	12.00%
204 Clothing	11,985	9,880	13,984	13,530	0.88%
205 Custodial Equipment and Supplies	7,168	3,250	6,578	6,000	0.39%
206 Materials	4,374	1,500	7,000	3,000	0.19%
207 Repair of Equipment	177,547	120,000	239,810	250,000	16.22%
208 Repair of Buildings	5,111	2,500	9,000	5,000	0.32%
210 Communications	1,370	6,690	1,790	5,000	0.32%
211 Utilities	375	1,000	343	500	0.03%
212 Bonds, Insurance, Licenses	13,630	12,250	13,557	14,000	0.91%
214 Advertising, Printing, Photo	2,012	3,380	6,285	10,000	0.65%
215 Training & Travel	10,152	0	3,509	6,000	0.39%
216 Education, Memberships, Subscriptions	232	1,000	441	1,500	0.10%
217 Lease, Rent, Taxes	(248)	0	168	0	0.00%
218 Claims	675	2,000	0	2,000	0.13%
Total	431,973	365,770	401,059	504,530	32.73%
CAPITAL OUTLAY					
301 2yd Rear Load Containers				110,000	
302 4yd Front Load Containers				95,000	
303 8yd Front Load Containers				130,000	
304 8yd Front Load Cardboard Containers				70,000	
305 6yd Front Load Containers				60,000	
306 Office Recycle Containers				10,000	
Total Capital Outlay				475,000	30.81%
COMMERCIAL COLLECTION TOTAL	1,497,178	1,450,320	1,403,141	1,541,566	100%

COMMERCIAL COLLECTION**PROGRAM 6303****(continued)**

Sinking Fund Depreciation

210,426

No Planned Purchases for 2016.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Commercial Supervisor (Note 1)	11	1	1	1	0
Equipment Operator III	5	5	5	5	5
Equipment Operator II	4	4	4	4	4
EMPLOYEE POSITIONS		10	10	10	9

Note 1: This position also supervises Program 6307 Roll-Off Collection.

Note 2: Account Code 214: Increase for FY16 is for media packets to be used to attract new business.

Funding Allocation:

100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

FLEET AND GROUNDS MAINTENANCE

PROGRAM 6304

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	371,385	384,500	380,783	392,510	44.08%
102 Overtime	48,235	52,380	37,879	46,000	5.17%
103 Retirement	40,449	43,800	36,715	21,975	2.47%
104 Social Security	29,986	33,630	29,609	33,720	3.79%
105 Insurance	88,480	92,950	92,950	83,655	9.39%
106 Longevity	866	1,090	960	970	0.11%
107 Medical Expenses	435	650	660	700	0.08%
108 Other	23,311	15,000	39,861	40,000	4.49%
111 Workers' Compensation	19,720	14,680	14,680	18,900	2.12%
Total	622,867	638,680	634,097	638,430	71.69%
OPERATING					
202 Small Equipment	17,739	2,000	13,976	12,900	1.45%
203 Fuel, Oil, Lube	57,849	65,940	48,642	59,000	6.63%
204 Clothing	13,955	14,000	15,538	16,250	1.82%
205 Custodial Equipment and Supplies	19,128	25,000	9,087	10,000	1.12%
206 Materials	9,814	15,000	22,111	15,000	1.68%
207 Repair of Equipment	51,129	35,000	53,343	50,000	5.61%
208 Repair of Buildings	41,104	30,505	14,960	30,000	3.37%
210 Communications	4,075	3,600	3,867	5,630	0.63%
211 Utilities	26,135	20,000	25,296	30,000	3.37%
212 Bonds, Insurance, Licenses	10,548	16,560	13,145	9,710	1.09%
213 Postage	68	0	0	0	0.00%
214 Advertising, Printing, Photo	272	500	1,773	500	0.06%
215 Training & Travel Note 1	6,366	0	3,771	3,600	0.40%
216 Education, Memberships, Subscriptions Note 1	1,303	2,800	150	1,000	0.11%
217 Lease, Rent, Taxes	5,809	9,200	7,288	8,500	0.95%
Total	265,294	240,105	232,947	252,090	28.31%
CAPITAL OUTLAY	137,544	41,291	41,291	0	
FLEET AND GROUNDS MAINTENANCE TOTAL	1,025,705	920,076	908,335	890,520	100%

**FLEET AND GROUNDS
MAINTENANCE**
(continued)

PROGRAM 6304

Sinking Fund Depreciation

55,372

No Planned Purchases for 2016.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Fleet Maintenance Supervisor	11	1	1	1	1
Foreperson	8	1	1	1	1
Heavy Equipment Mechanic II	6	6	6	6	6
Senior Maintenance Person	5	1	1	1	1
Maintenance Person	3	1	1	1	1
EMPLOYEE POSITIONS		10	10	10	10

Note 1: Account Code 215 & 216: Due to turnover, seven employees require mechanic certification.

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

SANITARY LANDFILL

PROGRAM 6305

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	554,560	586,650	564,417	568,220	18.44%
102 Overtime	146,308	84,060	121,994	101,570	3.30%
103 Retirement	67,544	67,210	60,732	33,550	1.09%
104 Social Security	52,116	51,610	50,560	51,570	1.67%
105 Insurance	136,400	143,290	143,290	128,961	4.19%
106 Longevity	1,277	1,270	1,175	1,210	0.04%
107 Medical Expenses	2,840	4,380	1,658	3,000	0.10%
108 Other	117,635	27,340	103,253	105,000	3.41%
109 Employee Allowances	153	0	1,054	0	0.00%
111 Workers' Compensation	18,720	13,940	13,940	32,130	1.04%
Total	1,097,553	979,750	1,062,073	1,025,211	33.27%
OPERATING					
202 Small Equipment	61,857	20,620	20,085	15,000	0.49%
203 Fuel, Oil, Lube	426,607	453,370	263,078	260,000	8.44%
204 Clothing	23,488	20,000	21,083	25,000	0.81%
205 Custodial Equipment & Supplies	10,119	8,000	13,352	10,000	0.32%
206 Materials	137,227	150,125	211,973	95,000	3.08%
207 Repair of Equipment	476,358	405,906	471,071	500,000	16.23%
208 Repair of Buildings	57,518	66,704	78,223	42,300	1.37%
210 Communications	3,699	3,000	2,005	2,000	0.06%
211 Utilities	44,209	40,780	43,424	45,000	1.46%
212 Bonds, Insurance, Licenses	42,431	60,960	49,089	35,000	1.14%
214 Advertising, Printing, Photo	739	2,000	4,706	2,000	0.06%
215 Training & Travel	7,616	4,500	10,247	8,000	0.26%
216 Education, Memberships, Subscriptions	4,208	5,000	887	5,000	0.16%
217 Lease, Rent, Taxes	207,547	49,048	241,140	251,650	8.17%
219 Other-Letter of Credit Fee	19,610	167,600	34,073	40,000	1.30%
230 Landfill Fees-ADEQ/SCRSWMD	309,948	1,008,000	819,918	500,000	16.23%
231 Monitoring, Testing & Permit Fees	170,758	0	62,021	200,000	6.49%
239 Ft. Chaffee Agreement	20,000	20,000	20,000	20,000	0.65%
Total	2,023,939	2,485,613	2,366,375	2,055,950	66.73%
CAPITAL OUTLAY	59,673	0	0	0	
SANITARY LANDFILL TOTAL	3,181,165	3,465,363	3,428,448	3,081,161	100%

SANITARY LANDFILL
(continued)

PROGRAM 6305

Sinking Fund Depreciation-Equipment	477,331
Sinking Fund Depreciation-Convenience Center	0
Planned Purchases for 2016:	
Dozer (1) (Replacement 2004 Model)	735,000

Total Planned Purchases 735,000

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Landfill Supervisor	11	1	1	1	1
Foreperson	8	1	1	1	1
Landfill Attendant	6	2	2	2	2
Equipment Operator III	5	14	13	13	13
EMPLOYEE POSITIONS		18	17	17	17

Funding Allocation:
 100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

INDUSTRIAL COLLECTION

PROGRAM 6307

PERSONNEL	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
101 Regular Salaries	345,623	365,060	341,980	354,580	33.26%
102 Overtime	89,311	50,530	65,921	60,000	5.63%
103 Retirement	42,158	41,770	35,235	20,800	1.95%
104 Social Security	31,700	32,080	29,705	31,940	3.00%
105 Insurance	75,300	79,100	79,100	71,190	6.68%
106 Longevity	1,579	2,050	1,376	1,390	0.13%
107 Medical Expenses	745	900	1,605	1,100	0.10%
111 Workers' Compensation	14,870	11,080	11,080	18,900	1.77%
Total	601,286	582,570	566,002	559,900	52.52%
OPERATING					
202 Small Equipment	2,097	3,000	2,205	3,000	0.28%
203 Fuel, Oil, Lube	195,470	231,310	121,348	178,660	16.76%
204 Clothing	10,852	10,730	13,382	14,000	1.31%
205 Custodial Equipment & Supplies	4,955	3,200	5,518	3,200	0.30%
206 Materials	1,904	2,000	5,718	2,000	0.19%
207 Repair of Equipment	210,503	100,000	237,729	130,000	12.19%
208 Repair of Buildings	3,662	1,000	4,829	1,000	0.09%
210 Communications	114	0	117	13,200	1.24%
211 Utilities	375	1,500	343	1,500	0.14%
212 Bonds, Insurance, Licenses	12,335	12,250	16,640	11,640	1.09%
214 Advertising, Printing, Photo	1,235	2,000	1,546	8,000	0.75%
216 Education, Memberships, Taxes	522	0	0	0	0.00%
218 Claims	0	1,500	0	1,500	0.14%
Total	444,024	368,490	409,375	367,700	34.49%
CAPITAL OUTLAY					
301 2yd Compactors				17,500	
302 4yd Compactors				27,000	
303 20yd Open Top Containers				24,000	
304 30yd Open Top Containers				27,000	
305 40yd Open Top Containers				30,000	
306 40yd Compactor Containers				13,000	
Total Capital Outlay				138,500	12.99%
INDUSTRIAL COLLECTION TOTAL	1,112,246	1,089,560	1,113,877	1,066,100	100%
Sinking Fund Depreciation				163,774	

SANITATION INDUSTRIAL COLLECTION
(continued)

PROGRAM 6307

No Planned Purchases for 2016.

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Equipment Operator III (Note 1)	5	9	10	10	10
EMPLOYEE POSITIONS		9	10	10	10

Note 1: Account Code 210 For FY16 Includes service and license fee for Fleetmind GPS-Dispatch System

Note 2: Account Code 214: Increase for FY 16 is for media packets to be used to attract new business.

Funding Allocation:
100% Sanitation Operating Fund

OPERATION SERVICES PUBLIC TRANSIT

PUBLIC TRANSIT

PROGRAM 6550

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	% Total Budget
PERSONNEL					
101 Regular Salaries	1,173,370	1,180,820	1,151,469	1,152,080	43.80%
102 Overtime	69,538	69,450	89,783	78,620	2.99%
103 Retirement	121,683	127,550	111,185	66,250	2.52%
104 Social Security	92,230	101,650	91,777	100,740	3.83%
105 Insurance	244,960	244,630	244,630	220,167	8.37%
106 Longevity	3,806	4,270	3,672	3,970	0.15%
107 Medical Expenses	2,418	3,000	2,661	3,000	0.11%
108 Other-Vehicle Allowance	5,400	5,400	5,400	5,400	0.21%
109 Allowances-Clothing, Language & Field Training	1,238	1,200	2,318	2,200	0.08%
111 Workers' Compensation	27,330	19,750	19,750	5,610	0.21%
Total	1,741,973	1,757,720	1,722,645	1,638,037	62.27%
OPERATING					
201 Office Supplies	3,668	4,460	3,662	3,800	0.14%
202 Small Equipment	23,793	12,000	16,144	10,000	0.38%
203 Fuel, Oil, Lube	235,056	185,000	147,376	185,000	7.03%
204 Clothing	15,013	16,280	15,601	16,300	0.62%
205 Custodial Equipment and Supplies	12,687	12,000	11,573	12,000	0.46%
206 Materials	5,431	2,500	2,504	2,000	0.08%
207 Repair of Equipment	65,631	80,000	110,000	100,000	3.80%
208 Repair of Buildings	27,614	20,900	24,387	20,900	0.79%
210 Communications	14,997	18,000	12,088	12,500	0.48%
211 Utilities	32,758	30,000	32,459	30,000	1.14%
212 Bonds, Insurance, Licenses	38,867	42,000	42,000	41,250	1.57%
213 Postage	952	1,500	473	750	0.03%
214 Advertising, Printing, Photo	7,113	5,000	3,765	5,000	0.19%
215 Training & Travel	9,118	6,500	4,000	6,500	0.25%
216 Education, Memberships, Subscriptions	2,038	2,000	2,918	2,000	0.08%
217 Lease, Rent, Taxes	7,464	7,000	6,322	6,800	0.26%
219 Other- Professional Services, Transit Planning (100% grant funding)	56,567	34,000	35,028	37,300	1.42%
Total	558,767	479,140	470,300	492,100	18.71%
CAPITAL OUTLAY					
301 Large Low Floor Bus (1) (Replacement 2006 Model)-80% Federal Reimbursement				289,000	
302 Radio System Lease Year 2 of 3 Year Lease				91,250	
303 Medium Duty Bus (1) (Replacement 2006 Model)-80% Federal Reimbursement				45,000	
304 CNG Conversion of New Medium Duty Bus-90% Federal Reimbursement				25,000	
305 Five Passenger Shelters (Local Match Provided 100% Funding)				50,000	
Total Capital Outlay				500,250	19.02%
PUBLIC TRANSIT TOTAL	2,408,292	2,515,167	2,471,252	2,630,387	100%

PUBLIC TRANSIT
(continued)

PROGRAM 6550

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Director	21	1	1	1	1
Transit Superintendent	15	1	1	1	1
Mechanic Supervisor	11	1	1	1	1
Driver Supervisor	11	1	1	1	1
Administrative Secretary	7	1	1	1	1
Heavy Equipment Mechanic (Note 1)	6	2	2	2	2
Driver Leadperson	6	1	1	1	1
Dispatcher	5	3	2	2	2
Senior Clerk II	5	1	1	1	1
Driver	4	21	21	21	21
Maintenance Person	4	1	1	1	1
Maintenance Laborer	3	0	0	0	0
EMPLOYEE POSITIONS		34	33	33	33

Funding Allocation:
100% General Fund

Note 1: Transit has acquired a radio system integration through lease purchase during 2014. The purchase is being made over a three year period beginning in 2015 at approximately \$90,820 per year.

Note 2: Transit receives federal reimbursement for personnel costs at 50% and capital at 80%, including maintenance of revenue vehicles and maintenance salaries.

NON-DEPARTMENTAL

HEALTH SERVICES

PROGRAM 6101

OPERATING	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	
201 Office Supplies	5,437	8,000	3,384	5,000	4.27%
202 Small Equipment	5,733	7,000	1,475	2,500	2.14%
205 Custodial Equipment & Supplies	9,118	9,000	10,369	12,500	10.68%
206 Materials	507	800	682	800	0.68%
207 Repair of Equipment	0	600	0	500	0.43%
208 Repair of Buildings	43,028	50,000	36,445	50,000	42.74%
210 Communications	21,300	10,000	7,526	9,000	7.69%
211 Utilities	24,920	28,000	22,796	26,000	22.22%
212 Bonds, Insurance, Licenses	3,725	3,700	5,206	3,800	3.25%
213 Postage	1,826	4,000	2,700	2,500	2.14%
214 Advertising, Printing, Photo	181	500	0	500	0.43%
215 Training & Travel	142	330	111	400	0.34%
216 Education, Memberships, Subscriptions	214	500	195	500	0.43%
217 Lease, Rent, Taxes	2,876	4,000	1,791	3,000	2.56%
Total	119,007	126,430	92,680	117,000	100%
HEALTH SERVICES TOTAL	119,007	126,430	92,680	117,000	100%

Funding Allocation:
100% General Fund

Note: The City receives 50% reimbursement from Sebastian County for this program. Therefore, the net cost to the city is one-half of costs presented.

**NON-DEPARTMENTAL
GENERAL FUND**

PROGRAM 6600

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
CONTRACTUAL SERVICES WITH AGENCIES -				
6604-001 Fort Smith Museum of History - Operating	6,400	7,162	7,162	
6605-000 Lincoln Youth Service Center	13,000	10,350	10,350	
6605-001 Lincoln Childcare Center		4,050	4,050	
6613-000 Fort Smith Regional Art Museum	13,000	9,145	9,145	
6613-001 Fort Smith Heritage Foundation - Clayton House	8,410	8,100	8,100	
6616-000 The Fort Smith Symphony	10,000	9,000	9,000	
6620-000 Western Arkansas Ballet	4,715	4,753	4,753	
6623-000 Fort Smith Chorale	5,860	5,400	5,400	
6624-006 Crisis Intervention Center	7,450	4,950	4,950	
6624-008 Fort Smith Boys and Girls Club	18,000	14,850	14,850	
6624-009 Fort Smith Girls Inc.	10,000	7,650	7,650	
6624-010 Fort Smith Little Theatre	5,600	5,040	5,040	
6624-012 Gregory Kistler Treatment Center for Children-Utilities	3,500	4,050	4,050	
6624-014 Fountain of Youth Adult Day Care	1,567	4,050	4,050	
6624-018 The First Tee, Inc.	8,000	6,750	6,750	
6624-022 Next Step Day Room	6,400	4,950	4,950	
6624-007 Community Services Clearinghouse	7,450	4,950	4,950	
6624-016 Alzheimers Association	3,350	0	0	
6624-011 Girls Shelter	3,500	4,050	4,050	
6624-013 FS Children's Emergency Shelter		4,500	4,500	
6624-019 Community Dental Clinic		0	0	
6624-020 River Valley Regional Food Bank	7,450	4,950	4,950	
6624-026 Juneteenth Planning Commission		0	0	
6624-027 Reynolds Cancer Support House	2,000	4,950	4,950	
6624-029 ARC for the River Valley	4,458	4,500	4,500	
6624-030 The Steps, Inc.	2,100	1,800	1,800	
6624-031 Ar Valley Habitat for Humanity		0	0	
6624-032 Good Samaritan Clinic	4,450	4,950	4,950	
6624-033 Old Fort Homeless Coalition	3,280	0	0	
6624-034 Hope Chest	475	900	900	
6624-001 Allocation to LOPFI Fund				0
6626-002 Transfers to LOPFI Per Ordinance 56-15	0	0	770,473	0
SUB-TOTAL	160,415	145,800	916,273	0

**NON-DEPARTMENTAL
GENERAL FUND - CONTINUED**

PROGRAM 6600

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
6603-000 Port Authority Insurance	7,007	7,500	6,530	7,500
6603-001 Port Authority Improvements	0	0	35,656	0
6603-003 Port Authority Advertising	0	1,000	0	0
6604-000 Fort Smith Museum of History-Utilities Note	19,973	20,000	20,000	20,000
6606-000 SRCA, Inc. Social Services Note 4	173,893	176,207	176,207	175,000
6608-000 Federally Seized & Forfeited Property	3,894	0	131,351	0
6608-001 State Drug Asset Forfeiture Account	111,192	0	92,392	0
6625-010 Patton Donation-Clayton House	0	0	0	0
6625-012 Good Neighbors Day Housing	5,576	0	15,025	0
6626-000 Transfer to Cleanup/Demolition	90,000	90,000	90,000	90,000
6626-001 Transfer to Convention Center Fund	777,000	777,000	777,000	777,000
6627-000 Transfer to Parking Authority Fund	200,000	0	200,000	0
6628-000 Property Insurance Deductible	1,420	5,000	5,000	5,000
6630-000 Fort Chaffee Redevelopment Note 3 Authority-Graphic Packaging (2006-2018)	31,000	31,000	31,000	31,000
6630-007 Fort Chaffee Redevelopment-Note 3 Mars Petcare (2011-2019)	29,463	30,000	30,000	37,400
6630-008 Western Arkansas Regional Intermodal Authority (RITA)	50,000	37,025	37,025	37,000
6630-009 Ft.Chaffee Redevelopment- Note 3 Umarex (2012-2041)	32,647	34,000	34,000	38,121
6632-000 Fort Smith Public Library-6% County Tax Allocation	937,538	934,828	934,828	992,160
6633-001 Area Agency on Aging Note 4	50,000	50,000	50,000	50,000
6633-003 Project Compassion Note 4	7,500	7,500	7,500	7,500
6635-009 US Marshals Museum	50,000	50,000	50,000	0
SUB-TOTAL	2,578,103	2,251,060	2,723,514	2,267,681
GENERAL FUND NON-DEPARTMENTAL TOTAL	2,738,518	2,396,860	3,639,787	2,267,681

Funding Allocation:
100% General Fund

Note 1: The utility payment amount for the Fort Smith Museum of History has been moved from the outside agency allocation list to the list about because the City and the Museum have an agreement for such payment that dates back to 1936.

Note 2: Outside agency funding was suspended for FY16 per Ordinance R-124-15 with allocated funds directed to the LOPFI fund by approval of the 2016 Budget by the Board of Directors.

Note 3: Tax credit provided to corporations as incentive to build/expand in the city.

Note 4: Agenices funded from a portion of the county sales tax to provide services for seniors.

NON-DEPARTMENTAL

STREET MAINTENANCE FUND

PROGRAM 6600

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
6641-000 Reserve for Street Equipment- Sinking Fund	580,520	366,575	339,517	403,425
6641-007 50/50 Sidewalk Repair Program	63,975	20,000	0	5,000
6641-008 Drainage Improvement Program Participation (DRIPP)	7,716	10,000	2,707	5,000
6642-000 Property Insurance Deductible	0	5,000	0	5,000
6644-000 Transfer to Health & Wellness Fund	10,000	0	10,000	10,000
6645-000 Transfer to General Fund	89,000	90,610	90,610	91,000

STREET MAINTENANCE FUND

NON-DEPARTMENTAL TOTAL

	<u>751,211</u>	<u>492,185</u>	<u>442,834</u>	<u>519,425</u>
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Note 1: FY16 Funding was transferred to Street Maintenance from the Sanitation Operating Fund per Board directive.

Funding Allocation:

100% Street Maintenance Fund

NON-DEPARTMENTAL

WATER AND SEWER OPERATING FUND

PROGRAM 6600

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
6673-000 Property Insurance Deductible	0	15,000	0	0
6673-006 James Fork Association- Annual Payment per Agreement (2016-2020)	248,096	258,000	225,622	225,612
6675-001 Transfer to Health & Wellness Fund	50,000	0	0	0
6675-003 Transfers for Workers' Compensation Fund	0	0	0	0
6684-001 Transfer to General Fund	89,000	90,610	90,610	91,000
WATER AND SEWER OPERATING FUND NON-DEPARTMENTAL TOTAL	387,096	363,610	316,232	316,612

Funding Allocation:
100% Water and Sewer Operating Fund

Water and Sewer Operating Fund Transfers for Capital Projects

6671-000 Transfer to W/S Capital Improvement Projects Fund (Neighborhood water projects)	200,000	0	0	0
6671-001 Riverfront Soccer Complex (Design Work)	0	0	0	0
6671-002 Equipment Sinking Fund Startup Reserve	450,000	450,000	450,000	450,000
6672-000 Transfer to W/S Capital Improvement Projects Fund (Osteopathic Medical)	780,000	0	0	0
Total	1,430,000	450,000	450,000	450,000

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

NON-DEPARTMENTAL

SANITATION OPERATING FUND

PROGRAM 6600

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16
6680-000 Transfer to Sanitation Sinking Fund for Equipment Replacement	1,006,479	989,536	989,536	912,264
6680-001 Transfer to Sanitation Sinking Fund for Closure and Post Closure Care Costs	250,000	250,000	250,000	200,000
6681-000 Transfer to Health & Wellness Fund	30,000	0	0	0
6682-000 Transfer to Cleanup/Demolition Fund	470,000	470,000	470,000	470,000
6683-000 Property Insurance Deductible	0	10,000	0	0
6684-002 Transfer to General Fund	89,000	90,610	90,612	91,000
SANITATION OPERATING FUND NON-DEPARTMENTAL TOTAL	<u>1,845,479</u>	<u>1,810,146</u>	<u>1,800,148</u>	<u>1,673,264</u>
Funding Allocation: 100% Sanitation Operating Fund				
Sanitation Operating Fund Transfers for Capital Projects				
6680-002 Transfer to Landfill Construction Fund for Phase VI	500,000	500,000	500,000	500,000
6680-003 Transfer to Sanitation Sinking Fund- for Convenience Center	200,000	200,000	200,000	200,000
6680-004 Transfer to Sanitation Sinking Fund- for Scale Project	0	0	0	0
Total	<u>700,000</u>	<u>700,000</u>	<u>700,000</u>	<u>700,000</u>

Note: The transfer for the capital projects is not included in the operating budget expenses as these transfers are included as capital costs in the All Funds Summaries section of the budget.

ADVERTISING AND PROMOTION FUND

CONVENTION AND TOURISM BUREAU

PROGRAM 6870

	Actual FY 14	Budget FY 15	Estimated FY 15	Budget FY 16	Budget FY 15
PERSONNEL					
101 Regular Salaries	253,552	264,460	253,589	260,760	31.78%
102 Overtime	0	250	0	200	0.02%
103 Retirement	26,149	27,240	23,910	14,565	1.77%
104 Social Security	19,469	21,030	19,435	20,730	2.53%
105 Insurance	46,000	48,320	48,320	43,488	5.30%
106 Longevity	600	790	655	850	0.10%
108 Other-Car Allowance, Contract Labor	5,400	5,400	5,400	5,400	0.66%
111 Workers' Compensation	990	740	740	1,600	0.19%
Total	352,160	368,230	352,049	347,593	42.36%
OPERATING					
201 Office Supplies	3,970	9,500	6,557	5,000	0.61%
202 Small Equipment	6,370	4,980	2,846	5,000	0.61%
204 Clothing	0	250	0	0	0.00%
205 Custodial Equipment & Supplies	0	100	44	100	0.01%
206 Materials	457	1,450	693	1,450	0.18%
207 Repair of Equipment	3,669	1,500	203	1,500	0.18%
208 Repair of Buildings	5,878	9,100	5,502	7,000	0.85%
210 Communications	9,761	16,580	14,013	21,600	2.63%
211 Utilities	5,850	5,000	6,422	6,000	0.73%
212 Bonds, Insurance, Licenses	993	1,600	1,328	1,600	0.19%
213 Postage	10,629	10,000	9,289	9,000	1.10%
214 Advertising, Printing, Photo	47,514	37,150	36,628	38,860	4.74%
215 Training & Travel	44,382	62,700	57,220	55,000	6.70%
216 Education, Memberships, Subscriptions	19,342	14,720	18,533	15,000	1.83%
217 Lease, Rent, Taxes	6,613	7,090	7,816	7,300	0.89%
219 Other - Public Relations	3,611	14,700	9,276	12,100	1.47%
230 Print Media Advertising-Newspapers	8,576	4,420	8,097	9,840	1.20%
231 Print Media Advertising-Magazines	57,128	66,510	48,729	60,000	7.31%
234 Agency Costs	7,245	5,980	112	6,400	0.78%
235 Volunteer Programs	9,822	13,700	12,458	12,000	1.46%
236 Gifts and Donations	1,485	1,000	1,083	1,000	0.12%
237 Convention/Meeting Marketing Contingency	335	3,000	2,839	2,000	0.24%
238 Group Traveler Marketing Contingency	933	3,000	563	2,000	0.24%
239 Casual Traveler Marketing Contingency	2,136	3,000	2,964	2,000	0.24%
240 Special Events	91,163	153,150	174,009	148,300	18.07%
002 Collection Fee	22,882	25,470	24,442	25,500	3.11%
Total	370,744	475,650	451,666	455,550	55.51%
CAPITAL OUTLAY					
	0	7,000	7,000		
301 Air Conditioner-Visitors Center (Replacement)				7,000	
302 Paint Exterior-Visitors Center				10,500	
Total Capital Outlay				17,500	2.13%
CONVENTION AND TOURISM BUREAU TOTAL	722,904	850,880	810,715	820,643	100%

CONVENTION AND TOURISM BUREAU
(continued)

PROGRAM 6870

SCHEDULE OF PERSONNEL	PAY GRADE	FY14	FY15	FY15	FY16
Executive Director	21	1	1	1	1
Administrative Coordinator/Sales	9	1	1	1	1
Convention Sales & Service	8	1	1	1	1
Communication/Services Coordinator	7	1	1	1	1
Secretary	5	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Note 1: This program is not included in the Operating Funds as funds are allocated from the Advertising and Promotion Fund. Employees are under the direction of the Advertising and Promotion Commission. The Mayor and one Board member serve on this Commission.

Funding Allocation:

100% Advertising and Promotion Fund

**Wage Study Pay Grade Classification
FY16**

<u>Pay Grade</u>	<u>Salary Range</u>	
24	71,136	- 111,904
23	68,869	- 108,389
22	66,581	- 104,811
21	64,397	- 101,275
20	62,109	- 97,739
19	59,842	- 94,203
18	57,574	- 90,563
17	55,328	- 87,027
16	53,123	- 83,491
15	50,336	- 79,165
14	48,110	- 75,670
13	45,448	- 71,448
12	43,202	- 67,933
11	43,160	- 61,214
10	40,810	- 57,907
9	38,480	- 54,579
8	36,130	- 51,230
7	33,821	- 47,986
6	31,512	- 44,637
5	29,203	- 41,371
4	26,853	- 38,064
3	24,482	- 34,757
2	22,173	- 31,429
1	19,822	- 28,101

Established per Ordinance 87-15

CLASSIFICATION OF ACCOUNT CODES

100 SALARIES AND BENEFITS

101 Regular Salaries

Includes salaries and wages of all regularly employed personnel, both full and part time. Also, includes salaries paid to the Mayor and Board of Directors.

102 Overtime

All payments to employees for time worked in excess of a specified work period in accordance with the Fair Labor Standards Act (FLSA).

103 Retirement

Includes City cost for employee participation in the respective pension plans, defined contribution plan or deferred compensation plan.

104 Social Security

Employer share of cost for employee participation in the Federal Insurance Contributions Act (FICA) and Medicare match.

105 Insurance

Employer participation for life and disability insurance, health insurance and dental insurance premiums.

106 Longevity

Additional compensation given to employees for accepted periods of tenure at specific time periods.

107 Medical Expenses

Doctor's fees, laboratory and x-ray fees, drugs and other costs incurred in the medical treatment of employees injured in the line of duty and annual physicals as required.

108 Other

Includes such items as fee base compensation such as backstage work or temporary judgeship. Also includes car allowance benefit.

109 Employee Allowances

Reimbursement for authorized employee allowances such as clothing, field training (SWAT), language interpretation, etc.

111 Workers' Compensation

Contribution to the City's Workers' Compensation Fund for payment of claims.

200 SUPPLIES AND SERVICES

Expenditures/expenses for materials, supplies and services which are obtained by express or implied contract or materials, supplies and services which are of such nature that they normally would be obtained by such a contract.

201 Office Supplies

Includes all supplies necessary for the operation of an office, e.g. toner, copy paper, blank diskettes, stationery, books used for office reference, small office items such as staples, letter trays, etc., and standard forms which do not require special printing services. This classification does not include postage or prestamped envelopes.

202 Small Equipment

The small equipment account includes items with a unit value of \$5,000 or less. Items in this classification include personal computers, printers, display units, camera equipment, weapons, ammunition, bullet proof vests, hand tools, calculators, typewriters, electric staplers, surge protectors, playground equipment, survey equipment, microfiche viewers, office furniture, fax machines, small copiers, packaged software, laboratory equipment, etc.

203 Fuel, Oil, Lube

Includes bulk purchases of gasoline, diesel fuel and other fuel for vehicles and equipment. Includes kerosene, heating oil, coal, propane, butane, etc., used for heating or flares. Also, includes all oils and lubricants utilized for City equipment or machinery.

204 Clothing

Includes all items of clothing and linen supplies such as uniforms, badges, belts, boots, hats, shoes, slickers, holsters, handcuffs, gloves, etc. Includes linen service, towel service, laundry and embroidery.

205 Custodial Equipment & Supplies

Food consumed by an employee during work hours or on official duty (Ex. lunch provided for disaster/emergency relief; payment for retirement cake is permissible' only IF the entire city, citizens are invited to the retirement reception (media release must be issued); regarding the purchase of flowers for a member of an elected city official's family that is ill or for providing cake/punch for a retiring municipal government employee, it is the opinion of the Arkansas Attorney General that these type expenses are NOT permissible expenses for the city. Ice and bottled water; coffee, sugar, creamer and supplies; (note that flavored coffee, hot chocolate, and tea are not allowable expenses). This also includes utensils, paper plates, foam/plastic/paper cups, etc. Any item bought for consumption by animals. Includes drugs utilized in the treatment of disease and all first aid supplies Includes all cleaning supplies such as soap, solvents, disinfectants, deodorizers, floor oils, wax, paper towels, etc. Includes cleaning equipment such as brooms, brushes, mops, etc.

206 Materials

Includes all materials required in the maintenance and repair of streets, sidewalks, street lights, park lights, etc., i.e., asphalt, cement, sand gravel, etc. However, any improvements that substantially increase the value of the project should be charged to capital outlay or capital improvements. Includes chemicals and drugs used in the laboratory, water and sewage treatment plants and pest control. Includes fertilizers, bulbs, seeds, trees, plants and plant sprays, top soil, etc. used in parks and public grounds. Also, includes recharging fire extinguishers. Does not include photo processing.

207 Repair of Equipment

Includes all services and materials required in the maintenance and repair of all machinery and equipment including automobiles, oil and lube, trucks, tractors, draglines, ditching machines, sweepers, shop and plant equipment, traffic signals, instruments of all types, window air conditioners and office equipment such as typewriters, adding machines, calculators, desks, chairs, etc.; and all such services required in the maintenance and repair of minor apparatus and tools. Does not include services applicable to the maintenance of buildings and improvements.

208 Repair of Buildings

Includes all services and materials required in the maintenance and repair of real property such as land, buildings, structures of all types, swimming pools, elevators, boilers, heating and air conditioning systems, etc. Also includes security services. However, any replacements or improvements that substantially increase the value of the building or facility should be charged to capital outlay.

209 Merchandise/Program Participation

Items purchased to be resold to other departments or to the public such as inspection code books. This code also covers the participation in events held at the City's Convention Center such as University of Arkansas at Fort Smith (UAFS) performances.

210 Communications

Includes telephone equipment services such as monthly leases and repair charges, telephone and radio line services and replacement telephones.

211 Utilities

All gas and electrical services furnished by franchised operators.

212 Bonds, Insurance, Licenses

Includes all automotive insurance premiums, building and product liability facilities insurance premiums, performance and surety insurance premiums, all fees for licensing, safety inspection and titles and any expenditures/expenses for bonding an employee. Also, includes licenses for software packages.

213 Postage

Cost of mailing items including stamps, post cards, prestamped envelopes, postage due, insurance, registered letter fees and express mail.

214 Advertising, Printing, Photo

Includes cost of advertising, posters, publication of public notices, ordinances, bid invitation, and other such items. All service performed by an outside vendor for printing, reproduction and binding or pamphlets, newsletters and other reading material and all inhouse copying charges. Includes film, film packs, video tapes, batteries for cameras, flash bulbs, chemicals, and paper for development.

215 Training & Travel

Includes transportation, meals, and lodging expenditures/expenses of employees incurred in the performance of official duties. Includes registration fee relative to travel, e.g. conference registration fee.

216 Education, Memberships, Subscriptions

Course materials purchased through outside vendors utilized for inhouse training sessions. Tuition fees associated with continuing education at approved local or regional schools or colleges. Includes memberships in professional organizations and subscriptions to periodicals and publications from which the City will derive benefit. Registration fees for conferences should be coded to travel.

217 Lease, Rent, Taxes

Includes rentals or leasing of land or structures, post office boxes, and equipment such as office machines and heavy equipment. Property taxes due to entities outside our local jurisdiction should be designated for payment from this account.

218 Claims

Includes settlements of judgments and claims. Includes such items as filing fees and court costs in connection with liens and right-of-way fees. Includes expenses incurred for services rendered in collecting bad debts.

219 Other

Includes expenditures/expenses such as courthouse custodial costs, care of prisoners, state mandated fees, and such services provided by outside vendors in connection with data processing service bureau, consulting firms, engineering fees not related to a specific construction fund, recodification of ordinances, grant match funds, and veterinary services. Use of this code for other purposes besides the outlined costs should be cleared in Finance prior to execution.

220 Examinations

Expenses incurred due to Police and Fire qualification and standards of personnel.

300 CAPITAL OUTLAY

Capital outlay includes the purchase of all real property such as land, buildings, and other improvements and the purchase of items of personal property which will meet the following requirements:

1. Must have an estimated useful life of three years or more.
2. Must be capable of being permanently identified as an individual unit.
3. Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting principles. Fixed assets are defined as items of more or less permanent property necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$5,000 or more should be classed as capital outlay, while items should be classified under small equipment costing less than \$5,000.