



2020 Budget Supplement

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City of Fort Smith
FY20
Budget Comparison Summary - Operating Funds

	<u>Budget FY19</u>	<u>Estimated FY19</u>	<u>Budget FY20</u>	<u>Increase (Decrease)</u>
Revenues				
Intergovernmental	\$ 12,266,000	\$ 11,397,845	\$ 10,687,855	(709,990)
Taxes and Assessments	33,686,825	33,757,089	34,440,640	683,551
Court Fines and Forfeitures	2,293,500	1,738,242	1,750,000	11,758
Licenses and Permits	1,888,900	2,100,670	2,089,900	(10,770)
Service Charges and Fees	78,097,060	70,509,780	79,798,192	9,288,412
Miscellaneous	325,775	3,779,049	393,269	(3,385,781)
Transfers In	2,235,000	2,216,057	2,420,788	204,731
Total	<u>\$ 130,793,060</u>	<u>\$ 125,498,732</u>	<u>\$ 131,580,643</u>	<u>6,081,911</u>
Expenditures / Expenses				
Policy and Administration Services	\$ 3,474,577	\$ 3,190,760	\$ 3,658,113	467,353
Management Services	7,473,458	7,030,307	7,522,415	492,108
Development Services	1,817,884	1,677,841	1,902,844	225,003
Police Services	17,416,121	16,548,683	17,799,920	1,251,237
Fire Services	11,508,738	11,604,633	12,274,950	670,317
Operation Services	82,261,888	71,056,837	76,159,968	5,103,131
Non-Departmental	10,028,447	12,218,981	7,649,238	(4,569,743)
Total	<u>\$ 133,981,112</u>	<u>\$ 123,328,042</u>	<u>\$ 126,967,448</u>	<u>3,639,406</u>
Excess (Deficiency) Revenues Over Expenditures / Expenses	\$ (3,188,052)	\$ 2,170,690	\$ 4,613,195	
Fund Balance / Working Capital, Beginning of Year	<u>40,633,875</u>	<u>40,633,875</u>	<u>42,804,565</u>	
Fund Balance / Working Capital, End of Year	<u><u>\$ 37,445,823</u></u>	<u><u>\$ 42,804,565</u></u>	<u><u>\$ 47,417,760</u></u>	
Contingency Reserve	27.95%	34.71%	37.35%	

City of Fort Smith
Budget Comparison Summary-General Fund

	Revised Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)
Revenues				
Intergovernmental	\$ 6,236,000	\$ 5,202,939	\$ 4,431,000	(771,939)
Taxes and Assessments	31,344,325	31,414,589	32,004,440	589,851
Court Fines and Forfeitures	2,093,500	1,738,242	1,750,000	11,758
Licenses and Permits	1,888,900	1,900,670	1,889,900	(10,770)
Service Charges and Fees	572,390	598,811	579,060	(19,751)
Miscellaneous	118,975	3,402,389	110,500	(3,291,889)
Transfers	2,235,000	2,216,057	2,420,788	204,731
Total	\$ 44,489,090	\$ 46,473,697	\$ 43,185,688	(3,288,009)
Expenditures				
Policy and Administration				
Services	\$ 2,382,945	\$ 2,229,207	\$ 2,493,564	264,357
Management Services	2,216,362	2,080,529	2,309,281	228,752
Development Services	1,450,662	1,342,054	1,533,558	191,504
Police Services	17,416,121	16,548,683	17,799,920	1,251,237
Fire Services	11,508,738	11,604,633	12,274,950	670,317
Operation Services	6,708,713	6,151,531	4,762,679	(1,388,852)
Non-Departmental	2,667,896	5,343,724	2,568,333	(2,775,391)
Total	\$ 44,351,436	\$ 45,300,361	\$ 43,742,285	(1,558,076)
Excess (Deficiency)				
Revenues Over Expenditures	\$ 137,654	\$ 1,173,336	\$ (556,596)	
Fund Balance, Beginning of Year				
	12,557,070	12,557,070	13,730,406	
Fund Balance, End of Year				
	\$ 12,694,724	\$ 13,730,406	\$ 13,173,810	
Contingency Reserve Percent	28.6%	30.3%	30.12%	

City of Fort Smith
Budget Comparison Summary-Streets Maintenance Operating Fund

	Revised Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)
Revenues				
Intergovernmental	\$ 6,030,000	\$ 6,194,906	\$ 6,256,855	61,949
Taxes and Assessments	2,342,500	2,342,500	2,436,200	93,700
Licenses and Permits	200,000	200,000	200,000	0
Miscellaneous	36,700	67,197	35,500	(31,697)
Total	\$ 8,609,200	\$ 8,804,603	\$ 8,928,555	123,952
Expenditures				
Policy and Administration				
Services	\$ 209,998	\$ 194,840	\$ 218,013	23,172
Management Services	761,411	717,583	769,662	52,078
Development Services	76,481	73,794	79,864	6,070
Operation Services	6,801,201	5,985,582	6,670,123	684,541
Non-Departmental	2,096,855	2,090,733	519,800	(1,570,933)
Total	\$ 9,945,945	\$ 9,062,533	\$ 8,257,461	(805,072)
Excess (Deficiency)				
Revenues Over Expenditures	\$ (1,336,745)	\$ (257,930)	\$ 671,094.05	
Fund Balance, Beginning of Year				
	<u>4,658,210</u>	<u>4,658,210</u>	<u>4,400,280</u>	
Fund Balance, End of Year				
	<u>\$ 3,321,465</u>	<u>\$ 4,400,280</u>	<u>\$ 5,071,374</u>	
Contingency Reserve Percent	33.4%	48.6%	61.42%	

City of Fort Smith
Budget Comparison Summary-Water & Sewer Operating Fund

	Revised Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)
Revenues				
Services Charges and Fees	\$ 61,890,770	\$ 54,529,009	\$ 62,819,132	8,290,123
Miscellaneous	61,900	143,345	62,829	(80,517)
Total	<u>\$ 61,952,670</u>	<u>\$ 54,672,354</u>	<u>62,881,960</u>	<u>8,209,606</u>
Expenses				
Policy and Administration				
Services	\$ 529,413	\$ 450,671	\$ 576,708	126,037
Management Services	3,212,666	3,024,732	3,024,104	(628)
Development Services	290,741	261,993	289,422	27,429
Operation Services	57,699,267	48,613,268	52,883,353	4,270,085
Non-Departmental	1,767,781	1,362,506	1,191,105	(171,401)
Total	<u>\$ 63,499,867</u>	<u>\$ 53,713,170</u>	<u>\$ 57,964,692</u>	<u>(9,786,698)</u>
Excess (Deficiency)				
Revenues Over Expenditures	\$ (1,547,197)	\$ 959,184	\$ 4,917,268.29	
Working Capital, Beginning of Year				
	<u>12,258,444</u>	<u>12,258,444</u>	<u>13,217,628</u>	
Working Capital, End of Year				
	\$ 10,711,247	\$ 13,217,628	\$ 18,134,897	
Adjustment for CIP Transfers				
	<u>0</u>	<u>0</u>	<u>-</u>	
Adjusted Working Capital, End of Year				
	<u>\$ 10,711,247</u>	<u>\$ 13,217,628</u>	<u>\$ 18,134,897</u>	
Contingency Reserve Percent				
	16.9%	24.6%	31.29%	

City of Fort Smith
Budget Comparison Summary-Sanitation Operating Fund

	Revised Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)
Revenues				
Service Charges and Fees	\$ 15,633,900	\$ 15,381,960	\$ 16,400,000	1,018,040
Miscellaneous	108,200	166,118	184,440	18,322
Total	<u>\$ 15,742,100</u>	<u>15,548,078</u>	<u>16,584,440</u>	<u>1,036,362</u>
Expenses				
Policy and Administration				
Services	\$ 352,221	\$ 316,042	\$ 369,829	53,787
Management Services	1,283,018	1,207,463	1,419,369	211,905
Development Services	0	0	-	0
Operation Services	11,052,707	10,306,456	11,843,813	1,537,357
Non-Departmental	<u>3,495,915</u>	<u>3,422,018</u>	<u>3,370,000</u>	<u>(52,018)</u>
Total	<u>\$ 16,183,862</u>	<u>15,251,979</u>	<u>17,003,011</u>	<u>1,751,032</u>
Excess (Deficiency)				
Revenues Over Expenditures	\$ (441,762)	296,099	(418,570.58)	
Working Capital, Beginning of Year				
	<u>11,160,151</u>	<u>11,160,151</u>	<u>11,456,250</u>	
Working Capital, End of Year				
	\$ 10,718,389	\$ 11,456,250	\$ 11,037,679	
Adjustment for CIP Transfers				
	<u>0</u>	<u>0</u>	<u>-</u>	
Adjusted Working Capital, End of Year				
	<u>\$ 10,718,389</u>	<u>\$ 11,456,250</u>	<u>\$ 11,037,679</u>	
Contingency Reserve Percent				
	66.2%	75.1%	64.92%	

City of Fort Smith
FY20
Budget Comparison Summary - General Fund Sales Tax (1/4%)

	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Revised Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)	Projected FY21
Revenues												
Taxes and Assessments	768,224	4,867,244	5,024,753	5,094,293	5,289,152	5,301,036	5,324,920	5,330,000	5,404,300	5,458,342	54,042	5,512,000
Parks Contributions	0	0	0	1,362,316	509,768	414,884	1,250,000	1,000,000	1,000,000	500,000	(500,000)	500,000
Fire Contributions	0	0	1,010,440	45,573	1,469	79,077	0	0	0	0	0	0
Total	\$ 768,224	\$ 4,867,244	\$ 6,035,193	\$ 6,502,182	\$ 5,800,389	\$ 5,794,996	\$ 6,574,920	\$ 6,330,000	\$ 6,404,300	\$ 5,958,342	\$ (445,958)	\$ 6,012,000
Expenditures												
Fire Services	212,132	1,747,540	4,208,985	2,547,603	1,919,953	3,544,181	2,595,742	3,073,580	2,647,960	3,073,580	425,620	2,050,000
Parks/ Operation Services	0	770,384	1,443,070	4,908,111	2,360,599	2,730,870	3,483,397	4,403,933	3,682,365	4,709,830	1,027,465	2,869,300
Total	\$ 212,132	\$ 2,517,924	\$ 5,652,055	\$ 7,455,714	\$ 4,280,552	\$ 6,275,052	\$ 6,079,139	\$ 7,477,513	\$ 6,330,325	\$ 7,783,410	\$ 1,453,085	\$ 4,919,300
Excess (Deficiency)												
Revenues Over Expenditures	\$ 556,092	\$ 2,349,320	\$ 383,138	\$ (953,532)	\$ 1,519,837	\$ (480,055)	\$ 495,781	\$ (1,147,513)	\$ 73,975	\$ (1,825,068)	\$ (1,899,043)	\$ 1,092,700
Fund Balance, Beginning of Year	0	556,092	2,905,412	3,288,550	2,335,018	3,854,855	3,374,799	3,870,580	3,870,580	3,944,555	73,975	2,119,487
Fund Balance, Reserved												
Fire, reserved	171,980	858,062	171,893	217,010	943,102	(642,694)	283,727	(124,853)	271,200	(73,209)	(344,409)	632,791
Parks, reserved	384,112	2,047,350	3,116,656	2,118,008	2,911,753	3,451,188	2,547,071	1,808,138	2,137,793	657,134	(1,480,659)	1,043,834
Fund Balance, End of Year	\$ 556,092	\$ 2,905,412	\$ 3,288,550	\$ 2,335,018	\$ 3,854,855	\$ 3,374,799	\$ 3,870,580	\$ 2,723,067	\$ 3,944,555	\$ 2,119,487	\$ (1,825,068)	\$ 3,212,187
Contingency Reserve Percent	262.1%	115.4%	58.2%	31.3%	90.1%	53.8%	63.7%	36.4%	62.3%	27.2%		65.3%

General Fund

Statement of Revenue Comparisons

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	Projected FY21
Intergovernmental					
State Turnback - General	\$ 1,274,168	\$ 1,275,000	\$ 1,274,600	\$ 1,275,000	\$ 1,275,000
Transit Reimbursement	1,786,555	3,900,000	2,582,705	2,085,000	2,085,000
Airport Security Reimbursement	112,400	113,000	97,560	113,000	113,000
State Act 833 Fire Funds	111,881	90,000	100,000	100,000	100,000
Gasoline Tax Refund-Transit	8,526	12,000	11,800	12,000	12,000
Federal Grant	115,302	0	111,906	0	0
State Grant Revenue	273,904	0	175,766	0	0
Sebastian County Participation	456,276	490,000	495,913	490,000	490,000
Reimbursement from Enhanced 9-1-1 Fund	318,750	255,000	255,000	255,000	255,000
Reimbursement from FSPS for SRO Positions	98,014	101,000	97,690	101,000	103,000
	<u>4,555,777</u>	<u>6,236,000</u>	<u>5,202,939</u>	<u>4,431,000</u>	<u>4,433,000</u>
Taxes and Assessments					
Franchise	6,840,477	6,676,325	6,497,908	6,517,000	6,517,000
Property Taxes	7,331,663	7,800,000	7,880,000	8,195,200	8,236,000
County Sales Tax	17,043,995	16,868,000	17,036,680	17,292,240	17,461,000
1/4% City Sales Tax-Fire & Parks	0	0	0	0	0
	<u>31,216,134</u>	<u>31,344,325</u>	<u>31,414,589</u>	<u>32,004,440</u>	<u>32,214,000</u>
Court Fines and Forfeitures					
	<u>2,038,197</u>	<u>2,093,500</u>	<u>1,738,242</u>	<u>1,750,000</u>	<u>1,750,000</u>
Licenses and Permits					
Business License	363,706	364,000	369,138	364,000	365,000
Construction	835,320	855,850	862,777	855,850	862,000
Alcohol	611,340	607,050	649,420	607,050	607,050
Other	63,335	62,000	19,334	63,000	63,000
	<u>1,873,701</u>	<u>1,888,900</u>	<u>1,900,670</u>	<u>1,889,900</u>	<u>1,897,050</u>
Service Charges and Fees					
Community Center	28,575	29,000	33,145	29,000	29,000
Fire Protection Contracts	107,425	83,330	89,766	90,000	90,000
Parks & Aquatics	152,613	152,200	139,364	152,200	152,200
Oak Cemetery	67,242	75,000	103,380	75,000	75,000
Animal Control	0	200	0	200	200
False Alarm Fees	35,760	35,000	18,000	35,000	35,000
Mobile Data Support Fees	4,160	4,160	4,160	4,160	4,160
Transit System	184,703	193,500	210,995	193,500	198,500
	<u>580,478</u>	<u>572,390</u>	<u>598,811</u>	<u>579,060</u>	<u>584,060</u>
Contributions					
	<u>0</u>	<u>0</u>	<u>1,100</u>	<u>0</u>	<u>0</u>
Miscellaneous					
Interest Earned	36,418	50,000	17,000	25,000	25,000
Property Sales and Proceeds	15,026	500	118,000	500	500
Other	374,229	68,475	3,266,289	85,000	85,000
	<u>425,673</u>	<u>118,975</u>	<u>3,401,289</u>	<u>110,500</u>	<u>110,500</u>
Transfers					
Sales Tax Fund**	1,831,814	2,110,000	2,091,057	2,296,766	2,300,000
A&P Fund	23,677	25,000	25,000	25,000	25,000
Street Maintenance Fund	115,000	0	0	0	0
Water and Sewer Oper Fund	215,000	100,000	100,000	100,000	100,000
Sanitation Operating Fund	363,000	0	0	0	0
	<u>2,548,491</u>	<u>2,235,000</u>	<u>2,216,057</u>	<u>2,421,766</u>	<u>2,425,000</u>
Total	<u>\$ 43,238,451</u>	<u>\$ 44,489,090</u>	<u>\$ 46,473,697</u>	<u>\$ 43,186,666</u>	<u>\$ 43,413,610</u>

**Street Maintenance Fund
Statement of Revenue Comparisons**

	<u>Actual</u> <u>FY18</u>	<u>Budget</u> <u>FY19</u>	<u>Estimated</u> <u>FY19</u>	<u>Budget</u> <u>FY20</u>	<u>Projected</u> <u>FY21</u>
Intergovernmental					
State Turnback -					
Gasoline Tax	\$ 4,078,058	\$ 4,080,000	\$ 4,129,022	\$ 4,170,312	\$ 4,170,312
Highway Sales Tax	1,986,217	1,950,000	2,065,884	2,086,543	2,086,543
Taxes and Assessments					
Property Taxes	2,199,821	2,342,500	2,342,500	2,436,200	2,354,000
Licenses and Permits					
Sidewalk Permit Assessments	203,424	200,000	200,000	200,000	200,000
Miscellaneous					
Interest Earned	7,378	5,500		5,500	5,500
Other	73,126	31,200	67,197	30,000	30,000
Transfers					
Transfers from Other Funds	-	-	-	-	-
Total	<u>\$ 8,548,023</u>	<u>\$ 8,609,200</u>	<u>\$ 8,804,603</u>	<u>\$ 8,928,555</u>	<u>\$ 8,846,355</u>

Water and Sewer Operating Fund

Statement of Revenue Comparisons

	<u>Actual FY18</u>	<u>Budget FY19</u>	<u>Estimated FY19</u>	<u>Budget FY20</u>	<u>Projected FY21</u>
Service Charges and Fees					
Water Sales	\$ 17,336,385	\$ 20,056,300	\$ 17,714,139	\$ 20,357,145	\$ 20,288,300
Monthly Customer Charges	793,106	762,200	8,222	773,633	762,200
Contract Water Sales	6,791,986	6,695,000	7,224,453	6,795,425	6,700,000
Fire Protection	51,553	54,000	62,249	54,810	54,500
Installations - Water Service	228,531	254,270	322,583	258,084	259,500
Sewer Service Charges	27,502,200	33,925,000	28,929,235	34,433,875	34,945,000
Sewer Connection Charges	76,108	74,000	83,442	75,110	75,000
Industrial Waste Monitoring Fees	77,001	70,000	184,685	71,050	70,000
Miscellaneous					
Interest Earned	28,468	20,000	8,589	20,300	22,000
Other	1,712,470	41,900	134,756	42,529	42,900
Total	<u>\$ 54,597,808</u>	<u>\$ 61,952,670</u>	<u>\$ 54,672,354</u>	<u>\$ 62,881,960</u>	<u>\$ 63,219,400</u>

Sanitation Operating Fund

Statement of Revenue Comparisons

	<u>Actual FY18</u>	<u>Budget FY19</u>	<u>Estimated FY19</u>	<u>Budget FY20</u>	<u>Projected FY21</u>
Service Charges and Fees					
Residential Collections	\$ 5,401,874	\$ 5,095,000	\$ 4,732,445	\$ 5,000,000	\$ 5,100,000
Commercial Collections	2,032,565	2,260,000	2,554,394	2,500,000	2,550,000
Sanitary Landfill Operations	4,719,953	4,740,000	5,419,489	5,700,000	5,814,000
Roll-Off Collections	2,022,623	2,193,900	1,877,344	2,300,000	2,346,000
Sale of Methane Gas	1,791,615	1,325,000	798,288	900,000	918,000
Recycling Operations	13,432	20,000	0	0	0
Miscellaneous					
Interest Earned	18,826	15,000	15,000	15,000	15,300
Other	86,899	93,200	166,118	169,440	172,829
	<u>16,087,787</u>	<u>15,742,100</u>	<u>15,563,078</u>	<u>16,584,440</u>	<u>16,916,129</u>
Total	<u>\$ 16,087,787</u>	<u>\$ 15,742,100</u>	<u>\$ 15,563,078</u>	<u>\$ 16,584,440</u>	<u>\$ 16,916,129</u>

Distribution of Appropriations to Other Funds

FY18 Actuals

Division

Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Policy & Administrative Services					
4100 Mayor	92,367	36,947	4,618	31,405	8,313
4101 Board of Directors	114,656	32,104	9,173	42,423	20,638
4102 City Administrator	545,010	98,102	43,601	256,155	109,002
4201 District Court	1,311,572	1,311,572	-	-	-
4202 City Prosecutor	163,582	163,582	-	-	-
4203 Public Defender	92,500	92,500	-	-	-
4204 City Attorney	516,208	258,104	129,052	-	129,052
4206 District Court - State Division	42,432	42,432	-	-	-
4405 Internal Auditor	248,465	49,693	12,423	111,809	49,693
Total Policy and Administration Services Division	3,126,793	2,085,035	198,867	441,792	316,698
Management Services					
4104 Human Resources	532,366	186,328	53,237	186,328	79,855
4105 City Clerk	344,732	96,525	27,579	127,551	62,052
4301 Finance	1,408,293	253,493	140,829	591,483	211,244
4303 Collections	281,429	33,772	14,071	140,715	84,429
4304 Utility Billing/Customer Svc	2,252,807	45,056	112,640	1,689,605	382,977
4306 Purchasing	565,889	169,767	67,907	209,379	84,883
4401 Information & Technology Svcs	1,823,404	674,660	182,340	547,021	273,511
6912 Parking Deck - Personnel	-	-	-	-	-
6921 Public Parking Deck	214,625	-	-	-	-
Total Management Services Division	7,423,544	1,459,600	598,603	3,492,082	1,178,950
Development Services					
4103 Engineering	1,377,165	27,543	68,858	110,173	-
4106 Planning & Zoning	630,952	410,118	-	126,190	-
4107 Community Development	133,671	-	-	-	-
4108 Building Safety	817,957	817,957	-	-	-
6900 Neighborhood Services	649,618	-	-	-	-
Total Development Services Division	3,609,362	1,255,619	68,858	236,363	-
Police Services					
4701 Administration	1,764,407	1,764,407	-	-	-
4702 Support Services	3,246,284	3,246,284	-	-	-
4703 Investigations	2,104,176	2,104,176	-	-	-
4704 Patrol	7,774,283	7,774,283	-	-	-
4705 Radio Communications	159,795	159,795	-	-	-
4706 Airport Services	207,376	207,376	-	-	-
6911 Police Grant	44,050	-	-	-	-
6920 Parking Enforcement	74,924	-	-	-	-
Total Police Services Division	15,375,297	15,256,322	-	-	-
Fire Services					
4801 Administration, Training, Prevention	765,035	765,035	-	-	-
4802 Suppression	9,885,445	9,885,445	-	-	-
4803 1/8% Sales Tax Operations	-	-	-	-	-
4804 Training	258,737	258,737	-	-	-
Total Fire Services Division	10,909,218	10,909,218	-	-	-

Note*-Variance in totals is due to allocation to funds other than the four budget operating funds.

Distribution of Appropriations to Other Funds

FY18 Actuals

Division

Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Streets & Traffic Control					
5101 Administration	517,466	-	517,466	-	-
5302 Street Construction	655,825	-	655,825	-	-
5303 Street Drainage	941,018	-	941,018	-	-
5304 Street Maintenance	848,447	-	848,447	-	-
5305 Sidewalk Construction	871,226	-	871,226	-	-
5401 Traffic Control	983,786	-	983,786	-	-
5403 Street Lighting	934,033	-	934,033	-	-
Total Streets and Traffic Control	5,751,800	-	5,751,800	-	-
Operation Services					
Water & Sewer					
5501 Utility Administration	842,259	-	-	842,259	-
5521 Business & Finance	842,071	-	-	842,071	-
5522 Communications & Training	975,973	-	-	975,973	-
5523 Engineering & Technology	1,753,226	-	-	1,753,226	-
5590 Non-Capital Projects	2,553,950	-	-	2,553,950	-
5603 Sewer Treatment	3,840,454	-	-	3,840,454	-
5604 Water Treatment	4,123,210	-	-	4,123,210	-
5610 Water Line Maintenance	6,542,589	-	-	6,542,589	-
5611 Sewer Line Maintenance	2,943,601	-	-	2,943,601	-
5612 Sewer Line Construction	-	-	-	-	-
5618 Debt Service	15,393,762	-	-	15,393,762	-
5625 Environmental Quality	1,398,230	-	-	1,398,230	-
5626 Fleet, Bldg, Environ Maintenance	3,204,160	-	-	3,204,160	-
5627 Water System Construction	-	-	-	-	-
Total Water and Sewer	44,413,484	-	-	44,413,484	-
Operation Services					
Parks & Recreation					
6201 Parks Maint (Operating)	1,879,376	1,597,470	281,906	-	-
6201 Parks Maint (Capital Outlay)	-	-	-	-	-
6202 Oak Cemetery	158,435	158,435	-	-	-
6204 Community Centers	156,056	156,056	-	-	-
6205 Aquatics	172,165	172,165	-	-	-
6206 Riverfront/Downtown Maintenance	294,578	294,578	-	-	-
6207 The Park at West End	23,104	23,104	-	-	-
6208 1/8% Sales Tax Operations	-	-	-	-	-
Total Parks and Community Services	2,683,713	2,401,806	281,906	-	-

Note*-Variance in totals is due to allocation to funds other than the four budget operating funds.

Distribution of Appropriations to Other Funds

FY18 Actuals

Division

Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Sanitation					
6301 Administration	571,854	-	-	-	571,854
6302 Residential Collections	2,003,809	-	-	-	2,003,809
6303 Commercial Collections	1,136,020	-	-	-	1,136,020
6304 Fleet & Grounds Maintenance	781,352	-	-	-	781,352
6305 Sanitary Landfill	2,881,327	-	-	-	2,881,327
6307 Industrial Collections	983,155	-	-	-	983,155
6308 Waste Reduction	177,614	-	-	-	177,614
Total Sanitation	8,535,132	-	-	-	8,535,132
Operation Services Division					
Public Transit					
6550 Transit	2,361,741	2,361,741	-	-	-
Operation Services Division - Health					
6101 Health	118,441	118,441	-	-	-
Non-Departmental					
6870 Convention & Visitors Bureau	905,209	-	-	-	-
6600 Non-Departmental	13,209,280	2,909,226	376,929	5,636,105	4,287,020
Total Non-Departmental	14,114,489	2,909,226	376,929	5,636,105	4,287,020
Total	118,423,013	38,757,007	7,276,964	54,219,826	14,317,801

Note*-Variance in totals is due to allocation to funds other than the four budget operating funds.

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**Distribution of Appropriations to Other Funds
FY19 Revised Budget**

Division Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Policy & Administrative Services					
· 4100 Mayor	135,940	54,376	6,797	46,220	12,235
· 4101 Board of Directors	123,510	34,583	9,881	45,699	22,232
· 4102 City Administrator	583,535	105,036	46,683	274,261	116,707
· 4201 District Court	1,525,638	1,525,638	-	-	-
· 4202 City Prosecutor	180,466	180,466	-	-	-
· 4203 Public Defender	92,500	92,500	-	-	-
· 4204 City Attorney	514,000	257,000	128,500	-	128,500
· 4206 District Court - State Division	60,798	60,798	-	-	-
· 4405 Internal Auditor	362,740	72,548	18,137	163,233	72,548
Total Policy and Administration Services Division	3,579,127	2,382,945	209,998	529,413	352,221
Management Services					
· 4104 Human Resources	688,649	241,027	68,865	241,027	103,297
· 4105 City Clerk	355,083	99,423	28,407	131,381	63,915
· 4301 Finance	1,644,303	295,975	164,430	690,607	246,645
· 4303 Collections	225,971	27,117	11,299	112,986	67,791
· 4304 Utility Billing/Customer Svc	940,927	18,819	47,046	705,695	159,958
· 4306 Purchasing	687,809	206,343	82,537	254,489	103,171
· 4401 Information & Technology Svcs	3,588,270	1,327,660	358,827	1,076,481	538,240
· 6912 Parking Deck - Personnel	-	-	-	-	-
· 6921 Public Parking Deck	316,680	-	-	-	-
Total Management Services Division	8,447,691	2,216,362	761,411	3,212,666	1,283,018
Development Services					
· 4103 Engineering	1,529,621	30,592	76,481	122,370	-
· 4106 Planning & Zoning	841,858	547,208	-	168,372	-
· 4107 Community Development	342,611	-	-	-	-
· 4108 Building Safety	872,862	872,862	-	-	-
· 6900 Neighborhood Services	738,386	-	-	-	-
Total Development Services Division	4,325,338	1,450,662	76,481	290,741	-
Police Services					
· 4701 Administration	2,891,628	2,891,628	-	-	-
· 4702 Support Services	3,762,991	3,762,991	-	-	-
· 4703 Investigations	2,335,068	2,335,068	-	-	-
· 4704 Patrol	8,216,421	8,216,421	-	-	-
· 4705 Radio Communications	-	-	-	-	-
· 4706 Airport Services	210,012	210,012	-	-	-
· 6911 Police Grant	41,430	-	-	-	-
· 6920 Parking Enforcement	98,600	-	-	-	-
Total Police Services Division	17,556,151	17,416,121	-	-	-
Fire Services					
· 4801 Administration, Training, Preventi	852,924	852,924	-	-	-
· 4802 Suppression	10,111,865	10,111,865	-	-	-
· 4803 1/8% Sales Tax Operations	-	-	-	-	-
· 4804 Training	543,949	543,949	-	-	-
Total Fire Services Division	11,508,738	11,508,738	-	-	-

**Distribution of Appropriations to Other Funds
FY19 Revised Budget**

Division Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Streets & Traffic Control					
5101 Administration	659,630	-	659,630	-	-
5302 Street Construction	712,486	-	712,486	-	-
5303 Street Drainage	1,034,826	-	1,034,826	-	-
5304 Street Maintenance	1,074,747	-	1,074,747	-	-
5305 Sidewalk Construction	995,780	-	995,780	-	-
5401 Traffic Control	1,101,181	-	1,101,181	-	-
5403 Street Lighting	1,000,000	-	1,000,000	-	-
Total Streets and Traffic Control	6,578,650	-	6,578,650	-	-
Operation Services					
Water & Sewer					
5501 Utility Administration	1,207,435	-	-	1,207,435	-
5521 Business & Finance	1,214,934	-	-	1,214,934	-
5522 Communications & Training	781,033	-	-	781,033	-
5523 Engineering & Technology	2,999,053	-	-	2,999,053	-
5590 Non-Capital Projects	3,561,853	-	-	3,561,853	-
5603 Sewer Treatment	4,503,665	-	-	4,503,665	-
5604 Water Treatment	5,795,497	-	-	5,795,497	-
5610 Water Line Maintenance	10,737,155	-	-	10,737,155	-
5611 Sewer Line Maintenance	3,249,750	-	-	3,249,750	-
5612 Sewer Line Construction	-	-	-	-	-
5618 Debt Service	17,081,596	-	-	17,081,596	-
5625 Environmental Quality	1,952,227	-	-	1,952,227	-
5626 Fleet, Bldg, Environ Maintenance	4,615,069	-	-	4,615,069	-
5627 Water System Construction	-	-	-	-	-
Total Water and Sewer	57,699,267	-	-	57,699,267	-
Operation Services					
Parks & Recreation					
6201 Parks Maint (Operating)	1,483,675	1,261,124	222,551	-	-
6201 Parks Maint (Capital Outlay)	-	-	-	-	-
6202 Oak Cemetery	173,615	173,615	-	-	-
6204 Community Centers	155,831	155,831	-	-	-
6205 Aquatics	169,154	169,154	-	-	-
6206 Riverfront/Downtown Maintenance	319,626	319,626	-	-	-
6207 The Park at West End	30,790	30,790	-	-	-
6208 1/8% Sales Tax Operations	-	-	-	-	-
Total Parks and Community Services	2,332,691	2,110,139	222,551	-	-

Distribution of Appropriations to Other Funds
FY19 Revised Budget

Division Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Sanitation					
6301 Administration	872,204	-	-	-	872,204
6302 Residential Collections	2,082,402	-	-	-	2,082,402
6303 Commercial Collections	991,913	-	-	-	991,913
6304 Fleet & Grounds Maintenance	1,083,929	-	-	-	1,083,929
6305 Sanitary Landfill	4,473,567	-	-	-	4,473,567
6307 Industrial Collections	1,126,000	-	-	-	1,126,000
6308 Waste Reduction	422,692	-	-	-	422,692
Total Sanitation	11,052,707	-	-	-	11,052,707
Operation Services Division					
Public Transit					
6550 Transit	4,439,226	4,439,226	-	-	-
Operation Services Division - Health					
6101 Health	159,348	159,348	-	-	-
Non-Departmental					
6870 Convention & Visitors Bureau	1,057,483	-	-	-	-
6600 Non-Departmental	10,028,447	2,667,896	2,096,855	1,767,781	3,495,915
Total Non-Departmental	11,085,930	2,667,896	2,096,855	1,767,781	3,495,915
Total	138,764,862	44,351,437	9,945,945	63,499,867	16,183,862

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**Distribution of Appropriations to Other Funds
FY19 Estimated Budget**

Division

Program Number and Title

Funding Source

	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Policy & Administrative Services					
4100 Mayor	98,641	39,456	4,932	33,538	8,878
4101 Board of Directors	120,400	33,712	9,632	44,548	21,672
4102 City Administrator	517,602	93,168	41,408	243,273	103,520
4201 District Court	1,456,868	1,456,868	-	-	-
4202 City Prosecutor	172,120	172,120	-	-	-
4203 Public Defender	92,500	92,500	-	-	-
4204 City Attorney	498,000	249,000	124,500	-	124,500
4206 District Court - State Division	34,910	34,910	-	-	-
4405 Internal Auditor	287,360	57,472	14,368	129,312	57,472
Total Policy and Administration Services Division	3,278,401	2,229,207	194,840	450,671	316,042
Management Services					
4104 Human Resources	525,536	183,937	52,554	183,937	78,830
4105 City Clerk	353,151	98,882	28,252	130,666	63,567
4301 Finance	1,720,160	309,629	172,016	722,467	258,024
4303 Collections	192,090	23,051	9,605	96,045	57,627
4304 Utility Billing/Customer Svc	868,133	17,363	43,407	651,100	147,583
4306 Purchasing	526,464	157,939	63,176	194,792	78,970
4401 Information & Technology Svcs	3,485,750	1,289,728	348,575	1,045,725	522,863
6912 Parking Deck - Personnel	-	-	-	-	-
6921 Public Parking Deck	312,400	-	-	-	-
Total Management Services Division	7,983,684	2,080,529	717,583	3,024,732	1,207,463
Development Services					
4103 Engineering	1,475,880	29,518	73,794	118,070	-
4106 Planning & Zoning	719,612	467,748	-	143,922	-
4107 Community Development	342,611	-	-	-	-
4108 Building Safety	844,789	844,789	-	-	-
6900 Neighborhood Services	679,701	-	-	-	-
Total Development Services Division	4,062,593	1,342,054	73,794	261,993	-
Police Services					
4701 Administration	2,282,595	2,282,595	-	-	-
4702 Support Services	3,778,880	3,778,880	-	-	-
4703 Investigations	2,025,258	2,025,258	-	-	-
4704 Patrol	8,233,430	8,233,430	-	-	-
4705 Radio Communications	-	-	-	-	-
4706 Airport Services	228,520	228,520	-	-	-
11076900 Police Grant	31,230	-	-	-	-
6920 Parking Enforcement	71,940	-	-	-	-
Total Police Services Division	16,651,853	16,548,683	-	-	-
Fire Services					
4801 Administration, Training, Prevention	796,108	796,108	-	-	-
4802 Suppression	10,449,315	10,449,315	-	-	-
4803 1/8% Sales Tax Operations	-	-	-	-	-
4804 Training	359,210	359,210	-	-	-
Total Fire Services Division	11,604,633	11,604,633	-	-	-

Distribution of Appropriations to Other Funds
FY19 Estimated Budget

Division

Program Number and Title

Funding Source

	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Streets & Traffic Control					
5101 Administration	542,625	-	542,625	-	-
5302 Street Construction	656,706	-	656,706	-	-
5303 Street Drainage	890,044	-	890,044	-	-
5304 Street Maintenance	894,984	-	894,984	-	-
5305 Sidewalk Construction	834,279	-	834,279	-	-
5401 Traffic Control	959,405	-	959,405	-	-
5403 Street Lighting	1,000,000	-	1,000,000	-	-
Total Streets and Traffic Control	5,778,043	-	5,778,043	-	-
Operation Services					
Water & Sewer					
5501 Utility Administration	1,033,828	-	-	1,033,828	-
5521 Business & Finance	863,220	-	-	863,220	-
5522 Communications & Training	559,190	-	-	559,190	-
5523 Engineering & Technology	2,237,230	-	-	2,237,230	-
5590 Non-Capital Projects	1,556,570	-	-	1,556,570	-
5603 Sewer Treatment	3,989,018	-	-	3,989,018	-
5604 Water Treatment	5,253,480	-	-	5,253,480	-
5610 Water Line Maintenance	7,585,220	-	-	7,585,220	-
5611 Sewer Line Maintenance	2,918,168	-	-	2,918,168	-
5612 Sewer Line Construction	-	-	-	-	-
5618 Debt Service	17,063,297	-	-	17,063,297	-
5625 Environmental Quality	1,552,130	-	-	1,552,130	-
5626 Fleet, Bldg, Environ Maintenance	4,001,917	-	-	4,001,917	-
5627 Water System Construction	-	-	-	-	-
Total Water and Sewer	48,613,268	-	-	48,613,268	-
Operation Services					
Parks & Recreation					
6201 Parks Maint (Operating)	1,383,595	1,176,055	207,539	-	-
6201 Parks Maint (Capital Outlay)	-	-	-	-	-
6202 Oak Cemetery	149,190	149,190	-	-	-
6204 Community Centers	149,885	149,885	-	-	-
6205 Aquatics	121,410	121,410	-	-	-
6206 Riverfront/Downtown Maintenance	260,500	260,500	-	-	-
6207 The Park at West End	22,611	22,611	-	-	-
6208 1/8% Sales Tax Operations	-	-	-	-	-
Total Parks and Community Services	2,087,191	1,879,651	207,539	-	-

Distribution of Appropriations to Other Funds

FY19 Estimated Budget

Division Program Number and Title	Funding Source				
	Total Funds	General Fund	Street Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Sanitation					
6301 Administration	791,005	-	-	-	791,005
6302 Residential Collections	2,037,944	-	-	-	2,037,944
6303 Commercial Collections	900,630	-	-	-	900,630
6304 Fleet & Grounds Maintenance	935,108	-	-	-	935,108
6305 Sanitary Landfill	4,186,217	-	-	-	4,186,217
6307 Industrial Collections	1,083,505	-	-	-	1,083,505
6308 Waste Reduction	372,047	-	-	-	372,047
Total Sanitation	10,306,456	-	-	-	10,306,456
Operation Services Division					
Public Transit					
6550 Transit	4,117,790	4,117,790	-	-	-
Operation Services Division -					
Health					
6101 Health	154,090	154,090	-	-	-
Non-Departmental					
6870 Convention & Visitors Bureau	1,054,524	-	-	-	-
6600 Non-Departmental	12,218,981	5,343,724	2,090,733	1,362,506	3,422,018
Total Non-Departmental	13,273,505	5,343,724	2,090,733	1,362,506	3,422,018
Total	127,911,506	45,300,361	9,062,533	53,713,170	15,251,979

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**Distribution of Appropriations to Other Funds
FY20 Budget**

	Total Funds	General Fund	Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Policy & Administrative Services					
4100 Mayor	207,695	83,078	10,385	70,616	18,693
4101 Board of Directors	132,630	37,136	10,610	49,073	23,873
4102 City Administrator	602,554	108,460	48,204	283,200	120,511
4201 District Court	1,582,680	1,582,680	-	-	-
4202 City Prosecutor	204,357	204,357	-	-	-
4203 Public Defender	92,500	92,500	-	-	-
4204 City Attorney	518,000	259,000	129,500	-	129,500
4206 District Court - State Division	49,100	49,100	-	-	-
4405 Internal Auditor	386,262	77,252	19,313	173,818	77,252
Total Policy and Administration Services Division	3,775,778	2,493,564	218,013	576,708	369,829
Management Services					
4104 Human Resources	616,960	215,936	61,696	215,936	92,544
4105 City Clerk	395,373	110,704	31,630	146,288	71,167
4301 Finance	1,832,476	329,846	183,248	769,640	274,871
4306 Purchasing	667,892	200,368	80,147	247,120	100,184
4401 Information & Technology Svcs	3,548,988	1,313,126	354,899	1,064,696	532,348
5520 Citizens Service	1,160,847	139,302	58,042	580,424	348,254
6921 Public Parking Deck	432,240	-	-	-	-
Total Management Services Division	8,654,776	2,309,281	769,662	3,024,104	1,419,369
Development Services					
4103 Engineering	1,597,275	31,946	79,864	127,782	-
4106 Planning & Zoning	808,201	525,331	-	161,640	-
4107 Community Development	407,295	-	-	-	-
4108 Building Safety	976,282	976,282	-	-	-
6900 Neighborhood Services	736,597	-	-	-	-
Total Development Services Division	4,525,650	1,533,558	79,864	289,422	-
Police Services					
4701 Administration	2,572,999	2,572,999	-	-	-
4702 Support Services	4,395,260	4,395,260	-	-	-
4703 Investigations	2,607,126	2,607,126	-	-	-
4704 Patrol	7,083,840	7,083,840	-	-	-
4706 Airport Services	245,556	245,556	-	-	-
4707 Animal Control	895,139	895,139	-	-	-
6911 Police Grant	42,970	-	-	-	-
6920 Parking Enforcement	102,460	-	-	-	-
Total Police Services Division	17,945,350	17,799,920	-	-	-
Fire Services					
4801 Administration, Training, Prevention	910,060	910,060	-	-	-
4802 Suppression	11,075,840	11,075,840	-	-	-
4804 Training	289,050	289,050	-	-	-
Total Fire Services Division	12,274,950	12,274,950	-	-	-

Note* - Variance in totals is due to allocation to funds other than the four budgeted operating funds

**Distribution of Appropriations to Other Funds
FY20 Budget**

	Total Funds	General Fund	Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Streets & Traffic Control					
5101 Administration	613,590	-	613,590	-	-
5302 Street Construction	601,746	-	601,746	-	-
5303 Street Drainage	1,062,146	-	1,062,146	-	-
5304 Street Maintenance	971,910	-	971,910	-	-
5305 Sidewalk Construction	1,005,770	-	1,005,770	-	-
5401 Traffic Control	1,141,902	-	1,141,902	-	-
5403 Street Lighting	1,050,000	-	1,050,000	-	-
Total Streets and Traffic Control	6,447,064	-	6,447,064	-	-
Operation Services					
Water & Sewer					
5501 Utility Administration	1,094,877	-	-	1,094,877	-
5521 Business & Finance	1,388,785	-	-	1,388,785	-
5522 Communications & Training	766,121	-	-	766,121	-
5523 Engineering & Technology	3,015,290	-	-	3,015,290	-
5590 Non-Capital Projects	3,204,830	-	-	3,204,830	-
5656 Water Reclamation	4,863,341	-	-	4,863,341	-
5556 Water Treatment	4,954,181	-	-	4,954,181	-
5610 Water Line Maintenance	6,589,539	-	-	6,589,539	-
5611 Water Reclamation Maintenance	3,594,596	-	-	3,594,596	-
5618 Debt Service	18,183,480	-	-	18,183,480	-
5625 Environmental Quality	1,825,992	-	-	1,825,992	-
5626 Fleet, Bldg, Environ Maintenance	3,402,321	-	-	3,402,321	-
Total Water and Sewer	52,883,353	-	-	52,883,353	-
Operation Services					
Parks & Recreation					
6201 Parks Maint (Operating)	1,487,060	1,264,001	223,059	-	-
6202 Oak Cemetery	150,215	150,215	-	-	-
6204 Community Centers	163,545	163,545	-	-	-
6205 Aquatics	168,540	168,540	-	-	-
6206 Riverfront/Downtown Maintenance	328,595	328,595	-	-	-
6207 The Park at West End	31,168	31,168	-	-	-
Total Parks and Community Services	2,329,123	2,106,064	223,059	-	-

Note* - Variance in totals is due to allocation to funds other than the four budgeted operating funds

**Distribution of Appropriations to Other Funds
FY20 Budget**

	Total Funds	General Fund	Maintenance Fund	Water & Sewer Operating Fund	Sanitation Operating Fund
Operation Services					
Sanitation					
6301 Administration	696,718	-	-	-	696,718
6302 Residential Collections	2,480,265	-	-	-	2,480,265
6303 Commercial Collections	1,380,408	-	-	-	1,380,408
6304 Fleet & Grounds Maintenance	1,128,360	-	-	-	1,128,360
6305 Sanitary Landfill	4,256,142	-	-	-	4,256,142
6307 Industrial Collections	1,317,220	-	-	-	1,317,220
6308 Waste Reduction	584,700	-	-	-	584,700
Total Sanitation	11,843,813	-	-	-	11,843,813
Operation Services Division					
Public Transit					
6550 Transit	2,467,049	2,467,049	-	-	-
Operation Services Division - Health					
6101 Health	189,566	189,566	-	-	-
Non-Departmental					
6870 Convention & Visitors Bureau	986,930	-	-	-	-
6600 Non-Departmental	7,649,238	2,568,333	519,800	1,191,105	3,370,000
Total Non-Departmental	8,636,168	2,568,333	519,800	1,191,105	3,370,000
Total	131,972,640	43,742,285	8,257,461	57,964,692	17,003,011

Note* - Variance in totals is due to allocation to funds other than the four budgeted operating funds

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POLICY & ADMINISTRATIVE SERVICES

MAYOR		PROGRAM		4100-0101		
		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	10,034	10,000	10,000	69,730	33.57%
504000	Allowances - Misc	5,628	0	0	0	0.00%
506000	Retirement - Misc (Note 2)	7,500	7,500	7,500	10,490	5.05%
510100	Social Security	1,189	955	950	4,670	2.25%
510200	SS - Medicare	9	225	225	1,100	0.53%
511100	Health Insurance	0	0	0	7,200	3.47%
511200	Dental Insurance	0	0	0	825	0.40%
511300	Vision Insurance	0	0	0	140	0.07%
512100	LT Disability	0	0	0	305	0.15%
512500	Life Insurance	0	0	0	75	0.04%
513000	Other Pay - Car Allowance	0	5,400	5,400	5,400	2.60%
515000	Workers Compensation	0	0	0	175	0.08%
Total		24,361	24,080	24,075	100,110	48.20%
 OPERATING						
521100	Consulting Services	9,330	10,000	9,000	0	0.00%
527300	Rental / Op Lease - Buildings	5,793	5,000	0	5,000	2.41%
527400	Property Insurance	146	160	166	185	0.09%
527500	Small Equipment	750	0	100	1,000	0.48%
527700	Office Supplies	117	350	350	350	0.17%
527900	Advertising printing	3,628	8,000	2,000	6,000	2.89%
528000	Postage & freight	53	200	200	200	0.10%
540100	Air Travel	295	0	0	1,500	0.72%
540200	Lodging	0	0	0	5,000	2.41%
540300	Other Travel	0	2,350	2,350	1,200	0.58%
541100	Conferences & Seminars	26	400	400	750	0.36%
541300	Dues & Subscriptions	0	0	0	600	0.29%
542100	Communications	330	200	0	800	0.39%
543300	Peripheral Replacements	0	200	0	0	0.00%
545000	Other current expenses	47,538	85,000	60,000	85,000	40.93%
Total		68,006	111,860	74,566	107,585	51.80%
MAYOR TOTAL		92,367	135,940	98,641	207,695	100%
 SCHEDULE OF PERSONNEL						
	PAY GRADE	FY18	FY19	FY19	FY20	
Mayor	(Note 1)	1	1	1	1	
Assistant to Mayor	11	0	0	0	1	
EMPLOYEE POSITIONS		1	1	1	2	

Note 1: The Mayor's position is elected and is paid an annual salary of \$10,000.
 Note 2: The retirement account includes \$7,500 pension costs for two former Mayors.
 Note - Object code 504000 Allowances - Misc moved to 513000 Other Pay for FY19 Budget.

Funding Allocation:
 40% General Fund
 12% Street Sales Tax Fund
 5% Street Maintenance Fund
 34% Water and Sewer Operating Fund
 9% Sanitation Operating Fund

POLICY & ADMINISTRATIVE SERVICES

BOARD OF DIRECTORS

PROGRAM 4101-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	6,933	7,000	7,000	7,000	5.28%
504000	Allowances - Misc	33,880	0	0	0	0.00%
513000	Other Pay - Car Allowance	0	33,600	33,600	33,600	25.33%
510100	Social Security	3,117	2,520	2,600	2,530	1.91%
510200	SS - Medicare	5	590	600	600	0.45%
Total		43,935	43,710	43,800	43,730	32.52%

OPERATING

521300	Outside Services	0	28,200	28,200	28,200	21.26%
527500	Small Equipment	1,817	1,375	800	800	0.60%
527750	Custodial Equipment & Supplies	20	500	200	500	0.38%
527900	Advertising printing	45	1,400	1,500	1,500	1.13%
540100	Air Travel	951	0	0	400	0.30%
540200	Lodging	367	1,750	900	3,500	2.64%
540300	Other Travel	570	750	1,100	1,500	1.13%
541100	Conferences & Seminars	300	675	800	1,000	0.75%
541300	Dues & Subscriptions	39,154	45,000	42,900	51,500	38.83%
545000	Other current expenses	27,497	150	200	0	0.00%
Total		70,721	79,800	76,600	88,900	67.03%

BOARD OF DIRECTORS TOTAL

114,656	123,510	120,400	132,630	100%
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SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Directors	(Note 1)	7	7	7	7

EMPLOYEE POSITIONS

NOTE 1: The directors are elected positions and are paid an annual salary of \$1,000 based on regular meeting attendance.

504000 Allowances - Misc budgeted in 513000 Other Pay - Car Allowance in FY19.

545000 Other Current Expenses budgeted in 521300 Outside Services in FY19.

Funding Allocation:

- 28% General Fund
- 9% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 18% Sanitation Operating Fund

POLICY & ADMINISTRATIVE SERVICES

CITY ADMINISTRATOR

PROGRAM 4102-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	341,639	396,505	332,300	410,434	68.12%
500005 Salaries - Misc Sick Pay	25	0	8,300	0	0.00%
500015 Salaries - Misc Vacation	135	0	19,600	0	0.00%
500020 Salaries - Misc Other Timeoff	542	0	2,000	0	0.00%
503000 Longevity Pay - Misc	501	490	500	490	0.08%
504000 Allowances - Misc	11,257	0	0	0	0.00%
505000 Holiday Pay - Misc	2,998	0	11,800	0	0.00%
506000 Retirement - Misc	17,943	22,460	21,700	23,490	3.90%
510100 Social Security	25,422	25,160	23,200	26,380	4.38%
510200 SS - Medicare	228	5,880	5,500	6,180	1.03%
511100 Health Insurance	41,812	28,800	27,700	28,810	4.78%
511200 Dental Insurance	105	0	2,500	3,300	0.55%
511300 Vision Insurance	18	0	500	560	0.09%
512100 LT Disability	70	0	2,000	920	0.15%
512500 Life Insurance	26	0	500	290	0.05%
513000 Other Pay	0	10,800	10,800	10,800	1.79%
515000 Workers Compensation	240	240	240	700	0.12%
Total	<u>442,960</u>	<u>490,335</u>	<u>469,140</u>	<u>512,354</u>	<u>85.03%</u>
OPERATING					
520100 Arch / Engineering Services	0	0	0	10,000	1.66%
527300 Rental / Op Lease - Buildings	64	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	0	2,400	0	2,400	0.40%
527500 Small Equipment	729	1,000	351	1,000	0.17%
527525 PC Purchase	4,401	2,550	0	0	0.00%
527700 Office Supplies	1,618	2,000	2,000	2,000	0.33%
527750 Custodial Equipment and Supplies	(329)	500	0	500	0.08%
527900 Advertising printing	13,666	11,000	7,986	11,000	1.83%
528000 Postage or Freight	119	200	100	200	0.03%
540100 Air Travel	5,018	2,500	3,500	2,500	0.41%
540200 Lodging	802	7,000	5,000	7,000	1.16%
540300 Other Travel	1,355	1,500	2,500	1,500	0.25%
541100 Conferences & Seminars	2,507	3,000	3,000	3,000	0.50%
541300 Dues & Subscriptions	5,143	7,300	5,500	5,300	0.88%
542100 Communications	3,375	3,800	3,099	3,800	0.63%
543200 Software licensing fees	741	450	426	0	0.00%
545000 Other current expenses	62,839	48,000	15,000	40,000	6.64%
Total	<u>102,050</u>	<u>93,200</u>	<u>48,462</u>	<u>90,200</u>	<u>14.97%</u>
CITY ADMINISTRATOR TOTAL	<u>545,010</u>	<u>583,535</u>	<u>517,602</u>	<u>602,554</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
City Administrator	(Note 1)	1	1	1	1
Deputy City Administrator	24	1	1	1	1
PR Relations Manager	15	1	1	1	1
Executive Assistant	11	1	1	1	1
EMPLOYEE POSITIONS		4.00	4.00	4.00	4.00

NOTE 1: The City Administrators salary is established by the Board of Directors and is currently \$144,470

Funding Allocation:

- 18% General Fund
- 7% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 47% Water and Sewer Operating Fund
- 20% Sanitation Operating Fund

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT OF SEBASTIAN COUNTY, ARKANSAS, FORT SMITH DIVISION

PROGRAM 4201-0000

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regul (Note 2)	769,772	809,580	700,000	837,730	52.93%
500005	Salaries - Misc Sick Pay	1,145	0	30,100	0	0.00%
500015	Salaries - Misc Vacation	1,023	0	43,500	0	0.00%
500020	Salaries - Misc Other Timeoff	414	0	1,900	0	0.00%
500025	Salaries - Misc Retire Payout	0	0	9,700	0	0.00%
501000	Overtime Pay - Misc	5,790	10,000	4,600	10,000	0.63%
503000	Longevity Pay - Misc	2,685	3,070	2,700	3,130	0.20%
504000	Allowances - Misc (Note 1)	185,202	600	184,100	184,100	11.63%
505000	Holiday Pay - Misc	6,138	0	24,100	0	0.00%
506000	Retirement - Misc	29,985	51,390	53,600	42,260	2.67%
510100	Social Security	57,330	51,680	46,900	53,200	3.36%
510200	SS - Medicare	467	12,080	11,000	12,450	0.79%
511100	Health Insurance	136,761	129,600	84,800	129,620	8.19%
511200	Dental Insurance	303	0	7,600	14,850	0.94%
511300	Vision Insurance	54	0	1,300	2,480	0.16%
512100	LT Disability	151	0	4,000	4,110	0.26%
512500	Life Insurance	119	0	2,300	1,300	0.08%
513000	Other Pay - Car Allow (Note 1)	79	183,500	0	0	0.00%
515000	Workers Compensation	1,118	1,118	1,118	4,550	0.29%
Total		1,198,536	1,252,618	1,213,318	1,299,780	82.13%
OPERATING						
521300	Outside Services	0	2,800	2,800	2,900	0.18%
527200	Maintenance - Equipment	1,778	4,000	4,000	4,000	0.25%
527300	Rental / Op Lease - Buildings	3,399	117,100	108,100	132,200	8.35%
527350	Rental / Op Lease - Equipment	20,606	23,300	23,300	23,600	1.49%
527400	Property Insurance	31,308	0	0	0	0.00%
527500	Small Equipment	4,678	11,650	5,000	7,000	0.44%
527525	PC Purchase	6,110	0	0	1,500	0.09%
527700	Office Supplies	16,094	20,909	20,900	16,000	1.01%
527750	Custodial Equipment and Supplies	2,405	2,011	1,700	2,000	0.13%
527800	Uniform/Clothing	1,070	4,200	3,000	6,200	0.39%
527900	Advertising printing	7,105	11,500	11,500	7,000	0.44%
528000	Postage and freight	5,586	17,000	17,000	17,000	1.07%
540100	Air Travel	2,333	1,400	0	3,500	0.22%
540200	Lodging	0	5,000	2,900	5,500	0.35%
540300	Other Travel	2,447	4,000	2,000	5,000	0.32%
541100	Conferences & Seminars	5,475	1,000	0	2,500	0.16%
541200	Training Materials	0	0	0	1,000	0.06%
541300	Dues & Subscriptions	1,135	4,100	3,900	4,600	0.29%
542100	Communications	1,508	4,000	750	2,100	0.13%
543200	software licensing fees	0	16,700	16,700	17,300	1.09%
543400	Computer Equipment & Software	0	350	0	0	0.00%
543410	Computer Equip/Software Maint	0	22,000	20,000	22,000	1.39%
Total		113,037	273,020	243,550	282,900	17.87%
DISTRICT COURT OF SEBASTIAN COUNTY TOTAL		1,311,572	1,525,638	1,456,868	1,582,680	100%

**DISTRICT COURT OF SEBASTIAN COUNTY,
 ARKANSAS, FORT SMITH DIVISION
 (continued)**

PROGRAM 4201-0000

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
District Judge	(Note 3)	0	0	0	0
District Court Clerk	17	1	1	1	1
Senior Deputy Court Clerk	12	1	1	1	1
Financial Administrator	9	1	1	1	1
Deputy Court Clerk II	8	7	7	7	7
Bailiff	7	2	2	2	2
Bailiff (Substitute)	7	0	0.25	0.25	0.25
Deputy Court Clerk I	6	4	4	4	4
Interpreter	5	0.63	0.63	0	0
Deputy Clerk-PT	5	0	0	0.63	0.63
Records Clerk	3	1	1	1	1
File Clerk	2	1	1	1	1
PT Substitute Judge	(Note 2)	0	0	1	1
EMPLOYEE POSITIONS		18.63	18.88	19.88	19.88

NOTE 1: 513000-Other Pay Car Allowance- City Share Judges Salaries and Court Interpreters, for FY19, has been moved to 504000-Allowance-Misc for FY20.

NOTE 2: Special Judge and Substitute Bailiffs salaries are now in 500000 Salaries-Misc Regular for FY19, 504000 Allowances-Misc.

NOTE 3: Per the 2007 agreement between the City and the state, the judges are state employees. The city's share of gross salary for each judge is \$58,650 (total \$175,950) and is included in account 504000. The salary for judge positions is \$183,500.

Funding Allocation: 100% General Fund

POLICY & ADMINISTRATIVE SERVICES

CITY PROSECUTOR

PROGRAM

4202-0000

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	124,054	136,626	120,000	140,002	68.51%
500005 Salaries - Misc Sick Pay	0	0	300	0	0.00%
500015 Salaries - Misc Vacation	0	0	8,300	0	0.00%
500020 Salaries - Misc Other Timeoff	191	0	0	0	0.00%
503000 Longevity Pay - Misc	392	430	500	490	0.24%
504000 Allowances - Misc	1,680	0	3,500	3,500	1.71%
505000 Holiday Pay - Misc	1,044	0	4,100	0	0.00%
506000 Retirement - Misc	5,339	6,920	6,500	7,200	3.52%
510100 Social Security	9,556	8,630	7,900	8,970	4.39%
510200 SS - Medicare	80	2,030	1,900	2,100	1.03%
511100 Health Insurance	15,436	14,400	11,000	28,820	14.10%
511200 Dental Insurance	35	0	900	1,650	0.81%
511300 Vision Insurance	6	0	200	280	0.14%
512100 LT Disability	29	0	700	460	0.23%
512500 Life Insurance	13	0	300	150	0.07%
513000 Other Pay	0	3,500	0	0	0.00%
515000 Workers Compensation	120	120	200	350	0.17%
Total	157,974	172,656	166,300	193,972	94.92%
OPERATING					
527350 Rental / Op Lease - Equipment	2,761	3,000	2,800	3,000	1.47%
527500 Small Equipment	0	400	320	400	0.20%
527550 PC Replacements	0	1,400	0	1,400	0.69%
527700 Office Supplies	1,088	1,000	1,000	1,000	0.49%
528000 Postage and freight	92	130	200	130	0.06%
540300 Other Travel	0	130	0	130	0.06%
541100 Conferences & Seminars	0	0	0	1,750	0.86%
541300 Dues & Subscriptions	975	650	600	650	0.32%
542100 Communications	466	600	500	600	0.29%
545500 Taxes Licenses Permits	225	500	400	500	0.24%
545600 Filing Fees	0	0	0	825	0.40%
Total	5,607	7,810	5,820	10,385	5.08%
CITY PROSECUTOR TOTAL	163,582	180,466	172,120	204,357	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Prosecutor	17	1	1	1	1
Legal Secretary	8	1	1	1	1
EMPLOYEE POSITIONS		2	2	2	2

Funding Allocation:
100% General Fund

POLICY & ADMINISTRATIVE SERVICES

		PROGRAMS 4203-0000 & 4204-0101				
		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
Public Defender Program 4203-0000						
525000	Legal Services	92,500	92,500	92,500	92,500	100.0%
		<u>92,500</u>	<u>92,500</u>	<u>92,500</u>	<u>92,500</u>	<u>100.0%</u>
City Attorney Program 4204-0101						
525000	Legal Services	405,743	388,250	370,000	400,000	77.2%
541300	Dues and Subscriptions	107,761	108,000	108,000	108,000	20.8%
545000	Other current expenses	2,704	17,750	20,000	10,000	1.9%
City Attorney Total		<u>516,208</u>	<u>514,000</u>	<u>498,000</u>	<u>518,000</u>	<u>100.0%</u>

Note: Program 4204-525000 hourly rate for 2018 is \$150.

The general legal services for the Water and Sewer Operating Fund are accounted for in Program 5501 Utilities Administration.

Funding Allocations:

- Program 4203- 100% General Fund
- Program 4204- 50% General Fund
 - 25% Street Maintenance Fund
 - 25% Sanitation Operating Fund

POLICY & ADMINISTRATIVE SERVICES

DISTRICT COURT- STATE DIVISION

PROGRAM 4206-0101

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL						
500000	Salaries - Misc Regular	32,150	46,630	25,000	33,550	68.3%
500005	Salaries - Misc Sick Pay	24	0	1,600	0	0.0%
500015	Salaries - Misc Vacation	0	0	1,300	0	0.0%
500020	Salaries - Misc Other Timeoff	13	0	300	0	0.0%
501000	Overtime Pay - Misc	317	2,330	400	2,300	4.7%
503000	Longevity Pay - Misc	0	130	0	0	0.0%
505000	Holiday Pay - Misc	261	0	900	0	0.0%
506000	Retirement - Misc	1,390	1,750	1,600	1,800	3.7%
510100	Social Security	2,412	2,182	1,850	2,250	4.6%
510200	SS - Medicare	19	516	500	530	1.1%
511100	Health Insurance	5,758	7,200	900	7,210	14.7%
511200	Dental Insurance	12	0	100	830	1.7%
511300	Vision Insurance	2	0	100	140	0.3%
512100	LT Disability	7	0	200	230	0.5%
512500	Life Insurance	7	0	100	80	0.2%
515000	Workers Compensation	60	60	60	180	0.4%
Total		<u>42,432</u>	<u>60,798</u>	<u>34,910</u>	<u>49,100</u>	<u>100%</u>
DISTRICT COURT-STATE DIVISION TOTAL		<u>42,432</u>	<u>60,798</u>	<u>34,910</u>	<u>49,100</u>	<u>100%</u>

SCHEDULE OF PERSONNEL PAY GRADE		Actual FY18	Budget FY19	Estimated FY19	Budget FY20
Deputy Clerk I	6	1	1	1	1
EMPLOYEE POSITIONS		1	1	1	1

Note: This position is 100% funded by Sebastian County to collect state fines for the Sheriff's office. In previous years, this program was not reflected in the City's budget, however, the position is under the supervision of the District Court. An offsetting revenue is included in the General Fund revenue sources.

Funding Allocation:
100% General Fund

POLICY & ADMINISTRATIVE SERVICES

INTERNAL AUDIT

PROGRAM 4405-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	120,426	181,480	120,000	186,290	48.2%
500005 Salaries - Misc Sick Pay	34	0	4,200	0	0.0%
500015 Salaries - Misc Vacation	1,476	0	2,800	0	0.0%
500020 Salaries - Misc Other Timeoff	0	0	800	0	0.0%
501000 Overtime Pay - Misc	0	0	100	0	0.0%
503000 Longevity Pay - Misc	74	260	130	130	0.0%
504000 Allowances - Misc	5,628	0	0	0	0.0%
505000 Holiday Pay - Misc	1,036	0	4,500	0	0.0%
506000 Retirement - Misc	6,729	10,480	8,000	10,800	2.8%
510100 Social Security	9,698	11,632	8,500	12,030	3.1%
510200 SS - Medicare	80	2,728	2,300	2,820	0.7%
511100 Health Insurance	17,203	21,600	8,000	21,610	5.6%
511200 Dental Insurance	23	0	1,000	2,480	0.6%
511300 Vision Insurance	6	0	200	420	0.1%
512100 LT Disability	29	0	850	690	0.2%
512500 Life Insurance	13	0	300	220	0.1%
513000 Other Pay - Car Allowance	0	5,400	5,400	5,400	1.4%
515000 Workers Compensation	165	180	180	522	0.1%
Total	162,622	233,760	167,260	243,412	63.0%
OPERATING					
521100 Consulting Services	73,673	80,000	80,000	100,000	25.9%
521300 Outside Services	0	0	0	10,000	2.6%
527500 Small Equipment	383	0	0	0	0.0%
527525 PC Purchase	1,323	0	0	0	0.0%
527700 Office Supplies	679	1,200	1,200	1,200	0.3%
527750 Custodial Equipment and Supplies	313	0	0	600	0.2%
528500 Fuel and lubricant	245	0	0	250	0.1%
540100 Air Travel	2,289	1,000	0	1,500	0.4%
540200 Lodging	0	1,000	2,500	3,000	0.8%
540300 Other Travel	62	3,980	3,000	1,500	0.4%
541100 Conferences & Seminars	2,560	4,000	10,000	4,500	1.2%
541200 Training Materials	0	0	0	2,000	0.5%
541300 Dues & Subscriptions	373	300	300	1,000	0.3%
541500 Education Reimbursement	0	4,000	0	4,000	1.0%
542100 Communications	1,825	2,000	2,000	1,800	0.5%
543200 software licensing fees	2,118	1,500	1,100	11,500	3.0%
543400 Computer Equipment & Software (Note 1)	0	30,000	20,000	0	0.0%
Total	85,843	128,980	120,100	142,850	37.0%
INTERNAL AUDIT TOTAL	248,465	362,740	287,360	386,262	100%

**INTERNAL AUDIT
(continued)**

PROGRAM 4405-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Internal Audit - Director (Note 2)	19	1	1	1	1
Staff Auditor	13	0	1	1	1
Administrative Coordinator	9	0	1	1	1
Intern	1	0.75	0	0	0
EMPLOYEE POSITIONS		1.75	3	3	3

Note 1: Teammate Audit Software package in FY19.

Note 2: Internal Audit's salary is established by the Board of Directors.

Funding Allocation:

- 20% General Fund
- 10% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 45% Water and Sewer Operating Fund
- 20% Sanitation Operating Fund

MANAGEMENT SERVICES

HUMAN RESOURCES

PROGRAM 4104-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	285,619	353,474	317,700	371,645	60.2%
500005	Salaries - Misc Sick Pay	173	0	4,200	0	0.0%
500015	Salaries - Misc Vacation	1,567	0	18,700	0	0.0%
501000	Overtime Pay - Misc	3,457	4,000	1,300	3,000	0.5%
503000	Longevity Pay - Misc	260	240	360	430	0.1%
504000	Allowances - Misc	5,421	0	0	0	0.0%
505000	Holiday Pay - Misc	2,674	0	11,350	0	0.0%
506000	Retirement - Misc	14,148	19,190	18,890	20,230	3.3%
510100	Social Security	22,187	22,440	21,100	23,790	3.9%
510200	SS - Medicare	196	5,250	5,000	5,570	0.9%
511100	Health Insurance	53,973	43,200	33,100	43,210	7.0%
511200	Dental Insurance	163	0	3,850	4,950	0.8%
511300	Vision Insurance	22	0	510	830	0.1%
512100	LT Disability	34	0	1,760	1,370	0.2%
512500	Life Insurance	40	0	770	440	0.1%
513000	Other Pay - Car Allowance	0	5,400	5,400	5,400	0.9%
514000	Unemployment (Note 1)	28,241	100,000	33,000	0	0.0%
515000	Workers Compensation	360	360	360	1,045	0.2%
Total		418,534	553,554	477,350	481,910	78.1%
OPERATING						
521300	Outside Services	0	5,000	10,000	11,000	1.8%
527100	Maintenance - Buildings	0	250	0	500	0.1%
527200	Maintenance - Equipment	0	250	0	250	0.0%
527300	Rental / Op Lease - Buildings	22,661	0	0	2,500	0.4%
527350	Rental / Op Lease - Equipment	6,186	5,800	6,186	6,500	1.1%
527500	Small Equipment	2,827	1,500	1,000	41,500	6.7%
527525	PC Purchase	3,412	0	0	5,000	0.8%
527550	PC Replacements	0	0	0	600	0.1%
527600	Materials	0	1,000	250	1,000	0.2%
527700	Office Supplies	1,772	2,100	2,100	2,100	0.3%
527750	Custodial Equipment and Suppli	681	630	750	800	0.1%
527900	Advertising printing	2,308	4,200	2,500	4,200	0.7%
528000	Postage and freight	1,563	4,500	1,500	2,000	0.3%
528500	Fuel and lubricant	0	300	300	800	0.1%
540100	Air Travel	3,355	1,500	0	4,000	0.6%
540200	Lodging	0	1,000	0	2,200	0.4%
540300	Other Travel	432	5,000	250	5,000	0.8%
541100	Conferences & Seminars	1,365	2,000	1,250	9,000	1.5%
541200	Training Materials	0	800	500	1,000	0.2%
541300	Dues & Subscriptions	0	2,657	1,000	10,000	1.6%
541400	Examinations - Civil Service	5,018	10,165	13,000	10,200	1.7%
541500	Education Reimbursement	3,210	7,000	0	0	0.0%
542100	Communications	1,970	3,000	2,600	3,000	0.5%
543200	software licensing fees	300	0	0	0	0.0%
543400	Computer Equipment & Software	11,254	3,566	5,000	9,900	1.6%
543410	Computer Equip/Software Maint	45,519	0	0	0	0.0%
545000	Other current expenses	0	72,878	0	2,000	0.3%
Total		113,832	135,095	48,186	135,050	21.9%
HUMAN RESOURCES TOTAL		532,366	688,649	525,536	616,960	100%

**HUMAN RESOURCES
(continued)**

PROGRAM 4104-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director	21	1	1	1	1
Deputy Director	17	0	1	1	1
Human Resources Generalist	14	1	0	0	0
Human Resources Recruiter	12	1	1	1	1
Safety & Risk Coordinator	11	1	1	1	1
Benefits Coordinator	10	1	1	1	1
Administrative Coordinator	9	1	1	1	1
EMPLOYEE POSITIONS		6	6	6	6

Note 1 - Moved 514000 Unemployment costs of \$100,000 to 0101-0170 Non Departmental for 2020.

Funding Allocation:

- 35% General Fund
- 5% Street Sales Tax Fund
- 10% Street Maintenance Fund
- 35% Water and Sewer Operating Fund
- 15% Sanitation Operating Fund

MANAGEMENT SERVICES

CITY CLERK/CITIZEN ACTION CENTER

PROGRAM 4105-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	160,046	167,157	153,700	174,443	44.1%
500005	Salaries - Misc Sick Pay	2	0	3,500	0	0.0%
500015	Salaries - Misc Vacation	292	0	9,800	0	0.0%
500020	Salaries - Misc Other Timeoff	45	0	1,000	0	0.0%
501000	Overtime Pay - Misc	0	0	50	0	0.0%
503000	Longevity Pay - Misc	600	610	650	670	0.2%
504000	Allowances - Misc	5,628	0	0	0	0.0%
505000	Holiday Pay - Misc	1,302	0	5,500	0	0.0%
506000	Retirement - Misc	8,381	9,790	10,300	10,230	2.6%
510100	Social Security	12,098	10,846	11,000	11,330	2.9%
510200	SS - Medicare	100	2,544	2,600	2,650	0.7%
511100	Health Insurance	29,208	21,600	20,000	21,610	5.5%
511200	Dental Insurance	58	0	1,500	2,480	0.6%
511300	Vision Insurance	10	0	300	420	0.1%
512100	LT Disability	36	0	1,100	690	0.2%
512500	Life Insurance	20	0	500	220	0.1%
513000	Other Pay - Car Allowance	0	5,400	5,400	5,400	1.4%
515000	Workers Compensation	180	180	180	530	0.1%
Total		<u>218,006</u>	<u>218,127</u>	<u>227,080</u>	<u>230,673</u>	<u>58.3%</u>
OPERATING						
527100	Maintenance - Buildings	0	0	0	3,500	0.9%
527200	Maintenance - Equipment	238	500	0	500	0.1%
527300	Rental / Op Lease - Buildings	2,791	2,800	2,800	3,000	0.8%
527350	Rental / Op Lease - Equipment	3,659	4,000	4,000	4,000	1.0%
527500	Small Equipment	210	2,101	2,101	1,000	0.3%
527700	Office Supplies	516	1,000	1,000	1,000	0.3%
527750	Custodial Equipment and Suppli	141	450	500	500	0.1%
527900	Advertising printing	42,042	45,000	45,000	45,000	11.4%
528000	Postage and freight	1,664	3,500	3,500	3,500	0.9%
540100	Air Travel	2,559	1,000	500	1,000	0.3%
540200	Lodging	0	2,000	1,320	2,000	0.5%
540300	Other Travel	0	500	250	500	0.1%
541100	Conferences & Seminars	1,625	1,500	1,500	1,500	0.4%
541300	Dues & Subscriptions	415	500	500	500	0.1%
542100	Communications	449	500	500	500	0.1%
543200	software licensing fees	1,877	3,300	3,300	2,200	0.6%
543410	Computer Equip/Software Maint	3,465	4,000	4,000	4,000	1.0%
544000	Claims and Judgements	360	500	500	500	0.1%
545000	Other current expenses	64,715	63,805	54,800	90,000	22.8%
Total		<u>126,726</u>	<u>136,956</u>	<u>126,071</u>	<u>164,700</u>	<u>41.7%</u>
CITY CLERK/CITIZEN ACTION CENTER TOTAL		<u>344,732</u>	<u>355,083</u>	<u>353,151</u>	<u>395,373</u>	<u>100%</u>

**CITY CLERK/CITIZEN
ACTION CENTER
(continued)**

PROGRAM 4105-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
City Clerk	17	1	1	1	1
Assistant City Clerk	9	1	1	1	1
Production Assistant	6	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Funding Allocation:

- 28% General Fund
- 9% Street Sales Tax Fund
- 8% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 18% Sanitation Operating Fund

MANAGEMENT SERVICES

FINANCE

PROGRAM 4301-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	896,213	986,632	728,000	990,305	54.0%
500005	Salaries - Misc Sick Pay	204	0	37,670	0	0.0%
500015	Salaries - Misc Vacation	2,772	0	67,180	0	0.0%
500020	Salaries - Misc Other Timeoff	222	0	3,700	0	0.0%
500025	Salaries - Misc Retire Payout	0	50,000	40,250	0	0.0%
501000	Overtime Pay - Misc	5,175	3,180	13,500	2,570	0.1%
503000	Longevity Pay - Misc	2,653	2,410	1,800	1,930	0.1%
504000	Allowances - Misc	228	0	0	0	0.0%
505000	Holiday Pay - Misc	7,144	0	26,100	0	0.0%
506000	Retirement - Misc	40,535	52,920	47,200	51,220	2.8%
510100	Social Security	68,060	64,880	55,700	62,390	3.4%
510200	SS - Medicare	572	15,180	13,100	14,600	0.8%
511100	Health Insurance	100,724	115,200	64,500	115,220	6.3%
511200	Dental Insurance	291	0	7,000	13,200	0.7%
511300	Vision Insurance	49	0	1,200	2,210	0.1%
512100	LT Disability	189	0	4,200	3,650	0.2%
512500	Life Insurance	99	0	1,800	1,160	0.1%
513000	Other Pay - Car Allowance	5,538	5,400	5,400	5,400	0.3%
515000	Workers Compensation	960	960	960	2,781	0.2%
Total		<u>1,131,628</u>	<u>1,296,762</u>	<u>1,119,260</u>	<u>1,266,636</u>	<u>69.1%</u>
OPERATING						
521100	Consulting Services (Note 2)	0	25,000	87,000	112,000	6.1%
521200	Auditing & Accounting Fees	0	231,460	400,000	300,000	16.4%
521300	Outside Services	0	2,174	2,200	4,080	0.2%
527200	Maintenance - Equipment	1,487	1,452	1,500	1,500	0.1%
527300	Rental / Op Lease - Buildings	2,368	0	0	0	0.0%
527350	Rental / Op Lease - Equipment	15,696	16,460	17,600	18,680	1.0%
527500	Small Equipment	1,340	4,853	6,450	4,400	0.2%
527525	PC Purchase	1,416	0	0	0	0.0%
527700	Office Supplies	5,602	8,354	8,500	12,000	0.7%
527750	Custodial Equipment and Suppli	2,340	2,514	2,500	2,500	0.1%
527900	Advertising printing	11,312	16,594	16,100	16,100	0.9%
528000	Postage and freight	10,794	8,000	8,500	12,000	0.7%
540100	Air Travel	14,457	1,600	3,500	5,700	0.3%
540200	Lodging	0	5,669	22,000	34,600	1.9%
540300	Other Travel	2,257	5,400	5,000	7,850	0.4%
541100	Conferences & Seminars	5,977	4,200	2,300	11,340	0.6%
541200	Training Materials	0	500	0	500	0.0%
541300	Dues & Subscriptions	4,822	4,680	5,670	4,850	0.3%
541500	Education Reimbursement	0	4,000	4,000	12,000	0.7%
542100	Communications	2,176	2,220	2,700	3,360	0.2%
543200	software licensing fees	1,690	2,380	5,380	2,380	0.1%
543300	Peripheral Replacements	40	31	0	0	0.0%
545000	Other current expenses (Note 2)	192,892	0	0	0	0.0%
Total		<u>276,666</u>	<u>347,541</u>	<u>600,900</u>	<u>565,840</u>	<u>30.9%</u>
FINANCE TOTAL		<u><u>1,408,293</u></u>	<u><u>1,644,303</u></u>	<u><u>1,720,161</u></u>	<u><u>1,832,476</u></u>	<u><u>100%</u></u>

MANAGEMENT SERVICES

FINANCE

PROGRAM 4301-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Finance	23	1	1	1	1
Deputy Director of Finance	21	0	0	1	1
Controller	21	1	1	0	0
Finance Manager	21	1	1	1	1
Accounting Manager	20	1	1	1	1
Sr. Budget Analyst	19	1	1	1	1
Sr. Staff Accountant	18	1	1	1	1
Staff Accountant (Note 1)	14	0	0	0	1
Financial Analyst	12	1	1	1	1
Grant Accountant	12	1	1	1	1
Property Accountant (Note 1)	12	1	1	1	0
Treasury Analyst	11	1	1	1	1
Payroll Analyst	10	1	1	1	1
Bond Specialist	10	1	1	1	1
Accounts Payable Specialst	6	2	2	2	2
Accounts Receivable Specialist	6	1	1	1	1
Payroll Specialist	6	1	1	1	1
EMPLOYEE POSITIONS		16	16	16	16

Note 1 - Property Accountant Grade 12 was retitled and regraded to Staff Accountant Grade 14 in FY19.

Note 2 -545000 Other current expenses budgeted in 521100 Consulting Services and 521200 Auditing & Accounting Fees in FY19.

- 12% General Fund
- 3% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 50% Water and Sewer Operating Fund
- 30% Sanitation Operating Fund

MANAGEMENT SERVICES

COLLECTIONS

PROGRAM 4303-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	184,205	136,491	117,300	0	0.0%
500005	Salaries - Misc Sick Pay	118	0	1,900	0	0.0%
500015	Salaries - Misc Vacation	507	0	4,900	0	0.0%
500020	Salaries - Misc Other Timeoff	0	0	400	0	0.0%
501000	Overtime Pay - Misc	7,289	6,100	3,600	0	0.0%
502000	Premium Pay - Misc	42	0	1,000	0	0.0%
503000	Longevity Pay - Misc	128	310	300	0	0.0%
504000	Allowances - Misc	385	1,000	0	0	0.0%
505000	Holiday Pay - Misc	1,439	0	3,800	0	0.0%
506000	Retirement - Misc	8,059	7,090	6,700	0	0.0%
510100	Social Security	14,536	11,150	7,900	0	0.0%
510200	SS - Medicare	108	2,060	1,900	0	0.0%
511100	Health Insurance	41,018	28,800	15,600	0	0.0%
511200	Dental Insurance	104	0	1,200	0	0.0%
511300	Vision Insurance	16	0	200	0	0.0%
512100	LT Disability	18	0	700	0	0.0%
512500	Life Insurance	33	0	500	0	0.0%
515000	Workers Compensation	360	240	240	0	0.0%
516000	Medical Screenings	0	200	0	0	0.0%
Total		258,363	193,441	168,140	0	0.0%

OPERATING		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
521300	Outside Services	0	2,760	2,600	0	0.0%
527100	Maintenance - Buildings	0	5,300	1,540	0	0.0%
527200	Maintenance - Equipment	1,826	3,500	3,500	0	0.0%
527300	Rental / Op Lease - Buildings	3,935	150	150	0	0.0%
527350	Rental / Op Lease - Equipment	1,820	3,000	1,500	0	0.0%
527400	Property Insurance	140	120	130	0	0.0%
527500	Small Equipment	1,717	5,283	4,000	0	0.0%
527525	PC Purchase	0	2,417	2,400	0	0.0%
527700	Office Supplies	2,598	3,000	2,500	0	0.0%
527750	Custodial Equip and Supplies	730	1,000	730	0	0.0%
527900	Advertising printing	850	1,000	1,500	0	0.0%
528000	Postage and freight	8,569	1,065	500	0	0.0%
528500	Fuel and lubricant	0	50	0	0	0.0%
540100	Air Travel	950	460	500	0	0.0%
540200	Lodging	0	900	900	0	0.0%
540300	Other Out-of-Town Travel	0	300	300	0	0.0%
541100	Conferences & Seminars	(159)	1,575	600	0	0.0%
541300	Dues & Subscriptions	90	0	0	0	0.0%
542100	Communications	0	250	200	0	0.0%
543200	software licensing fees	0	400	400	0	0.0%
Total		23,066	32,530	23,950	0	0.0%

COLLECTIONS TOTAL		281,429	225,971	192,091	0	0%
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**MANAGEMENT SERVICES
COLLECTIONS
(continued)**

PROGRAM 4303-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Manager Utility Billing	(Note 2) 14	0	0	1	0
Collection Manager	(Note 3) 12	1	0	0	0
Collections Clerk	(Note 4) 5	5	4	4	0
EMPLOYEE POSITIONS		6	4	5	0

Note 1 - Programs 4303 & 4304 were combined to 5520-Citizens Service

Note 2 - Created in 2019

Note 3 - Eliminated Manager position for 2019

Note 4 - Moved one position to Planning Dept for Business License reorganization

Funding Allocation:

- 12% General Fund
- 3% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 50% Water and Sewer Operating Fund
- 30% Sanitation Operating Fund

**MANAGEMENT SERVICES
UTILITY BILLING/CUSTOMER SERVICE**

PROGRAM 4304 - 0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	545,586	271,019	224,400	0	0.0%
500005	Salaries - Misc Sick Pay	82	0	10,900	0	0.0%
500015	Salaries - Misc Vacation	1,094	0	20,400	0	0.0%
500020	Salaries - Misc Other Timeoff	12	0	1,700	0	0.0%
501000	Overtime Pay - Misc	8,404	7,340	4,400	0	0.0%
502000	Premium Pay - Misc	42	0	1,400	0	0.0%
503000	Longevity Pay - Misc	1,688	1,570	1,200	0	0.0%
504000	Allowances - Misc	1,000	1,010	800	0	0.0%
505000	Holiday Pay - Misc	3,464	0	13,100	0	0.0%
506000	Retirement - Misc	23,775	13,840	13,900	0	0.0%
510100	Social Security	41,058	17,550	16,600	0	0.0%
510200	SS - Medicare	257	4,110	3,900	0	0.0%
511100	Health Insurance	108,734	50,400	30,000	0	0.0%
511200	Dental Insurance	210	0	2,800	0	0.0%
511300	Vision Insurance	36	0	400	0	0.0%
512100	LT Disability	86	0	1,300	0	0.0%
512500	Life Insurance	76	0	1,000	0	0.0%
513000	Other Pay	0	221,000	173,200	0	0.0%
515000	Workers Compensation	0	420	420	0	0.0%
516000	Medical Screenings	0	200	0	0	0.0%
Total		<u>735,605</u>	<u>588,459</u>	<u>521,820</u>	<u>0</u>	<u>0.0%</u>
527200	Maintenance - Equipment	8,135	0	0	0	0.0%
527300	Rental / Op Lease - Buildings	1,830	1,300	1,000	0	0.0%
527350	Rental / Op Lease - Equipment	2,849	4,900	4,500	0	0.0%
527400	Property Insurance	1,327	0	1,240	0	0.0%
527500	Small Equipment	5,190	5,360	4,000	0	0.0%
527525	PC Purchase	1,185	0	0	0	0.0%
527550	PC Replacements	0	2,700	0	0	0.0%
527700	Office Supplies	2,057	2,000	1,200	0	0.0%
527750	Custodial Equipment and Suppli	1,196	1,700	1,000	0	0.0%
527800	Uniform/Clothing	2,301	500	0	0	0.0%
527900	Advertising printing	93,927	95,000	95,000	0	0.0%
528000	Postage and freight	190,239	200,000	200,000	0	0.0%
528500	Fuel and lubricant	17,546	0	0	0	0.0%
540100	Air Travel	2,711	1,300	1,000	0	0.0%
540200	Lodging	0	3,723	2,400	0	0.0%
540300	Other Travel	0	758	500	0	0.0%
541100	Conferences & Seminars	0	3,500	2,000	0	0.0%
541300	Dues & Subscriptions	3,240	3,700	550	0	0.0%
541500	Education Reimbursement	239	500	0	0	0.0%
542100	Communications	2,255	2,000	1,000	0	0.0%
543200	Software Licensing Fees	0	400	380	0	0.0%
543400	Computer Equip & Software	0	200	200	0	0.0%
544000	Claims and Judgements	160	0	0	0	0.0%
544400	Admin and Service Fees	0	0	70	0	0.0%
545000	Other current expenses	1,151,852	22,928	0	0	0.0%
Total		<u>1,488,238</u>	<u>352,468</u>	<u>316,040</u>	<u>0</u>	<u>0.0%</u>

**MANAGEMENT SERVICES
UTILITY BILLING/CUSTOMER SERVICE**

PROGRAM 4304 - 0101

(continued)

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	16,854	0	0	0	0.0%
531600 Cap Outlay - Other Equipment	0	0	30,273	0	0.0%
CAPITAL OUTLAY	<u>16,854</u>	<u>0</u>	<u>30,273</u>	<u>0</u>	<u>0.0%</u>
UTILITY BILLING/CUSTOMER SERVICE TOTAL	<u><u>2,240,697</u></u>	<u><u>940,927</u></u>	<u><u>868,133</u></u>	<u><u>0</u></u>	<u><u>0%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Associate Project Manager	(Note 1) 16	1	0	0	0
Citizen Services Manager	17	1	1	1	0
Accounting Technician	6	1	1	1	0
Customer Service Rep	(Note 2) 5	6	0	0	0
Customer Service Clerk	5	5	5	5	0
EMPLOYEE POSITIONS		14	7	7	0

NotePrograms 4303 & 4304 were combined to 5520-Citizens Service

Note 1 - Assoc Project Manager moved to IT in 2019

Note 2 - (6) Customer Service Reps move to program 5610 (Utilities in 2019)

Funding Allocation:

12% General Fund	50% Water and Sewer Operating Fund
3% Street Sales Tax Fund	30% Sanitation Operating Fund
5% Street Maintenance Fund	

**MANAGEMENT SERVICES
PURCHASING**

PROGRAM 4306 - 0101

PERSONNEL			Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	(Note 1)	109,554	171,411	77,000	163,382	24.5%
500005	Salaries - Misc Sick Pay		16	0	3,900	0	0.0%
500015	Salaries - Misc Vacation		585	0	3,500	0	0.0%
501000	Overtime Pay - Misc		0	0	200	0	0.0%
503000	Longevity Pay - Misc		501	550	400	370	0.1%
505000	Holiday Pay - Misc		894	0	3,000	0	0.0%
506000	Retirement - Misc		4,729	8,510	4,400	8,190	1.2%
510100	Social Security		8,154	12,530	5,400	10,220	1.5%
510200	SS - Medicare		65	2,490	1,300	2,400	0.4%
511100	Health Insurance		12,327	21,600	4,000	21,610	3.2%
511200	Dental Insurance		47	0	400	2,480	0.4%
511300	Vision Insurance		8	0	100	420	0.1%
512100	LT Disability		25	0	500	690	0.1%
512500	Life Insurance		13	0	200	220	0.0%
515000	Workers Compensation		180	180	180	530	0.1%
Total			137,097	217,271	104,480	210,512	31.5%
OPERATING							
521300	Outside Services		0	1,560	5,015	5,560	0.8%
527100	Maintenance - Buildings		55,639	44,700	52,165	46,100	6.9%
527200	Maintenance - Equipment		73	800	400	500	0.1%
527300	Rental / Op Lease - Buildings		312,700	324,700	328,700	360,700	54.0%
527350	Rental / Op Lease - Equipment		4,885	3,793	3,793	4,080	0.6%
527400	Property Insurance		1,874	2,120	2,034	2,240	0.3%
527500	Small Equipment		2,028	300	101	480	0.1%
527600	Materials		1,425	0	59	0	0.0%
527700	Office Supplies		1,351	800	650	800	0.1%
527750	Custodial Equipment and Supplies		7,269	8,000	8,000	9,000	1.3%
527900	Advertising printing		3,432	6,000	6,000	6,985	1.0%
528000	Postage and freight		176	600	300	600	0.1%
528500	Fuel and lubricant		26	105	38	450	0.1%
531100	Cap Outlay - Vehicles		0	26,100	0	0	0.0%
540100	Air Travel		574	400	0	400	0.1%
540200	Lodging		0	600	0	1,200	0.2%
540300	Other Travel		0	400	0	400	0.1%
541100	Conferences & Seminars		771	1,080	1,200	1,330	0.2%
541200	Training Materials		0	930	0	390	0.1%
541300	Dues & Subscriptions		314	295	282	245	0.0%
541500	Education Reimbursement		3,776	0	0	0	0.0%
542100	Communications		32,132	47,120	12,500	15,920	2.4%
543400	Computer Equipment & Software		347	135	121	0	0.0%
545000	Other current expenses		0	0	626	0	0.0%
Total			428,791	470,538	421,984	457,380	68.5%
PURCHASING TOTAL			565,889	687,809	526,464	667,892	100%

**MANAGEMENT SERVICES
PURCHASING**

PROGRAM 4306 - 0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Purchasing Manager	(Note 2) 12	0	0	0	1
Procurement Officer	12	1	1	1	0
Contracts Specialist	11	1	1	1	1
Purchasing Technician	6	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Note 1: Estimated FY18 less the Budget FY18 due to Mid-Year reduction in funding for Contract Specialist.

Note 2: Procurement Officer retitled to Purchasing Manager for FY19

Funding Allocation:

- 30% General Fund
- 6% Street Sales Tax Fund
- 12% Street Maintenance Fund
- 37% Water and Sewer Operating Fund
- 15% Sanitation Operating Fund

MANAGEMENT SERVICES

INFORMATION & TECHNOLOGY SERVICES

PROGRAM 4401-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	712,430	962,721	770,000	1,044,653	29%
500005	Salaries - Misc Sick Pay	23,237	0	21,000	0	0%
500015	Salaries - Misc Vacation	10,940	0	52,800	0	0%
500020	Salaries - Misc Other Timeoff	573	0	2,500	0	0%
501000	Overtime Pay - Misc	30	0	20	0	0%
503000	Longevity Pay - Misc	1,827	1,870	1,500	1,330	0%
504000	Allowances - Misc	5,628	0	0	0	0%
505000	Holiday Pay - Misc	5,959	0	27,000	0	0%
506000	Retirement - Misc	34,125	50,340	44,800	53,770	2%
510100	Social Security	55,989	61,400	52,500	65,560	2%
510200	SS - Medicare	952	14,360	12,500	15,340	0%
511100	Health Insurance	86,853	108,000	57,200	115,220	3%
511200	Dental Insurance	178	0	5,500	13,200	0%
511300	Vision Insurance	32	0	1,000	2,210	0%
512100	LT Disability	145	0	4,100	3,650	0%
512500	Life Insurance	79	0	1,600	1,160	0%
513000	Other Pay - Car Allowance	0	5,400	5,400	5,400	0%
515000	Workers Compensation	2,790	2,790	2,790	2,790	0%
Total		<u>941,770</u>	<u>1,206,881</u>	<u>1,062,210</u>	<u>1,324,283</u>	<u>37%</u>
OPERATING						
521300	Outside Services	431	885	430	450	0.0%
527100	Maintenance - Buildings	46,381	84,565	84,000	91,000	2.6%
527200	Maintenance - Equipment	4,788	1,500	500	1,500	0.0%
527300	Rental / Op Lease - Buildings	2,116	0	0	0	0.0%
527350	Rental / Op Lease - Equipment	145	2,850	3,000	2,850	0.1%
527400	Property Insurance	2,825	5,557	22,385	21,575	0.6%
527500	Small Equipment	140,178	282,305	282,300	30,000	0.8%
527525	PC Purchase	0	6,250	6,250	8,000	0.2%
527550	PC Replacements	29,679	50,000	50,000	75,000	2.1%
527600	Materials	115	800	0	800	0.0%
527700	Office Supplies	935	3,750	3,000	4,000	0.1%
527750	Custodial Equipment and Supplies	2,272	4,000	3,000	4,000	0.1%
527800	Uniform/Clothing	649	800	700	800	0.0%
527900	Advertising printing	31	930	935	200	0.0%
528000	Postage and freight	0	200	200	200	0.0%
528500	Fuel and lubricant	774	1,000	1,000	1,000	0.0%
530100	Utilities	34,520	60,202	60,000	65,000	1.8%
540100	Air Travel	18,040	8,000	5,000	11,200	0.3%
540200	Lodging	0	7,500	7,500	12,300	0.3%
540300	Other Travel	2,859	3,500	3,000	4,300	0.1%
541100	Conferences & Seminars	2,703	16,000	8,500	30,200	0.9%
541200	Training Materials	0	0	0	2,000	0.1%
541300	Dues & Subscriptions	0	2,500	1,500	2,500	0.1%
541500	Education Reimbursement	(4,000)	1,250	1,250	0	0.0%
542100	Communications	415,647	697,950	740,000	754,330	21.3%
543200	software licensing fees	179,868	1,137,594	1,137,590	1,100,000	31.0%
543300	Peripheral Replacments	676	1,500	1,500	1,500	0.0%
Total		<u>881,635</u>	<u>2,381,389</u>	<u>2,423,540</u>	<u>2,224,705</u>	<u>63%</u>
INFORMATION & TECHNOLOGY SVCS TOTAL		<u>1,823,404</u>	<u>3,588,270</u>	<u>3,485,750</u>	<u>3,548,988</u>	<u>100%</u>

INFORMATION & TECHNOLOGY SERVICES
(continued)

PROGRAM 4401-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Information & Technology Systems	22	1	1	1	1
Enterprise Architect	20	1	1	1	1
Cyber Security Administrator	18	0	1	1	1
Support Services Administrator	17	1	1	1	1
Sr. Network Administrator	17	1	1	1	1
Database Administrator	17	1	1	1	1
Communications Admin (Note 3)	17	0	0	0	1
IT Project Manager (A)	17	0	0	1	1
Associate Project Manager (A) (Note 1)	16	1	1	0	0
Network Administrator	15	2	3	3	3
Senior GIS Analyst	13	1	1	1	1
Business Sys Analyst (Note 2)	11	0	0	1	1
IT Specialist II (Note 3)	9	3	3	3	2
Administrative Coordinator	9	1	1	1	1
EMPLOYEE POSITIONS		13	15	16	16

Note 1: Associate Project Manager Re-titled/Regraded in 2019 to IT Project Manager Grade 17

Note 2: Business Sys Analyst approved in 2019

Note 3: IT Specialist II Re-Graded/Re-Titled approved in 2019

Funding allocation for department recalculated to account for funding of additional positions authorized for Water & Sewer funded at 100% from Water & Sewer Operating Fund

Funding Allocation:

- 37% General Fund
- 8% Street Sales Tax Fund
- 10% Street Maintenance Fund
- 30% Water and Sewer Operating Fund
- 15% Sanitation Operating Fund

MANAGEMENT SERVICES

CITIZENS SERVICE

PROGRAM

5520-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	0	0	0	461,672	39.8%
501000	Overtime Pay - Misc	0	0	0	12,140	1.0%
503000	Longevity Pay - Misc	0	0	0	1,640	0.1%
504000	Allowances - Misc	0	0	0	5,000	0.4%
506000	Retirement - Misc	0	0	0	23,940	2.1%
510100	Social Security	0	0	0	29,910	2.6%
510200	SS - Medicare	0	0	0	7,010	0.6%
511100	Health Insurance	0	0	0	86,420	7.4%
511200	Dental Insurance	0	0	0	9,900	0.9%
511300	Vision Insurance	0	0	0	1,670	0.1%
512100	LT Disability	0	0	0	2,750	0.2%
512500	Life Insurance	0	0	0	870	0.1%
515000	Workers Compensation	0	0	0	14,300	1.2%
516000	Medical Screenings	0	0	0	600	0.1%
Total		0	0	0	657,822	56.7%

OPERATING		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
521300	Outside Services	0	0	0	16,300	1.4%
527200	Maintenance - Equipment	0	0	0	3,500	0.3%
527300	Rental / Op Lease - Buildings	0	0	0	1,590	0.1%
527350	Rental / Op Lease - Equipment	0	0	0	5,680	0.5%
527400	Property Insurance	0	0	0	2,295	0.2%
527500	Small Equipment	0	0	0	53,780	4.6%
527525	PC Purchase	0	0	0	18,000	1.6%
527700	Office Supplies	0	0	0	5,000	0.4%
527750	Custodial Equip and Supplies	0	0	0	2,540	0.2%
527900	Advertising & Printing	0	0	0	115,200	9.9%
528000	Postage and freight	0	0	0	225,250	19.4%
528500	Fuel and lubricant	0	0	0	50	0.0%
540100	Air Travel	0	0	0	3,000	0.3%
540200	Lodging	0	0	0	3,600	0.3%
540300	Other Out-of-Town Travel	0	0	0	800	0.1%
541100	Conferences & Seminars	0	0	0	7,880	0.7%
541200	Training Materials	0	0	0	6,050	0.5%
541300	Dues & Subscriptions	0	0	0	3,470	0.3%
542100	Communications	0	0	0	4,340	0.4%
543200	software licensing fees	0	0	0	6,400	0.6%
543400	Computer Equip & Software	0	0	0	14,700	1.3%
543420	Computer System & Network Fees	0	0	0	3,600	0.3%
Total		0	0	0	503,025	43.3%

CITIZENS SERVICE TOTAL		0	0	0	1,160,847	100%
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CITIZENS SERVICE
(continued)

PROGRAM 5520-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Citizens Service Program Manager	17	0	0	0	1
Manager Utility Billing	14	0	0	0	1
Accounting Technician	6	0	0	0	1
Customer Service Clerk	5	0	0	0	5
Collections Clerk	5	0	0	0	4
EMPLOYEE POSITIONS		0	0	0	12

Funding Allocation:

- 12% General Fund
- 3% Street Sales Tax Fund
- 5% Street Maintenance Fund
- 50% Water and Sewer Operating Fund
- 30% Sanitation Operating Fund

**PARKING AUTHORITY FUND
PUBLIC PARKING/DECK-
OPERATIONS & MAINTENANCE**

PROGRAM 6921-0000

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
OPERATING					
521200 Auditing & Accounting Fees	0	3,000	0	0	0.0%
521300 Outside Services	0	15,000	7,500	15,000	3.5%
527100 Maintenance - Buildings	163,572	265,800	285,000	63,120	14.6%
527400 Property Insurance	6,979	10,580	7,600	8,320	1.9%
527500 Small Equipment	0	0	0	325,000	75.2%
527750 Custodial Equipment and Supplies	0	300	100	300	0.1%
527900 Advertising printing	0	386	500	500	0.1%
530100 Utilities	12,416	16,000	10,200	16,000	3.7%
542100 Communications	1,652	5,614	1,500	4,000	0.9%
545000 Other current expenses	30,006	0	0	0	0.0%
Total	<u>214,625</u>	<u>316,680</u>	<u>312,400</u>	<u>432,240</u>	<u>100%</u>
PUBLIC PARKING/DECK TOTAL	<u>214,625</u>	<u>316,680</u>	<u>312,400</u>	<u>432,240</u>	<u>100%</u>

Funding Allocation:
100% Parking Authority Fund

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DEVELOPMENT SERVICES

ENGINEERING

PROGRAM 4103-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	1,008,384	1,139,436	960,380	1,175,935	74%
500005 Salaries - Misc Sick Pay	776	0	30,350	0	0%
500015 Salaries - Misc Vacation	6,366	0	74,900	0	0%
500020 Salaries - Misc Other Timeoff	1,063	0	3,500	0	0%
501000 Overtime Pay - Misc	2,304	20,280	4,900	24,410	2%
503000 Longevity Pay - Misc	4,117	4,330	4,300	4,390	0%
504000 Allowances - Misc (Note 1)	5,628	0	0	0	0%
505000 Holiday Pay - Misc	9,310	0	37,400	0	0%
506000 Retirement - Misc	45,858	58,840	56,900	61,710	4%
510100 Social Security	75,827	72,690	65,900	75,450	5%
510200 SS - Medicare	644	17,000	15,500	17,650	1%
511100 Health Insurance	157,301	136,800	128,200	136,820	9%
511200 Dental Insurance	500	0	11,720	15,680	1%
511300 Vision Insurance	79	0	1,840	2,620	0%
512100 LT Disability	231	0	5,740	4,340	0%
512500 Life Insurance	125	0	2,420	1,370	0%
513000 Other Pay - Car Allowance	108	5,400	5,400	5,400	0%
515000 Workers Compensation	11,190	11,190	11,190	3,310	0%
516000 Medical Screenings	0	500	0	500	0%
Total	1,329,812	1,466,466	1,420,540	1,529,585	96%
OPERATING					
527100 Maintenance - Buildings	2,371	2,500	2,371	2,500	0.2%
527200 Maintenance - Equipment	3,993	7,000	3,993	7,000	0.4%
527300 Rental / Op Lease - Buildings	531	0	0	0	0.0%
527350 Rental / Op Lease - Equipment	9,054	9,500	10,500	10,800	0.7%
527400 Property Insurance	5,461	6,070	6,250	5,350	0.3%
527500 Small Equipment	359	3,000	1,250	3,000	0.2%
527700 Office Supplies	1,862	4,509	2,500	4,500	0.3%
527750 Custodial Equipment and Suppli	555	2,056	1,100	2,000	0.1%
527800 Uniform/Clothing	1,858	3,320	3,000	3,320	0.2%
527900 Advertising printing	1,110	2,000	1,110	2,000	0.1%
528000 Postage and freight	403	1,500	1,000	1,000	0.1%
528500 Fuel and lubricant	10,666	10,000	10,666	10,800	0.7%
540300 Other Travel	305	1,500	1,000	1,500	0.1%
541100 Conferences & Seminars	2,729	2,500	2,000	2,500	0.2%
541300 Dues and Subscriptions	1,235	1,000	1,000	1,000	0.1%
542100 Communications	3,714	4,200	6,100	7,920	0.5%
545000 Other current expenses	1,145	2,500	1,500	2,500	0.2%
Total	47,352	63,155	55,340	67,690	4%
ENGINEERING TOTAL	1,377,165	1,529,621	1,475,880	1,597,275	100%

**ENGINEERING
(continued)**

PROGRAM 4103-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Engineering Director	22	1	1	1	1
Senior Project Engineer	16	4	4	4	0
Project Manager (Note 2)	12-16	1	1	1	5
Inspection Manager	14	1	1	1	1
Senior Construction Inspector	11	6	6	6	6
Engineering Technician IV	10	2	2	2	2
Administrative Coordinator	9	1	1	1	1
Engineering Technician II	8	2	2	2	2
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		19	19	19	19

Note 1 - Object code 504000 Allowances - Misc moved to 513000 Other Pay for FY19 Budget.

Note 2 - Sr. Project Engineers and Project Engineers were consolidated to Project Engineers for FY20.

Funding Allocation:

2% General Fund

85% Street Sales Tax Fund

5% Street Maintenance Fund

8% Water and Sewer Operating Fund

DEVELOPMENT SERVICES

PLANNING AND ZONING

PROGRAM 4106-0101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	434,245	587,666	400,000	556,051	69%
500005	Salaries - Misc Sick Pay	203	0	51,300	0	0%
500015	Salaries - Misc Vacation	2,299	0	39,400	0	0%
500020	Salaries - Misc Other Timeoff	0	0	1,900	0	0%
501000	Overtime Pay - Misc	0	0	1,200	3,650	0%
503000	Longevity Pay - Misc	1,598	1,750	1,400	1,570	0%
504000	Allowances - Misc	5,628	0	0	0	0%
505000	Holiday Pay - Misc	3,484	0	14,100	0	0%
506000	Retirement - Misc	20,216	30,130	25,700	29,130	4%
510100	Social Security	32,801	36,860	29,400	35,380	4%
510200	SS - Medicare	260	8,620	6,900	8,290	1%
511100	Health Insurance	64,458	64,800	57,300	64,810	8%
511200	Dental Insurance	202	0	4,700	7,430	1%
511300	Vision Insurance	34	0	800	1,240	0%
512100	LT Disability	97	0	2,200	2,060	0%
512500	Life Insurance	47	0	950	650	0%
513000	Other Pay - Car Allowance	74	5,400	5,400	5,400	1%
515000	Workers Compensation	1,772	1,772	1,772	1,570	0%
Total		<u>567,418</u>	<u>736,998</u>	<u>644,422</u>	<u>717,231</u>	<u>89%</u>

OPERATING

527200	Maintenance - Equipment	633	1,250	1,250	1,250	0.2%
527300	Rental / Op Lease - Buildings	(727)	0	0	0	0.0%
527350	Rental / Op Lease - Equipment	9,735	10,000	5,000	8,000	1.0%
527400	Property Insurance	523	480	335	370	0.0%
527500	Small Equipment	951	2,500	2,000	2,500	0.3%
527525	PC Purchase	668	4,131	4,000	6,000	0.7%
527550	PC Replacements	0	0	0	2,000	0.2%
527700	Office Supplies	2,290	6,000	5,000	6,000	0.7%
527750	Custodial Equipment and Supplies	797	1,200	1,200	1,200	0.1%
527900	Advertising printing	6,699	10,000	7,500	10,000	1.2%
528000	Postage and freight	1,962	9,800	9,000	9,800	1.2%
528500	Fuel and lubricant	1,618	1,750	1,200	1,750	0.2%
540100	Air Travel	385	1,000	0	2,500	0.3%
540200	Lodging	0	1,000	0	3,000	0.4%
540300	Other Travel	94	1,000	350	1,500	0.2%
541100	Conferences & Seminars	453	1,000	350	4,000	0.5%
541300	Dues & Subscriptions	1,502	5,000	2,000	5,000	0.6%
542100	Communications	732	1,100	635	1,100	0.1%
543200	software licensing fees	0	369	370	0	0.0%
545000	Other current expenses	35,221	47,280	35,000	25,000	3.1%
Total		<u>63,534</u>	<u>104,860</u>	<u>75,190</u>	<u>90,970</u>	<u>11.3%</u>

PLANNING TOTAL

	<u>630,952</u>	<u>841,858</u>	<u>719,612</u>	<u>808,201</u>	<u>100%</u>
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PLANNING AND ZONING
(continued)

PROGRAM 4106-0101

SCHEDULE OF PERSONNEL	PAY GRAD	FY18	FY19	FY19	FY20
Director of Development	22	1	1	1	1
Senior Planner	15	2	2	2	2
Long Range Planner	15	0	1	1	1
Planner I	10	2	2	2	2
Business License Spc	10	0	0	1	1
Business License Admin	(Note 1) 10	0	1	0	0
Administrative Coordinator	(Note 2) 9	1	1	1.20	1.20
Planner II	8	1	1	1	1
Accounting Technician	6	0.20	0.20	0	0
EMPLOYEE POSITIONS		7.20	9.20	9.20	9.20

Note 1 - Business Licenses Administrator was Re-titled to Business Licenses Specialist in 2019.

Note 2 - Accounting Technician was Re-titled and Re-graded to Admin Coordinator in 2019. This position is split between 4107 at 80% and 4106 at 20%.

Funding Allocation:

- 65% General Fund
- 15% Street Sales Tax Fund
- 20% Water and Sewer Operating Fund

DEVELOPMENT SERVICES

COMMUNITY DEVELOPMENT

PROGRAM 4107-1106

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	93,522	224,213	224,213	233,680	57.4%
500005	Salaries - Misc Sick Pay	5	0	0	0	0.0%
500015	Salaries - Misc Vacation	779	0	0	0	0.0%
503000	Longevity Pay - Misc	384	850	850	850	0.2%
505000	Holiday Pay - Misc	1,806	0	0	0	0.0%
506000	Retirement - Misc	5,522	12,340	12,340	12,790	3.1%
510100	Social Security	7,206	14,100	14,100	14,560	3.6%
510200	SS - Medicare	131	3,300	3,300	3,410	0.8%
511100	Health Insurance	11,661	21,600	21,600	28,810	7.1%
511200	Dental Insurance	66	0	0	3,300	0.8%
511300	Vision Insurance	11	0	0	560	0.1%
512100	LT Disability	44	0	0	0	0.0%
512500	Life Insurance	25	0	0	290	0.1%
515000	Workers Compensation	0	898	898	700	0.2%
Total		<u>121,162</u>	<u>277,301</u>	<u>277,301</u>	<u>298,950</u>	<u>73.4%</u>
OPERATING						
521100	Consulting Services	0	0	0	43,000	10.6%
521200	Auditing & Accounting Fees	0	18,000	18,000	18,000	4.4%
527200	Maintenance - Equipment	46	2,500	2,500	2,500	0.6%
527400	Property Insurance	381	5,860	5,860	5,895	1.4%
527500	Small Equipment	310	5,000	5,000	5,000	1.2%
527525	PC Purchase	0	2,500	2,500	2,500	0.6%
527700	Office Supplies	81	2,500	2,500	2,500	0.6%
527750	Custodial Equip and Supplies	0	1,000	1,000	1,000	0.2%
527900	Advertising printing	0	3,100	3,100	3,100	0.8%
528000	Postage and freight	302	1,000	1,000	1,000	0.2%
528500	Fuel and lubricant	222	2,500	2,500	2,500	0.6%
540100	Air Travel	7,322	4,000	4,000	4,000	1.0%
540200	Lodging	0	4,000	4,000	4,000	1.0%
541100	Conferences and Seminars	239	2,000	2,000	2,000	0.5%
541300	Dues and Subscriptions	0	0	0	4,850	1.2%
542100	Communications	3,012	2,500	2,500	2,500	0.6%
545000	Other current expenses	20	4,850	4,850	0	0.0%
545500	Taxes Licenses Permits	575	4,000	4,000	4,000	1.0%
Total		<u>12,510</u>	<u>65,310</u>	<u>65,310</u>	<u>108,345</u>	<u>26.6%</u>
COMMUNITY DEVELOPMENT TOTAL		<u><u>133,671</u></u>	<u><u>342,611</u></u>	<u><u>342,611</u></u>	<u><u>407,295</u></u>	<u><u>100%</u></u>

COMMUNITY DEVELOPMENT
(continued)

PROGRAM 4107-1106

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Community Development	17	1	1	1	1
Community Development Coordinator	11	1	1	1	1
Housing Assistance Coordinator	11	1	1	1	1
Admin Coordinator (Note 1)	9	0	0	0.80	0.80
Accounting Technician	6	0.80	0.80	0	0
EMPLOYEE POSITIONS		3.80	3.80	3.80	3.80

Note 1 - Accounting Technician was Re-titled and Re-graded to Admin Coordinator in 2019. This position is split between 4107 at 80% and 4106 at 20%.

Funding Allocation:
 100% Community Development Block Grant

DEVELOPMENT SERVICES

BUILDING SAFETY

PROGRAM 4108-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	570,161	585,868	516,500	652,060	66.8%
500005 Salaries - Misc Sick Pay	539	0	20,200	0	0.0%
500015 Salaries - Misc Vacation	1,359	0	35,800	0	0.0%
500020 Salaries - Misc Other Timeoff	692	0	1,380	0	0.0%
500025 Salaries - Misc Retire Payout	0	0	0	28,990	3.0%
501000 Overtime Pay - Misc	0	990	0	1,200	0.1%
503000 Longevity Pay - Misc	1,759	1,870	1,805	1,870	0.2%
505000 Holiday Pay - Misc	4,648	0	4,648	0	0.0%
506000 Retirement - Misc	24,552	28,990	29,300	33,030	3.4%
510100 Social Security	43,087	37,300	34,950	40,820	4.2%
510200 SS - Medicare	353	8,730	8,200	9,550	1.0%
511100 Health Insurance	88,891	79,200	61,750	79,210	8.1%
511200 Dental Insurance	198	0	4,650	9,080	0.9%
511300 Vision Insurance	34	0	800	1,520	0.2%
512100 LT Disability	129	0	3,100	2,510	0.3%
512500 Life Insurance	73	0	1,220	800	0.1%
513000 Other Pay - Car Allowance	0	0	0	5,400	0.6%
515000 Workers Compensation	5,350	5,350	5,350	1,912	0.2%
516000 Medical Screenings	0	200	0	200	0.0%
Total	741,824	748,498	729,653	868,152	88.9%
OPERATING					
521300 Outside Services	0	20,000	20,000	20,000	2.0%
527100 Maintenance - Buildings	2,662	0	0	0	0.0%
527200 Maintenance - Equipment	11,942	10,000	7,500	10,000	1.0%
527300 Rental / Op Lease - Buildings	669	0	0	0	0.0%
527350 Rental / Op Lease - Equipment	3,356	4,800	4,800	5,400	0.6%
527400 Property Insurance	1,500	1,293	1,300	1,430	0.1%
527500 Small Equipment	5,084	3,721	2,000	4,000	0.4%
527550 PC Replacements	0	0	0	3,000	0.3%
527700 Office Supplies	2,612	3,214	3,200	3,300	0.3%
527750 Custodial Equipment and Supplies	325	500	500	700	0.1%
527800 Uniform/Clothing	947	1,200	1,200	2,000	0.2%
527900 Advertising printing	962	4,000	3,000	4,000	0.4%
528000 Postage and freight	809	1,000	500	4,000	0.4%
528500 Fuel and lubricant	11,904	12,500	12,500	12,500	1.3%
540100 Air Travel	7,784	1,000	500	2,000	0.2%
540200 Lodging	0	3,000	3,500	6,000	0.6%
540300 Other Travel	0	3,000	750	4,000	0.4%
541100 Conferences & Seminars	1,764	3,015	3,015	5,000	0.5%
541200 Training Materials	0	1,300	250	1,300	0.1%
541300 Dues & Subscriptions	0	1,500	1,500	2,500	0.3%
541500 Education Reimbursement	0	8,000	8,000	8,000	0.8%
542100 Communications	3,850	6,000	6,000	6,000	0.6%
543400 Computer Equipment & Software	0	120	121	3,000	0.3%
545000 Other current expenses	19,961	0	0	0	0.0%
Total	76,133	89,164	80,136	108,130	11.1%
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	0	35,200	35,000	0	0.0%
Total Capital Outlay	0	35,200	35,000	0	0.0%
BUILDING SAFETY TOTAL	817,957	872,862	844,789	976,282	100%

BUILDING SAFETY
(continued)

PROGRAM 4108-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Building Services Director	22	0	0	0	1
Building Official	18	1	1	1	0
Building Inspections & Plans Mngr	14	0	0	0	1
Plans Examiner	14	1	1	1	0
Electrical Inspector	9	2	2	2	2
Plumbing Inspector	9	1	1	1	1
HVAC Inspector	9	1	1	1	1
Building Inspector	9	2	2	2	2
HVAC Plumbing Inspector	9	1	1	1	1
Permit Officer	8	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		11	11	11	11

Funding Allocation:
100% General Fund

DEVELOPMENT SERVICES

CLEANUP/DEMOLITION PROGRAM FUND

NEIGHBORHOOD SERVICES

PROGRAM 6900-0000

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	367,934	374,784	301,600	383,967	52.1%
500005 Salaries - Misc Sick Pay	530	0	25,900	0	0.0%
500015 Salaries - Misc Vacation	2,131	0	29,500	0	0.0%
500020 Salaries - Misc Other Timeoff	168	0	2,100	0	0.0%
501000 Overtime Pay - Misc	466	1,430	1,000	1,700	0.2%
503000 Longevity Pay - Misc	1,820	1,750	1,850	1,990	0.3%
505000 Holiday Pay - Misc	2,965	0	12,100	0	0.0%
506000 Retirement - Misc	16,036	18,640	18,650	19,390	2.6%
510100 Social Security	27,343	23,600	21,800	24,210	3.3%
510200 SS - Medicare	218	5,530	5,100	5,670	0.8%
511100 Health Insurance	70,603	64,800	54,350	64,810	8.8%
511200 Dental Insurance	186	0	4,400	7,430	1.0%
511300 Vision Insurance	32	0	750	1,240	0.2%
512100 LT Disability	82	0	1,950	2,060	0.3%
512500 Life Insurance	59	0	1,150	650	0.1%
515000 Workers Compensation	4,560	4,560	4,560	1,565	0.2%
Total	495,134	495,094	486,760	514,682	69.9%
OPERATING					
521300 Outside Services	0	135,000	100,000	135,000	18.3%
527200 Maintenance - Equipment	5,181	6,500	4,000	6,500	0.9%
527300 Rental / Op Lease - Buildings	641	0	0	0	0.0%
527350 Rental / Op Lease - Equipment	3,436	4,800	4,800	4,800	0.7%
527400 Property Insurance	1,035	920	920	1,015	0.1%
527500 Small Equipment	3,085	2,794	1,200	3,600	0.5%
527525 PC Purchase	0	806	806	0	0.0%
527550 PC Replacements	0	0	0	3,000	0.4%
527700 Office Supplies	1,593	2,672	2,000	2,700	0.4%
527750 Custodial Equipment and Suppli	375	500	500	700	0.1%
527800 Uniform/Clothing	831	1,100	1,100	1,600	0.2%
527900 Advertising printing	1,480	3,000	1,800	3,000	0.4%
528000 Postage or Freight	21,628	26,000	21,000	26,000	3.5%
528500 Fuel and lubricant	12,112	12,000	12,000	12,000	1.6%
540100 Air Travel	3,687	0	0	1,000	0.1%
540200 Lodging	0	1,500	400	4,500	0.6%
540300 Other Travel	0	1,500	550	2,500	0.3%
541100 Conferences & Seminars	860	1,500	765	3,500	0.5%
541300 Dues & Subscriptions	0	1,000	600	1,000	0.1%
543400 Computer Equipment & Software	0	0	0	3,000	0.4%
542100 Communications	5,420	6,500	5,500	6,500	0.9%
545000 Other current expenses (Note 1)	86,214	0	0	0	0.0%
546000 Vacation & Sick Leave Expense	6,907	0	0	0	0.0%
Total	154,484	208,092	157,941	221,915	30.1%

NEIGHBORHOOD SERVICES
(continued)

PROGRAM 6900-0000

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	0	35,200	35,000	0	0.0%
Total Capital Outlay	<u>0</u>	<u>35,200</u>	<u>35,000</u>	<u>0</u>	<u>0.0%</u>
NEIGHBORHOOD SERVICES TOTAL	<u>649,618</u>	<u>738,386</u>	<u>679,701</u>	<u>736,597</u>	<u>100.0%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Property Maintenance Supervisor	11	1	1	1	1
Property Maintenance Inspector	7	5	5	5	5
Senior Clerk II	5	3	3	3	3
EMPLOYEE POSITIONS		9	9	9	9

Note 1 - 545000 Other current expenses budgeted in 521300 Outside Services in FY19.

Note: This program is not included in the operating funds appropriations as funds are allocated from the Cleanup/Demolition Program Fund. Annual funding is provided by transfers from the General Fund (\$90k) and the Sanitation Operating Fund (\$470k). Employees of the program are under the direction of the Development Services 4108 Building Safety Program.

Funding Allocation:
100% Cleanup/Demolition Fund

**POLICE SERVICES
ADMINISTRATION**

PROGRAM 4701-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	579,003	269,647	164,800	178,685	6.9%
500005	Salaries - Misc Sick Pay	24	0	4,500	0	0.0%
500015	Salaries - Misc Vacation	211	0	10,000	0	0.0%
500020	Salaries - Misc Other Timeoff	0	0	500	0	0.0%
500500	Salaries - Uniform Regular	15,069	803,310	345,000	500,890	19.5%
500505	Salaries - Uniform Sick Pay	915	0	58,000	0	0.0%
500515	Salaries - Uniform Vacation	5,317	0	28,500	0	0.0%
500520	Salaries - Misc Other Timeoff	19	0	2,000	0	0.0%
501000	Overtime Pay - Misc	8,397	500	200	750	0.0%
501050	Overtime Pay - Uniform	0	14,450	19,700	7,380	0.3%
502500	Premium Pay - Uniform	944	0	12,800	0	0.0%
503000	Longevity Pay - Misc	1,736	120	50	440	0.0%
503500	Longevity Pay - Uniform	75	1,870	1,500	660	0.0%
504000	Allowances - Misc	9,850	10,600	0	10,600	0.4%
504500	Allowances - Uniform	228	0	3,900	0	0.0%
505000	Holiday Pay - Misc	2,762	0	6,500	0	0.0%
505500	Holiday Pay - Uniform	40	0	0	0	0.0%
506000	Retirement - Misc	6,450	13,750	20,000	10,470	0.4%
506500	Retirement - Uniform	0	1,200	0	1,200	0.0%
510100	Social Security	14,476	15,560	11,500	11,880	0.5%
510200	SS - Medicare	447	15,770	9,000	10,320	0.4%
511100	Health Insurance	154,208	144,000	52,500	122,420	4.8%
511200	Dental Insurance	274	0	5,000	14,030	0.5%
511300	Vision Insurance	46	0	900	2,340	0.1%
512100	LT Disability	136	0	2,800	3,880	0.2%
512500	Life Insurance	88	0	1,200	1,230	0.0%
513000	Other Pay - Car Allowance	5,472	5,400	5,400	5,400	0.2%
515000	Workers Compensation	10,260	10,260	10,260	13,860	0.5%
516000	Medical Screenings	24,267	23,000	23,000	23,000	0.9%
Total		840,712	1,329,437	799,510	919,435	35.7%
OPERATING						
521100	Consulting Services	0	0	0	80,000	3.1%
527100	Maintenance - Buildings	70,027	75,000	75,000	99,164	3.9%
527200	Maintenance - Equipment	2,637	16,000	10,000	23,300	0.9%
527300	Rental / Op Lease - Buildings	2,018	500	500	500	0.0%
527350	Rental / Op Lease - Equipment	2,905	4,500	4,500	4,500	0.2%
527400	Property Insurance	16,698	24,400	18,860	20,740	0.8%
527500	Small Equipment	533,890	761,241	737,000	1,048,000	40.7%
527600	Materials	1,355	2,360	2,360	2,360	0.1%
527700	Office Supplies	392	0	0	0	0.0%
527750	Custodial Equipment and Supplies	2,960	2,000	1,500	3,000	0.1%
527800	Uniform/Clothing	8,260	11,800	7,500	10,300	0.4%
527900	Advertising printing	517	23,176	23,000	1,000	0.0%
528500	Fuel and lubricant	3,467	6,000	5,000	6,000	0.2%
530100	Utilities	70,464	130,000	130,000	130,000	5.1%
540100	Air Travel	28,354	6,071	0	5,000	0.2%
540200	Lodging	0	14,429	3,500	15,500	0.6%
540300	Other Travel	3,477	11,000	1,750	3,500	0.1%
541100	Conferences & Seminars	12,538	17,500	10,000	12,500	0.5%
541200	Training Materials	0	1,000	0	1,000	0.0%
541300	Dues & Subscriptions	7,976	16,500	14,000	16,500	0.6%
541400	Examinations - Civil Service	30,331	40,000	40,000	40,000	1.6%
541500	Education Reimbursement	4,000	3,600	4,000	3,600	0.1%
542100	Communications	116,738	125,600	125,600	125,600	4.9%
544000	Claims and Judgements	0	500	0	500	0.0%
545000	Other current expenses	1,865	500	500	1,000	0.0%
Total		920,868	1,293,676	1,214,570	1,653,564	64.3%

ADMINISTRATION
(continued)

PROGRAM 4701-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531950 Cap Outlay - Other	2,828	268,515	268,515	0	0.0%
CAPITAL OUTLAY	<u>2,828</u>	<u>268,515</u>	<u>268,515</u>	<u>0</u>	<u>0.0%</u>
ADMINISTRATION TOTAL	<u>1,764,407</u>	<u>2,891,628</u>	<u>2,282,595</u>	<u>2,572,999</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Police Chief*	P23	0	0	1	1
Police Chief	23	1	1	0	0
Deputy Director of Admin	18	1	1	1	1
Public Information Officer	16	1	1	1	1
Lieutenant*	P4	0	0	2	2
Lieutenant	14	2	2	0	0
Sergeant* (Note 1)	P3	0	0	1	1
Sergeant	13	2	2	0	0
Officer/Corporal*	P1-P2	0	0	5	3
Crime Analyst (Note 2)	10	0	0	0	1
Administrative Coordinator	9	1	1	1	1
Corporal (Note 3)	8	4	4	0	0
Accreditation Technician (Corporal)	8	1	1	1	0
Administrative Assistant	8	1	1	1	1
Patrol Officer (Note 3)	7	4	4	0	0
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		19	19	15	13

*Police Pay Scale Grade used for Uniform

Note 1 - (1) Sergeant moved to 4702 in 2019

Note 2 - Crime Analyst moved from 4702. Was paid from 513000-Other Pay in FY19, will be paid from 521100-Consulting in FY20.

Note 3 - Corporals and Patrol Officers consolidated to Officer/Corporal in 2019

Funding Allocation:
100% General Fund

**POLICE SERVICES
SUPPORT SERVICES**

PROGRAM 4702-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	1,554,570	1,151,910	966,500	1,355,540	30.8%
500005 Salaries - Misc Sick Pay	1,228	0	45,000	0	0.0%
500015 Salaries - Misc Vacation	5,066	0	36,500	0	0.0%
500020 Salaries - Misc Other Timeoff	300	0	3,300	0	0.0%
500500 Salaries - Uniform Regular	9,423	598,720	820,500	741,850	16.9%
500505 Salaries - Uniform Sick Pay	459	0	46,000	0	0.0%
500515 Salaries - Uniform Vacation	5,723	0	60,700	0	0.0%
500520 Salaries - Misc Other Timeoff	362	0	3,000	0	0.0%
501000 Overtime Pay - Misc	97,445	130,340	118,800	129,580	2.9%
501050 Overtime Pay - Uniform	22	12,210	22,800	10,180	0.2%
502000 Premium Pay - Misc	127	0	3,800	0	0.0%
502500 Premium Pay - Uniform	650	0	32,500	0	0.0%
503000 Longevity Pay - Misc	4,233	2,159	2,500	2,830	0.1%
503500 Longevity Pay - Uniform	71	3,191	2,400	2,590	0.1%
504000 Allowances - Misc	20,824	8,800	4,700	8,800	0.2%
504500 Allowances - Uniform	0	15,000	9,000	15,000	0.3%
505000 Holiday Pay - Misc	7,741	0	33,200	0	0.0%
505500 Holiday Pay - Uniform	682	0	3,700	0	0.0%
506000 Retirement - Misc	46,654	64,670	58,700	74,840	1.7%
510100 Social Security	89,676	81,250	72,500	93,610	2.1%
510200 SS - Medicare	958	28,130	29,800	33,060	0.8%
511100 Health Insurance	301,188	309,600	213,900	324,040	7.4%
511200 Dental Insurance	704	0	21,700	37,120	0.8%
511300 Vision Insurance	115	0	3,800	6,190	0.1%
512100 LT Disability	268	0	9,500	10,260	0.2%
512500 Life Insurance	208	0	4,800	3,240	0.1%
513000 Other Pay (Note 1)	70,269	80,000	50,500	0	0.0%
515000 Workers Compensation	25,380	25,380	25,380	41,570	0.9%
Total	2,244,348	2,511,360	2,705,480	2,890,300	65.8%
527100 Maintenance - Buildings	65,220	43,000	22,000	43,000	1.0%
527200 Maintenance - Equipment	4,549	11,300	8,000	11,300	0.3%
527300 Rental / Op Lease - Buildings	7,409	0	0	0	0.0%
527350 Rental / Op Lease - Equipment	4,501	14,000	14,000	14,000	0.3%
527400 Property Insurance	4,905	5,730	4,940	5,650	0.1%
527500 Small Equipment	76,962	115,372	115,370	139,160	3.2%
527525 PC Purchase	988	0	0	0	0.0%
527600 Materials	1,111	4,000	2,500	2,500	0.1%
527700 Office Supplies	21,403	29,000	29,000	30,100	0.7%
527750 Custodial Equipment and Supplies	6,398	15,000	12,000	15,000	0.3%
527800 Uniform/Clothing	5,368	11,000	11,000	11,000	0.3%
527900 Advertising & Printing	20,589	21,400	21,400	22,200	0.5%
528000 Postage and freight	3,672	5,000	5,000	5,000	0.1%
528500 Fuel and lubricant	15,660	14,000	14,000	14,000	0.3%
540100 Air Travel	4,981	2,000	350	2,000	0.0%
540200 Lodging	699	8,000	1,500	8,000	0.2%
540300 Other Travel	1,440	8,000	4,000	8,000	0.2%
541100 Conferences & Seminars	12,558	16,950	2,500	15,650	0.4%
541200 Training Materials	0	500	500	500	0.0%
541300 Dues & Subscriptions	3,780	18,500	5,000	18,500	0.4%
541500 Education Reimbursement	0	18,000	2,000	18,000	0.4%
543400 Computer Equip/Software	42,303	0	0	0	0.0%
543410 Computer Equip/Software Maint	226,794	0	21,810	0	0.0%
543440 EOC Communications	8,702	15,000	15,000	15,000	0.3%
544000 Claims and Judgements	0	500	0	500	0.0%
545000 Other current expenses	461,944	605,000	500,000	605,000	13.8%
545500 Taxes Licenses Permits	0	1,000	30	900	0.0%
Total	1,001,936	982,252	811,900	1,004,960	22.9%

SUPPORT SERVICES
(continued)

PROGRAM 4702-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531600 Cap Outlay - Other Equipment	0	269,380	261,500	500,000	11.4%
CAPITAL OUTLAY	0	269,380	261,500	500,000	11.4%
SUPPORT SERVICES TOTAL	3,246,284	3,762,991	3,778,880	4,395,260	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Deputy Chief*	P6	0	0	1	1
Deputy Chief	18	1	1	0	0
Captain*	P5	0	0	1	1
Captain	15	1	1	0	0
Lieutenant*	P4	0	0	1	1
Lieutenant	14	1	1	0	0
Sergeant*	P3	0	0	3	3
Sergeant	13	2	2	0	0
Officer/Corporal*	(Note 2) P1-P2	0	0	8	7
Crime Analyst	(Note 1) 10	1	1	1	0
Building Engineer	9	1	1	1	1
Corporal	(Note 3) 8	3	3	0	0
Patrol Officer	(Note 3) 7	6	6	0	0
Evidence Custodian	7	1	1	1	0
Quartermaster	7	1	1	1	1
CALEA Commun. (Admin. Support Tech)	6	1	1	1	1
Records Technician	6	1	1	1	1
911 Dispatch/Comm.Operator	5-6	24	24	24	24
Sr. Maintenance Person	5	1	1	1	1
Senior Clerk II	5	1	1	1	1
Senior Clerk I	4	2	1	1	1
Customer Service Desk (Part-time)	2	2.25	2.25	1.5	1.5
Cadet*	P1	0	0	0.75	0
Cadet	1	0.75	0.75	0	0
Inter- (Part Time)	(Note 4) 1	0	0	0.75	0.75
EMPLOYEE POSITIONS		51.00	50.00	50.00	46.25

*Police Pay Scale Grade used for Uniform

Note 1 - Crime Analyst moved to 4701. Was paid from 513000-Other Pay in FY19, will be paid from 521100-Consulting in FY20.

Note 2 - (1) Officer/Corporal moved to 4704 in 2019

Note 3 - Corporals and Patrol Officers consolidated to Officer/Corporal in 2019

Note 4 - New Position Approved in 2019

Funding Allocation:
100% General Fund

**POLICE SERVICES
CRIMINAL INVESTIGATIONS**

PROGRAM 4703-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget	
PERSONNEL						
500000	Salaries - Misc Regular	1,373,707	42,580	50,900	91,010	3.5%
500005	Salaries - Misc Sick Pay	0	0	2,000	0	0.0%
500015	Salaries - Misc Vacation	506	0	5,500	0	0.0%
500020	Salaries - Misc Other Timeoff	0	0	500	0	0.0%
500500	Salaries - Uniform Regular	42,093	1,577,330	1,200,000	1,705,570	65.4%
500505	Salaries - Uniform Sick Pay	1,849	0	30,000	0	0.0%
500515	Salaries - Uniform Vacation	9,585	0	81,800	0	0.0%
500520	Salaries - Misc Other Timeoff	707	0	5,500	0	0.0%
501000	Overtime Pay - Misc	70,379	0	0	490	0.0%
501050	Overtime Pay - Uniform	3,385	100,000	197,100	82,320	3.2%
502500	Premium Pay - Uniform	1,888	0	56,800	0	0.0%
503000	Longevity Pay - Misc	5,404	300	600	360	0.0%
503500	Longevity Pay - Uniform	159	4,620	4,000	3,730	0.1%
504000	Allowances - Misc	42,046	0	0	0	0.0%
504500	Allowances - Uniform	0	53,000	31,500	53,000	2.0%
505000	Holiday Pay - Misc	343	0	2,100	0	0.0%
505500	Holiday Pay - Uniform	533	0	900	0	0.0%
506000	Retirement - Misc	3,702	4,220	3,800	6,672	0.3%
510100	Social Security	25,487	6,150	4,500	9,570	0.4%
510200	SS - Medicare	830	26,600	21,200	31,420	1.2%
511100	Health Insurance	341,881	252,000	160,800	288,040	11.0%
511200	Dental Insurance	575	0	1,500	33,000	1.3%
511300	Vision Insurance	93	0	2,800	5,510	0.2%
512100	LT Disability	278	0	7,000	9,120	0.3%
512500	Life Insurance	187	0	3,800	2,890	0.1%
515000	Workers Compensation	21,298	21,298	21,298	32,654	1.3%
516000	Medical Screenings	2,935	3,000	0	3,000	0.1%
Total		<u>1,949,849</u>	<u>2,091,098</u>	<u>1,895,898</u>	<u>2,358,356</u>	<u>90.5%</u>
OPERATING						
527200	Maintenance - Equipment	16,302	29,000	21,000	29,000	1.1%
527300	Rental / Op Lease - Buildings	2,566	0	0	0	0.0%
527350	Rental / Op Lease - Equipment	2,125	9,100	9,100	9,100	0.3%
527400	Property Insurance	7,322	25,770	7,760	8,320	0.3%
527500	Small Equipment	1,139	14,500	14,500	24,750	0.9%
527600	Materials	1,862	6,000	6,000	6,000	0.2%
527700	Office Supplies	120	0	0	0	0.0%
527750	Custodial Equipment and Supplies	1,237	0	0	0	0.0%
527800	Uniform/Clothing	12,603	17,000	14,000	17,000	0.7%
527900	Advertising printing	295	2,500	500	2,500	0.1%
528500	Fuel and lubricant	22,373	49,000	25,000	49,000	1.9%
540100	Air Travel	6,138	3,535	1,500	2,000	0.1%
540200	Lodging	261	8,465	7,000	10,000	0.4%
540300	Other Travel	2,541	8,000	5,000	8,000	0.3%
541100	Conferences & Seminars	6,225	27,700	7,000	39,700	1.5%
541200	Training Materials	0	500	0	500	0.0%
541300	Dues & Subscriptions	1,125	1,900	1,000	1,900	0.1%
541500	Education Reimbursement	0	10,000	4,000	10,000	0.4%
544000	Claims and Judgements	0	1,000	0	1,000	0.0%
545000	Other current expenses	(3,575)	30,000	6,000	30,000	1.2%
Total		<u>80,658</u>	<u>243,970</u>	<u>129,360</u>	<u>248,770</u>	<u>9.5%</u>

CRIMINAL INVESTIGATIONS
(continued)

PROGRAM 4703-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	73,668	0	0	0	0.0%
CAPITAL OUTLAY	73,668	0	0	0	0.0%
CRIMINAL INVESTIGATIONS TOTAL	2,104,176	2,335,068	2,025,258	2,607,126	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Captain*	P5	0	0	1	1
Captain	15	1	1	0	0
Lieutenant*	P4	0	0	1	1
Lieutenant	14	1	1	0	0
Sergeant*	P3	0	0	4	4
Sergeant	13	4	4	0	0
Officer/Corporal	P1-P2	0	0	31	29
Corporal (Note 1)/(Note 2)	8	9	9	0	0
Patrol Officer (Note 2)	7	19	19	0	0
Evidence Custodian	7	0	0	0	1
Senior Clerk II	5	1	1	1	1
DEA Secretary (Note 3)	5	0.44	0.44	0.44	0.44
EMPLOYEE POSITIONS		35.44	35.44	38.44	37.44

*Police Pay Scale Grade used for Uniform

Note - The retirement contribution is made from the LOPFI Contribution Fund and is not made from this program. For details, please refer to the Budget Highlights Section-Retirement Plans in the 2020 Budget Document. The LOPFI Balance at 12/31/19 is approximately \$2.6 Million.

Note 1 - One Corporal is partially reimbursed by the 12th Judicial Drug Task Force.

Note 2 - Corporals and Patrols Officers Consolidated in 2019.

Note 3 - Funding for the DEA Secretary salary is reimbursed from the District in Program 11076900. The taxes and benefits for the Secretary are paid from Program 4703.

Funding Allocation: 100% General Fund

**POLICE SERVICES
PATROL OPERATIONS**

PROGRAM 4704-0101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	4,475,783	206,300	201,700	54,370	0.8%
500005	Salaries - Misc Sick Pay	268	0	33,800	0	0.0%
500015	Salaries - Misc Vacation	648	0	8,700	0	0.0%
500020	Salaries - Misc Other Timeoff	143	0	1,000	0	0.0%
500500	Salaries - Uniform Regular	151,595	4,704,990	3,760,000	4,984,790	70.4%
500505	Salaries - Uniform Sick Pay	8,298	0	317,900	0	0.0%
500515	Salaries - Uniform Vacation	22,089	0	313,700	0	0.0%
500520	Salaries - Misc Other Timeoff	914	0	17,700	0	0.0%
500525	Salaries - Unif Retire Payout	0	0	0	14,960	0.2%
501000	Overtime Pay - Misc	278,053	5,000	0	1,530	0.0%
501050	Overtime Pay - Uniform	5,346	325,000	637,500	314,360	4.4%
502000	Premium Pay - Misc	190	0	3,500	0	0.0%
502500	Premium Pay - Uniform	5,408	0	145,300	0	0.0%
503000	Longevity Pay - Misc	11,106	900	1,000	120	0.0%
503500	Longevity Pay - Uniform	422	10,390	10,000	10,930	0.2%
504000	Allowances - Misc	32,462	45,600	0	0	0.0%
504500	Allowances - Uniform	0	0	18,700	45,600	0.6%
505000	Holiday Pay - Misc	1,701	0	8,000	0	0.0%
505500	Holiday Pay - Uniform	1,755	0	4,500	0	0.0%
506000	Retirement - Misc	8,794	10,870	11,700	1,920	0.0%
510100	Social Security	72,985	15,680	3,000	5,390	0.1%
510200	SS - Medicare	2,608	73,680	69,700	78,970	1.1%
511100	Health Insurance	806,187	777,600	574,300	770,480	10.9%
511200	Dental Insurance	2,247	0	53,900	88,250	1.2%
511300	Vision Insurance	381	0	9,500	14,720	0.2%
512100	LT Disability	943	0	23,300	24,390	0.3%
512500	Life Insurance	680	0	12,800	7,710	0.1%
515000	Workers Compensation	57,780	57,780	57,780	58,320	0.8%
Total		<u>5,948,788</u>	<u>6,233,790</u>	<u>6,298,980</u>	<u>6,476,810</u>	<u>91.4%</u>
OPERATING						
527200	Maintenance - Equipment	164,716	153,662	153,000	132,000	1.9%
527350	Rental / Op Lease - Equipment	3,834	5,200	5,200	5,200	0.1%
527400	Property Insurance	20,140	15,970	21,250	30,880	0.4%
527500	Small Equipment	91,777	114,466	105,000	37,400	0.5%
527501	SWAT Equipment	0	0	0	25,000	0.4%
527600	Materials	274	1,500	1,500	1,500	0.0%
527750	Custodial Equipment and Supplies	5,493	9,500	6,500	5,000	0.1%
527800	Uniform/Clothing	68,405	79,834	70,000	80,000	1.1%
527900	Advertising printing	473	1,500	1,000	500	0.0%
528500	Fuel and lubricant	222,272	220,000	220,000	220,000	3.1%
540100	Air Travel	8,051	3,910	0	2,000	0.0%
540200	Lodging	0	8,090	6,500	10,000	0.1%
540300	Other Travel	3,685	8,000	4,000	8,000	0.1%
541100	Conferences & Seminars	7,239	18,650	7,500	18,000	0.3%
541200	Training Materials	0	500	0	500	0.0%
541300	Dues & Subscriptions	70	200	200	200	0.0%
541500	Education Reimbursement	0	29,800	0	29,800	0.4%
544000	Claims and Judgements	0	1,000	0	1,000	0.0%
545000	Other current expenses (Note 1)	268,135	275,000	425,000	0	0.0%
545500	Taxes Licenses Permits	0	0	0	50	0.0%
Total		<u>864,564</u>	<u>946,783</u>	<u>1,026,650</u>	<u>607,030</u>	<u>8.6%</u>

PATROL OPERATIONS
(continued)

PROGRAM 4704-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	960,931	896,038	772,000	0	0.0%
531600 Cap Outlay - Other Equipment	0	139,811	135,800	0	
CAPITAL OUTLAY	<u>960,931</u>	<u>1,035,849</u>	<u>907,800</u>	<u>0</u>	<u>0.0%</u>
PATROL OPERATIONS TOTAL	<u><u>7,774,283</u></u>	<u><u>8,216,421</u></u>	<u><u>8,233,430</u></u>	<u><u>7,083,840</u></u>	<u><u>100%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Deputy Chief*	P6	0	0	1	1
Deputy Chief	18	1	1	0	0
Captain*	P5	0	0	2	2
Captain	15	2	2	0	0
Lieutenant*	P4	0	0	4	4
Lieutenant	14	4	4	0	0
Sergeant*	P3	0	0	8	8
Sergeant	13	8	8	0	0
Officer/Corporal	(Note2)/(Note 3) P1-P2	0	0	86	91
Corporal	(Note 2)	8	19	0	0
Patrol Officer	7	68	68	0	0
Animal Control Officer	5	5	5	5	0
Senior Clerk II	5	1	1	1	1
File Clerk	(Note 4)	2	0	0.75	0.75
EMPLOYEE POSITIONS		108.00	108.00	107.75	107.75

*Police Pay Scale Grade used for Uniform

Note 1 - Kitties and Kanines Animal Control Contract moved to new Program 4707 for 2020.

Note 2 - Consolidated Officers and Corporals to Officer/Corporal

Note 3 - Moved (2) from 4701/(1) from 4702/(2) from 4703

Note 4 - Reduced Customer Service Desk PT in 4702 from 2.25 to 1.5 to create File Clerk.

Funding Allocation:
100% General Fund

POLICE SERVICES

RADIO COMMUNICATIONS

PROGRAM 4705-0101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	45,639	0	0	0	0.0%
501000	Overtime Pay - Misc	17	0	0	0	0.0%
503000	Longevity Pay - Misc	111	0	0	0	0.0%
506000	Retirement - Misc	1,386	0	0	0	0.0%
510100	Social Security	3,469	0	0	0	0.0%
511100	Health Insurance	34,770	0	0	0	0.0%
515000	Workers Compensation	1,620	0	0	0	0.0%
Total		<u>87,012</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
OPERATING						
527100	Maintenance - Buildings	2,239	0	0	0	0.0%
527200	Maintenance - Equipment	40,121	0	0	0	0.0%
527400	Property Insurance	14,009	0	0	0	0.0%
527500	Small Equipment	(0)	0	0	0	0.0%
527700	Office Supplies	141	0	0	0	0.0%
527750	Custodial Equipment and Supplies	(24)	0	0	0	0.0%
527800	Uniform/Clothing	72	0	0	0	0.0%
527900	Advertising printing	0	0	0	0	0.0%
528000	Postage and freight	187	0	0	0	0.0%
528500	Fuel and lubricant	301	0	0	0	0.0%
530100	Utilities	15,600	0	0	0	0.0%
540100	Air Travel	0	0	0	0	0.0%
541100	Conferences & Seminars	138	0	0	0	0.0%
Total		<u>72,783</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
CAPITAL OUTLAY		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
RADIO COMMUNICATIONS TOTAL		<u>159,795</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Radio Communications Supervisor	13	1	0	0	0
Radio Technician	10	1	0	0	0
EMPLOYEE POSITIONS		2	0	0	0

This program moved to 4401 - Information & Technology Services FY19.

Funding Allocation:
100% General Fund

POLICE SERVICES

AIRPORT SECURITY

PROGRAM 4706-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	146,632	0	0	0	0.0%
500500 Salaries - Uniform Regular	5,489	153,952	125,500	171,706	69.9%
500505 Salaries - Uniform Sick Pay	0	0	18,200	0	0.0%
500515 Salaries - Uniform Vacation	750	0	12,000	0	0.0%
500520 Salaries - Misc Other Timeoff	0	0	1,200	0	0.0%
500525 Salaries - Unif Retire Payout	0	0	0	12,580	5.1%
501000 Overtime Pay - Misc	20,755	0	0	0	0.0%
501050 Overtime Pay - Uniform	394	29,280	27,500	29,520	12.0%
502500 Premium Pay - Uniform	202	0	5,500	0	0.0%
503000 Longevity Pay - Misc	718	850	0	0	0.0%
503500 Longevity Pay - Uniform	33	0	900	850	0.3%
510100 Social Security	2,069	0	0	0	0.0%
510200 SS - Medicare	84	2,710	2,700	2,950	1.2%
511100 Health Insurance	28,470	21,600	29,000	21,610	8.8%
511200 Dental Insurance	93	0	2,500	2,480	1.0%
511300 Vision Insurance	16	0	500	420	0.2%
512100 LT Disability	33	0	900	690	0.3%
512500 Life Insurance	20	0	500	220	0.1%
515000 Workers Compensation	1,620	1,620	1,620	2,530	1.0%
Total	207,376	210,012	228,520	245,556	100.0%
AIRPORT SECURITY TOTAL	207,376	210,012	228,520	245,556	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Officer/Corporal*	(Note 1) P1-P2	0	0	3	3
Corporal	8	2	2	0	0
Patrol Officer	7	1	1	0	0
EMPLOYEE POSITIONS		3	3	3	3

*Police Pay Scale Grade used for Uniform

Note 1 - Consolidated Officers and Corporals to Officer/Corporal

Funding Allocation:
100% General Fund

**POLICE SERVICES
ANIMAL SERVICES**

PROGRAM 4707-0101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	0	0	0	183,430	20.5%
501000	Overtime Pay - Misc	0	0	0	3,900	0.4%
506000	Retirement - Misc	0	0	0	9,370	1.0%
510100	Social Security	0	0	0	820	0.1%
510200	SS - Medicare	0	0	0	200	0.0%
511100	Health Insurance	0	0	0	33,065	3.7%
511200	Dental Insurance	0	0	0	3,788	0.4%
511300	Vision Insurance	0	0	0	632	0.1%
512100	LT Disability	0	0	0	1,047	0.1%
512500	Life Insurance	0	0	0	331	0.0%
515000	Workers Compensation	0	0	0	4,056	0.5%
Total		<u>0</u>	<u>0</u>	<u>0</u>	<u>240,639</u>	<u>26.9%</u>
527750	Custodial Equipment and Supplies	0	0	0	4,500	0.5%
545000	Other current expenses	0	0	0	650,000	72.6%
Total		<u>0</u>	<u>0</u>	<u>0</u>	<u>654,500</u>	<u>73.1%</u>
ANIMAL CONTROL TOTAL		<u>0</u>	<u>0</u>	<u>0</u>	<u>895,139</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Animal Services Officer	5	0	0	0	5
EMPLOYEE POSITIONS		0.00	0.00	0.00	5.00

*New Program 4707 was created for FY20.

Funding Allocation:
100% General Fund

POLICE GRANT PROGRAM FUND

POLICE GRANT

PROGRAM 1107-6900

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	43,807	41,430	22,700	42,970	100%
500015 Salaries - Misc Vacation	0	0	1,900	0	0%
500020 Salaries - Misc Other Timeoff	0	0	130	0	0%
503000 Longevity Pay - Misc	0	0	150	0	0%
505000 Holiday Pay - Misc	0	0	900	0	0%
506000 Retirement - Misc	53	0	900	0	0%
510100 Social Security	64	0	1,100	0	0%
510200 SS - Medicare	15	0	300	0	0%
511100 Health Insurance	94	0	2,500	0	0%
511200 Dental Insurance	7	0	300	0	0%
511300 Vision Insurance	1	0	50	0	0%
512100 LT Disability	5	0	200	0	0%
512500 Life Insurance	4	0	100	0	0%
Total	<u>44,050</u>	<u>41,430</u>	<u>31,230</u>	<u>42,970</u>	<u>100%</u>
POLICE GRANT TOTAL	<u>44,050</u>	<u>41,430</u>	<u>31,230</u>	<u>42,970</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
DEA Secretary	(Note 1) 5	0	0	0	0.56
Senior Clerk II	5	0.56	0.56	0.56	0.00
EMPLOYEE POSITIONS		0.56	0.56	0.56	0.56

Note: This program is not included in the Operating Funds appropriations as funds are allocated from the Police Grant Fund by the DEA Fayetteville Task Force. The employee in the program is under the direction of the Police Services Division. Funding for the salaries line above will be reimbursed from the District. The taxes and benefits will be funded from program 4703, a General Fund program.

Note 1 - Corrected position title of Senior Clerk II to align with 4703 DEA Secretary.

Funding Allocation:
100% Special Grants Fund

PARKING AUTHORITY FUND

PARKING ENFORCEMENT

PROGRAM 6920-0000

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	46,914	55,240	50,900	55,870	55%
500005	Salaries - Misc Sick Pay	37	0	1,600	0	0%
500015	Salaries - Misc Vacation	0	0	1,400	0	0%
500020	Salaries - Misc Other Timeoff	115	0	0	0	0%
501000	Overtime Pay - Misc	5	390	100	380	0%
505000	Holiday Pay - Misc	445	0	1,800	0	0%
506000	Retirement - Misc	2,052	2,790	2,800	2,840	3%
510100	Social Security	3,539	4,290	3,400	3,560	3%
510200	SS - Medicare	32	0	800	840	1%
511100	Health Insurance	16,225	14,400	2,400	14,410	14%
511200	Dental Insurance	12	0	300	1,650	2%
511300	Vision Insurance	2	0	100	280	0%
512100	LT Disability	7	0	300	460	0%
512500	Life Insurance	13	0	300	150	0%
515000	Workers Compensation	1,140	1,140	1,140	1,650	2%
Total		<u>70,538</u>	<u>78,250</u>	<u>67,340</u>	<u>82,090</u>	<u>80%</u>

OPERATING

527200	Maintenance - Equipment	2,686	5,000	1,000	5,000	5%
527400	Property Insurance	240	200	200	220	0%
527500	Small Equipment	937	10,000	1,400	10,000	10%
527700	Office Supplies	0	250	0	250	0%
527800	Uniform/Clothing	244	2,500	500	2,500	2%
527900	Advertising printing	220	1,200	1,200	1,200	1%
528500	Fuel and lubricant	178	1,200	300	1,200	1%
546000	Vacation & Sick Leave Expense	(119)	0	0	0	0%
Total		<u>4,386</u>	<u>20,350</u>	<u>4,600</u>	<u>20,370</u>	<u>20%</u>

PUBLIC PARKING TOTAL		<u>74,924</u>	<u>98,600</u>	<u>71,940</u>	<u>102,460</u>	<u>100%</u>
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SCHEDULE OF PERSONNEL		PAY GRADE	FY18	FY19	FY19	FY20
Senior Clerk I		5	1	1	1	1
Meter Technician		3	1	1	1	1
EMPLOYEE POSITIONS			2	2	2	2

Note: The employees of this program are under the direction of the Police Services Division. Funds for this Program are maintained in the Parking Authority Fund and, therefore, this program is not included in the operating funds appropriations. This program reflects the total operating costs of the enforcement for the downtown parking system.

Funding Allocation:
100% Parking Authority Fund

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**City of Fort Smith
FY20
Budget Comparison Summary - General Fund Sales Tax
1/8% Fire Department Program 4803**

	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Budgeted FY19	Estimated FY19	Budget FY20	Increase (Decrease)	Projected FY21
Revenues												
Taxes and Assessments	384,112	2,433,622	2,512,377	2,547,147	2,644,576	2,650,518	2,687,920	2,665,000	2,702,150	2,729,171	27,021	2,756,000
Fire Contributions	0	0	1 1,010,440	2 45,573	3 1,469	4 79,077		0	0	0	0	0
Total	\$ 384,112	\$ 2,433,622	\$ 3,522,817	\$ 2,592,720	\$ 2,646,045	\$ 2,729,595	\$ 2,687,920	\$ 2,665,000	\$ 2,702,150	\$ 2,729,171	\$ 27,021	\$ 2,756,000
Expenditures												
Fire Services	212,132	1,747,540	4,208,985	2,547,603	1,919,953	3,544,181	2,595,742	2,683,886	2,647,960	3,073,580	425,620	2,050,000
Total	\$ 212,132	\$ 1,747,540	\$ 4,208,985	\$ 2,547,603	\$ 1,919,953	\$ 3,544,181	\$ 2,595,742	\$ 2,683,886	\$ 2,647,960	\$ 3,073,580	\$ 425,620	\$ 2,050,000
Excess (Deficiency)												
Revenues Over Expenditures	\$ 171,980	\$ 686,082	\$ (686,169)	\$ 45,117	\$ 726,092	\$ (814,587)	\$ 92,178	\$ (18,886)	\$ 54,190	\$ (344,409)	\$ (398,599)	\$ 706,000
Fund Balance, Beginning of Year	0	171,980	858,062	171,893	217,010	943,102	128,515	204,595	220,692	274,882	54,190	(69,527)
Fund Balance, End of Year	\$ 171,980	\$ 858,062	\$ 171,893	\$ 217,010	\$ 943,102	\$ 128,515	\$ 220,692	\$ 185,709	\$ 274,882	\$ (69,527)	\$ (344,409)	\$ 636,473
Contingency Reserve Percent	81.1%	49.1%	4.1%	8.5%	49.1%	3.6%	8.5%	6.9%	10.4%	-2.3%		31.0%

1 Fire FEMA Grants \$608,750; Fire SAFER Grants \$401,690; (3116-028-0101)

2 Fire FEMA Grants \$45,573; (3116-028-0101)

3 Fire FEMA Grants \$1,469 (3116-028-0101)

4 Act 833 funds used to pay for capital vehicle purchase (see year end reserves adjustments)

Other Non-Sales Tax Revenue Streams:

3133-000-0101	STATE ACT 833 FIRE FUNDS	(101,795.00)	48040101--424000; paid out of 4804
3541-000-0101	FIRE PROTECTION	(68,230.00)	48020101--433600
3716-013-0101	CONTRIB/DONATIONS-FIRE DEPT	(39,203.00)	48010101--457000; paid out in 4801-304 and 4802-302
3116-029-0101	FEMA EMW 2014-FO-01158	(25,455.00)	0101--422000; paid out in 4802-309

FIRE SERVICES

ADMINISTRATION

PROGRAM 4801-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	544,673	186,252	145,000	174,300	19%
500005 Salaries - Misc Sick Pay	0	0	3,800	0	0%
500015 Salaries - Misc Vacation	1,566	0	13,800	11,000	1%
500020 Salaries - Misc Other Timeoff	170	0	800	0	0%
500500 Salaries - Uniform Regular	7,341	356,072	301,750	313,180	34%
500505 Salaries - Uniform Sick Pay	0	0	2,500	0	0%
500515 Salaries - Uniform Vacation	4,818	0	38,350	39,200	4%
501000 Overtime Pay - Misc	3,423	3,850	3,850	3,220	0%
502500 Premium Pay - Uniform	786	0	19,600	19,600	2%
503000 Longevity Pay - Misc	1,959	540	720	720	0%
503500 Longevity Pay - Uniform	53	1,330	1,260	1,390	0%
504000 Allowances - Misc	2,839	0	0	0	0%
504500 Allowances - Uniform	305	2,400	2,050	2,400	0%
505000 Holiday Pay - Misc	1,048	0	7,250	0	0%
505500 Holiday Pay - Uniform	2,095	0	13,960	0	0%
506000 Retirement - Misc	7,244	11,010	10,000	10,390	1%
510100 Social Security	13,942	12,290	10,200	11,620	1%
510200 SS - Medicare	279	8,100	6,300	7,320	1%
511100 Health Insurance	56,810	57,600	40,000	57,610	6%
511200 Dental Insurance	140	0	3,500	6,600	1%
511300 Vision Insurance	24	0	600	1,110	0%
512100 LT Disability	106	0	2,700	1,830	0%
512500 Life Insurance	46	0	1,000	580	0%
513000 Other Pay - Car Allowance	5,400	5,400	5,400	5,400	1%
515000 Workers Compensation	10,850	10,850	10,850	8,100	1%
516000 Medical Screenings	335	720	720	720	0%
Total	666,252	656,414	645,960	676,290	74%

OPERATING

527100 Maintenance - Buildings	1,098	1,000	1,000	1,600	0.2%
527200 Maintenance - Equipment	6,674	7,200	7,200	7,200	0.8%
527300 Rental / Op Lease - Buildings	82	4,000	500	4,000	0.4%
527350 Rental / Op Lease - Equipment	6,061	6,840	6,000	6,840	0.8%
527400 Property Insurance	1,651	1,590	1,585	1,750	0.2%
527500 Small Equipment	4,170	17,898	17,800	16,950	1.9%
527525 PC Purchase	0	483	483	0	0.0%
527700 Office Supplies	4,432	8,250	5,500	8,250	0.9%
527800 Uniform/Clothing	7,670	9,900	4,500	9,900	1.1%
527900 Advertising printing	2,240	3,600	3,600	3,600	0.4%
528000 Postage ar Civil Service, Assessments	664	1,000	1,000	1,000	0.1%
528500 Fuel and lubricant	6,792	8,600	6,850	8,600	0.9%
540100 Air Travel	2,832	1,600	0	1,600	0.2%
540200 Lodging	0	4,200	3,100	4,200	0.5%
540300 Other Travel	506	5,800	1,000	5,800	0.6%
541100 Conferences & Seminars	8,101	3,400	2,700	3,400	0.4%
541300 Dues & Subscriptions	1,578	9,180	6,000	40,180	4.4%
541400 Examinations - Civil Service	3,473	22,000	5,000	23,600	2.6%
542100 Communications	6,866	7,000	5,120	7,000	0.8%
543200 software licensing fees	13,002	37,750	36,500	43,300	4.8%
543400 Computer Equipment & Software	0	219	220	0	0.0%
543410 Computer Equip/Software Maint	14,952	0	0	0	0.0%
545000 Other current expenses	0	35,000	34,490	35,000	3.8%
Total	92,844	196,510	150,148	233,770	26%

**ADMINISTRATION
(CONTINUED)**

PROGRAM 4801-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	0	0	0	0	0.0%
531600 Cap Outlay - Other Equipment	5,939	0	0	0	0.0%
Total Capital Outlay	<u>5,939</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
ADMINISTRATION TOTAL	<u>765,035</u>	<u>852,924</u>	<u>796,108</u>	<u>910,060</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Fire Chief*	F23	0	0	1	1
Fire Chief	23	1	1	0	0
Assistant Chief*	F6	0	0	1	1
Assistant Chief	19	1	1	0	0
Fire Marshal*	F5	0	0	1	1
Fire Marshal	17	1	1	0	0
Fire Marshal-Division Chief*	F5	0	0	1	1
Fire Marshal-Division Chief	17	1	1	0	0
Senior Mechanic II	9	1	1	1	1
Emergency Vehicle Technician	9	0	1	1	1
Administrative Assistant	8	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		7	8	8	8

*Using Fire Pay Scale Grade in 2019

Funding Allocation:
100% General Fund

FIRE SERVICES

SUPPRESSION AND RESCUE

PROGRAM 4802-0101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500500	Salaries - Uniform Regular	6,923,486	7,010,355	6,050,000	6,617,590	59.75%
500505	Salaries - Uniform Sick Pay	15,786	0	495,000	0	0.00%
500515	Salaries - Uniform Vacation	20,706	0	450,000	442,910	4.00%
500525	Salaries - Unif Retire Payout	0	60,780	151,000	113,700	1.03%
501050	Overtime Pay - Uniform	530,589	535,000	620,000	583,660	5.27%
502500	Premium Pay - Uniform	9,334	90,020	230,000	265,390	2.40%
503500	Longevity Pay - Uniform	22,334	22,450	21,000	22,600	0.20%
504500	Allowances - Uniform	74,043	73,800	69,000	76,210	0.69%
505500	Holiday Pay - Uniform	3,125	0	8,200	0	0.00%
510100	Social Security	87,712	0	0	0	0.00%
510200	SS - Medicare	3,962	111,540	98,000	116,650	1.05%
511100	Health Insurance	1,093,531	885,600	825,000	907,300	8.19%
511200	Dental Insurance	3,044	0	72,000	103,920	0.94%
511300	Vision Insurance	506	0	12,000	17,330	0.16%
512100	LT Disability	1,350	0	31,000	28,720	0.26%
512500	Life Insurance	785	0	15,000	9,080	0.08%
515000	Workers Compensation	190,650	190,650	190,650	125,055	1.13%
516000	Medical Screenings	14,535	20,990	14,825	18,670	0.17%
Total		<u>8,995,477</u>	<u>9,001,185</u>	<u>9,352,675</u>	<u>9,448,785</u>	<u>85.31%</u>
OPERATING						
521400	Medical Services (Note 3)	0	12,916	27,010	27,805	0.25%
527100	Maintenance - Buildings	58,764	105,500	98,500	130,820	1.18%
527200	Maintenance - Equipment	194,271	212,870	212,870	203,400	1.84%
527300	Rental / Op Lease - Buildings	146	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	205	321	220	300	0.00%
527400	Property Insurance	64,544	72,090	76,990	83,700	0.76%
527500	Small Equipment	130,037	135,254	135,000	126,930	1.15%
527550	PC Replacements	0	20,000	20,000	0	0.00%
527600	Materials	21,827	33,943	28,100	33,460	0.30%
527750	Custodial Equipment and Supplies	36,274	43,710	40,500	43,710	0.39%
527800	Uniform/Clothing	147,507	212,769	212,000	203,080	1.83%
527900	Advertising printing	0	250	0	250	0.00%
528000	Postage and freight	148	250	150	250	0.00%
528500	Fuel and lubricant	96,725	125,110	115,000	123,710	1.12%
530100	Utilities	81,839	84,057	84,000	90,000	0.81%
540100	Air Travel	18,424	0	0	0	0.00%
540200	Lodging	200	4,060	5,500	4,060	0.04%
540300	Other Travel	9,279	12,200	12,200	12,200	0.11%
541100	Conferences & Seminars	5,734	6,800	6,800	6,800	0.06%
541200	Training Materials	1,005	1,000	800	1,000	0.01%
541300	Dues & Subscriptions	562	3,060	1,000	3,060	0.03%
541400	Examinations - Civil Service	2,467	3,000	3,000	3,000	0.03%
541500	Education Reimbursement	0	8,000	4,000	16,000	0.14%
542100	Communications	10,934	13,520	13,000	13,520	0.12%
Total		<u>880,892</u>	<u>1,110,680</u>	<u>1,096,640</u>	<u>1,127,055</u>	<u>10.18%</u>
CAPITAL OUTLAY						
531600	Cap Outlay - Other Equipment	9,075	0	0	500,000	4.51%
Total Capital Outlay		<u>9,075</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>4.51%</u>
SUPPRESSION AND RESCUE TOTAL		<u>9,885,445</u>	<u>10,111,865</u>	<u>10,449,315</u>	<u>11,075,840</u>	<u>100%</u>

SUPPRESSION AND RESCUE
(continued)

PROGRAM 4802-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Battalion Chief*	F5	0	0	0	6
Battalion Chief	17	6	6	6	0
Captain*	F3	0	0	0	36
Captain	14	36	36	36	0
Driver*	F2	0	0	0	42
Driver	(Note 1) 9	39	39	42	0
Firefighter*	F1	0	0	0	39
Firefighter	(Note 2) 6	42	42	39	0
EMPLOYEE POSITIONS		123	123	123	123

*Using Fire Pay Scale Grade in 2019

Note 1 - 3 Firefighters were promoted Drivers in 2019

Note 2 - 3 Firefighters were promoted to drivers/1 New created

Note 3 - New Account to track EMT services provided, previously located in Small Equipment.

Funding Allocation:
 100% General Fund

FIRE SERVICES

1/8% SALES TAX OPERATIONS

PROGRAM 4803-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500500 Salaries - Uniform Regular	1,142,211	1,207,690	950,000	1,235,020	40.2%
500505 Salaries - Uniform Sick Pay	3,406	0	123,000	0	0.0%
500515 Salaries - Uniform Vacation	4,017	0	78,000	82,300	2.7%
500525 Salaries - Unif Retire Payout	0	27,590	34,600	0	0.0%
501050 Overtime Pay - Uniform	67,209	87,040	66,000	88,090	2.9%
502500 Premium Pay - Uniform	1,786	0	43,200	0	0.0%
503500 Longevity Pay - Uniform	4,729	4,450	4,300	4,270	0.1%
504000 Allowances - Misc	12,048	0	0	0	0.0%
504500 Allowances - Uniform	480	12,000	11,600	12,000	0.4%
505500 Holiday Pay - Uniform	625	0	6,250	0	0.0%
506500 Retirement - Uniform	483,701	407,260	389,000	431,050	14.0%
510100 Social Security	13,429	0	0	0	0.0%
510200 SS - Medicare	613	19,170	15,200	20,700	0.7%
511100 Health Insurance	177,717	144,000	143,000	144,020	4.7%
511200 Dental Insurance	564	0	13,500	16,500	0.5%
511300 Vision Insurance	95	0	2,500	2,760	0.1%
512100 LT Disability	227	0	5,500	4,560	0.1%
512500 Life Insurance	127	0	2,500	1,440	0.0%
515000 Workers Compensation	31,000	31,000	31,000	20,180	0.7%
516000 Medical Screenings	0	1,120	0	1,120	0.0%
Total	1,943,983	1,941,320	1,919,150	2,064,010	67.2%
OPERATING					
527100 Maintenance - Buildings	1,430	4,406	4,400	4,000	0.1%
527200 Maintenance - Equipment	28,219	33,500	33,500	27,300	0.9%
527400 Property Insurance	14,933	17,740	16,210	17,830	0.6%
527500 Small Equipment	2,482	2,500	2,500	2,500	0.1%
527550 PC Replacements	0	5,000	5,000	0	0.0%
527600 Materials	205	500	500	500	0.0%
527750 Custodial Equipment and Supplies	4,209	4,500	4,500	4,500	0.1%
527800 Uniform/Clothing	6,698	17,920	15,600	18,440	0.6%
528500 Fuel and lubricant	4,525	7,300	4,500	7,300	0.2%
530100 Utilities	14,956	18,000	18,000	18,000	0.6%
540100 Air Travel	1,361	0	0	0	0.0%
540200 Lodging	0	500	0	500	0.0%
540300 Other Travel	0	1,300	0	1,300	0.0%
541100 Conferences & Seminars	600	500	0	500	0.0%
541500 Education Reimbursement	378	8,000	3,900	4,000	0.1%
542100 Communications	2,240	3,000	2,300	3,000	0.1%
Total	82,236	124,666	110,910	109,670	3.6%
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	0	37,900	37,900	0	0.0%
531200 Cap Outlay - Heavy Equipment	569,523	580,000	580,000	612,000	19.9%
Total	569,523	617,900	617,900	612,000	19.9%
Sinking Fund Depreciation- (4803-360)					
Appropriation for Apparatus Replacement	0	0	0	287,900	9%
1/8% SALES TAX OPERATIONS	2,595,742	2,683,886	2,647,960	3,073,580	100%

**1/8% SALES TAX OPERATIONS
(continued)**

PROGRAM 4803-0101

Scheduled Purchase from Sinking Fund:
 533000 Reserve for Capital - Sinking
 Total Scheduled Purchases from Sinking Fund

287,900
287,900

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Fire Marshal (1-Captain)*	F5	1	1	1	1
Fire Marshal (1-Captain)	17	0	0	0	0
Division Chief*	F5	1	1	1	1
Division Chief	17	0	0	0	0
Captain*	F3	6	6	6	6
Captain	14	0	0	0	0
Driver*	F2	6	6	6	6
Driver	9	0	0	0	0
Firefighter*	F1	6	6	6	6
Firefighter	6	0	0	0	0
EMPLOYEE POSITIONS		20	20	20	20

*Using Fire Pay Scale Grade

FIRE SERVICES

TRAINING

PROGRAM 4804-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500500 Salaries - Uniform Regular	166,399	173,800	125,000	162,730	56.30%
500505 Salaries - Uniform Sick Pay	0	0	2,200	0	0.00%
500515 Salaries - Uniform Vacation	1,786	0	18,100	17,000	5.88%
502500 Premium Pay - Uniform	771	0	14,800	13,800	4.77%
503500 Longevity Pay - Uniform	609	610	610	610	0.21%
504000 Allowances - Misc	1,200	0	0	0	0.00%
504500 Allowances - Uniform	51	1,200	800	1,200	0.42%
505500 Holiday Pay - Uniform	0	0	3,300	0	0.00%
510100 Social Security	2,094	0	0	0	0.00%
510200 SS - Medicare	94	2,630	2,200	2,850	0.99%
511100 Health Insurance	17,954	14,400	14,000	14,410	4.99%
511200 Dental Insurance	58	0	1,500	1,650	0.57%
511300 Vision Insurance	10	0	250	280	0.10%
512100 LT Disability	35	0	1,000	460	0.16%
512500 Life Insurance	13	0	300	150	0.05%
515000 Workers Compensation	3,100	3,100	3,100	2,050	0.71%
Total	<u>194,174</u>	<u>195,740</u>	<u>187,160</u>	<u>217,190</u>	<u>75.14%</u>
OPERATING					
527100 Maintenance - Buildings	9,450	5,000	5,000	5,000	1.73%
527200 Maintenance - Equipment	1,609	3,000	2,000	3,000	1.04%
527300 Rental / Op Lease - Buildings	905	1,132	1,000	1,050	0.36%
527400 Property Insurance	1,679	1,890	1,630	1,790	0.62%
527500 Small Equipment	23,951	24,264	22,000	14,620	5.06%
527525 PC Purchase	1,375	1,500	0	0	0.00%
527600 Materials	882	4,530	1,600	4,530	1.57%
527800 Uniform/Clothing	1,781	2,350	2,350	2,350	0.81%
528500 Fuel and lubricant	1,774	4,100	1,500	4,100	1.42%
530100 Utilities	572	1,000	800	1,000	0.35%
540100 Air Travel	1,768	0	0	0	0.00%
540200 Lodging	0	1,500	0	1,500	0.52%
540300 Other Travel	0	1,000	0	1,000	0.35%
541100 Conferences & Seminars	7,586	24,000	20,000	24,000	8.30%
541200 Training Materials	2,472	4,800	4,800	4,800	1.66%
541300 Dues & Subscriptions	200	200	200	200	0.07%
541400 Examinations - Civil Service	0	1,600	0	1,600	0.55%
542100 Communications	747	1,320	1,220	1,320	0.46%
560202 State Act 833 Expenses	0	223,022	69,750	0	0.00%
Total	<u>56,749</u>	<u>306,209</u>	<u>133,850</u>	<u>71,860</u>	<u>24.86%</u>
CAPITAL OUTLAY					
531200 Cap Outlay - Heavy Equipment	0	42,000	38,200	0	0.00%
531600 Cap Outlay - Other Equipment	7,814	0	0	0	0.00%
TOTAL CAPITAL OUTLAY	<u>7,814</u>	<u>42,000</u>	<u>38,200</u>	<u>0</u>	<u>0.00%</u>
FIRE TRAINING TOTAL	<u>258,737</u>	<u>543,949</u>	<u>359,210</u>	<u>289,050</u>	<u>100%</u>

TRAINING
(continued)

PROGRAM 4804-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Division Chief Training*	F5	0	0	1	1
Division Chief Training	17	1	1	0	0
Fire Training Officer*	F5	0	0	1	1
Fire Training Officer	17	1	1	0	0
EMPLOYEE POSITIONS		2	2	2	2

*Using Fire Pay Scale Grade

Note - This program is funded in part by Act 833 insurance turnback funds. Estimated revenue from this source in 2020 is \$100,000.

Funding Allocation:
100% General Fund

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**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

ADMINISTRATION

		PROGRAM		5101-1101		
		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	247,873	293,595	211,500	266,225	43.39%
500005	Salaries - Misc Sick Pay	189	0	4,600	0	0.00%
500015	Salaries - Misc Vacation	100	0	26,100	0	0.00%
500020	Salaries - Misc Other Timeoff	25	0	900	0	0.00%
501000	Overtime Pay - Misc	568	2,090	400	1,900	0.31%
503000	Longevity Pay - Misc	790	730	600	610	0.10%
504000	Allowances - Misc	228	0	0	0	0.00%
505000	Holiday Pay - Misc	2,027	0	8,100	0	0.00%
506000	Retirement - Misc	11,647	14,460	14,000	14,910	2.43%
510100	Social Security	18,366	16,650	15,300	17,170	2.80%
510200	SS - Medicare	154	3,900	3,600	4,020	0.66%
511100	Health Insurance	31,401	36,000	27,000	36,010	5.87%
511200	Dental Insurance	116	0	2,300	4,130	0.67%
511300	Vision Insurance	20	0	400	690	0.11%
512100	LT Disability	39	0	1,200	1,140	0.19%
512500	Life Insurance	33	0	600	360	0.06%
513000	Other Pay - Car Allowance	3,115	5,400	5,400	5,400	0.88%
515000	Workers Compensation	3,800	3,800	3,800	4,470	0.73%
516000	Medical Screenings	0	150	0	150	0.02%
Total		320,491	376,775	325,800	357,185	58.21%

OPERATING

520300	Inspection and Testing	0	3,600	1,300	3,600	0.59%
521100	Consulting Services (Note 1)	70,000	0	0	0	0.00%
521300	Outside Services	0	72,200	70,000	70,000	11.41%
527100	Maintenance - Buildings	36,981	51,950	20,000	60,000	9.78%
527200	Maintenance - Equipment	1,474	2,000	2,000	2,000	0.33%
527350	Rental / Op Lease - Equipment	4,526	4,225	4,225	4,225	0.69%
527400	Property Insurance	6,156	7,250	7,250	6,330	1.03%
527500	Small Equipment	3,405	6,000	2,500	3,000	0.49%
527525	PC Purchase	901	0	0	0	0.00%
527550	PC Replacements	0	0	0	4,500	0.73%
527600	Materials	1,460	0	20	0	0.00%
527700	Office Supplies	3,466	3,485	3,450	3,500	0.57%
527750	Custodial Equipment and Supplies	16,595	16,000	16,000	16,000	2.61%
527800	Uniform/Clothing	602	1,000	1,000	1,000	0.16%
527900	Advertising printing	5,087	5,000	2,000	5,000	0.81%
528000	Postage and freight	825	830	350	1,200	0.20%
528500	Fuel and lubricant	1,586	1,600	1,600	1,600	0.26%
530100	Utilities	27,416	35,000	30,000	35,000	5.70%
540100	Air Travel	578	2,000	250	2,000	0.33%
540200	Lodging	0	3,000	0	3,000	0.49%
540300	Other Travel	3,036	3,000	0	3,000	0.49%
541100	Conferences & Seminars	996	2,000	1,000	3,500	0.57%
541200	Training Materials	0	500	0	500	0.08%
541300	Dues & Subscriptions	0	15	80	250	0.04%
541500	Education Reimbursement	0	0	0	10,000	1.63%
542100	Communications	2,617	2,800	2,800	2,800	0.46%
543200	software licensing fees	0	1,900	1,000	1,900	0.31%
544000	Claims and Judgements	8,524	10,000	5,000	10,000	1.63%
545500	Taxes Licenses Permits	745	2,500	0	2,500	0.41%
Total		196,976	237,855	171,825	256,405	41.79%

**ADMINISTRATION
(continued)**

PROGRAM 5101-1101

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY						
531300	Cap Outlay - Software	0	45,000	45,000	0	0.00%
531700	Cap Outlay - Buildings	0	0	0	0	0.00%
TOTAL CAPITAL OUTLAY		<u>0</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>	<u>0%</u>
ADMINISTRATION TOTAL		<u>517,466</u>	<u>659,630</u>	<u>542,625</u>	<u>613,590</u>	<u>100.00%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Streets and Traffic Control	22	1	1	1	1
Deputy Director	17	0	0	0	0
Sidewalk & Traffic Coordinator	10	1	1	1	1
Administrative Secretary	7	0	0	0	0
Accounting Tech	(Note 2) 6	0	0	1	1
Clerk/Dispatcher	4	1	1	1	1
EMPLOYEE POSITIONS		5	5	5	5

Note 1 - 521100 Consulting Services move to 521300 Outside Services in FY19

Note 2 - Accounting Tech approved to replace Secretary/Dispatcher in 2019

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET CONSTRUCTION

PROGRAM 5302-1101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	361,708	376,288	320,900	287,726	47.82%
500005 Salaries - Misc Sick Pay	440	0	15,100	0	0.00%
500015 Salaries - Misc Vacation	748	880	16,800	0	0.00%
500020 Salaries - Misc Other Timeoff	120	0	1,000	0	0.00%
501000 Overtime Pay - Misc	3,892	12,320	10,400	12,370	2.06%
503000 Longevity Pay - Misc	1,487	1,810	1,400	1,450	0.24%
505000 Holiday Pay - Misc	2,775	0	11,200	0	0.00%
506000 Retirement - Misc	15,126	18,340	16,500	14,200	2.36%
510100 Social Security	26,621	24,450	22,500	18,860	3.13%
510200 SS - Medicare	231	5,720	5,300	4,420	0.73%
511100 Health Insurance	72,352	64,800	41,700	50,410	8.38%
511200 Dental Insurance	198	0	4,300	5,780	0.96%
511300 Vision Insurance	32	0	800	970	0.16%
512100 LT Disability	64	0	1,800	1,610	0.27%
512500 Life Insurance	59	0	1,000	510	0.08%
515000 Workers Compensation	7,410	7,410	7,410	6,880	1.14%
516000 Medical Screenings	246	1,000	246	1,000	0.17%
Total	<u>493,508</u>	<u>513,018</u>	<u>478,356</u>	<u>406,186</u>	<u>67.50%</u>
OPERATING					
527200 Maintenance - Equipment	16,795	30,000	25,000	30,000	4.99%
527300 Rental / Op Lease - Buildings	812	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	12,779	16,000	16,000	16,000	2.66%
527400 Property Insurance	8,139	8,160	8,560	9,810	1.63%
527500 Small Equipment	13,483	27,000	20,000	20,000	3.32%
527600 Materials	61,252	66,308	60,000	70,000	11.63%
527750 Custodial Equipment and Supplies	0	0	50	0	0.00%
527800 Uniform/Clothing	8,899	10,000	10,000	10,000	1.66%
528500 Fuel and lubricant	34,989	32,000	32,000	32,000	5.32%
540300 Other Travel	0	500	0	250	0.04%
541100 Conferences & Seminars	299	1,500	240	1,000	0.17%
542100 Communications	2,071	3,000	1,500	1,500	0.25%
543200 software licensing fees	2,173	5,000	5,000	5,000	0.83%
545500 Taxes Licenses Permits	628	0	0	0	0.00%
Total	<u>162,318</u>	<u>199,468</u>	<u>178,350</u>	<u>195,560</u>	<u>32.50%</u>
STREET CONSTRUCTION TOTAL	<u>655,825</u>	<u>712,486</u>	<u>656,706</u>	<u>601,746</u>	<u>100%</u>

STREET CONSTRUCTION
(continued)

PROGRAM 5302-1101

Sinking Fund Contribution	<u><u>80,400</u></u>
Total Planned Purchases	<u><u>0</u></u>

SCHEDULE OF PERSONNEL	PAY GRAI	FY18	FY19	FY19	FY20
Supervisor	11	1	1	1	1
Street Construction Foreperson	7	1	1	1	1
Heavy Equipment Mech.	(Note 1) 6	3	3	3	1
Carpenter	5	1	1	1	1
Equipment Operator III	(Note 2) 6	0	0	0	1
Equipment Operator III	(Note 2) 5	1	1	1	0
Equipment Operator II	(Note 3) 5	0	0	0	1
Equipment Operator II	(Note 3) 4	1	1	1	0
Concrete Finisher	4	1	1	1	1
Equipment Operator (Seasonal Mowing)	2	0.75	0.75	0.75	0.75
EMPLOYEE POSITIONS		9.75	9.75	9.75	7.75

Note 1 - (2) Heavy Equipment Mechanics were transferred to 55212101 Utilities-Business Operations and Logistics for FY20.

Note 2 - EO III regraded to 6 from 5 in FY19.

Note 3 - EO II regraded to 5 from 4 in FY19.

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET DRAINAGE

PROGRAM 5303-1101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	502,436	560,840	434,300	592,396	55.77%
500005 Salaries - Misc Sick Pay	292	0	20,600	0	0.00%
500015 Salaries - Misc Vacation	1,515	0	21,600	0	0.00%
500020 Salaries - Misc Other Timeoff	234	0	1,500	0	0.00%
501000 Overtime Pay - Misc	6,026	22,950	22,500	22,900	2.16%
503000 Longevity Pay - Misc	1,725	1,750	1,540	1,510	0.14%
505000 Holiday Pay - Misc	3,129	0	13,500	0	0.00%
506000 Retirement - Misc	18,700	24,250	21,500	25,820	2.43%
510100 Social Security	37,663	36,670	30,700	38,450	3.62%
510200 SS - Medicare	260	8,570	7,200	8,990	0.85%
511100 Health Insurance	108,096	122,400	59,700	93,610	8.81%
511200 Dental Insurance	175	0	4,700	10,730	1.01%
511300 Vision Insurance	30	0	850	1,790	0.17%
512100 LT Disability	88	0	2,100	2,970	0.28%
512500 Life Insurance	73	0	1,400	940	0.09%
515000 Workers Compensation	13,216	13,216	13,216	12,440	1.17%
516000 Medical Screenings	281	1,000	281	1,000	0.09%
Total	693,939	791,646	657,187	813,546	76.59%
OPERATING					
521300 Outside Services	0	2,500	0	0	0.00%
527200 Maintenance - Equipment	105,588	85,750	100,000	100,000	9.41%
527300 Rental / Op Lease - Buildings	687	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	12,771	22,500	7,500	12,500	1.18%
527400 Property Insurance	17,705	14,980	18,007	18,850	1.77%
527500 Small Equipment	12,255	10,000	7,000	10,000	0.94%
527600 Materials	24,042	35,000	35,000	35,000	3.30%
527800 Uniform/Clothing	12,526	18,000	12,500	15,000	1.41%
528500 Fuel and lubricant	53,847	47,500	47,500	47,500	4.47%
540300 Other Travel	0	500	250	250	0.02%
541100 Conferences & Seminars	40	1,000	500	1,000	0.09%
542100 Communications	4,660	4,700	4,100	4,000	0.38%
543200 software licensing fees	2,173	0	0	4,000	0.38%
545500 Taxes Licenses Permits	783	750	500	500	0.05%
Total	247,078	243,180	232,857	248,600	23.41%
STREET DRAINAGE TOTAL	941,018	1,034,826	890,044	1,062,146	100%

STREET DRAINAGE
(continued)

PROGRAM 5303-1101

Sinking Fund Contribution	<u><u>226,200</u></u>
Planned Purchases 2020:	
Replace asset #111, 2005 GMC Sierra 1500, 111,375 miles	25,000
Replace asset #469, 1997 GMC 20 Ton Dump Truck 8500, 113,000 miles	150,000
Replace asset #519, 1988 GMC Belshe T92 Trailor	27,000
Replace asset #3052-M, 2012 Rhino Flex Wing Cutter	25,000
Total	<u><u>227,000</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Supervisor	11	1	1	1	1
Street Drainage Foreperson	7	2	2	2	2
Equipment Operator III	(Note 1) 6	0	0	0	3
Equipment Operator III	(Note 1) 5	3	3	3	0
Equipment Operator II	(Note 2) 5	0	0	0	3
Equipment Operator II	(Note 2) 4	3	3	3	0
Equipment Operator I	(Note 3) 4	0	0	0	4
Equipment Operator I	(Note 3) 3	4	4	4	0
Equipment Operator (Seasonal-Mowing)	2	2.95	2.95	2.95	2.95
Laborer (Seasonal)	1	1.44	1.44	1.44	1.44
EMPLOYEE POSITIONS		17.39	17.39	17.39	17.39

Note 1 - (3) EO III regraded to 6 from 5 in FY19.
 Note 2 - (3) EO II regraded to 5 from 4 in FY19.
 Note 3 - (4) EO II regraded to 4 from 3 in FY19.

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET MAINTENANCE

PROGRAM 5304-1101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	433,864	447,850	399,000	491,540	50.57%
500005	Salaries - Misc Sick Pay	278	0	16,100	0	0.00%
500015	Salaries - Misc Vacation	1,143	0	23,500	0	0.00%
500020	Salaries - Misc Other Timeoff	132	0	1,000	0	0.00%
501000	Overtime Pay - Misc (Note 1)	22,684	25,000	27,700	23,430	2.41%
503000	Longevity Pay - Misc	1,315	1,450	1,400	2,660	0.27%
505000	Holiday Pay - Misc	3,352	0	13,000	0	0.00%
506000	Retirement - Misc	18,456	22,180	21,700	23,970	2.47%
510100	Social Security	34,189	29,700	29,000	32,250	3.32%
510200	SS - Medicare	270	6,950	6,800	7,550	0.78%
511100	Health Insurance	109,270	93,600	45,000	93,610	9.63%
511200	Dental Insurance	209	0	4,400	10,730	1.10%
511300	Vision Insurance	36	0	800	1,790	0.18%
512100	LT Disability	81	0	2,000	2,970	0.31%
512500	Life Insurance	85	0	1,400	640	0.07%
515000	Workers Compensation	11,400	11,400	11,400	13,310	1.37%
516000	Medical Screenings	286	500	286	500	0.05%
Total		637,052	638,630	604,486	704,950	72.53%
OPERATING						
527200	Maintenance - Equipment	40,151	45,000	45,000	45,000	4.63%
527300	Rental / Op Lease - Buildings	165	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	166	1,000	1,000	1,000	0.10%
527400	Property Insurance	10,396	10,820	11,300	13,710	1.41%
527500	Small Equipment	10,953	17,500	20,000	18,000	1.85%
527600	Materials	70,090	97,575	95,000	103,000	10.60%
527800	Uniform/Clothing	10,159	11,000	11,000	11,000	1.13%
528500	Fuel and lubricant	62,370	60,000	65,000	65,000	6.69%
540300	Other Travel	0	500	218	250	0.03%
541100	Conferences & Seminars	140	1,000	1,000	2,000	0.21%
542100	Communications	3,958	4,000	2,500	3,000	0.31%
543200	software licensing fees	2,173	3,500	3,250	4,000	0.41%
545500	Taxes Licenses Permits	672	1,000	600	1,000	0.10%
Total		211,395	252,895	255,868	266,960	27.47%
Capital Outlay						
531200	Cap Outlay - Heavy Equipment	0	148,432	0	0	0.00%
531600	Cap Outlay - Other Equipment	0	34,790	34,630	0	0.00%
TOTAL CAPITAL OUTLAY		0	183,222	34,630	0	0.00%
STREET MAINTENANCE TOTAL		848,447	1,074,747	894,984	971,910	100.00%

STREET MAINTENANCE
(continued)

PROGRAM 5304-1101

Sinking Fund Contribution	<u>114,800</u>
Planned Purchases 2020:	
Replace asset #155, 2007 GMC 3/4 Ton Utility Truck, 137,000 miles	36,000
Replace asset #547, 2008 Ford F350 1 Ton Flatbed Dump Truck, 173,000 miles	49,000
Replace asset #150, 2003 Ford F150, Odometer does not work	25,000
Total	<u>110,000</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Supervisor	11	1	1	1	1
Foreperson	7	1	1	1	1
Equipment Operator III	(Note 2) 6	0	0	0	1
Equipment Operator III	(Note 2) 5	1	1	1	0
Equipment Operator II	(Note 3) 5	0	0	0	5
Equipment Operator II	(Note 3) 4	5	5	5	0
Concrete Finisher	4	1	1	1	1
Equipment Operator I	(Note 4) 4	0	0	0	4
Equipment Operator I	(Note 4) 3	4	4	4	0
Equipment Operator (Seasonal)	2	1.5	1.5	1.5	1.5
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		15.00	15.00	15.00	15.00

Note 1: Account Code 501000 Overtime; Street Maintenance program is responsible for supervision of the "A" Team crew.

Note 2 - (1) EO III regraded to 6 from 5 in FY19.

Note 3 - (5) EO II regraded to 5 from 4 in FY19.

Note 4 - (4) EO I regraded to 4 from 3 in FY19.

Funding Allocation:
100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

SIDEWALK CONSTRUCTION

PROGRAM 5305-1101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	357,984	381,050	317,000	403,480	40.12%
500005	Salaries - Misc Sick Pay	419	0	18,000	0	0.00%
500015	Salaries - Misc Vacation	840	0	19,000	0	0.00%
500020	Salaries - Misc Other Timeoff	0	0	1,800	0	0.00%
501000	Overtime Pay - Misc	10,561	19,560	13,000	22,230	2.21%
503000	Longevity Pay - Misc	931	1,030	800	1,090	0.11%
505000	Holiday Pay - Misc	3,031	0	12,000	0	0.00%
506000	Retirement - Misc	16,007	20,090	20,000	21,340	2.12%
510100	Social Security	27,632	25,090	23,000	26,690	2.65%
510200	SS - Medicare	228	5,870	5,500	6,250	0.62%
511100	Health Insurance	72,982	86,400	39,000	86,410	8.59%
511200	Dental Insurance	151	0	3,000	9,900	0.98%
511300	Vision Insurance	30	0	700	1,660	0.17%
512100	LT Disability	57	0	2,000	2,740	0.27%
512500	Life Insurance	67	0	1,400	870	0.09%
515000	Workers Compensation	9,120	9,120	9,120	10,690	1.06%
516000	Medical Screenings	306	1,000	306	1,000	0.10%
Total		<u>500,346</u>	<u>549,210</u>	<u>485,626</u>	<u>594,350</u>	<u>59.09%</u>
OPERATING						
527200	Maintenance - Equipment	17,789	18,000	18,000	20,000	1.99%
527300	Rental / Op Lease - Buildings	166	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	23,262	25,000	30,000	30,000	2.98%
527400	Property Insurance	5,101	5,970	6,153	5,470	0.54%
527500	Small Equipment	7,901	15,000	10,000	15,000	1.49%
527600	Materials	279,505	340,000	250,000	300,000	29.83%
527800	Uniform/Clothing	11,859	15,000	11,000	15,000	1.49%
528500	Fuel and lubricant	20,203	19,000	19,000	19,000	1.89%
540300	Other Travel	120	500	0	250	0.02%
541100	Conferences & Seminars	80	1,000	250	1,000	0.10%
542100	Communications	1,979	2,200	1,000	1,200	0.12%
543200	software licensing fees	2,173	4,400	3,250	4,000	0.40%
545500	Taxes Licenses Permits	743	500	0	500	0.05%
Total		<u>370,880</u>	<u>446,570</u>	<u>348,653</u>	<u>411,420</u>	<u>40.91%</u>
SIDEWALK CONSTRUCTION TOTAL		<u><u>871,226</u></u>	<u><u>995,780</u></u>	<u><u>834,279</u></u>	<u><u>1,005,770</u></u>	<u><u>100.00%</u></u>

SIDEWALK CONSTRUCTION
(continued)

PROGRAM 5305-1101

Sinking Fund Contribution	<u><u>54,000</u></u>
Planned Purchase-2020	<u><u>0</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Foreperson	7	2	2	2	2
Carpenter	5	2	2	2	2
Equipment Operator III	(Note 1) 6	0	0	0	2
Equipment Operator III	(Note 1) 5	2	2	2	0
Concrete Finisher	4	4	4	4	4
Equipment Operator II	(Note 2) 5	0	0	0	2
Equipment Operator II	(Note 2) 4	2	2	2	0
EMPLOYEE POSITIONS		12	12	12	12

Note 1 - (2) EO III regraded to 6 from 5 in FY19.

Note 2 - (2) EO II regraded to 5 from 4 in FY19.

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

TRAFFIC CONTROL OPERATIONS

PROGRAM 5401-1101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	460,726	496,718	395,000	522,282	45.74%
500005 Salaries - Misc Sick Pay	327	0	22,700	0	0.00%
500015 Salaries - Misc Vacation	426	0	20,700	0	0.00%
500020 Salaries - Misc Other Timeoff	198	0	1,600	0	0.00%
501000 Overtime Pay - Misc	4,936	7,000	8,100	10,070	0.88%
503000 Longevity Pay - Misc	1,353	1,450	1,400	1,570	0.14%
505000 Holiday Pay - Misc	3,195	0	14,100	0	0.00%
506000 Retirement - Misc	19,807	24,740	23,100	25,940	2.27%
510100 Social Security	34,308	31,500	27,500	33,350	2.92%
510200 SS - Medicare	254	7,360	6,500	7,810	0.68%
511100 Health Insurance	97,438	93,600	48,100	93,610	8.20%
511200 Dental Insurance	163	0	4,400	10,730	0.94%
511300 Vision Insurance	26	0	700	1,790	0.16%
512100 LT Disability	83	0	2,200	2,970	0.26%
512500 Life Insurance	73	0	1,500	940	0.08%
515000 Workers Compensation	10,427	10,427	10,427	12,440	1.09%
516000 Medical Screenings	437	1,000	437	500	0.04%
Total	634,176	673,795	588,464	724,002	63.40%
OPERATING					
527200 Maintenance - Equipment	18,959	20,231	27,500	20,000	1.75%
527300 Rental / Op Lease - Buildings	186	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	1,354	4,000	2,500	4,000	0.35%
527400 Property Insurance	37,136	40,480	41,271	45,400	3.98%
527500 Small Equipment	31,053	44,500	20,000	35,000	3.07%
527525 PC Purchase	1,365	0	0	0	0.00%
527600 Materials	118,072	149,375	120,000	146,000	12.79%
527700 Office Supplies	563	800	600	500	0.04%
527750 Custodial Equipment and Supplies	913	1,500	1,500	1,500	0.13%
527800 Uniform/Clothing	9,853	12,000	11,000	10,000	0.88%
528500 Fuel and lubricant	31,840	31,000	30,000	30,000	2.63%
530100 Utilities	75,809	95,000	95,000	95,000	8.32%
540100 Air Travel	346	0	820	0	0.00%
540300 Other Travel	216	500	0	1,500	0.13%
541100 Conferences & Seminars	160	2,000	1,750	3,000	0.26%
542100 Communications	8,591	9,000	9,000	9,000	0.79%
543200 software licensing fees	12,523	16,000	10,000	16,000	1.40%
545500 Taxes Licenses Permits	670	1,000	0	1,000	0.09%
Total	349,610	427,386	370,941	417,900	36.60%
TRAFFIC CONTROL OPERATIONS TOTAL	983,786	1,101,181	959,405	1,141,902	100%

TRAFFIC CONTROL OPERATIONS
(continued)

PROGRAM 5401-1101

Sinking Fund Contribution	<u>44,400</u>
Planned Purchases 2020:	
Replace asset #115, 2006 Ford F450 2 Ton Aerial Bucket Truck, 204,804 miles	90,000
Planned Fleet Purchases 2019	<u>90,000</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Traffic Control Manager	13	1	1	1	1
Electronics Technician	8	2	2	2	2
Traffic Control Foreperson	7	2	2	2	2
Traffic Maintenance Leadperson	6	1	1	1	1
Traffic Signal Specialist	5	4	4	4	4
Maintenance Person	3	3	3	3	3
Laborer (Seasonal)	1	0.72	0.72	0.72	0.72
EMPLOYEE POSITIONS		13.72	13.72	13.72	13.72

Funding Allocation:
 100% Street Maintenance Fund

**OPERATION SERVICES
STREETS & TRAFFIC CONTROL**

STREET LIGHTING		PROGRAM 5403-1101				
		Actual	Budget	Estimated	Budget	% Total
		FY18	FY19	FY19	FY20	Budget
OPERATING						
530100	Utilities	934,033	1,000,000	1,000,000	1,050,000	100.00%
Total		<u>934,033</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,050,000</u>	<u>100%</u>
STREET LIGHTING TOTAL		<u>934,033</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,050,000</u>	<u>100%</u>

Funding Allocation:
100% Street Maintenance Fund

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**OPERATION SERVICES
WATER AND SEWER**

UTILITY ADMINISTRATION

PROGRAM 5501-2101

	Actual	Budget	Estimated	Budget	% Total
PERSONNEL	FY18	FY19	FY19	FY20	Budget
500000 Salaries - Misc Regular	594,038	819,807	570,400	690,367	63.05%
500005 Salaries - Misc Sick Pay	82	0	28,000	0	0.00%
500015 Salaries - Misc Vacation	7,544	0	43,200	0	0.00%
500020 Salaries - Misc Other Timeoff	407	0	2,200	0	0.00%
501000 Overtime Pay - Misc	562	3,000	1,200	9,040	0.83%
503000 Longevity Pay - Misc	1,383	1,270	1,500	1,330	0.12%
504000 Allowances - Misc	228	0	0	0	0.00%
505000 Holiday Pay - Misc	5,081	0	20,500	0	0.00%
506000 Retirement - Misc	27,642	34,750	34,800	36,510	3.33%
510100 Social Security	45,993	42,250	40,800	44,060	4.02%
510200 SS - Medicare	400	9,880	9,600	10,310	0.94%
511100 Health Insurance	66,306	72,000	49,700	79,210	7.23%
511200 Dental Insurance	186	0	5,600	9,080	0.83%
511300 Vision Insurance	30	0	800	1,520	0.14%
512100 LT Disability	141	0	3,300	2,510	0.23%
512500 Life Insurance	66	0	1,300	800	0.07%
513000 Other Pay - Car Allowance	5,400	5,400	5,400	5,400	0.49%
515000 Workers Compensation	1,500	1,500	1,500	11,840	1.08%
516000 Medical Screenings	0	0	0	110	0.01%
Total	756,990	989,857	819,800	902,087	82.39%
OPERATING					
521100 Consulting Services	0	15,910	15,910	0	0.00%
521300 Outside Services	0	2,100	900	1,520	0.14%
525000 Legal Services	0	10,500	50	10,500	0.96%
527200 Maintenance - Equipment	953	2,450	2,450	3,200	0.29%
527300 Rental / Op Lease - Buildings	1,055	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	6,839	25,850	25,850	21,160	1.93%
527400 Property I (Includes CTY)	8,000	12,320	11,500	12,800	1.17%
527500 Small Equipment	4,732	2,970	2,500	2,350	0.21%
527525 PC Purchase	1,291	7,100	5,000	1,600	0.15%
527600 Materials	115	100	10	0	0.00%
527700 Office Supplies	2,213	3,950	1,900	4,960	0.45%
527750 Custodial Equipment and Supplies	987	1,500	500	300	0.03%
527800 Uniform/Clothing	1,972	928	800	1,510	0.14%
527900 Advertising printing	37	40	50,000	21,500	1.96%
528000 Postage and freight	1,109	3,450	3,450	6,350	0.58%
528500 Fuel and lubricant	1,708	1,880	1,880	3,400	0.31%
540100 Air Travel	22,337	19,422	15,000	4,200	0.38%
540200 Lodging	1,008	26,592	17,000	21,770	1.99%
540300 Other Travel	2,073	8,576	6,000	8,610	0.79%
541100 Conferences & Seminars	17,870	32,248	22,000	29,280	2.67%
541200 Training Materials	0	3,190	1,500	3,450	0.32%
541300 Dues & Subscriptions	1,554	9,293	9,200	12,640	1.15%
541500 Education Reimbursement	665	7,000	5,500	8,000	0.73%
542100 Communications	6,260	10,370	10,370	10,680	0.98%
543200 software licensing fees	1,489	7,500	3,500	1,650	0.15%
543400 Computer Equipment & Software	0	251	258	0	0.00%
543410 Computer Equip/Software Maint	0	0	0	500	0.05%
545000 Other current expenses	1,000	0	0	0	0.00%
545500 Taxes Licenses Permits	0	2,090	1,000	860	0.08%
Total	85,269	217,578	214,028	192,790	17.61%
UTILITY ADMINISTRATION TOTAL	842,259	1,207,435	1,033,828	1,094,877	100%

**UTILITY ADMINISTRATION
(continued)**

PROGRAM 5501-2101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Utilities	23	1	1	1	1
Deputy Director of Engineering & Technology	20	1	1	1	1
Deputy Director of Business Administration	20	1	1	1	1
Deputy Director of Operations	20	1	1	1	1
Deputy Director of Systems	20	1	1	1	1
Utility Finance Specialist	12	1	1	1	1
Administrative Coordinator	9	4	4	4	4
EMPLOYEE POSITIONS		10.00	10.00	10.00	10.00

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES WATER AND SEWER

BUSINESS OPERATIONS AND LOGISTICS PROGRAM 5521-2101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	437,092	752,310	501,000	796,440	57.35%
500005	Salaries - Misc Sick Pay	223	0	25,200	0	0.00%
500015	Salaries - Misc Vacation	212	0	12,700	0	0.00%
500020	Salaries - Misc Other Timeoff	0	0	1,300	0	0.00%
501000	Overtime Pay - Misc	16,248	23,640	6,000	9,320	0.67%
503000	Longevity Pay - Misc	1,097	1,210	800	790	0.06%
504000	Allowances - Misc	38	0	0	0	0.00%
505000	Holiday Pay - Misc	3,347	0	16,500	0	0.00%
506000	Retirement - Misc	19,962	38,860	28,200	40,330	2.90%
510100	Social Security	33,348	48,420	33,100	50,330	3.62%
510200	SS - Medicare	240	11,320	7,800	11,780	0.85%
511100	Health Insurance	162,339	144,000	66,500	144,025	10.37%
511200	Dental Insurance	245	0	7,000	16,505	1.19%
511300	Vision Insurance	41	0	1,200	2,760	0.20%
512100	LT Disability	51	0	2,800	4,570	0.33%
512500	Life Insurance	73	0	1,600	1,445	0.10%
515000	Workers Compensation	2,850	2,850	2,850	23,195	1.67%
516000	Medical Screenings	130	1,000	200	500	0.04%
Total		<u>677,535</u>	<u>1,023,610</u>	<u>714,750</u>	<u>1,101,990</u>	<u>79.35%</u>
OPERATING						
521300	Outside Services	0	0	0	27,600	1.99%
527100	Maintenance - Buildings	(2,442)	15,000	15,000	41,850	3.01%
527200	Maintenance - Equipment	6,920	9,300	9,300	10,750	0.77%
527300	Rental / Op Lease - Buildings	288	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	7,315	8,600	8,500	9,400	0.68%
527400	Property Insurance	1,176	1,660	1,300	1,550	0.11%
527500	Small Equipment	13,024	63,246	45,000	26,930	1.94%
527525	PC Purchase	10,929	250	180	4,500	0.32%
527600	Materials	732	1,524	1,500	2,500	0.18%
527700	Office Supplies	2,484	4,000	2,500	2,500	0.18%
527750	Custodial Equipment and Supplies	21,060	26,000	20,000	21,770	1.57%
527800	Uniform/Clothing	4,387	7,480	6,500	6,040	0.43%
527900	Advertising printing	1,404	2,100	1,500	1,650	0.12%
528000	Postage and freight	0	500	100	500	0.04%
528500	Fuel and lubricant	4,633	6,950	6,500	12,750	0.92%
540100	Air Travel	2,167	1,560	60	3,700	0.27%
540200	Lodging	3,532	7,240	4,500	5,400	0.39%
540300	Other Travel	1,552	4,200	1,500	1,850	0.13%
541100	Conferences & Seminars	13,164	11,743	8,000	12,340	0.89%
541200	Training Materials	0	775	800	300	0.02%
541300	Dues & Subscriptions	563	240	30	1,055	0.08%
541500	Education Reimbursement	4,000	0	0	4,000	0.29%
542100	Communications	4,163	8,000	8,000	7,820	0.56%
543200	software licensing fees	18,356	5,400	5,000	65,000	4.68%
543400	Computer Equipment & Software	0	1,375	1,300	750	0.05%
543410	Computer Equip/Software Maint	20,461	0	0	0	0.00%
543420	Computer System & Network Fees	0	0	0	5,400	0.39%
545500	Taxes Licenses Permits	912	4,180	1,400	8,890	0.64%
Total		<u>140,779</u>	<u>191,324</u>	<u>148,470</u>	<u>286,795</u>	<u>20.65%</u>

BUSINESS OPERATIONS AND LOGISTICS
(continued)

PROGRAM 5521-2101

OPERATING	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
531600 Cap Outlay - Other Equipment	<u>23,756</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Capital Outley	<u>23,756</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
TOTAL BUSINESS AND FINANCE	<u>842,071</u>	<u>1,214,934</u>	<u>863,220</u>	<u>1,388,785</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Business Op & Logistics Prog Manager	17	1	1	1	1
Senior Utility Analyst	13	1	1	1	1
Fleet Supervisor	12	1	1	1	1
Utility Analyst	(Note 3) 11	0	0	4	4
Business Analyst II	(Note 3) 11	1	1	0	0
Rate Analyst II	11	1	1	0	0
Supervisor Logistics	11	1	1	1	1
Utility Analyst I	(Note 2) 9	1	1	0	0
Logistics Foreperson	8	1	1	1	1
Chief Mechanic	8	1	1	1	1
Heavy Equipment Mechanic	(Note 5) 6	0	0	0	4
Equipment Mechanic	(Note 5) 6	1	3	3	0
Accounting Technician	6	2	2	2	2
Senior Clerk II	(Note 1) 5	2	2	1	1
Logistics Technician	5	0	2	2	2
Logistics Clerk	3	3	0	0	0
Maintenance Mechanic	(Note 5) 3	1	1	1	0
Custodian	(Note 4) 3	1	0.6	0.6	0
EMPLOYEE POSITIONS		19.00	19.60	19.60	19.00

Note - Code 543410 Computer Equipment/Software Maintenance was moved to Program 5523 for FY19.

Note 1 - (1) Sr. Clerk II Retitled/Regraded to Utility Analyst Grade 11 in FY19.

Note 2 - Utility Analyst I ReTitled/Regraded to Utility Analyst Grade 11 in FY19.

Note 3 - Business Analyst II (11) and Rate Analyst (11) were consolidated to Utility Analyst in FY19.

Note 4 - Custodian was removed/unfunded in FY20.

Note 5 - (2) Heavy Equipment Mechanics transferred from 5302. (1) Equipment Mechanic and (1) Maintenance Mechanic position was removed in an effort outfit the shop with only Heavy Equipment Mechanics.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

COMMUNICATIONS & TRAINING

PROGRAM 5522-2101

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	549,037	472,970	302,000	410,261	53.55%
500005	Salaries - Misc Sick Pay	820	0	13,200	0	0.00%
500015	Salaries - Misc Vacation	1,073	0	17,180	0	0.00%
500020	Salaries - Misc Other Timeoff	53	0	1,500	0	0.00%
501000	Overtime Pay - Misc	54,130	8,000	8,000	8,140	1.06%
503000	Longevity Pay - Misc	1,129	1,270	600	430	0.06%
505000	Holiday Pay - Misc	4,342	0	13,400	0	0.00%
506000	Retirement - Misc	26,149	24,220	17,700	20,950	2.73%
510100	Social Security	44,368	30,390	20,800	26,130	3.41%
510200	SS - Medicare	368	7,110	4,900	6,120	0.80%
511100	Health Insurance	161,602	64,800	37,300	64,810	8.46%
511200	Dental Insurance	192	0	3,100	7,430	0.97%
511300	Vision Insurance	33	0	600	1,240	0.16%
512100	LT Disability	97	0	1,600	2,060	0.27%
512500	Life Insurance	88	0	900	650	0.08%
515000	Workers Compensation	2,550	2,550	2,550	10,670	1.39%
516000	Medical Screenings	238	800	1,100	1,500	0.20%
Total		846,270	612,110	446,430	560,391	73.15%

OPERATING

521300	Outside Services	0	5,000	5,000	32,000	4.18%
525000	Legal Services	0	3,500	2,000	3,000	0.39%
527200	Maintenance - Equipment	837	2,450	1,500	2,400	0.31%
527350	Rental / Op Lease - Equipment	8,940	320	500	500	0.07%
527400	Property Insurance	1,266	1,430	1,470	1,540	0.20%
527500	Small Equipment	9,607	8,290	7,200	10,260	1.34%
527525	PC Purchase	3,128	2,500	2,200	1,750	0.23%
527600	Materials	11	500	500	500	0.07%
527700	Office Supplies	3,431	4,000	3,500	4,500	0.59%
527750	Custodial Equipment and Supplies	0	6,000	2,700	3,000	0.39%
527800	Uniform/Clothing	1,058	1,530	1,530	3,730	0.49%
527900	Advertising printing	27,354	28,400	25,000	33,200	4.33%
528000	Postage and freight	3,442	7,500	7,500	6,000	0.78%
528500	Fuel and lubricant	1,698	5,340	2,250	1,500	0.20%
540100	Air Travel	3,253	800	680	5,600	0.73%
540200	Lodging	2,163	4,360	4,200	9,770	1.28%
540300	Other Travel	1,690	1,796	1,800	3,490	0.46%
541100	Conferences & Seminars	8,388	11,990	12,000	11,980	1.56%
541200	Training Materials	5,485	14,695	14,600	25,070	3.27%
541300	Dues & Subscriptions	1,041	1,280	1,280	2,610	0.34%
541500	Education Reimbursement	998	4,000	0	4,000	0.52%
542100	Communications	10,380	8,853	6,000	7,660	1.00%
543200	software licensing fees	2,145	5,427	5,310	21,750	2.84%
543300	Peripheral Replacements	0	800	0	0	0.00%
543400	Computer Equipment & Software	3,330	5,008	3,500	2,520	0.33%
545000	Other current expenses	168	200	200	0	0.00%
545500	Taxes Licenses Permits	930	1,080	120	1,000	0.13%
560000	Program Expense	0	1,600	220	6,400	0.84%
Total		100,742	138,650	112,760	205,730	26.85%

COMMUNICATIONS & TRAINING
(continued)

PROGRAM 5522-2101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531600 Cap Outlay - Other Equipment	28,961	30,273	0	0	0.00%
Total Capital Outlay	<u>28,961</u>	<u>30,273</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
TOTAL COMMUNICATIONS & TRAINING	<u>975,973</u>	<u>781,033</u>	<u>559,190</u>	<u>766,121</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Communications & Training Manager	17	1	1	1	1
Prog. System Control Supervisor (Note 1)	12	1	0	0	0
Training & Safety Supervisor	12	1	1	1	1
Communications Coordinator	11	1	1	1	1
Communications Specialist	8	1	1	1	1
Traffic Safety Specialist	8	1	1	1	1
Safety Technician	7	1	1	1	1
Trainer	7	1	1	1	1
System Control Operator (I-IV) *	5-8	7	0	0	0
Accounting Technician	6	1	1	1	1
Senior Clerk II	5	1	1	1	1
EMPLOYEE POSITIONS		17.00	9.00	9.00	9.00

Note 1 - System Control Supervisor (1) and System Control Operator (7) moved to Program 5610 for FY19.

Funding Allocation:
100% Water and Sewer Operating Fund

OPERATION SERVICES WATER AND SEWER

ENGINEERING & ENGINEERING TECHNOLOGY		PROGRAM		5523-2101		
PERSONNEL		Actual	Budget	Estimated	Budget	% Total
		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	1,139,564	1,563,597	1,125,100	1,620,292	53.74%
500005	Salaries - Misc Sick Pay	1,737	0	52,100	0	0.00%
500015	Salaries - Misc Vacation	4,198	0	56,100	0	0.00%
500020	Salaries - Misc Other Timeoff	327	0	6,500	0	0.00%
501000	Overtime Pay - Misc	2,802	20,000	4,000	8,900	0.30%
502000	Premium Pay - Misc	42	0	1,500	0	0.00%
503000	Longevity Pay - Misc	1,292	1,630	2,100	2,230	0.07%
504000	Allowances - Misc	962	1,000	0	1,000	0.03%
505000	Holiday Pay - Misc	9,804	0	39,400	0	0.00%
506000	Retirement - Misc	50,332	79,320	64,200	81,630	2.71%
510100	Social Security	83,177	99,490	73,700	101,750	3.37%
510200	SS - Medicare	687	23,260	17,300	23,810	0.79%
511100	Health Insurance	227,881	208,800	128,300	216,030	7.16%
511200	Dental Insurance	498	0	11,300	24,750	0.82%
511300	Vision Insurance	81	0	1,900	4,130	0.14%
512100	LT Disability	236	0	7,000	6,840	0.23%
512500	Life Insurance	160	0	3,200	2,160	0.07%
515000	Workers Compensation	4,500	4,500	4,500	35,420	1.17%
516000	Medical Screenings	238	2,000	200	2,000	0.07%
Total		<u>1,528,515</u>	<u>2,003,597</u>	<u>1,598,400</u>	<u>2,130,942</u>	<u>70.67%</u>
OPERATING						
520220	Surety Bonds	0	5,000	5,000	5,000	0.17%
520300	Inspection and Testing	0	10,000	10,000	10,000	0.33%
521100	Consulting Services	0	40,000	32,800	40,000	1.33%
521300	Outside Services	0	90,000	50,000	96,850	3.21%
525000	Legal Services	0	10,000	2,500	10,000	0.33%
527100	Maintenance - Buildings	0	238,300	50,000	75,000	2.49%
527200	Maintenance - Equipment	4,174	17,500	10,100	14,050	0.47%
527300	Rental / Op Lease - Buildings	316	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	5,883	0	0	0	0.00%
527400	Property Insurance	8,772	19,500	4,340	13,420	0.45%
527500	Small Equipment	8,758	70,000	50,000	36,800	1.22%
527525	PC Purchase	17,268	17,400	10,000	12,000	0.40%
527550	PC Replacements	0	0	0	2,000	0.07%
527600	Materials	1,291	2,000	1,500	2,000	0.07%
527700	Office Supplies	7,592	9,000	5,000	12,120	0.40%
527750	Custodial Equipment and Supplies	571	1,000	600	1,000	0.03%
527800	Uniform/Clothing	6,927	9,011	7,000	9,000	0.30%
527900	Advertising & Printing	11,923	20,198	5,000	15,000	0.50%
528000	Postage and freight	5,421	8,607	3,500	9,000	0.30%
528500	Fuel and lubricant	12,795	30,000	11,000	20,000	0.66%
540100	Air Travel	20,082	9,600	9,600	12,000	0.40%
540200	Lodging	3,103	27,440	25,000	25,745	0.85%
540300	Other Travel	5,364	13,920	11,000	24,143	0.80%
541100	Conferences & Seminars	30,877	40,280	48,000	54,900	1.82%
541200	Training Materials	0	4,000	1,000	1,400	0.05%
541300	Dues & Subscriptions	3,296	5,500	3,500	10,480	0.35%
541500	Education Reimbursement	521	10,000	4,000	16,000	0.53%
542100	Communications	19,018	31,000	27,000	24,220	0.80%
543200	software licensing fees	12,845	195,000	195,000	180,350	5.98%
543400	Computer Equipment & Software	2,927	0	0	0	0.00%
545000	Other current expenses	39,408	10,000	0	0	0.00%
545500	Taxes Licenses Permits	(14,520)	43,810	49,000	38,260	1.27%
Total		<u>214,612</u>	<u>988,066</u>	<u>631,440</u>	<u>770,738</u>	<u>25.56%</u>

ENGINEERING & ENGINEERING TECHNOLOGY

(continued)

PROGRAM 5523-2101

		Actual	Budget	Estimated	Budget	% Total
		FY18	FY19	FY19	FY20	Budget
CAPITAL OUTLAY						
531100	Cap Outlay - Vehicles	0	7,390	7,390	0	0.00%
531300	Cap Outlay - Software	0	0	0	113,610	3.77%
531600	Cap Outlay - Other Equipment	10,098	0	0	0	0.00%
Total Capital Outlay		<u>10,098</u>	<u>7,390</u>	<u>7,390</u>	<u>113,610</u>	<u>3.77%</u>
TOTAL ENGINEERING & ENGINEERING TECHNOLOGY		<u><u>1,753,226</u></u>	<u><u>2,999,053</u></u>	<u><u>2,237,230</u></u>	<u><u>3,015,290</u></u>	<u><u>100%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Engineering & Tech.Program Mgr.	17	1	1	1	1
GIS Manager/Editor	16	1	1	1	1
Project Engineer	(Note 1) 12-16	0	0	0	4
Sr Project Engineer	(Note 1) 16	1	1	1	0
Property Manager	16	1	1	1	1
MIS Applications Manager	16	0	1	1	1
Value Engineer	16	0	1	0	0
Inspections Manager	14	1	1	1	1
Project Engineer I-II	(Note 1) 12-14	2	2	3	0
MIS Application Specialist	13	3	3	4	4
GIS Analyst/Editor	12	2	2	2	2
Hydraulic Modeler	12	0	1	1	1
MIS Technology Coordinator	11	1	1	1	0
Cross Connection Coordinator	11	1	1	1	1
Senior Construction Inspector	11	1	1	1	1
Utility Coordinator	11	1	1	1	1
Construction Inspector	9	4	5	4	5
Cross Connection Technician	9	1	1	1	1
Right of Way/Property Acquisition Agent	9	2	2	2	2
Records Technician	7	1	1	1	1
Cross Connection Data Technician	6	1	1	1	1
Right of Way Document Specialist	6	1	1	1	1
Accounting Technician	6	1	1	1	1
EMPLOYEE POSITIONS		27	31	31	31

Note 1 - Sr. Project Engineer and Project Engineer I-II were consolidated to Project Engineers for FY20.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

NON-CAPITAL PROJECTS

PROGRAM 5590-2101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
OPERATING WATER PROJECTS					
560107 Maint Mgmt System	0	30,000	76,570	70,000	2.2%
Total Water Operating Projects	<u>0</u>	<u>30,000</u>	<u>76,570</u>	<u>70,000</u>	<u>2.2%</u>
OPERATING SEWER PROJECTS					
520100 Arch / Engineering Services	24,184	0	0	0	0.0%
521100 Consulting Services	2,343,866	95,223	0	0	0.0%
525000 Legal Services	124,737	0	0	0	0.0%
527900 Advertising printing	0	5,000	0	5,000	0.2%
560101 SEP Line Replacement Program	43,478	150,000	50,000	135,000	4.2%
560102 Private Svc Line Defect Remed	17,686	150,000	30,000	143,120	4.5%
560105 2018 Van Buren True-up	0	15,000	15,000	15,000	0.5%
560108 Multi Landowners Easment Acq	0	100,000	100,000	100,000	3.1%
560109 WIFIA Study	0	116,000	0	116,000	3.6%
560111 Operation Consent Decree Mgmt	0	200,000	0	200,000	6.2%
560113 2019 Water Rate Model	0	30,000	0	30,000	0.9%
560114 W/S Infra Improvements Program	0	2,080,000	1,100,000	500,000	15.6%
560115 Consent Decree Mod/Impl/FinSrv	0	311,000	120,000	300,000	9.4%
560117 Legal Services-Consent Decree	0	50,000	50,000	80,000	2.5%
560118 Misc Legal Srv - Consent	0	100,000	15,000	100,000	3.1%
560120 Consent Decree - Printing	0	5,000	0	5,000	0.2%
560121 Lucity Asset Mgmt Software	0	124,630	0	124,630	3.9%
560122 Canofile Data Migration	0	0	0	17,000	0.5%
560123 2019 On Call Sewer Wtr Sys Rep	0	0	0	1,000,000	31.2%
560124 Relocation Indoor Wtr Services	0	0	0	250,000	7.8%
560125 Water Tower Land Purchase	0	0	0	14,080	0.4%
Total Water Operating Projects	<u>2,553,950</u>	<u>3,531,853</u>	<u>1,480,000</u>	<u>3,134,830</u>	<u>97.4%</u>
TOTAL NON-CAPITAL PROJECTS	<u><u>2,553,950</u></u>	<u><u>3,561,853</u></u>	<u><u>1,556,570</u></u>	<u><u>3,204,830</u></u>	<u><u>100%</u></u>

Funding Allocation:

100% Water & Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER RECLAMATION

PROGRAM 5656-0300

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	1,163,273	1,196,310	1,026,500	1,264,341	26.00%
500005 Salaries - Misc Sick Pay	1,137	0	50,300	0	0.00%
500015 Salaries - Misc Vacation	3,117	9,890	68,900	0	0.00%
500025 Salaries - Misc Retire Payout	0	5,200	0	0	0.00%
500020 Salaries - Misc Other Timeoff	263	0	5,300	0	0.00%
501000 Overtime Pay - Misc	86,926	84,340	85,400	90,850	1.87%
503000 Longevity Pay - Misc	5,553	5,590	5,300	5,410	0.11%
505000 Holiday Pay - Misc	9,350	0	35,900	0	0.00%
506000 Retirement - Misc	53,873	65,070	63,400	67,520	1.39%
510100 Social Security	92,780	81,820	75,800	84,900	1.75%
510200 SS - Medicare	828	19,140	17,800	19,860	0.41%
511100 Health Insurance	247,980	216,000	159,400	216,030	4.44%
511200 Dental Insurance	547	0	12,800	24,750	0.51%
511300 Vision Insurance	88	0	2,100	4,130	0.08%
512100 LT Disability	252	0	6,000	6,840	0.14%
512500 Life Insurance	198	0	3,800	2,160	0.04%
515000 Workers Compensation	4,575	4,575	4,575	36,590	0.75%
516000 Medical Screenings	736	13,570	3,000	15,000	0.31%
Total	1,671,475	1,701,505	1,626,275	1,838,381	37.80%

OPERATING

520300 Inspection and Testing	0	47,600	47,600	58,040	1.19%
521100 Consulting Services	0	9,400	4,000	3,400	0.07%
527100 Maintenance - Buildings	33,296	73,000	73,000	154,740	3.18%
527200 Maintenance - Equipment	274,221	303,500	303,500	406,900	8.37%
527350 Rental / Op Lease - Equipment	8,900	164,282	164,282	12,500	0.26%
527400 Property Insurance	210,701	249,200	196,370	216,010	4.44%
527500 Small Equipment	15,524	43,100	43,100	53,450	1.10%
527525 PC Purchase	1,169	3,000	0	6,000	0.12%
527600 Materials	251,423	397,000	397,000	80,000	1.64%
527650 W/S Treatment Supplies	0	0	0	555,000	11.41%
527700 Office Supplies	3,021	3,800	1,800	4,000	0.08%
527750 Custodial Equipment and Supplies	13,960	16,800	16,800	17,600	0.36%
527800 Uniform/Clothing	18,191	20,420	20,420	23,840	0.49%
527900 Advertising & Printing	0	550	550	4,350	0.09%
528000 Postage or Freight	1,183	1,000	1,000	1,000	0.02%
528500 Fuel and lubricant	24,844	26,500	26,500	27,500	0.57%
530100 Utilities	806,180	840,000	840,000	880,000	18.09%
540200 Lodging	407	2,640	1,500	4,200	0.09%
540300 Other Travel	244	1,888	1,500	2,520	0.05%
541100 Conferences & Seminars	1,541	2,480	2,480	3,200	0.07%
541200 Training Materials	0	2,000	2,000	2,000	0.04%
541300 Dues & Subscriptions	120	4,060	2,060	2,790	0.06%
542100 Communications	10,688	12,200	8,000	9,620	0.20%
543200 software licensing fees	1,448	0	0	0	0.00%
545000 Other current expenses (Note 1)	402,923	0	0	0	0.00%
545500 Taxes Licenses Permits	28,868	35,420	35,420	53,800	1.11%
545550 Landfill Fees	0	82,320	82,320	82,500	1.70%
Total	2,108,851	2,342,160	2,271,202	2,664,960	54.80%

WATER RECLAMATION
(continued)

PROGRAM 5656-0300

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY						
531100	Cap Outlay - Vehicles	0	50,000	41,541	0	0.00%
531600	Cap Outlay - Other Equipment	60,128	410,000	50,000	360,000	7.40%
Total Capital Outlay		<u>60,128</u>	<u>460,000</u>	<u>91,541</u>	<u>360,000</u>	<u>7.40%</u>
WATER RECLAMATION TOTAL		<u>3,840,454</u>	<u>4,503,665</u>	<u>3,989,018</u>	<u>4,863,341</u>	<u>100.00%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Water & Sewer Treatment	(Note 2) 17	1	1	1	1
Plant Prog Mngr					
Supervisor	11	2	2	2	2
Chief Operator (A)	(Note 3) 8	4	4	7	7
Chief Process Operator (A)	8	1	1	0	0
Chief Solids Operator (A)	8	2	2	0	0
Plant Operator I-IV	3-7	18	18	18	18
Equipment Operator II	5	2	2	2	2
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		30.5	30.5	30.5	30.5

Note - Program Re-titled to Water Reclamation from Sewer Treatment.

Note 1 - Code 545000 Other Current Expenses is budgeted in code 520300 Inspection and Testing, 521100 Consulting Services for FY2019. Also, fixed assets policy capitalizes at \$20,000. Purchases below the \$20,000 threshold will be recorded in 527500 Small Equipment in FY19.

Note 2 - Position Manages Programs 5656 & 5556 and monitors compliance.

Note 3 - Chief Operators were consolidated in 2019.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER TREATMENT

PROGRAM 5556-0400

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	827,095	886,350	734,000	860,921	17.38%
500025 Salaries - Misc Retire Payout	0	53,900	0	24,500	0.49%
500005 Salaries - Misc Sick Pay	375	0	55,100	0	0.00%
500015 Salaries - Misc Vacation	2,194	0	51,900	0	0.00%
500020 Salaries - Misc Other Timeoff	631	0	2,400	0	0.00%
501000 Overtime Pay - Misc	164,146	163,170	154,000	163,190	3.29%
503000 Longevity Pay - Misc	3,856	4,390	3,200	3,430	0.07%
505000 Holiday Pay - Misc	6,371	0	25,100	0	0.00%
506000 Retirement - Misc	42,459	55,400	51,300	52,610	1.06%
510100 Social Security	73,393	69,520	61,200	65,630	1.32%
510200 SS - Medicare	652	16,250	14,400	15,360	0.31%
511100 Health Insurance	188,345	158,400	88,500	158,420	3.20%
511200 Dental Insurance	337	0	7,700	18,150	0.37%
511300 Vision Insurance	52	0	1,200	3,030	0.06%
512100 LT Disability	162	0	4,300	5,020	0.10%
512500 Life Insurance	132	0	2,500	1,590	0.03%
515000 Workers Compensation	3,300	3,300	3,300	25,930	0.52%
516000 Medical Screenings	3,340	11,490	1,900	12,490	0.25%
Total	<u>1,316,840</u>	<u>1,422,170</u>	<u>1,262,000</u>	<u>1,410,271</u>	<u>28.47%</u>
OPERATING					
520300 Inspection and Testing	0	123,000	105,000	150,400	3.04%
521100 Consulting Services	0	35,000	35,000	111,500	2.25%
521300 Outside Services	21,463	1,254,751	1,050,000	95,200	1.92%
527100 Maintenance - Buildings	119,347	150,327	100,300	169,000	3.41%
527200 Maintenance - Equipment	92,648	116,000	116,000	208,000	4.20%
527300 Rental / Op Lease - Buildings	506	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	5,107	7,200	7,200	7,200	0.15%
527400 Property Insurance	144,981	225,210	164,460	179,100	3.62%
527500 Small Equipment	14,445	154,750	154,750	34,500	0.70%
527525 PC Purchase	31	3,000	0	6,000	0.12%
527550 PC Replacements	0	0	0	1,500	0.03%
527600 Materials	1,243,940	1,393,376	1,393,370	240,500	4.85%
527650 W/S Treatment Supplies	0	0	0	1,507,840	30.44%
527700 Office Supplies	1,054	2,250	2,250	1,250	0.03%
527750 Custodial Equipment and Supplies	8,286	14,000	10,500	18,000	0.36%
527800 Uniform/Clothing	14,052	15,000	15,000	20,250	0.41%
527900 Advertising printing	1,000	350	350	350	0.01%
528000 Postage or Freight	813	1,657	1,500	2,000	0.04%
528500 Fuel and lubricant	9,447	14,000	9,000	12,000	0.24%
530100 Utilities	654,946	710,000	710,000	710,000	14.33%
540100 Air Travel	2,137	0	0	0	0.00%
540200 Lodging	542	5,200	5,200	4,550	0.09%
540300 Other Travel	1,567	4,000	4,000	2,940	0.06%
541100 Conferences & Seminars	1,582	4,600	1,600	4,970	0.10%
541200 Training Materials	0	2,000	2,000	2,000	0.04%
541300 Dues & Subscriptions	287	5,060	3,000	2,020	0.04%
542100 Communications	3,716	6,000	3,000	5,640	0.11%
545000 Other current expens (Note 1)	332,951	32,095	19,000	0	0.00%
545500 Taxes Licenses Permits	111,386	33,300	33,300	47,200	0.95%
Total	<u>2,786,234</u>	<u>4,312,127</u>	<u>3,945,780</u>	<u>3,543,910</u>	<u>71.53%</u>
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicles	0	61,200	45,700	0	0.00%
531600 Cap Outlay - Other Equipment	20,136	0	0	0	0.00%
Total Capital Outlay	<u>20,136</u>	<u>61,200</u>	<u>45,700</u>	<u>0</u>	<u>0.00%</u>
WATER TREATMENT TOTAL	<u>4,123,210</u>	<u>5,795,497</u>	<u>5,253,480</u>	<u>4,954,181</u>	<u>100%</u>

WATER TREATMENT
(continued)

PROGRAM 5556-0400

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Supervisor	11	2	2	2	2
Chief Operator	8	2	2	2	2
Plant Operator I-IV	3-7	18	18	18	18
EMPLOYEE POSITIONS		22	22	22	22

Note 1 - 545000 Other Current Expenses budgeted in 520300 Inspection and Testing, 521100 Consulting Services and 521300 Outside Services in FY19.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER LINE MAINTENANCE & SUPPORT PROGRAM 5610-0000

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget	
PERSONNEL						
500000	Salaries - Misc Regular	1,597,724	2,547,891	1,829,700	3,046,406	46.23%
500005	Salaries - Misc Sick Pay	2,071	0	56,900	0	0.00%
500015	Salaries - Misc Vacation	5,347	0	80,200	0	0.00%
500020	Salaries - Misc Other Timeoff	827	0	6,500	0	0.00%
501000	Overtime Pay - Misc	171,695	228,780	207,300	249,558	3.79%
503000	Longevity Pay - Misc	4,190	6,510	4,400	5,170	0.08%
504000	Allowances - Misc	0	0	1,500	0	0.00%
505000	Holiday Pay - Misc	12,158	0	52,200	0	0.00%
506000	Retirement - Misc	75,873	151,330	112,000	165,060	2.50%
510100	Social Security	130,367	189,500	132,300	206,060	3.13%
510200	SS - Medicare	1,051	44,320	31,000	48,200	0.73%
511100	Health Insurance	232,006	527,730	258,900	554,460	8.41%
511200	Dental Insurance	889	0	23,500	63,510	0.96%
511300	Vision Insurance	149	0	4,100	10,590	0.16%
512100	LT Disability	292	0	9,400	5,550	0.08%
512500	Life Insurance	309	0	6,600	17,550	0.27%
513000	Other Pay - Car Allowance	68	0	0	0	0.00%
515000	Workers Compensation	7,950	10,330	10,330	90,790	1.38%
516000	Medical Screenings	1,688	4,000	3,600	8,400	0.13%
Total		<u>2,244,654</u>	<u>3,710,391</u>	<u>2,830,430</u>	<u>4,471,304</u>	<u>67.85%</u>
OPERATING						
520220	Surety Bonds	0	200	125	200	0.00%
521300	Outside Services	0	110,000	80,000	112,500	1.71%
527200	Maintenance - Equipment	140,376	187,430	180,000	189,650	2.88%
527300	Rental / Op Lease - Buildings	909	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	4,498	9,100	8,000	10,000	0.15%
527400	Property Insurance	18,693	19,660	17,500	22,950	0.35%
527500	Small Equipment	43,785	162,900	162,000	119,760	1.82%
527525	PC Purchase	8,833	27,100	25,500	9,000	0.14%
527550	PC Replacements	0	0	0	3,000	0.05%
527600	Materials	941,392	1,171,067	815,000	1,175,450	17.84%
527700	Office Supplies	6,926	7,300	7,000	7,300	0.11%
527750	Custodial Equipment and Supplies	9,548	11,500	11,500	11,500	0.17%
527800	Uniform/Clothing	45,563	64,100	64,000	56,980	0.86%
527900	Advertising printing	1,030	1,900	1,100	3,200	0.05%
528000	Postage and freight	450	591	550	1,200	0.02%
528500	Fuel and lubricant	105,777	144,000	125,000	144,750	2.20%
540100	Air Travel	13,747	1,800	1,100	1,500	0.02%
540200	Lodging	678	6,320	12,500	18,800	0.29%
540300	Other Travel	4,142	6,168	7,500	8,500	0.13%
541100	Conferences & Seminars	7,495	14,440	14,500	15,330	0.23%
541200	Training Materials	0	6,980	0	82,760	1.26%
541300	Dues & Subscriptions	933	1,000	915	1,045	0.02%
541500	Education Reimbursement	0	4,000	0	2,000	0.03%
542100	Communications	20,570	67,420	67,500	60,990	0.93%
543200	Software Licensing Fees	1,256	31,180	7,500	15,675	0.24%
543400	Computer Equipment & Software	4,734	10,600	5,500	29,420	0.45%
544000	Claims and Judgements	0	15,000	11,000	10,000	0.15%
545000	Other current expenses	111,870	0	0	0	0.00%
545500	Taxes Licenses Permits	277	1,100	1,500	4,775	0.07%
Total		<u>1,493,482</u>	<u>2,082,856</u>	<u>1,626,790</u>	<u>2,118,235</u>	<u>32.15%</u>

**WATER LINE MAINTENANCE
(CONTINUED)**

PROGRAM 5610-0000

CAPITAL OUTLAY

531100	Cap Outlay - Vehicles	86,030	290,000	290,000	0	0.00%
531200	Cap Outlay - Heavy Equipment	0	216,000	188,000	0	0.00%
531300	Cap Outlay - Software	0	94,280	0	0	0.00%
531600	Cap Outlay - Other Equipment	2,718,422	4,343,629	2,650,000	0	0.00%
Total Capital Outlay		<u>2,804,452</u>	<u>4,943,909</u>	<u>3,128,000</u>	<u>0</u>	<u>0.00%</u>
WATER LINE MAINTENANCE TOTAL		<u>6,542,589</u>	<u>10,737,155</u>	<u>7,585,220</u>	<u>6,589,539</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Water System Program Manager	17	1	1	1	1
System Control Manager	14	0	1	1	1
Supervisor Loc	11	0	0	5	5
7411-7414/7416	(Note 1)				
Supervisor	(Note 1) 11	4	4	0	0
Admin Coordinator	9	0	1	1	1
Foreperson	(Note 2) 8	1	5	8	8
System Control Operator	5-8	0	7	7	7
Chief Meter Reader	6	1	1	1	1
Service Leadperson	6	14	14	14	14
Accounting Technician	6	1	0	0	0
Customer Service Rep	(Note 4) 5	0	6	6	0
Customer Service Tech	(Note 4) 5	0	0	0	6
Sr. Clerk II	(Note 7) 5	0	0	1	1
Senior Maintenance Person	(Note 7) 5	2	2	2	1
Equipment Operator II	(Note 5) 5	0	0	0	6
Equipment Operator II	(Note 5) 4	6	6	6	0
Equipment Operator I	(Note 3) 4	0	0	0	17
Maintenance Person	(Note 3) 3	15	15	21	4
Meter Reader Tech	(Note 6) 5	0	0	0	1
Meter Reader	(Note 6) 3	8	4	4	3
EMPLOYEE POSITIONS		53	67	78	77

Note 1 - (4) Supervisor retitled to Supervisor Loc 7411-7414/7416 and (1) added in FY19.

Note 2 - (3) Forepersons were added per O-11-19.

Note 3 - (6) Maintenance Persons were added per O-11-19. (17) Maintenance Persons regraded and retitled to EOI Grade 4 in FY19.

Note 4 - (6) Customer Service Reps were Re-Titled to Customer Service Tech.

Note 5 - (6) EO II regraded to 5 from 4 in FY19.

Note 6 - (1) Meter Reader Grade 3 retitled and regraded to Meter Reader Tech Grade 5 in FY19.

Note 7 - (1) Senior Maintenance Person retitled to Sr. Clerk II in FY19.

Funding Allocation:

100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

WATER RECLAMATION MAINTENANCE

PROGRAM

5611-0000

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	1,370,135	1,532,290	1,203,000	1,648,996	45.87%
500005	Salaries - Misc Sick Pay	927	0	69,400	0	0.00%
500015	Salaries - Misc Vacation	5,781	0	61,600	0	0.00%
500020	Salaries - Misc Other Timeoff	1,013	0	5,200	0	0.00%
501000	Overtime Pay - Misc	111,529	105,870	109,100	109,800	3.05%
502000	Premium Pay - Misc	85	0	200	0	0.00%
503000	Longevity Pay - Misc	3,374	3,610	3,200	3,190	0.09%
504000	Allowances - Misc	2,092	2,000	0	0	0.00%
505000	Holiday Pay - Misc	11,260	0	40,700	0	0.00%
506000	Retirement - Misc	65,167	82,900	74,100	88,100	2.45%
510100	Social Security	111,176	103,760	89,100	110,070	3.06%
510200	SS - Medicare	913	24,270	20,900	25,750	0.72%
511100	Health Insurance	271,683	331,200	125,000	331,240	9.21%
511200	Dental Insurance	532	0	10,700	37,940	1.06%
511300	Vision Insurance	100	0	2,000	6,330	0.18%
512100	LT Disability	251	0	6,700	10,490	0.29%
512500	Life Insurance	282	0	4,800	3,320	0.09%
515000	Workers Compensation	7,050	7,050	7,050	54,200	1.51%
516000	Medical Screenings	4,970	7,350	4,200	7,350	0.20%
Total		<u>1,968,318</u>	<u>2,200,300</u>	<u>1,836,950</u>	<u>2,436,776</u>	<u>67.79%</u>

OPERATING

520200	Construction Contracts	(Note 1)	15,045	0	0	0	0.00%
521300	Outside Services		0	86,000	86,000	126,500	3.52%
527200	Maintenance - Equipment		160,282	140,000	190,000	150,000	4.17%
527300	Rental / Op Lease - Buildings		1,264	0	0	0	0.00%
527350	Rental / Op Lease - Equipment		4,385	11,700	12,500	13,200	0.37%
527400	Property Insurance		19,368	21,150	19,970	23,820	0.66%
527500	Small Equipment		62,362	100,000	110,000	122,500	3.41%
527525	PC Purchase		0	3,000	2,300	4,000	0.11%
527600	Materials		331,861	310,412	325,000	344,900	9.59%
527700	Office Supplies		1,798	4,000	3,000	3,000	0.08%
527750	Custodial Equipment and Supplies		6,833	7,350	7,000	10,850	0.30%
527800	Uniform/Clothing		37,467	32,500	32,500	49,200	1.37%
527900	Advertising printing		33	300	0	500	0.01%
528000	Postage and freight		1,283	1,650	1,650	1,650	0.05%
528500	Fuel and lubricant		106,381	110,000	110,000	120,000	3.34%
540100	Air Travel		1,667	1,000	150	0	0.00%
540200	Lodging		0	4,424	2,000	6,220	0.17%
540300	Other Travel		0	2,560	2,000	1,000	0.03%
541100	Conferences & Seminars		11,135	7,928	6,000	7,470	0.21%
541200	Training Materials		0	1,750	1,000	49,750	1.38%
541300	Dues & Subscriptions		117	1,000	0	500	0.01%
541500	Education Reimbursement		0	0	0	2,000	0.06%
542100	Communications		15,108	29,000	29,000	76,100	2.12%
543200	software licensing fees		5,537	9,500	9,500	23,660	0.66%
543400	Computer Equipment & Software		7,733	7,500	1,540	8,000	0.22%
544000	Claims and Judgements		1,247	10,000	6,000	10,000	0.28%
545000	Other current expenses		29,916	0	0	0	0.00%
545500	Taxes Licenses Permits		1,272	2,000	2,000	3,000	0.08%
Total			<u>822,093</u>	<u>904,724</u>	<u>959,110</u>	<u>1,157,820</u>	<u>32.21%</u>

WATER RECLAMATION MAINTENANCE
(continued)

PROGRAM 5611-0000

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531200 Cap Outlay - Heavy Equipment	92,116	50,018	27,400	0	0.00%
531600 Cap Outlay - Other Equipment	61,074	94,708	94,708	0	0.00%
Total Capital Outlay	<u>153,190</u>	<u>144,726</u>	<u>122,108</u>	<u>0</u>	<u>0.00%</u>
WATER RECLAMATION MAINTENANCE TOTAL	<u><u>2,943,601</u></u>	<u><u>3,249,750</u></u>	<u><u>2,918,168</u></u>	<u><u>3,594,596</u></u>	<u><u>100.00%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Sewer Systems Program Manager	17	1	1	1	1
Supervisor (Loc 7431-7434)	11	3	4	4	4
Technician	7	2	2	2	2
Leadperson	6	8	7	7	7
EO III (Note 4)	6	0	0	0	5
EO III (Note 4)	5	5	5	5	0
Senior Maintenance Person	5	5	5	5	5
EO II (Note 3)	5	0	0	0	5
EO II (Note 3)	4	5	5	5	0
EO I (Note 2)	4	0	0	0	17
Maintenance Person (Note 2)	3	17	17	17	0
EMPLOYEE POSITIONS		46	46	46	46

Note: Program Re-Titled to Water Reclamation from Sewer Line Maintenance.

Note 1 - Code 520200 Construction Contracts recorded in 521300 Outside Services in FY19.

Note 2 - (17) Maintenance Person grade 3 retitled and regraded to EO I Grade 4 in FY19.

Note 3 - (5) EO II regraded to 5 from 4 in FY19.

Note 4 - (5) EO III regraded to 6 from 5 in FY19.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

DEBT SERVICE

PROGRAM 5618

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20
481500	Transfer to 08 Rev Bond Fund	2,812,758	0	0	0
481500	Transfer to 11 Rev Bond Fund	1,795,533	1,811,137	1,811,140	1,820,820
481500	Transfer to 12 Rev Bond Fund	2,130,107	1,432,536	1,414,231	0
481500	Transfer to 15 Rev Bond Fund	2,289,519	2,328,483	2,328,484	2,330,288
481500	Transfer to 16 Rev Bond Fund	4,225,032	4,529,483	4,529,484	5,089,436
481500	Transfer to 18 Rev Bond Fund	2,140,813	6,979,957	6,979,958	8,942,936
DEBT SERVICE TOTAL		<u>15,393,762</u>	<u>17,081,596</u>	<u>17,063,297</u>	<u>18,183,480</u>

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

ENVIRONMENTAL QUALITY

PROGRAM

5625-2101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	684,645	973,700	667,100	915,462	50.14%
500005 Salaries - Misc Sick Pay	283	0	28,000	0	0.00%
500015 Salaries - Misc Vacation	2,541	0	32,400	0	0.00%
500020 Salaries - Misc Other Timeoff	13	0	3,000	0	0.00%
501000 Overtime Pay - Misc	12,380	21,810	6,700	18,540	1.02%
502000 Premium Pay - Misc	42	1,010	1,000	0	0.00%
503000 Longevity Pay - Misc	1,342	1,390	1,500	1,690	0.09%
504000 Allowances - Misc	1,000	0	0	0	0.00%
505000 Holiday Pay - Misc	5,334	0	21,900	0	0.00%
506000 Retirement - Misc	28,389	49,900	36,100	43,640	2.39%
510100 Social Security	52,115	62,140	45,300	58,400	3.20%
510200 SS - Medicare	414	14,530	10,600	13,670	0.75%
511100 Health Insurance	118,306	158,400	79,100	151,220	8.28%
511200 Dental Insurance	243	0	5,900	17,320	0.95%
511300 Vision Insurance	48	0	1,200	2,890	0.16%
512100 LT Disability	126	0	3,600	4,790	0.26%
512500 Life Insurance	112	0	2,100	1,520	0.08%
515000 Workers Compensation	3,600	3,600	3,600	28,380	1.55%
516000 Medical Screenings	238	7,075	400	7,500	0.41%
Total	911,169	1,293,555	949,500	1,265,022	69.28%
OPERATING					
521100 Consulting Services	0	10,000	10,000	0	0.00%
520300 Inspection and Testing	0	102,440	102,440	88,000	4.82%
525000 Legal Services	225	0	0	0	0.00%
527100 Maintenance - Buildings	5,122	7,500	7,500	14,000	0.77%
527200 Maintenance - Equipment	27,178	38,868	35,000	43,000	2.35%
527300 Rental / Op Lease - Buildings	4,375	0	0	0	0.00%
527350 Rental / Op Lease - Equipment	6,242	20,000	16,000	26,440	1.45%
527400 Property Insurance	5,195	4,900	4,880	5,190	0.28%
527500 Small Equipment	52,422	50,462	45,000	42,250	2.31%
527525 PC Purchase	1,396	4,000	0	0	0.00%
527550 PC Replacements	0	0	0	6,000	0.33%
527600 Materials	111,802	152,194	147,000	173,000	9.47%
527700 Office Supplies	3,496	4,800	3,300	4,800	0.26%
527750 Custodial Equipment and Supplies	495	1,360	1,000	1,360	0.07%
527800 Uniform/Clothing	8,335	12,000	10,500	16,140	0.88%
527900 Advertising printing	16,209	27,200	21,200	31,950	1.75%
528000 Postage or Freight	15,166	21,200	21,200	23,000	1.26%
528500 Fuel and lubricant	16,345	20,000	15,000	20,000	1.10%
540100 Air Travel	1,419	2,560	0	5,000	0.27%
540200 Lodging	4,543	8,640	4,640	13,400	0.73%
540300 Other Travel	3,123	3,704	3,000	5,850	0.32%
541100 Conferences & Seminars	3,999	5,104	5,100	12,520	0.69%
541200 Training Materials	0	2,000	2,000	2,000	0.11%
541300 Dues & Subscriptions	81	5,390	2,500	5,090	0.28%
541500 Education Reimbursement	1,449	4,000	4,000	12,000	0.66%
542100 Communications	9,939	16,080	7,200	7,480	0.41%
543200 software licensing fees	1,448	0	0	0	0.00%
544000 Claims and Judgements	0	100	0	100	0.01%
545000 Other current expenses (Note 1)	174,556	1,960	1,960	0	0.00%
545500 Taxes Licenses Permits	914	3,860	3,860	2,400	0.13%
Total	475,473	530,322	474,280	560,970	30.72%

**ENVIRONMENTAL QUALITY
(continued)**

PROGRAM 5625-2101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531600 Cap Outlay - Other Equipment	11,587	128,350	128,350	0	0.00%
Total Capital Outlay	<u>11,587</u>	<u>128,350</u>	<u>128,350</u>	<u>0</u>	<u>0.00%</u>
TOTAL CONSENT ENVIRONMENTAL QUALITY	<u>1,398,230</u>	<u>1,952,227</u>	<u>1,552,130</u>	<u>1,825,992</u>	<u>100.00%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Environmental Quality Program Mgr.	17	1	1	1	1
Laboratory Supervisor	14	1	1	1	1
Environmental Monitoring Super	14	1	1	1	1
Watershed Supervisor	14	1	1	1	1
FOG Coordinator	9	1	1	1	1
Pretreatment Coordinator	9	1	1	1	1
Ecologist II	8	2	2	2	2
FOG Inspector (Note 2)	8	4	4	3	2
Pretreatment Technician	8	2	2	2	2
Watershed Maintenance Coord.	8	1	1	1	1
Water Quality Analyst	7	1	1	1	1
Lab Analyst - Chemist	7	1	1	1	1
Ecologist I	6	2	2	2	2
Laboratory Technician	5	3	3	3	3
Lab Assistant (Part-Time)	5	2	2	2	2
EMPLOYEE POSITIONS		24	24	23	22

Note 1 - Code 545000 Other Current Expenses is budgeted in code 520300 Inspection and Testing for FY19.

Note 2 - (1) Unfilled FOG Inspector replaced with Utility Billing Mng and moved to 4303.

Funding Allocation:
100% Water and Sewer Operating Fund

**OPERATION SERVICES
WATER AND SEWER**

**EASEMENT, BUILDING, AND
STATION MAINTENANCE**

PROGRAM 5626-0000

PERSONNEL			Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	(Note 1)	1,162,063	1,384,710	934,700	1,346,457	39.57%
500005	Salaries - Misc Sick Pay		501	0	31,300	0	0.00%
500015	Salaries - Misc Vacation		3,362	0	51,200	0	0.00%
500020	Salaries - Misc Other Timeoff		1,176	0	3,700	0	0.00%
501000	Overtime Pay - Misc		26,050	36,230	36,700	40,370	1.19%
502000	Premium Pay - Misc		0	5,650	0	0	0.00%
503000	Longevity Pay - Misc		2,474	2,590	2,000	2,170	0.06%
505000	Holiday Pay - Misc		8,326	0	31,400	0	0.00%
506000	Retirement - Misc		51,069	71,460	54,600	69,450	2.04%
510100	Social Security		87,570	89,200	64,700	86,760	2.55%
510200	SS - Medicare		658	20,860	15,200	20,300	0.60%
511100	Health Insurance		181,126	252,000	120,700	252,030	7.41%
511200	Dental Insurance		570	0	12,600	28,870	0.85%
511300	Vision Insurance		85	0	1,900	4,820	0.14%
512100	LT Disability		188	0	4,800	7,980	0.23%
512500	Life Insurance		178	0	3,000	2,520	0.07%
515000	Workers Compensation		5,100	5,100	5,100	41,284	1.21%
516000	Medical Screenings		2,112	20,755	2,600	20,760	0.61%
Total			1,532,608	1,888,555	1,376,200	1,923,771	56.54%

OPERATING

521300	Outside Services		228	2,500	2,500	12,300	0.36%
525000	Legal Services		15	0	0	0	
527100	Maintenance - Buildings		170,947	109,545	109,575	209,180	6.15%
527200	Maintenance - Equipment		184,516	222,737	222,737	234,400	6.89%
527300	Rental / Op Lease - Buildings		2,070	0	0	0	0.00%
527350	Rental / Op Lease - Equipment		9,875	12,500	12,500	20,700	0.61%
527400	Property Insurance		13,401	12,160	12,160	17,000	0.50%
527500	Small Equipment		39,804	99,067	93,500	95,250	2.80%
527525	PC Purchase		8,043	33,000	26,000	18,000	0.53%
527600	Materials		45,794	56,570	38,000	61,100	1.80%
527700	Office Supplies		2,228	3,210	1,700	1,500	0.04%
527750	Custodial Equipment and Supplies		10,667	11,940	11,940	11,000	0.32%
527800	Uniform/Clothing		27,787	31,000	31,000	34,150	1.00%
527900	Advertising printing		33	350	350	350	0.01%
528000	Postage or Freight		1,222	2,000	2,000	5,500	0.16%
528500	Fuel and lubricant		50,581	50,000	40,500	50,000	1.47%
530100	Utilities		517,071	564,600	564,600	600,000	17.64%
540100	Air Travel		4,311	0	0	0	0.00%
540200	Lodging		1,687	8,120	2,500	9,600	0.28%
540300	Other Travel		3,247	7,744	2,500	2,220	0.07%
541100	Conferences & Seminars		11,261	14,936	3,000	22,850	0.67%
541200	Training Materials		0	2,000	2,000	2,000	0.06%
541300	Dues & Subscriptions		105	4,050	2,200	6,250	0.18%
542100	Communications		20,093	24,850	17,000	11,200	0.33%
543200	software licensing fees		0	27,800	7,800	25,760	0.76%
543420	Computer System & Network Fees		0	0	0	3,600	0.11%
545000	Other current expenses		3,448	0	0	0	0.00%
545500	Taxes Licenses Permits		6,936	12,680	6,500	24,640	0.72%
Total			1,135,369	1,313,359	1,212,562	1,478,550	43.46%

**EASEMENT, BUILDING, AND
STATION MAINTENANCE
(continued)**

PROGRAM 5626-0000

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531600 Cap Outlay - Other Equipment	536,183	1,413,155	1,413,155	0	0.00%
Total Capital Outlay	<u>536,183</u>	<u>1,413,155</u>	<u>1,413,155</u>	<u>0</u>	<u>0.00%</u>
TOTAL FLEET, BUILDING, STATION & EASEMENT MAINTENANCE	<u>3,204,160</u>	<u>4,615,069</u>	<u>4,001,917</u>	<u>3,402,321</u>	<u>100%</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Easement, Building and Station Program Manager	17	1	1	1	1
Supervisor Waste Water Maint	11	0	0	1	1
Supervisor Water Maint	11	0	0	1	1
Supervisor Ground Maint.	11	0	0	1	1
Supervisor (Note 2)	11	2	2	0	0
Easement & Building Maintenance Supervisor (Note 2)	11	1	1	0	0
Chief Electrician	10	1	1	1	1
Chief Electronics Technician	10	1	1	1	1
Chief Mechanic (Note 3)	8	2	2	1	0
Chief Maintenance Mechanic	8	0	0	1	2
Electrician	8	4	4	4	4
Electronic Technician	8	4	4	4	4
Accounting Technician	6	1	1	1	1
Maintenance Machinist/Mechanic (I-V)	3-6	13	13	13	13
Grounds Maintenance Leadperson	5	1	1	1	1
Easement & Building Maintenance Person	3	4	4	4	4
EMPLOYEE POSITIONS		35.00	35.00	35.00	35.00

Note 1: Account Code 500000 FY19 includes standby pay- emergency response team (Consent Decree requirement)

Note 2 - Retitled in 2019

Note 3 - (1) Chief Mechanic Re-Titled to Chief Maintenance Mechanic in 2019.

Funding Allocation:
100% Water and Sewer Operating Fund

**City of Fort Smith
FY20
Budget Comparison Summary - General Fund Sales Tax
1/8% Parks Department Program 6208**

	Actual FY12	Actual FY13	Actual FY14	Actual FY15	Actual FY16	Actual FY17	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	Increase (Decrease)	Projected FY21
Revenues												
Taxes and Assessments	384,112	2,433,622	2,512,377	2,547,519	2,644,576	2,650,518	2,637,000	2,665,000	2,652,060	2,729,171	77,111	2,756,000
Parks Contributions	0	0	0	1 1,362,316	2 509,768	3 414,884	4 1,250,000	5 1,000,000	5 1,000,000	6 500,000	(500,000)	500,000
Total	\$ 384,112	\$ 2,433,622	\$ 2,512,377	\$ 3,909,835	\$ 3,154,344	\$ 3,065,402	\$ 3,887,000	\$ 3,665,000	\$ 3,652,060	\$ 3,229,171	\$ (422,889)	\$ 3,256,000
Expenditures												
Parks/ Operation Services	0	770,384	1,443,070	4,908,111	2,360,599	2,730,870	3,483,397	4,403,933	3,682,365	4,709,830	1,027,465	2,869,300
Total	\$ 0	\$ 770,384	\$ 1,443,070	\$ 4,908,111	\$ 2,360,599	\$ 2,730,870	\$ 3,483,397	\$ 4,403,933	\$ 3,682,365	\$ 4,709,830	\$ 1,027,465	\$ 2,869,300
Excess (Deficiency)												
Revenues Over Expenditures	\$ 384,112	\$ 1,663,238	\$ 1,069,307	\$ (998,276)	\$ 793,745	\$ 334,532	\$ 403,603	\$ (738,933)	\$ (30,305)	\$ (1,480,659)	\$ (1,450,354)	\$ 386,700
Fund Balance, Beginning of Year	0	384,112	2,047,350	3,116,656	2,118,380	2,912,125	3,246,657	3,650,260	3,650,260	3,619,955	(30,305)	2,139,296
Fund Balance, End of Year	\$ 384,112	\$ 2,047,350	\$ 3,116,656	\$ 2,118,380	\$ 2,912,125	\$ 3,246,657	\$ 3,650,260	\$ 2,911,327	\$ 3,619,955	\$ 2,139,296	\$ (1,480,659)	\$ 2,525,996
Contingency Reserve Percent	0.0%	265.8%	216.0%	43.2%	123.4%	118.9%	104.8%	66.1%	98.3%	45.4%		88.0%

1 \$1,000,000 - Walton Grant (3118-020); \$337,316 - State Grant (3118-021); \$25,000 - Hanna Gas Oil (3716-008)

2 Grants/ Contributions in FY16:
\$135,000 - AHTD Grant for Grizzly Field (MLK)
\$7,000 - AR Tennis Patrons FDN for Tilles Tennis Ct Resurface
\$8,000 - USTA Facility Grant for Tilles Tennis Ct Resurface
\$50,000 - Blue Lion Parkway donation from Arvest
\$75,897 - Park Partners MLK Softball fields
\$108,871 - Sale of Belle Grove property
\$125,000 - CBID Contribution Compass Park Splash pad

3 Grant funds received in 2017:
\$40,884 - WAPDD GIF grant for Rice Carden Trail
\$150,000 - Blue & You FDN for Rice Carden Trail
\$224,000 - AHTD Rec Trails Program for Rice Carden Trail

4 Grant funds received in 2018:
\$100,000 - AGFC Marine Fuel Tax Grant for Parking Lot FSPark
\$500,000 - Park Partners Contribution for Rice Carden Extension
\$100,000 - First National Bank
\$550,000 - Fort Chaffee Redevelopment Authority

5 Grant funds expected in 2019:
\$500,000 - AHTD TAP Grant
\$500,000 - Fort Chaffee Redevelopment Authority

6 Grant Funds expected in 2020:
\$500,000 - Fort Chaffee Redevelopment Authority

OPERATION SERVICES PARKS AND RECREATION

PARKS MAINTENANCE

PROGRAM 6201-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget	
PERSONNEL						
500000	Salaries - Misc Regular	614,197	693,661	615,000	751,155	50.51%
500005	Salaries - Misc Sick Pay	1,306	0	15,600	0	0.00%
500015	Salaries - Misc Vacation	2,134	0	31,500	0	0.00%
500020	Salaries - Misc Other Timeoff	34	0	3,000	0	0.00%
501000	Overtime Pay - Misc	1,860	1,200	80	1,000	0.07%
503000	Longevity Pay - Misc	1,251	1,510	1,500	1,870	0.13%
504000	Allowances - Misc	228	0	3,200	0	0.00%
505000	Holiday Pay - Misc	4,244	0	20,100	0	0.00%
506000	Retirement - Misc	24,424	31,190	31,300	34,560	2.32%
510100	Social Security	46,388	43,030	41,900	47,470	3.19%
510200	SS - Medicare	335	10,060	10,000	11,110	0.75%
511100	Health Insurance	157,770	136,800	66,000	122,420	8.23%
511200	Dental Insurance	208	0	5,100	14,030	0.94%
511300	Vision Insurance	38	0	1,000	2,340	0.16%
512100	LT Disability	108	0	3,100	3,880	0.26%
512500	Life Insurance	99	0	2,000	1,230	0.08%
513000	Other Pay - Car Allowance	5,638	5,400	5,400	5,400	0.36%
515000	Workers Compensation	2,255	2,255	2,255	7,505	0.50%
516000	Medical Screenings	135	300	81	300	0.02%
Total		<u>862,654</u>	<u>925,406</u>	<u>858,116</u>	<u>1,004,270</u>	<u>67.53%</u>

OPERATING

521100	Consulting Services	(Note 1)	65,215	0	0	0	0.00%
521300	Outside Services		0	74,000	70,000	77,960	5.24%
527100	Maintenance - Buildings		25,719	18,450	16,768	22,500	1.51%
527200	Maintenance - Equipment		23,301	49,782	45,000	32,200	2.17%
527300	Rental / Op Lease - Buildings		10,680	2,760	0	0	0.00%
527350	Rental / Op Lease - Equipment		19,591	27,180	26,000	29,100	1.96%
527400	Property Insurance		32,086	40,830	33,721	37,200	2.50%
527500	Small Equipment		15,337	18,840	18,000	30,630	2.06%
527600	Materials		36,703	48,250	46,000	48,250	3.24%
527700	Office Supplies		607	1,000	800	1,000	0.07%
527750	Custodial Equipment and Supplies		2,300	5,000	2,300	5,000	0.34%
527800	Uniform/Clothing		11,201	12,510	11,000	12,510	0.84%
527900	Advertising printing		967	1,000	750	1,000	0.07%
528000	Postage or Freight		388	400	300	400	0.03%
528500	Fuel and lubricant		30,157	27,725	28,500	29,080	1.96%
530100	Utilities		87,888	91,112	90,500	90,500	6.09%
540100	Air Travel		359	0	0	0	0.00%
540300	Other Travel		0	1,000	0	500	0.03%
541100	Conferences & Seminars		2,639	1,400	0	1,400	0.09%
541300	Dues & Subscriptions		258	670	920	810	0.05%
541500	Education Reimbursement		0	4,000	4,000	4,000	0.27%
542100	Communications		3,080	2,760	2,600	3,120	0.21%
545000	Other current expenses	(Note 2)	13,325	14,400	14,400	15,500	1.04%
545500	Taxes Licenses Permits		96	1,300	20	130	0.01%
560000	Program Expense	(Note 3)	634,823	40,000	40,000	40,000	2.69%
Total			<u>1,016,722</u>	<u>484,369</u>	<u>451,579</u>	<u>482,790</u>	<u>32.47%</u>

**PARKS MAINTENANCE
(continued)**

PROGRAM 6201-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531700 Cap Outlay - Buildings	0	73,900	73,900	0	0.00%
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>73,900</u>	<u>73,900</u>	<u>0</u>	<u>0</u>
PARKS MAINTENANCE TOTAL	<u>1,879,376</u>	<u>1,483,675</u>	<u>1,383,595</u>	<u>1,487,060</u>	<u>100.00%</u>

SCHEDULE OF PERSONNEL	PAY GRAD	FY18	FY19	FY19	FY20
Parks & Recreation Director	21	1	1	1	1
Deputy Director of Parks* (Note 4)	17	0	1	1	1
Maintenance Supervisor	11	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Recreation Programmer	9	1	0	0	0
Park Maintenance Technician	8	2	2	2	2
Backflow Technician	8	1	1	1	1
Senior Maintenance Person (Note 5)	5	1	1	2	2
Equipment Operator II	4	1	1	0	0
Maintenance Person (Note 6)	3	6	6	7	7
Laborer (Seasonal)	2	4	4	4	4
Train Driver	1	0.25	0.25	0.25	0.25
EMPLOYEE POSITIONS		19.3	19.25	20.25	20.25

Note 1 - 521100 Consulting moved to 521300 Outside Services for FY19

Note 2 - 545000 Other Current Expenses moved to 560000 Program Expense for FY19

Note 3 - 560000 Program Expense is funded by donations

Note 4 - Deputy Director of Parks moved from 6208 in FY19.

Note 5 - Sr Maintenance Person replaced (1) EOII in 2019

Note 6 - Increase of (1) is a correction of a Finance error from prior year.

Funding Allocation for Personnel & Operating Costs:

85% General Fund

15% Street Maintenance Fund

Funding Allocation for Capital Outlay:

100% General Fund

OPERATION SERVICES PARKS AND RECREATION

OAK CEMETERY

PROGRAM 6202-0101

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	85,027	95,230	67,000	99,700	66.37%
500005	Salaries - Misc Sick Pay	0	0	300	0	0.00%
500015	Salaries - Misc Vacation	252	0	8,000	0	0.00%
500020	Salaries - Misc Other Timeoff	0	0	500	0	0.00%
501000	Overtime Pay - Misc	2,588	2,765	500	1,000	0.67%
503000	Longevity Pay - Misc	660	670	670	670	0.45%
505000	Holiday Pay - Misc	602	0	2,800	0	0.00%
506000	Retirement - Misc	3,326	3,920	4,000	3,990	2.66%
510100	Social Security	6,512	6,230	4,800	6,330	4.21%
510200	SS - Medicare	45	1,450	1,300	1,480	0.99%
511100	Health Insurance	20,596	14,400	12,000	14,410	9.59%
511200	Dental Insurance	35	0	1,000	1,650	1.10%
511300	Vision Insurance	6	0	150	280	0.19%
512100	LT Disability	17	0	450	460	0.31%
512500	Life Insurance	13	0	300	150	0.10%
515000	Workers Compensation	330	330	330	1,225	0.82%
516000	Medical Screenings	0	100	0	200	0.13%
Total		<u>120,010</u>	<u>125,095</u>	<u>104,100</u>	<u>131,545</u>	<u>87.57%</u>
OPERATING						
527100	Maintenance - Buildings	186	1,500	1,800	1,500	1.00%
527200	Maintenance - Equipment	3,368	5,000	3,300	5,000	3.33%
527350	Rental / Op Lease - Equipment (Note 1)	997	960	960	1,200	0.80%
527400	Property Insurance	1,519	1,400	880	1,240	0.83%
527500	Small Equipment	1,308	1,500	1,300	1,500	1.00%
527600	Materials	387	1,000	250	1,000	0.67%
527700	Office Supplies	16	100	100	100	0.07%
527750	Custodial Equipment and Supplies	139	300	200	300	0.20%
527800	Uniform/Clothing	992	1,730	1,600	1,730	1.15%
528500	Fuel and lubricant	356	1,130	800	1,200	0.80%
530100	Utilities	3,525	3,800	3,800	3,800	2.53%
542100	Communications	58	100	100	100	0.07%
Total		<u>12,850</u>	<u>18,520</u>	<u>15,090</u>	<u>18,670</u>	<u>12.43%</u>
CAPITAL OUTLAY						
531700	Cap Outlay - Buildings	25,575	30,000	30,000	0	0.00%
TOTAL CAPITAL OUTLAY		<u>25,575</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>	<u>0.00%</u>
OAK CEMETERY TOTAL		<u>158,435</u>	<u>173,615</u>	<u>149,190</u>	<u>150,215</u>	<u>100.00%</u>

OAK CEMETERY
(continued)

PROGRAM 6202-0101

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Sexton	5	1	1	1	1
Maintenance Person	3	1	1	1	1
Laborer (Part-Time)	1	1	1	1	1
EMPLOYEE POSITIONS		3	3	3	3

Note 1 - Account Code 527350-Partial expense for lease of 1 backhoe

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS AND RECREATION**

COMMUNITY CENTERS

PROGRAM 6204-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	86,290	94,100	88,000	98,300	60.11%
500005 Salaries - Misc Sick Pay	2	0	600	0	0.00%
500015 Salaries - Misc Vacation	0	0	1,100	0	0.00%
500020 Salaries - Misc Other Timeoff	13	0	500	0	0.00%
501000 Overtime Pay - Misc	21	330	100	300	0.18%
503000 Longevity Pay - Misc	313	310	300	310	0.19%
505000 Holiday Pay - Misc	497	0	2,100	0	0.00%
506000 Retirement - Misc	2,662	3,110	3,200	3,270	2.00%
510100 Social Security	6,319	5,910	5,600	6,180	3.78%
510200 SS - Medicare	49	1,380	1,300	1,460	0.89%
511100 Health Insurance	29,041	14,400	12,000	14,410	8.81%
515000 Workers Compensation	385	385	385	1,225	0.75%
511200 Dental Insurance	24	0	900	1,650	1.01%
511300 Vision Insurance	4	0	100	280	0.17%
512100 LT Disability	14	0	400	460	0.28%
512500 Life Insurance	13	0	300	150	0.09%
516000 Medical Screenings	0	100	0	100	0.06%
Total	125,648	120,025	116,885	128,095	78.32%

OPERATING

527100 Maintenance - Buildings	3,412	3,850	3,800	3,500	2.14%
527200 Maintenance - Equipment	9	500	0	500	0.31%
527500 Small Equipment	1,978	4,900	4,900	5,600	3.42%
527600 Materials	1,861	1,500	1,500	1,500	0.92%
527700 Office Supplies	115	150	100	150	0.09%
527750 Custodial Equipment and Supplies	3,240	4,500	2,500	4,000	2.45%
527800 Uniform/Clothing	0	200	200	200	0.12%
530100 Utilities	19,794	20,206	20,000	20,000	12.23%
Total	30,408	35,806	33,000	35,450	21.68%

COMMUNITY CENTERS TOTAL

156,056	155,831	149,885	163,545	100.00%
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SCHEDULE OF PERSONNEL PAY GRADE

		FY18	FY19	FY19	FY20
Records Coordinator	6	1	1	1	1
Reservationist	3	1	1	1	1
Laborer (Part-time)	1	1.50	1.50	1.50	1.50
EMPLOYEE POSITIONS		3.50	3.50	3.50	3.50

Funding Allocation:
100% General Fund

OPERATION SERVICES PARKS AND RECREATION

AQUATICS

PROGRAM 6205-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	41,877	65,300	50,900	76,410	45.34%
501000 Overtime Pay - Misc	2,925	3,810	2,800	3,500	2.08%
510100 Social Security	3,427	4,290	3,400	4,970	2.95%
510200 SS - Medicare	0	1,000	800	1,170	0.69%
515000 Workers Compensation	380	380	380	1,970	1.17%
516000 Medical Screenings	0	100	0	100	0.06%
Total	48,610	74,880	58,280	88,120	52.28%
OPERATING					
527100 Maintenance - Buildings	9,737	36,000	10,000	28,500	16.91%
527200 Maintenance - Equipment	940	1,500	0	1,500	0.89%
527400 Property Insurance	38	0	0	0	0.00%
527500 Small Equipment	18,026	19,150	20,000	12,800	7.59%
527600 Materials	14,864	19,780	18,000	19,780	11.74%
527700 Office Supplies	170	150	70	150	0.09%
527750 Custodial Equipment and Supplies	563	1,300	670	1,300	0.77%
527800 Uniform/Clothing	959	1,250	770	1,250	0.74%
530100 Utilities	13,953	15,004	13,500	15,000	8.90%
545000 Other current expenses	0	140	120	140	0.08%
Total	59,250	94,274	63,130	80,420	47.72%
CAPITAL OUTLAY					
531700 Cap Outlay - Buildings	64,305	0	0	0	0.00%
TOTAL CAPITAL OUTLAY	64,305	0	0	0	0.00%
AQUATICS TOTAL	172,165	169,154	121,410	168,540	100%
SCHEDULE OF PERSONNEL PAY GRADE					
		FY18	FY19	FY19	FY20
Seasonal Manager*	A01	0	0	0.25	0.25
Seasonal Manager	9	0.25	0.25	0	0
Seasonal Assistant Manager*	A01	0	0	0.25	0.25
Seasonal Assistant Manager	4	0.25	0.25	0	0
Seasonal Head Lifeguard*	A01	0	0	0.65	0.65
Seasonal Head Lifeguard	3	0.65	0.65	0	0
Seasonal Lifeguards	A01	0	0	2	2
Seasonal Lifeguards	3	2.00	2.00	0	0
Cashier	A01	0	0	0.3	0.3
Cashier	1	0.30	0.30	0	0
EMPLOYEE POSITIONS		3.45	3.45	3.45	3.45

*Using New Aquatics Pay Scale Grade

Funding Allocation:
100% General Fund

OPERATION SERVICES PARKS & RECREATION

RIVERFRONT/DOWNTOWN MAINTENANCE

PROGRAM 6206-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	107,042	111,360	80,000	120,720	36.74%
500005 Salaries - Misc Sick Pay	20	0	2,500	0	0.00%
500015 Salaries - Misc Vacation	674	0	5,500	0	0.00%
500020 Salaries - Misc Other Timeoff	0	0	300	0	0.00%
501000 Overtime Pay - Misc	443	940	500	750	0.23%
503000 Longevity Pay - Misc	313	310	200	130	0.04%
505000 Holiday Pay - Misc	691	0	2,000	0	0.00%
506000 Retirement - Misc	3,579	4,320	3,800	3,950	1.20%
510100 Social Security	8,053	6,940	5,500	7,600	2.31%
510200 SS - Medicare	59	1,630	1,300	1,780	0.54%
511100 Health Insurance	34,610	21,600	8,100	21,610	6.58%
511200 Dental Insurance	47	0	1,300	2,480	0.75%
511300 Vision Insurance	8	0	250	420	0.13%
512100 LT Disability	14	0	500	690	0.21%
512500 Life Insurance	20	0	400	220	0.07%
515000 Workers Compensation	550	550	550	1,970	0.60%
516000 Medical Screenings	0	100	0	100	0.03%
Total	156,122	147,750	112,700	162,420	49.43%

OPERATING

527100 Maintenance - Buildings	12,837	16,500	5,000	16,500	5.02%
527200 Maintenance - Equipment	2,435	2,500	2,000	2,500	0.76%
527350 Rental / Op Lease - Equipment	1,230	2,000	2,000	2,250	0.68%
527400 Property Insurance	4,867	5,930	4,150	4,985	1.52%
527500 Small Equipment	2,656	4,660	4,000	4,660	1.42%
527600 Materials	1,674	5,420	3,000	5,420	1.65%
527700 Office Supplies	7	100	50	100	0.03%
527750 Custodial Equipment and Supplies	2,570	4,000	2,500	4,000	1.22%
527800 Uniform/Clothing	1,953	2,200	1,800	2,200	0.67%
528500 Fuel and lubricant	1,882	2,380	2,000	2,000	0.61%
530100 Utilities	41,670	44,033	40,000	44,000	13.39%
542100 Communications	286	300	300	360	0.11%
560000 Program Expense	64,391	81,852	81,000	77,200	23.49%
Total	138,456	171,876	147,800	166,175	50.57%

RIVERFRONT/DOWNTOWN MAINTENANCE TOTAL

	294,578	319,626	260,500	328,595	100%
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SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Maintenance Person	3	3	3	3	3
Laborer (Part-Time)	2	1.5	1.5	1.5	1.5
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		5	5	5	5

Funding Allocation:
100% General Fund

**OPERATION SERVICES
PARKS & RECREATION**

THE PARK AT WEST END

PROGRAM 6207-0101

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	8,280	12,000	7,500	12,140	38.95%
501000 Overtime Pay - Misc	280	360	340	250	0.80%
510100 Social Security	655	1,080	700	780	2.50%
510200 SS - Medicare	0	250	200	190	0.61%
515000 Workers Compensation	88	90	90	848	2.72%
Total	9,303	13,780	8,830	14,208	45.59%
OPERATING					
527100 Maintenance - Buildings	9	0	0	0	0.00%
527200 Maintenance - Equipment	100	900	100	800	2.57%
527300 Rental / Op Lease - Buildings	1	10	1	10	0.03%
527400 Property Insurance	11,971	12,000	12,000	12,000	38.50%
527500 Small Equipment	0	200	180	100	0.32%
527600 Materials	0	100	0	100	0.32%
527750 Custodial Equipment and Supplies	0	100	0	100	0.32%
527800 Uniform/Clothing	0	0	0	200	0.64%
528500 Fuel and lubricant	0	100	0	50	0.16%
530100 Utilities	1,720	3,500	1,500	3,500	11.23%
545500 Taxes Licenses Permits	0	100	0	100	0.32%
Total	13,801	17,010	13,781	16,960	54.41%
THE PARK AT WEST END TOTAL	23,104	30,790	22,611	31,168	100%

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Lead Worker	2	0.30	0.30	0.30	0.30
Laborer (Part-Time)	1	0.50	0.50	0.50	0.50
EMPLOYEE POSITIONS		0.80	0.80	0.80	0.80

Note: The revenue generated by the ferris wheel and the carousel is netted against the actual costs each year. If expenditures exceed revenues, the difference is made up by the CBID. There is no impact to the General Fund.

Funding Allocation:
100% General Fund

OPERATION SERVICES PARKS & RECREATION

1/8% SALES AND USE TAX

PROGRAM 6208-0101

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	59,501	90,000	200	41,920	0.89%
500015 Salaries - Misc Vacation	71	0	0	0	0.00%
500020 Salaries - Misc Other Timeoff	24	0	0	0	0.00%
505000 Holiday Pay - Misc	485	0	0	0	0.00%
506000 Retirement - Misc	2,546	0	0	0	0.00%
510100 Social Security	4,492	5,580	10	2,610	0.06%
510200 SS - Medicare	35	1,310	10	620	0.01%
511100 Health Insurance	7,657	0	0	0	0.00%
511200 Dental Insurance	11	0	0	0	0.00%
511300 Vision Insurance	2	0	0	0	0.00%
512100 LT Disability	13	0	0	0	0.00%
512500 Life Insurance	6	0	0	0	0.00%
515000 Workers Compensation	330	330	330	480	0.01%
Total	75,172	97,220	550	45,630	0.97%
OPERATING					
520100 Arch / Engineering Services	0	325,000	300,000	300,000	6.37%
521100 Consulting Services (Note 1)	379,346	0	0	0	0.00%
525000 Legal Services	48,667	40,000	45,000	40,000	0.85%
527100 Maintenance - Buildings	4,557	7,500	6,000	7,500	0.16%
527200 Maintenance - Equipment	991	1,000	900	1,000	0.02%
527400 Property Insurance	25,900	32,170	2,200	27,600	0.59%
527500 Small Equipment	6,704	7,800	5,000	5,000	0.11%
527600 Materials	1,376	5,500	4,000	6,000	0.13%
527750 Custodial Equip and Supplies	9	0	0	0	0.00%
527900 Advertising printing	2,337	4,000	2,250	4,000	0.08%
528000 Postage or Freight	26	0	0	0	0.00%
530100 Utilities	13,106	14,500	12,000	16,000	0.34%
541500 Education Reimbursement	4,000	0	0	0	0.00%
545000 Other current expenses (Note 2)	9,770	0	0	0	0.00%
560000 Program Expense	0	11,040	11,000	11,600	0.25%
Total	496,789	448,510	388,350	418,700	8.64%
CAPITAL OUTLAY					
520200 Construction Contracts	2,555,367	3,617,239	2,800,000	4,056,000	86.12%
531000 Cap Outlay - Land	205,000	0	262,675	0	0.00%
531100 Cap Outlay - Vehicles	0	167,464	154,965	45,000	0.96%
531600 Cap Outlay - Other Equipment	109,455	73,500	75,825	144,500	3.07%
531700 Cap Outlay - Buildings	41,614	0	0	0	0.00%
Total Capital Outlay	2,911,435	3,858,203	3,293,465	4,245,500	90.14%
1/8% SALES & USE TAX TOTAL	3,483,397	4,403,933	3,682,365	4,709,830	100%

SCHEDULE OF PERSONNEL PAY GRADE	FY18	FY19	FY19	FY20
Deputy Director 17	1	0	0	0
Laborer (Seasonal) 1	1	2	2	2
EMPLOYEE POSITIONS	2	2	2	2

Note 1 - 521100 Consulting budgeted in 520100 Arch/Engineering Services in FY19

Note 2 - 545000 Other Current Expenses budgeted in 560000 Program Expense in FY19

Funding Allocation:
1/8% Sales Tax-General Fund (100%)

**OPERATION SERVICES
CONVENTION CENTER**

CONVENTION CENTER

PROGRAM 1115

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	506,791	557,167	486,000	581,303	34.56%
500005	Salaries - Misc Sick Pay	48	0	11,200	0	0.00%
500015	Salaries - Misc Vacation	1,977	0	28,500	0	0.00%
500020	Salaries - Misc Other Timeoff	595	0	500	0	0.00%
501000	Overtime Pay - Misc	11,581	9,000	12,800	11,100	0.66%
503000	Longevity Pay - Misc	1,606	1,750	1,750	1,690	0.10%
504000	Allowances - Misc	228	0	0	140,000	8.32%
505000	Holiday Pay - Misc	4,278	0	17,800	0	0.00%
506000	Retirement - Misc	23,648	29,010	29,500	36,880	2.19%
510100	Social Security	38,530	35,540	33,700	45,210	2.69%
510200	SS - Medicare	316	8,320	8,000	10,590	0.63%
511100	Health Insurance	114,743	93,600	60,700	93,610	5.57%
511200	Dental Insurance	256	0	6,500	10,730	0.64%
511300	Vision Insurance	43	0	1,070	1,790	0.11%
512100	LT Disability	107	0	2,800	2,970	0.18%
512500	Life Insurance	85	0	1,600	940	0.06%
513000	Other Pay - Car Allowance (Note 2)	156,802	126,773	140,000	5,400	0.32%
515000	Workers Compensation	9,045	9,045	9,045	2,440	0.15%
Total		<u>870,682</u>	<u>870,205</u>	<u>851,465</u>	<u>944,653</u>	<u>56.16%</u>

OPERATING

527100	Maintenance - Buildings	144,935	110,203	125,000	131,700	7.83%
527200	Maintenance - Equipment	14,508	17,000	13,000	17,000	1.01%
527300	Rental / Op Lease - Buildings	226	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	8,613	8,000	8,000	8,000	0.48%
527400	Property Insurance	59,126	68,320	73,000	73,000	4.34%
527500	Small Equipment	21,101	15,650	15,650	50,500	3.00%
527550	PC Replacements	0	2,000	0	2,000	0.12%
527600	Materials	3,314	3,300	3,300	3,300	0.20%
527680	Alcoholic Beverages	9,650	16,000	16,000	14,000	0.83%
527700	Office Supplies	513	1,200	1,000	1,200	0.07%
527750	Custodial Equipment & Supplies	22,320	21,000	19,000	20,500	1.22%
527800	Uniform/Clothing	2,138	4,472	3,400	3,500	0.21%
527900	Advertising printing	58,880	68,000	58,000	52,300	3.11%
528000	Postage or Freight	123	900	500	750	0.04%
528500	Fuel and lubricant	844	800	800	1,100	0.07%
530100	Utilities	283,171	310,000	310,000	310,000	18.43%
540100	Air Travel	15,951	4,350	4,350	4,200	0.25%
540200	Lodging	110	9,300	9,300	8,000	0.48%
540300	Other Travel	2,872	4,750	4,750	4,000	0.24%
541100	Conferences & Seminars	3,925	11,825	10,825	14,325	0.85%
541300	Dues & Subscriptions	2,648	4,760	4,760	4,850	0.29%
542100	Communications	6,675	7,500	7,500	7,800	0.46%
545500	Taxes Licenses Permits	3,438	5,317	5,000	5,300	0.32%
Total		<u>665,081</u>	<u>694,647</u>	<u>693,135</u>	<u>737,325</u>	<u>43.84%</u>

**CONVENTION CENTER
(continued)**

PROGRAM 1115

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531600 Cap Outlay - Other Equipment	83,173	0	0	0	0.00%
531700 Cap Outlay - Buildings	0	95,000	95,000	0	0.00%
Total Capital Outlay	<u>83,173</u>	<u>95,000</u>	<u>95,000</u>	<u>0</u>	<u>0.00%</u>
CONVENTION CENTER TOTAL	<u><u>1,618,936</u></u>	<u><u>1,659,853</u></u>	<u><u>1,639,600</u></u>	<u><u>1,681,978</u></u>	<u><u>100%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Chief Operating Officer	17	1	1	1	1
Operation Supervisor	11	1	1	1	1
Sales Director	10	1	1	1	1
Lead Engineer	8	1	1	1	1
Sales & Service Manager	8	1	1	1	1
Events Coordinator	7	1	1	1	1
Administrative Secretary	7	1	1	1	1
Building Engineer (Note 1)	6	2	2	3	3
Maintenance Person	3	4	4	3	3
Laborer (Seasonal)	1	0.5	0.5	0.5	0.5
EMPLOYEE POSITIONS		13.5	13.5	13.5	13.5

Note - Annual transfer to the Convention Center Fund from the General Fund of \$777,000;
revenue estimate \$830,000 for FY20

Note 1 - Additional Building Engineer was approved in 2019 that replaced one Maintenance Person.

Note 2 - Temp Staffing was being paid from 513000 in FY19 but will be paid from 504000 in FY20.

Funding Allocation:
100% Convention Center Fund

**OPERATION SERVICES
SANITATION**

ADMINISTRATION

PROGRAM 6301-2104

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	319,004	419,512	327,000	390,288	56.02%
500005	Salaries - Misc Sick Pay	146	0	8,500	0	0.00%
500015	Salaries - Misc Vacation	534	0	18,600	0	0.00%
500020	Salaries - Misc Other Timeoff	145	0	1,100	0	0.00%
501000	Overtime Pay - Misc	15,326	10,000	7,700	10,000	1.44%
502000	Premium Pay - Misc	42	0	1,000	0	0.00%
503000	Longevity Pay - Misc	814	910	900	790	0.11%
504000	Allowances - Misc	1,229	1,000	0	7,250	1.04%
505000	Holiday Pay - Misc	2,926	0	11,500	0	0.00%
506000	Retirement - Misc	15,259	20,970	20,300	21,890	3.14%
510100	Social Security	24,419	24,850	22,500	25,880	3.71%
510200	SS - Medicare	239	5,820	5,300	6,060	0.87%
511100	Health Insurance	57,271	57,600	47,100	57,610	8.27%
511200	Dental Insurance	151	0	3,600	6,600	0.95%
511300	Vision Insurance	32	0	800	1,110	0.16%
512100	LT Disability	66	0	2,000	1,830	0.26%
512500	Life Insurance	53	0	1,000	580	0.08%
513000	Other Pay - Car Allowance	7,700	5,400	5,400	5,400	0.78%
515000	Workers Compensation	12,000	12,000	12,000	16,100	2.31%
516000	Medical Screenings	140	500	0	500	0.07%
Total		457,495	558,562	496,300	551,888	79.21%

OPERATING

521300	Outside Services	0	0	0	5,000	0.72%
527100	Maintenance - Buildings (Note 1)	14,310	0	0	0	0.00%
527200	Maintenance - Equipment	1,699	31,300	27,000	31,080	4.46%
527300	Rental / Op Lease - Buildings	4,729	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	0	6,000	5,000	6,000	0.86%
527400	Property Insurance	1,711	2,190	1,820	2,000	0.29%
527500	Small Equipment	241	2,000	1,500	3,000	0.43%
527525	PC Purchase	2,735	0	0	0	0.00%
527550	PC Replacements	0	0	0	2,500	0.36%
527600	Materials	1,293	0	0	0	0.00%
527700	Office Supplies	3,695	3,500	2,500	4,500	0.65%
527750	Custodial Equipment and Supplies	4,483	6,500	1,000	2,500	0.36%
527800	Uniform/Clothing	430	700	1,050	1,000	0.14%
527900	Advertising printing (Note 2)	1,649	7,700	10,300	30,000	4.31%
528000	Postage or Freight	51	700	500	2,000	0.29%
528500	Fuel and lubricant	1,036	2,000	2,000	2,500	0.36%
530100	Utilities (Note 3)	22,564	0	0	0	0.00%
540100	Air Travel	10,316	5,000	2,160	3,000	0.43%
540200	Lodging	0	4,000	4,000	6,000	0.86%
540300	Other Travel	2,244	3,500	1,750	3,500	0.50%
541100	Conferences & Seminars	2,233	4,000	4,200	4,000	0.57%
541200	Training Materials	0	0	0	1,000	0.14%
541300	Dues & Subscriptions	415	1,000	1,000	1,000	0.14%
542100	Communications	4,240	9,050	8,500	9,050	1.30%
543200	Software Licensing Fees (Note 4)	16,933	0	0	0	0.00%
543410	Computer Equip/Software Maint	0	17,000	17,000	23,000	3.30%
544000	Claims Judgements	0	36,550	33,500	0	0.00%
545000	Other current expenses (Note 5)	16,696	327	0	0	0.00%
545500	Taxes Licenses Permits	655	1,700	1,000	2,200	0.32%
Total		114,359	144,717	125,780	144,830	20.79%

**ADMINISTRATION
(continued)**

PROGRAM 6301-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531300 Cap Outlay - Software	0	168,925	168,925	0	0.00%
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>168,925</u>	<u>168,925</u>	<u>0</u>	<u>0.00%</u>
ADMINISTRATION TOTAL	<u>571,854</u>	<u>872,204</u>	<u>791,005</u>	<u>696,718</u>	<u>100%</u>
Sinking Fund Contribution				<u>84,530</u>	
Planned Purchase 2020: Replacement 1/2 ton pickup for Asset #10, 2004 Chevrolet Impala				32,000	
				<u>32,000</u>	

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director of Sanitation	22	1	1	1	1
Superintendent	17	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Accounting Technician	6	3	3	3	3
Landfill Scalehouse Attendant	6	2	2	2	2
EMPLOYEE POSITIONS		8	8	8	8

Note 1 - 527100 Maintenance - Buildings - budgeted in Sanitation Department 6304 Fleet and Grounds Maintenance FY19

Note 2 - 527900 Advertising and Printing - all sanitation departments will be budgeted in 6301 FY19

Note 3 - 530100 Utilities - budgeted in Sanitation Department 6304 Fleets and Grounds Maintenance FY19

Note 4: 543200 Software Licensing Fees budgeted in 543410 Computer Equip/Software Maintenance FY19

Note 5: 545000 Other Current Expenses budgeted in 527200 Maintenance - Equipment in FY19

Funding Allocation:
100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

RESIDENTIAL COLLECTION

PROGRAM 6302-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL					
500000 Salaries - Misc Regular	824,316	918,470	790,500	1,017,540	41.03%
500005 Salaries - Misc Sick Pay	539	0	18,100	0	0.00%
500015 Salaries - Misc Vacation	998	0	43,700	0	0.00%
500020 Salaries - Misc Other Timeoff	552	0	3,000	0	0.00%
501000 Overtime Pay - Misc	44,232	69,000	74,200	79,800	3.22%
503000 Longevity Pay - Misc	1,780	1,990	1,500	2,050	0.08%
505000 Holiday Pay - Misc	6,668	0	27,400	0	0.00%
506000 Retirement - Misc	37,199	49,500	48,000	54,970	2.22%
510100 Social Security	62,376	61,790	55,900	68,690	2.77%
510200 SS - Medicare	594	14,450	13,100	16,080	0.65%
511100 Health Insurance	176,760	208,800	139,700	208,830	8.42%
511200 Dental Insurance	441	0	10,600	23,920	0.96%
511300 Vision Insurance	73	0	1,800	3,990	0.16%
512100 LT Disability	179	0	4,200	6,610	0.27%
512500 Life Insurance	171	0	2,900	2,090	0.08%
513000 Other Pay - Car Allowance	82	0	800	0	0.00%
515000 Workers Compensation	50,670	79,173	79,180	58,145	2.34%
516000 Medical Screenings	2,165	3,000	3,400	3,000	0.12%
Total	<u>1,209,793</u>	<u>1,406,173</u>	<u>1,317,980</u>	<u>1,545,715</u>	<u>62.32%</u>

OPERATING

527100 Maintenance - Buildings	4,918	0	0	0	0.00%
527200 Maintenance - Equipment	391,593	350,000	400,000	350,000	14.11%
527350 Rental / Op Lease - Equipment	615	800	800	800	0.03%
527400 Property Insurance	23,287	23,320	26,960	31,450	1.27%
527500 Small Equipment	904	3,000	2,500	3,000	0.12%
527600 Materials	931	2,130	1,200	2,000	0.08%
527750 Custodial Equipment and Supplies (Note 2)	12,249	0	0	0	0.00%
527800 Uniform/Clothing	26,866	33,000	33,000	35,000	1.41%
527900 Advertising & Printing (Note 1)	8,155	0	0	0	0.00%
528000 Postage or Freight	11	0	0	0	0.00%
528500 Fuel and lubricant	229,180	240,700	240,700	255,000	10.28%
530100 Utilities (Note 3)	872	0	0	0	0.00%
540100 Air Travel	5,002	4,900	1,625	2,500	0.10%
540200 Lodging	0	100	2,750	2,000	0.08%
540300 Other Travel	0	800	550	800	0.03%
541100 Conferences & Seminars	0	1,200	1,150	2,500	0.10%
541300 Dues & Subscriptions	618	1,000	700	1,000	0.04%
541500 Education Reimbursement	0	1,500	0	1,500	0.06%
542100 Communications	9,328	9,500	5,000	9,500	0.38%
544000 Claims Judgements	925	2,000	750	2,000	0.08%
545500 Taxes Licenses Permits	775	1,500	1,500	1,500	0.06%
Total	<u>716,229</u>	<u>675,450</u>	<u>719,185</u>	<u>700,550</u>	<u>28.24%</u>

**RESIDENTIAL COLLECTION
(Continued)**

PROGRAM 6302-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531300 Cap Outlay - Software	0	0	0	144,000	5.81%
531400 Cap Outlay - Refuse Carts	77,787	779	779	90,000	3.63%
TOTAL CAPITAL OUTLAY	<u>77,787</u>	<u>779</u>	<u>779</u>	<u>234,000</u>	<u>9.43%</u>
RESIDENTIAL COLLECTION TOTAL	<u>2,003,809</u>	<u>2,082,402</u>	<u>2,037,944</u>	<u>2,480,265</u>	<u>100%</u>

Sinking Fund Contribution

1,238,600

Planned Purchase 2020:

Replacement for Asset #105, 2013 Automated Side Loader	319,000
Replacement for Asset #50, 2013 Automated Rear Loader	300,300
Replacement for Asset #46, 2004 Side Loader	319,000
Replacement for Asset #44, 2004 Side Loader	300,300

1,238,600

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Residential Manager	(Note 4) 14	0	0	0	1
Residential Supervisor	(Note 4) 11	1	1	1	0
Residential Foreperson	8	1	1	1	1
Equipment Operator III	(Note 5) 6	0	0	0	14
Equipment Operator III	(Note 5) 5	13	14	14	0
Equipment Operator II	(Note 6) 5	0	0	0	12
Equipment Operator II	(Note 6) 4	12	13	12	0
Equipment Operator I	(Note 7) 4	0	0	0	1
Equipment Operator I	(Note 7) 3	0	0	1	0
Seasonal Laborer	3	0.25	0	0	0
EMPLOYEE POSITIONS		27.25	29	29	29

Note 1 -527900 Advertising Printing - budgeted in 6301 Administration FY19

Note 2 - 527750 Custodial Equipment and Supplies - budgeted in 6304 Fleet and Grounds FY19

Note 3 - 530100 Utilities - budgeted in 6304 Fleet and Grounds FY19

Note 4 - (1) Residential Supervisor regrade to 14 from 11 in FY19.

Note 5 - (14) EOIII regraded to 6 from 5 in FY19.

Note 6 - (12) EO II regradeed to 5 from 4 in FY19.

Note 7 - (1) EO I regradeed to 4 from 3 in FY19.

Funding Allocation:

100% Sanitation Operating Fund

OPERATION SERVICES SANITATION

COMMERCIAL COLLECTION

PROGRAM

6303-2104

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	331,955	377,096	308,000	417,158	30.22%
500005 Salaries - Misc Sick Pay	589	0	4,700	0	0.00%
500015 Salaries - Misc Vacation	106	0	14,800	0	0.00%
500020 Salaries - Misc Other Timeoff	0	0	300	0	0.00%
501000 Overtime Pay - Misc	24,255	30,520	29,800	30,520	2.21%
503000 Longevity Pay - Misc	1,096	1,270	1,100	1,150	0.08%
505000 Holiday Pay - Misc	2,532	0	10,200	0	0.00%
506000 Retirement - Misc	15,018	20,450	18,400	22,450	1.63%
510100 Social Security	25,991	25,580	22,000	28,030	2.03%
510200 SS - Medicare	219	6,000	5,200	6,560	0.48%
511100 Health Insurance	82,781	79,200	42,000	79,210	5.74%
511200 Dental Insurance	175	0	4,300	9,080	0.66%
511300 Vision Insurance	30	0	800	1,520	0.11%
512100 LT Disability	64	0	1,700	2,510	0.18%
512500 Life Insurance	59	0	1,100	800	0.06%
513000 Other Pay - Car Allowance	59	0	530	0	0.00%
515000 Workers Compensation	16,500	16,500	16,500	22,120	1.60%
516000 Medical Screenings	1,900	2,100	2,500	3,000	0.22%
Total	503,328	558,716	483,930	624,108	45.21%

OPERATING

527100 Maintenance - Buildings	5,305	0	0	0	0.00%
527200 Maintenance - Equipment	225,408	226,927	225,000	249,000	18.04%
527400 Property Insurance	12,306	14,435	14,420	15,860	1.15%
527500 Small Equipment	2,485	2,500	2,500	2,500	0.18%
527600 Materials	1,204	3,000	1,500	3,000	0.22%
527750 Custodial Equipment and Supplies	9,182	0	0	0	0.00%
527800 Uniform/Clothing	13,425	13,740	13,740	13,740	1.00%
527900 Advertising printing (Note 1)	1,476	0	0	0	0.00%
528500 Fuel and lubricant	134,182	155,100	150,000	167,100	12.11%
530100 Utilities	494	0	0	0	0.00%
540100 Air Travel	4,210	3,500	1,550	2,000	0.14%
540200 Lodging	85	1,000	1,650	2,000	0.14%
540300 Other Travel	0	300	500	800	0.06%
541100 Conferences & Seminars	1,468	2,000	2,350	2,000	0.14%
541300 Dues & Subscriptions	258	760	750	800	0.06%
542100 Communications	5,343	6,000	3,000	6,500	0.47%
544000 Claims Judgements	0	2,000	400	2,000	0.14%
545500 Taxes Licenses Permits	761	1,000	750	1,000	0.07%
Total	417,590	432,262	418,110	468,300	34%

COMMERCIAL COLLECTION
(continued)

PROGRAM 6303-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531300 Cap Outlay - Software	0	0	0	88,000	6.37%
531400 Cap Outlay - Refuse Carts	215,102	935	(1,410)	0	0.00%
531500 Cap Outlay - Rear Load Contain	0	0	0	100,000	7.24%
531525 Cap Outlay - Front Load Contai	0	0	0	100,000	7.24%
Total Capital Outlay	<u>215,102</u>	<u>935</u>	<u>(1,410)</u>	<u>288,000</u>	<u>21%</u>
COMMERCIAL COLLECTION TOTAL	<u>1,136,020</u>	<u>991,913</u>	<u>900,630</u>	<u>1,380,408</u>	<u>100%</u>

Sinking Fund Contribution

729,300

Planned Purchases for 2020

Replacement Front End Loader for asset #78	300,300
Replacement Truck for asset #27, 1998 GMC Box Delivery Truck	143,000
Replacement Truck for asset #287, 2012 13 CY Rear End Loader	300,300
	<u>743,600</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Commercial Manager *	(Note 2) 14	0	0	0	1
Commercial Supervisor *	(Note 2) 11	1	1	1	0
Foreperson	8	1	1	1	1
EO III	(Note 3) 6	0	0	0	4
EO II	(Note 4) 5	5	5	4	5
EO I	(Note 4) 4	4	4	5	0
EMPLOYEE POSITIONS		11	11	11	11

* This position also supervises Program 6307 Roll-Off Collection.

Note 1 - 527900 Advertising Printing - budgeted in 6301 Administration FY19

Note 2 - (1) Commercial Supervisor regraded to 14 from 11 in FY19.

Note 3 - (4) EO III regraded to 6 from 5 in FY19.

Note 4 - (5) EO II regraded to 5 from 4 in FY19.

Funding Allocation:

100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

FLEET AND GROUNDS MAINTENANCE

PROGRAM 6304-2104

		Actual	Budget	Estimated	Budget	% Total
PERSONNEL		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	384,193	459,507	354,000	483,185	42.82%
500005	Salaries - Misc Sick Pay	710	0	13,000	0	0.00%
500015	Salaries - Misc Vacation	2,018	0	15,100	0	0.00%
500020	Salaries - Misc Other Timeoff	13	0	700	0	0.00%
501000	Overtime Pay - Misc	25,472	25,000	32,000	30,000	2.66%
503000	Longevity Pay - Misc	586	670	600	850	0.08%
505000	Holiday Pay - Misc	3,512	0	11,400	0	0.00%
506000	Retirement - Misc	16,817	23,500	20,400	22,790	2.02%
510100	Social Security	29,791	30,320	25,200	32,080	2.84%
510200	SS - Medicare	278	7,100	5,900	7,510	0.67%
511100	Health Insurance	96,087	93,600	57,900	79,210	7.02%
511200	Dental Insurance	208	0	4,100	9,080	0.80%
511300	Vision Insurance	35	0	700	1,520	0.13%
512100	LT Disability	77	0	1,900	2,510	0.22%
512500	Life Insurance	79	0	1,200	800	0.07%
513000	Other Pay - Car Allowance	0	0	80	0	0.00%
515000	Workers Compensation	20,625	20,625	20,625	26,060	2.31%
516000	Medical Screenings	960	1,200	700	1,200	0.11%
Total		<u>581,462</u>	<u>661,522</u>	<u>565,505</u>	<u>696,795</u>	<u>61.75%</u>
OPERATING						
521100	Consulting Services	16,648	982	982	0	0.00%
527100	Maintenance - Buildings (Note 1)	15,159	80,000	45,000	80,000	7.09%
527200	Maintenance - Equipment	32,777	40,000	45,000	45,000	3.99%
527350	Rental / Op Lease - Equipment	4,420	6,000	6,000	7,000	0.62%
527400	Property Insurance	5,675	5,880	5,420	6,020	0.53%
527500	Small Equipment	36,458	37,969	35,000	40,000	3.54%
527525	PC Purchase	0	2,031	2,031	0	0.00%
527600	Materials	5,661	9,000	8,000	9,000	0.80%
527750	Custodial Equipment and Supplies	10,507	65,000	65,000	65,000	5.76%
527800	Uniform/Clothing	10,765	17,070	17,070	17,070	1.51%
527900	Advertising printing (Note 2)	459	0	0	0	0.00%
528500	Fuel and lubricant	25,146	31,000	16,000	31,000	2.75%
530100	Utilities	27,172	111,000	111,000	115,000	10.19%
540100	Air Travel	2,272	2,000	700	2,000	0.18%
540200	Lodging	0	2,000	1,140	2,000	0.18%
540300	Other Travel	0	800	600	800	0.07%
541100	Conferences & Seminars	0	2,000	1,250	2,000	0.18%
542100	Communications	4,482	4,000	3,000	4,000	0.35%
543200	software licensing fees	2,097	5,000	4,810	5,000	0.44%
545500	Taxes Licenses Permits	194	675	1,600	675	0.06%
Total		<u>199,891</u>	<u>422,407</u>	<u>369,603</u>	<u>431,565</u>	<u>38.25%</u>
FLEET AND GROUNDS MAINTENANCE TOTAL		<u>781,352</u>	<u>1,083,929</u>	<u>935,108</u>	<u>1,128,360</u>	<u>100%</u>

**FLEET AND GROUNDS MAINTENANCE
(Continued)**

PROGRAM 6304-2104

Sinking Fund Contribution	<u>70,500</u>
Planned Purchases for 2020	
Replacement Pickup for Asset #77, 2004 Dodge Pickup	32,000
Electromagnet	38,500
	<u>70,500</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Fleet Maintenance Manager	(Note 3) 14	0	0	0	1
Fleet Maintenance Supervisor	(Note 3) 11	1	1	1	0
Foreperson	8	1	1	1	1
Heavy Equipment Mechanic	6	7	7	7	7
Senior Maintenance Person	5	1	1	1	1
Maintenance Person	3	1	1	1	1
Part Time Laborer	1	0.75	0.75	0.75	0.75
Seasonal Laborer	1	2	2	2	2
 EMPLOYEE POSITIONS		 13.75	 13.75	 13.75	 13.75

Note 1 - All 527100-Maintenance Building expenses now being paid from 6304 for FY2020. Previously, expenses were spread across all Sanation Programs.

Note 2 - 527900 Advertising Printing - budgeted in 6301 Administration FY19.

Note 3 - (1) Fleet Maintenance Supervisor regraded to 14 from 11 in FY19.

Funding Allocation:
100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

SANITARY LANDFILL

PROGRAM

6305-2104

PERSONNEL	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000 Salaries - Misc Regular	562,740	590,645	532,000	666,902	15.67%
500005 Salaries - Misc Sick Pay	407	0	12,900	0	0.00%
500015 Salaries - Misc Vacation	1,819	0	26,700	0	0.00%
500020 Salaries - Misc Other Timeoff	0	0	2,400	0	0.00%
501000 Overtime Pay - Misc	12,025	30,000	18,100	25,000	0.59%
503000 Longevity Pay - Misc	1,191	1,510	1,300	1,810	0.04%
504000 Allowances - Misc	0	68,517	0	66,000	1.55%
505000 Holiday Pay - Misc	4,309	0	18,100	0	0.00%
506000 Retirement - Misc	24,560	34,550	30,100	37,990	0.89%
510100 Social Security	42,400	39,000	36,200	47,110	1.11%
510200 SS - Medicare	343	9,150	8,500	11,020	0.26%
511100 Health Insurance	156,134	129,600	71,900	129,620	3.05%
511200 Dental Insurance	234	0	6,400	14,850	0.35%
511300 Vision Insurance	42	0	1,200	2,480	0.06%
512100 LT Disability	102	0	3,000	4,110	0.10%
512500 Life Insurance	106	0	2,100	1,300	0.03%
513000 Other Pay	14,291	186	53,800	0	0.00%
515000 Workers Compensation	27,000	27,000	27,000	36,130	0.85%
516000 Medical Screenings	1,775	3,000	1,300	3,000	0.07%
Total	849,478	933,158	853,000	1,047,322	24.61%

OPERATING

520300 Inspection and Testing	212,604	195,170	195,170	210,630	4.95%
521300 Outside Services	20,000	20,000	26,500	20,000	0.47%
527100 Maintenance - Buildings (Note 1)	33,809	7,488	7,450	0	0.00%
527200 Maintenance - Equipment	300,704	628,485	527,000	450,000	10.57%
527300 Rental/Op Lease - Buildings (Note 2)	2,270	0	0	0	0.00%
527350 Rental/Op Lease - Equipment	501,130	993,097	933,097	791,000	18.58%
527400 Property Insurance	52,160	57,810	55,975	64,390	1.51%
527500 Small Equipment	5,029	8,000	3,000	20,300	0.48%
527600 Materials	111,591	112,484	90,000	110,000	2.58%
527750 Custodial Equipment and Supplies	9,598	0	0	0	0.00%
527800 Uniform/Clothing	14,462	25,000	25,000	25,000	0.59%
527900 Advertising printing	1,906	0	0	0	0.00%
528500 Fuel and lubricant	303,263	320,875	320,000	359,000	8.43%
530100 Utilities (Note 3)	43,832	0	0	0	0.00%
540100 Air Travel	5,489	2,000	405	1,500	0.04%
540200 Lodging	0	3,000	1,020	2,500	0.06%
540300 Other Travel	304	1,000	1,000	1,000	0.02%
541100 Conferences & Seminars	343	3,000	2,000	2,500	0.06%
541300 Dues & Subscriptions	360	500	500	500	0.01%
542100 Communications	1,958	2,500	3,100	3,500	0.08%
543150 Bank Fees	16,971	20,000	17,000	20,000	0.47%
545500 Taxes Licenses Permits	19,218	40,000	25,000	27,000	0.63%
545550 Landfill Fees	351,460	1,100,000	1,100,000	1,100,000	25.85%
Total	2,008,463	3,540,409	3,333,217	3,208,820	75.39%

**SANITATION SANITARY LANDFILL
(continued)**

PROGRAM 6305-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY					
531100 Cap Outlay - Vehicle	23,386	0	0	0	0.00%
Total Capital Outlay	<u>23,386</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
INDUSTRIAL COLLECTION TOTAL	<u>2,881,327</u>	<u>4,473,567</u>	<u>4,186,217</u>	<u>4,256,142</u>	<u>100%</u>

Sinking Fund Contribution	<u>680,000</u>
Planned Purchases for 2020:	
Purchase Caterpillar D8 Bulldozer	350,000
Replacement Skid Steer for Asset #4012	66,000
Volvo Excavator	200,000
Pickup Trucks (2)	64,000
	<u>680,000</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Manager Landfill	(Note 4) 14	0	0	0	1
Supervisor Landfill	(Note 4) 11	1	1	1	0
Foreperson	8	1	1	1	1
Equipment Operator	(Note 5) 6	0	0	0	16
Equipment Operator	(Note 5) 5	16	16	16	0
EMPLOYEE POSITIONS		18	18	18	18

Note 1 - 527100 Maintenance - Buildings - budgeted in 6304 Fleet and Grounds Maintenance FY19

Note 2 - 527300 Rental/Op Lease - Buildings - budgeted in 527350 Rental/Op Lease Equipment in FY19.

Note 3 - 530100 Utilities budgeted in 6301 Administration in FY19

Note 4 - (1) Supervisor Landfill regraded to 14 from 11 in FY19.

Note 5 - (16) Equipment Operators regraded to 6 from 5 in FY19.

Funding Allocation:
100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

INDUSTRIAL COLLECTION

PROGRAM 6307-2104

PERSONNEL		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
500000	Salaries - Misc Regular	377,415	393,810	334,000	422,330	32.06%
500005	Salaries - Misc Sick Pay	1,023	0	13,500	0	0.00%
500015	Salaries - Misc Vacation	1,193	0	23,000	0	0.00%
500020	Salaries - Misc Other Timeoff	0	0	400	0	0.00%
501000	Overtime Pay - Misc	52,227	50,000	53,000	60,000	4.56%
503000	Longevity Pay - Misc	1,475	1,750	1,300	1,330	0.10%
505000	Holiday Pay - Misc	2,770	0	11,600	0	0.00%
506000	Retirement - Misc	18,829	22,280	20,200	24,190	1.84%
510100	Social Security	31,099	27,910	25,600	30,200	2.29%
510200	SS - Medicare	237	6,530	6,000	7,070	0.54%
511100	Health Insurance	75,729	79,200	62,900	79,210	6.01%
511200	Dental Insurance	164	0	3,800	9,080	0.69%
511300	Vision Insurance	34	0	800	1,520	0.12%
512100	LT Disability	65	0	1,800	2,510	0.19%
512500	Life Insurance	66	0	1,300	800	0.06%
515000	Workers Compensation	15,000	15,000	15,000	22,120	1.68%
516000	Medical Screenings	990	1,400	1,800	2,000	0.15%
Total		578,314	597,880	576,000	662,360	50.28%
OPERATING						
527100	Maintenance - Buildings	(Note 1) 2,805	0	0	0	0.00%
527200	Maintenance - Equipment	148,721	190,000	190,000	190,000	14.42%
527400	Property Insurance	9,668	10,283	10,290	11,320	0.86%
527500	Small Equipment	2,543	2,500	2,500	2,500	0.19%
527600	Materials	987	2,000	1,000	2,000	0.15%
527660	Containers	0	96,445	96,445	106,000	8.05%
527750	Custodial Equipment and Supplies	(Note 2) 7,771	0	0	0	0.00%
527800	Uniform/Clothing	8,379	11,500	11,500	11,500	0.87%
527900	Advertising printing	(Note 3) 1,688	0	0	0	0.00%
528500	Fuel and lubricant	133,347	161,710	150,000	161,710	12.28%
530100	Utilities	449	0	0	0	0.00%
542100	Communications	3,068	4,000	1,000	3,500	0.27%
544000	Claims Judgements	0	1,500	0	1,500	0.11%
545500	Taxes Licenses Permits	792	830	250	830	0.06%
Total		320,220	480,768	462,985	490,860	37.26%
CAPITAL OUTLAY						
531200	Cap Outlay - Heavy Equipment	26,135	0	0	0	0.00%
531300	Cap Outlay - Software	0	0	0	164,000	12.45%
531400	Cap Outlay - Refuse Carts	58,486	47,352	44,520	0	0.00%
Total Capital Outlay		84,621	47,352	44,520	164,000	12.45%
INDUSTRIAL COLLECTION TOTAL		983,155	1,126,000	1,083,505	1,317,220	100%

SANITATION INDUSTRIAL COLLECTION
(continued)

PROGRAM 6307-2104

Sinking Fund Contribution	<u>271,800</u>
Planned Purchases for 2020:	
Replacement for asset #612, 2008 GU713 Mack, 279,289 miles	205,800
Stationary Compactor	66,000
	<u>271,800</u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Container Technician	6	0	1	1	1
Equipment Operator III	(Note 4) 6	0	0	0	10
Equipment Operator III	(Note 4) 5	10	10	10	0
EMPLOYEE POSITIONS		10	11	11	11

Note 1 - 527100 Maintenance - Buildings - budgeted in 6304 Fleet and Grounds Maintenance FY19

Note 2 - 527750 Custodial Equipment and Supplies budgeted in 6304 Fleet and Grounds in FY19

Note 3 - 527900 Advertising and Printing - budgeted in 6301 Administration FY19

Note 4 - (10) EO III regraded to 6 from 5 in FY19.

Funding Allocation:
 100% Sanitation Operating Fund

**OPERATION SERVICES
SANITATION**

WASTE REDUCTION

PROGRAM 6308-2104

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
OPERATING					
521300 Outside Services	160,269	263,450	263,000	350,000	59.86%
527600 Materials	4,063	13,995	2,500	30,000	5.13%
527660 Containers	0	103,547	103,547	163,000	27.88%
527900 Advertising printing	13,283	22,000	3,000	22,000	3.76%
528000 Postage or Freight	0	14,700	0	14,700	2.51%
541100 Conferences and Seminars	0	5,000	0	5,000	0.86%
Total	<u>177,614</u>	<u>422,692</u>	<u>372,047</u>	<u>584,700</u>	<u>100.00%</u>
ADMINISTRATION TOTAL	<u>177,614</u>	<u>422,692</u>	<u>372,047</u>	<u>584,700</u>	<u>100%</u>

Funding Allocation:
100% Sanitation Operating Fund

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**OPERATION SERVICES
PUBLIC TRANSIT**

PUBLIC TRANSIT

		PROGRAM		0101-6550		
PERSONNEL		Actual	Budget	Estimated	Budget	% Total
		FY18	FY19	FY19	FY20	Budget
500000	Salaries - Misc Regular	1,232,196	1,274,317	1,100,000	1,301,099	52.74%
500005	Salaries - Misc Sick Pay	1,372	0	41,200	0	0.00%
500015	Salaries - Misc Vacation	3,144	0	70,300	0	0.00%
500020	Salaries - Misc Other Timeoff	171	0	3,900	0	0.00%
500025	Salaries - Misc Retire Payout	0	0	0	500	0.02%
501000	Overtime Pay - Misc	64,031	70,130	94,100	80,080	3.25%
502000	Premium Pay - Misc	42	0	1,100	1,000	0.04%
503000	Longevity Pay - Misc	3,796	4,090	3,300	3,670	0.15%
504000	Allowances - Misc	1,152	1,010	0	0	0.00%
505000	Holiday Pay - Misc	10,077	0	36,800	0	0.00%
506000	Retirement - Misc	57,498	67,940	66,300	70,720	2.87%
510100	Social Security	95,733	79,910	77,500	86,890	3.52%
510200	SS - Medicare	787	18,690	18,200	20,330	0.82%
511100	Health Insurance	239,794	244,800	144,200	244,830	9.92%
511200	Dental Insurance	617	0	13,500	28,050	1.14%
511300	Vision Insurance	101	0	2,300	4,680	0.19%
512100	LT Disability	252	0	6,000	7,750	0.31%
512500	Life Insurance	218	0	3,800	2,450	0.10%
513000	Other Pay - Car Allowance	5,403	5,400	5,400	5,400	0.22%
515000	Workers Compensation	1,700	1,700	1,700	10,310	0.42%
516000	Medical Screenings	2,285	3,000	2,600	3,000	0.12%
Total		<u>1,720,369</u>	<u>1,770,987</u>	<u>1,692,200</u>	<u>1,870,759</u>	<u>75.83%</u>

OPERATING

521100	Consulting Services	0	60,000	60,000	25,000	1.01%
521200	Auditing & Accounting Fees	0	12,000	12,000	12,000	0.49%
521300	Outside Services	0	3,600	3,000	3,600	0.15%
527100	Maintenance - Buildings	31,176	27,486	34,000	41,000	1.66%
527200	Maintenance - Equipment	78,722	113,210	110,000	112,000	4.54%
527300	Rental / Op Lease - Buildings	2,713	2,800	0	0	0.00%
527350	Rental / Op Lease - Equipment	3,391	4,000	3,000	3,000	0.12%
527400	Property Insurance	20,019	22,200	22,860	36,640	1.49%
527500	Small Equipment	7,884	19,850	20,000	31,500	1.28%
527525	PC Purchase	3,046	150	150	0	0.00%
527600	Materials	4,226	3,900	4,500	3,200	0.13%
527700	Office Supplies	4,481	5,000	4,000	5,000	0.20%
527750	Custodial Equipment & Supplies	11,737	12,000	11,000	9,000	0.36%
527800	Uniform/Clothing	14,977	16,800	16,000	16,800	0.68%
527900	Advertising & Printing	5,742	5,500	2,500	4,000	0.16%
528000	Postage or Freight	282	750	750	750	0.03%
528500	Fuel and lubricant	151,435	175,000	160,000	165,000	6.69%
530100	Utilities	31,618	40,000	35,000	50,000	2.03%
540100	Air Travel	3,017	0	0	0	0.00%
540200	Lodging	0	2,500	2,500	3,000	0.12%
540300	Other Travel	0	500	500	500	0.02%
541100	Conferences & Seminars	1,845	2,000	1,600	1,500	0.06%
541300	Dues & Subscriptions	2,083	3,000	2,200	3,000	0.12%
541500	Education Reimbursement	4,000	4,000	3,500	4,000	0.16%
542100	Communications	13,746	14,800	15,000	17,500	0.71%
543200	software licensing fees	14,005	16,000	18,500	43,300	1.76%
543400	Computer Equipment & Software	0	1,000	1,000	0	0.00%
545000	Other current expens ^a (Note 1)	16,643	0	30	0	0.00%
545500	Taxes Licenses Permits	831	8,000	3,000	5,000	0.20%
Total		<u>427,619</u>	<u>576,046</u>	<u>546,590</u>	<u>596,290</u>	<u>24.17%</u>

PUBLIC TRANSIT
(continued)

PROGRAM 0101-6550

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
CAPITAL OUTLAY						
531100	Cap Outlay - Vehicles	45,631	236,400	75,000	0	0.00%
531200	Cap Outlay - Heavy Equipment	(742)	0	0	0	0.00%
531300	Cap Outlay - Software	0	168,793	172,000	0	0.00%
531600	Cap Outlay - Other Equipment	6,220	180,000	125,000	0	0.00%
531750	Cap Outlay - Improvements Other	69,450	1,507,000	1,507,000	0	0.00%
531950	Cap Outlay - Other	93,195	0	0	0	0.00%
Total Capital Outlay		<u>213,753</u>	<u>2,092,193</u>	<u>1,879,000</u>	<u>0</u>	<u>0%</u>
PUBLIC TRANSIT TOTAL		<u><u>2,361,741</u></u>	<u><u>4,439,226</u></u>	<u><u>4,117,790</u></u>	<u><u>2,467,049</u></u>	<u><u>100%</u></u>

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Director	21	1	1	1	1
Transit Superintendent	15	1	1	1	1
Mechanic Supervisor	11	1	1	1	1
Driver Supervisor	11	1	1	1	1
Transit Coordinator	10	1	1	1	1
Heavy Equipment Mechanic	6	2	2	2	2
Driver Leadperson	6	3	3	3	3
Dispatcher	5	2	2	2	2
Senior Clerk II	5	1	1	1	1
Driver	4	20	20	20	20
Maintenance Person	4	1	1	1	1
EMPLOYEE POSITIONS		34	34	34	34

Note 1 - 545000 Other expenses budgeted in 521100 Consulting Services, 521200 Auditing & Accounting Fees and 521300 Outside Services in FY19.

Funding Allocation:
100% General Fund

Note: Transit receives federal reimbursement for personnel and operating costs at 50% and capital at 80% including maintenance of revenue vehicles and maintenance salaries.

**NON-DEPARTMENTAL
HEALTH SERVICES**

PROGRAM 6101-0000

		Actual	Budget	Estimated	Budget	% Total
OPERATING		FY18	FY19	FY19	FY20	Budget
527100	Maintenance - Buildings	38,668	69,491	70,000	104,133	54.93%
527200	Maintenance - Equipment	579	0	0	0	0.00%
527300	Rental / Op Lease - Buildings	9,359	0	0	0	0.00%
527350	Rental / Op Lease - Equipment	1,437	9,860	9,860	12,360	6.52%
527400	Property Insurance	3,447	5,330	3,925	4,260	2.25%
527500	Small Equipment	14,101	9,262	8,500	5,660	2.99%
527600	Materials	811	965	965	1,013	0.53%
527700	Office Supplies	7,737	10,446	10,000	9,310	4.91%
527750	Custodial Equipment and Suppli	10,981	12,114	12,000	12,000	6.33%
527900	Advertising printing	0	230	100	230	0.12%
528000	Postage or Freight	0	2,760	0	2,760	1.46%
530100	Utilities	22,387	27,000	27,000	28,620	15.10%
541300	Dues & Subscriptions	213	550	400	380	0.20%
542100	Communications	8,721	11,340	11,340	8,840	4.66%
Total		<u>118,441</u>	<u>159,348</u>	<u>154,090</u>	<u>189,566</u>	<u>100%</u>
HEALTH SERVICES TOTAL		<u>118,441</u>	<u>159,348</u>	<u>154,090</u>	<u>189,566</u>	<u>100%</u>

Funding Allocation:
100% General Fund

Note: The City receives 50% reimbursement from Sebastian County for this program. Therefore, the net cost to the city is one-half of costs presented.

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**NON-DEPARTMENTAL
General Fund**

		PROGRAM		0101-0170		
OPERATING		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
481501	Trsf Out to Cleanup/Demo Fund	90,000	90,000	90,000	90,000	3.50%
481502	Trsf Out to Conv Center Fund	777,000	777,000	777,000	777,000	30.25%
506001	APERS - Ct Clerk Retirement	18,469	18,200	18,440	19,110	0.74%
506002	Pension Paid Monthly - Court	9,500	9,500	9,500	9,500	0.37%
514000	Unemployment	0	0	0	100,000	3.89%
527400	Property Insurance	1,224	1,745	1,745	1,740	0.07%
560000	Non-Departmental Program Expen	117,016	334,162	193,244	0	0.00%
560001	Ft Smith Museum of History	20,000	20,000	20,000	20,000	0.78%
560002	SRCA	175,000	175,000	175,000	175,000	6.81%
560003	Area Agency on Aging	50,000	50,000	50,000	50,000	1.95%
560004	Project Compassion	7,500	7,500	7,500	7,500	0.29%
560005	Senior Citizens Center Insurance	3,936	4,370	4,370	4,805	0.19%
560007	Good Neighbors Day Housing	2,000	5,503	5,503	5,503	0.21%
560008	FCRA - Graphic Packaging	31,000	0	0	0	0.00%
560009	FCRA - Mars Petcare	99,200	99,200	99,200	115,139	4.48%
560010	FCRA - Umarex	31,535	31,535	31,535	28,201	1.10%
560011	West Ark Reg Intermodal Author	20,000	21,250	21,250	21,250	0.83%
560012	State Drug Asset Forfeiture	204,852	4,750	4,750	0	0.00%
560013	Port Authority Insurance	3,929	6,101	2,803,447	7,265	0.28%
560018	Fort Smith Public Library - 6% County Tax .	1,022,613	1,012,080	1,031,240	1,036,320	40.35%
560100	Mayor's 200th Anniversary	25,959	0	0	0	0.00%
560019	Federal Seized Forfeiture Prop	190,484	0	0	0	0.00%
570040	FEMA	0	0	0	100,000	3.89%
Total		<u>2,920,218</u>	<u>2,667,896</u>	<u>5,343,724</u>	<u>2,568,333</u>	<u>100%</u>
GENERAL FUND NON-DEPARTMENTAL TOTAL		<u>2,920,218</u>	<u>2,667,896</u>	<u>5,343,724</u>	<u>2,568,333</u>	<u>100%</u>

Funding Allocation:
100% General Fund

Note - a portion of 527400 Property Insurance moved to 560005 Senior Citizens Center Insurance

Note - 514000 Unemployment moved from Human Resources Budget to Non-Departmental in 2020

**NON-DEPARTMENTAL
Street Maintenance Fund**

PROGRAM 1101-0370

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
OPERATING						
481500	Transfer out to Other Funds	115,000	0	0	0	0.00%
481503	Trsf Out to General Fund	0	0	0	0	0.00%
531960	Capital Replacement Fund	0	0	0	519,800	100.00%
533000	Reserve for Capital - Sinking	261,929	2,003,880	712,420	0	0.00%
560000	Program Expense	0	92,975	42,141	0	0.00%
560015	50/50 Sidewalk Repair	0	0	0	0	0.00%
560016	Drainage Impr Prog (DRIPP)	0	0	0	0	0.00%
Total		<u>376,929</u>	<u>2,096,855</u>	<u>754,561</u>	<u>519,800</u>	<u>100%</u>

NON-DEPARTMENTAL

**Water and Sewer
Operating Fund**

PROGRAM 2101-0670

	Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
481500 Transfer out to Other Funds	5,545,000	0	0	0	0.00%
481503 Trsf Out to General Fund	0	0	0	0	0.00%
481505 Franchise Fee	0	100,000	100,000	100,000	8.40%
560000 Non-Departmental Program Exper	91,105	576,676	171,401	0	0.00%
560017 James Fork (SSWUA)	0	91,105	91,105	91,105	7.65%
481510 Transfer Out to Workers Comp Fu	0	1,000,000	1,000,000	1,000,000	83.96%
Total	<u>5,636,105</u>	<u>1,767,781</u>	<u>1,362,506</u>	<u>1,191,105</u>	<u>100%</u>

Funding Allocation:

100% Water and Sewer Operating Fund

TRANSFERS FOR CAPITAL PROJECTS

481504 Trsf Out to WS Cap Imp Fund	0	0	0	0	0.00%
533000 Reserve for Capital - Sinking	0	0	0	0	0.00%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**NON-DEPARTMENTAL
Sanitation Operating Fund**

PROGRAM 2104-0770

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
OPERATING						
481500	Transfer out to Other Funds	4,287,020	0	0	0	0.00%
481501	Trsf Out to Cleanup/Demo Fund	0	470,000	470,000	470,000	16.38%
481506	Trsf Out to San Sink Fund Equi	0	2,200,000	2,200,000	2,200,000	76.66%
481507	Trsf Out to San Sink Fund Clos	0	200,000	200,000	200,000	6.97%
560000	Non-Departmental Program Expen	0	125,915	52,018	0	0.00%
Total		<u>4,287,020</u>	<u>2,995,915</u>	<u>2,922,018</u>	<u>2,870,000</u>	<u>100%</u>

Funding Allocation:
100% Sanitation Operating Fund

TRANSFERS FOR CAPITAL PROJECTS

481509	Trsf Out to Landfill Cons Fund	0	500,000	500,000	500,000	100.00%
Total		<u>0</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>100%</u>

ADVERTISING AND PROMOTION FUND

CONVENTION AND TOURISM BUREAU

PROGRAM

1113-0180

		Actual FY18	Budget FY19	Estimated FY19	Budget FY20	% Total Budget
PERSONNEL						
500000	Salaries - Misc Regular	282,070	222,898	271,700	339,440	34.39%
500005	Salaries - Misc Sick Pay	14	4,160	6,200	0	0.00%
500015	Salaries - Misc Vacation	2,166	21,944	19,700	0	0.00%
500020	Salaries - Misc Other Timeoff	547	0	700	0	0.00%
501000	Overtime Pay - Misc	0	280	0	290	0.03%
503000	Longevity Pay - Misc	813	790	1,000	1,090	0.11%
504000	Allowances - Misc	5,628	5,400	289	0	0.00%
505000	Holiday Pay - Misc	2,290	22,420	9,500	0	0.00%
506000	Retirement - Misc	13,254	15,710	17,900	18,520	1.88%
510100	Social Security	21,814	22,660	19,000	21,640	2.19%
510200	SS - Medicare	176	6,838	4,500	5,070	0.51%
511100	Health Insurance	46,069	31,213	30,000	36,010	3.65%
511200	Dental Insurance	93	2,165	2,200	4,130	0.42%
511300	Vision Insurance	16	364	500	690	0.07%
512100	LT Disability	64	1,478	2,900	1,140	0.12%
512500	Life Insurance	33	780	800	360	0.04%
513000	Other Pay - Car Allowance	0	5,400	5,400	5,400	0.55%
515000	Workers Compensation	1,520	1,520	1,520	870	0.09%
Total		<u>376,569</u>	<u>366,020</u>	<u>393,809</u>	<u>434,650</u>	<u>44.04%</u>
OPERATING						
527100	Maintenance - Buildings	8,000	12,000	12,000	8,600	0.87%
527200	Maintenance - Equipment	440	1,000	1,000	1,000	0.10%
527350	Rental / Op Lease - Equipment	7,512	8,360	8,360	8,360	0.85%
527400	Property Insurance	947	1,600	1,000	1,740	0.18%
527500	Small Equipment	2,678	3,440	4,500	10,900	1.10%
527525	PC Purchase	0	2,230	0	970	0.10%
527550	PC Replacements	0	3,400	3,400	2,000	0.20%
527600	Materials	1,296	5,450	5,450	1,750	0.18%
527700	Office Supplies	3,725	5,000	5,000	5,000	0.51%
527750	Custodial Equipment & Supplies	0	2,150	750	2,520	0.26%
527800	Uniform/Clothing	0	700	1,000	500	0.05%
527900	Advertising printing	35,875	58,695	40,000	58,470	5.92%
528000	Postage or Freight	3,234	7,700	7,700	8,000	0.81%
530100	Utilities	5,836	6,000	6,000	6,000	0.61%
531950	Capital Outlay - Other	70,628	99,350	99,260	0	0.00%
540100	Air Travel	9,828	10,675	12,200	10,006	1.01%
540200	Lodging	15,306	17,875	17,875	21,035	2.13%
540300	Other Travel	38,536	46,286	46,286	47,803	4.84%
543400	Computer Equipment & Software	0	330	0	0	0.00%
541300	Dues & Subscriptions	17,984	17,210	17,210	17,610	1.78%
542100	Communications	26,177	18,695	18,695	15,210	1.54%
543200	software licensing fees	0	8,974	8,974	12,540	1.27%
544400	Admin/Service Fees-Collections	23,677	27,000	26,000	27,639	2.80%
545000	Other current expenses	8,055	13,800	7,500	26,300	2.66%
560000	Program Expense	535	0	0	0	0.00%
560500	Digital Marketing	0	48,110	48,110	32,995	3.34%
560501	Print Media - Newspaper	3,692	0	0	0	0.00%
560502	Print Media - Magazine	92,956	63,113	64,000	59,107	5.99%
560503	Agency Costs	2,801	10,750	5,000	8,250	0.84%
560504	Volunteer Programs	11,256	14,200	14,200	15,200	1.54%
560505	Gifts/Donations	1,941	1,925	1,000	1,000	0.10%
560506	Meetings and Conventions	0	4,500	4,800	5,000	0.51%
560507	Group Travel	800	5,000	2,500	5,000	0.51%
560508	Casual Travel	1,031	4,000	6,000	5,000	0.51%
560509	Special Events	133,896	161,945	164,945	126,775	12.85%
Total		<u>528,640</u>	<u>691,463</u>	<u>660,715</u>	<u>552,280</u>	<u>55.96%</u>
CONVENTION AND TOURISM BUREAU TOTAL		<u>905,209</u>	<u>1,057,483</u>	<u>1,054,524</u>	<u>986,930</u>	<u>100%</u>

**CONVENTION AND TOURISM BUREAU
(continued)**

PROGRAM 1113-0180

SCHEDULE OF PERSONNEL	PAY GRADE	FY18	FY19	FY19	FY20
Executive Director	21	1	1	1	1
Administrative Coordinator/Sales	16	0	1	1	1
Convention Sales & Service	13	1	1	1	1
Communication/Services Coordinator	10	1	1	1	1
Administrative Coordinator	9	1	1	1	1
Secretary	5	1	0	0	0
EMPLOYEE POSITIONS		5	5	5	5

Note 1: This program is not included in the Operating Funds as funds are allocated from the Advertising and Promotion fund. Employees are under the direction of the Advertising and Promotion Commission. The Mayor and one Board member serve on this Commission.

Funding Allocation:
100% Advertising and Promotion Fund

Parks & Recreation 1/8% Sales and Use Tax
FY2020 - FY2024 Capital Improvement Plan

	Est. 2019	2020	2021	2022	2023	2024
BEGINNING BALANCE	3,006,501	2,771,515	1,180,445	28,445	16,445	19,445
Current Year Revenues						
Sales Tax*	2,665,000	2,778,000	2,778,000	2,778,000	2,778,000	2,778,000
Grants/Contributions	1,000,000	500,000	500,000	0	0	0
Total - Current Year Revenues	3,665,000	3,278,000	3,278,000	2,778,000	2,778,000	2,778,000
Total Funds Available	6,671,501	6,049,515	4,458,445	2,806,445	2,794,445	2,797,445
Projects						
1 Chaffee Crossing Trail System	1,486,794	756,570	200,000	0	0	0
2 Design of Landfill Loop	16,597	0	0	0	0	0
3 Parrot Island Water Park	654,545	200,000	0	0	0	0
4 Marshals Museum Property Purchase	160,000	0	0	0	0	0
5 Creekmore Park Parking Lot Resurfacing	216,866	0	0	0	220,000	0
6 Shade Structures at Martin Luther King, Jr. Park	28,610	0	0	0	0	0
7 Riverfront Drive Sports Fields (51 Acres)	75,000	2,550,000	450,000	1,120,000	0	0
8 Riverfront Drive Sports Fields Maintenance Building	93,000	30,000	0	0	0	0
9 Wilson Park Improvements	220,000	0	0	0	0	0
10 Maybranch Trail	426	550,000	2,550,000	750,000	750,000	1,000,000
11 Creekmore Park Pool Bathhouse	0	385,000	295,000	0	725,000	0
12 Soft Surface Trails Master Plan (312 Acres)	0	35,000	0	0	0	0
13 Creekmore Park Inclusive Playground	0	0	450,000	0	0	0
14 Stagecoach Park	0	0	75,000	0	0	0
15 Neighborhood Parks	0	0	100,000	250,000	180,000	330,000
16 Carol Ann Cross Park Improvements	0	0	0	300,000	220,000	0
17 Martin Luther King, Jr. Park Improvements	0	0	0	0	300,000	300,000
18 Tilles Park Inclusive Playground	0	0	0	0	0	500,000
19 Tennis Court Resurfacing	0	0	0	0	0	302,500
20 KCS Property Purchase (312 Acres)	112,875	0	0	0	0	0
21 Riverfront Drive Sports Fields Water Line	229,213	0	0	0	0	0
22 Riverfront Drive Skate and Bike Park	7,290	0	0	0	0	0
23 Tilles and Woodlawn Parks Splash Pads	62,166	0	0	0	0	0
24 River Park Pavilion HVAC Renovation	148,720	0	0	0	0	0
25 River Valley Sports Complex (Note 1)	53,694	0	0	0	0	0
Total Projects	3,565,795	4,506,570	4,120,000	2,420,000	2,395,000	2,432,500
26 Capital Equipment						
60" Groom Mowers	28,024	0	0	0	0	0
72" Ventrac Tractor Mower (replace asset # 1041)	0	43,000	0	0	0	0
4x4 Cew Cab 1-Ton with Dump Bed (replace asset #605)	40,964	45,000	0	0	0	0
Skid-Steer	0	66,000	0	0	0	0
Grapple Bucket/Broom Attachment for Skid Steer	0	12,000	0	0	0	0
30' Equipment Trailer	15,760	0	0	0	0	0
Capital Equipment	0	0	130,000	180,000	180,000	150,000
Utility Vehicle - 4WD (replace asset #1044)	12,042	0	0	0	0	0
Utility Vehicle - 4WD, 4 Seat (addition)	0	18,000	0	0	0	0
6' x 8' Enclosed Trailer	0	3,500	0	0	0	0
Mini-Tractor (replace asset #1017)	19,999	0	0	0	0	0
Sterling Trash Truck Chasis (replace asset #942)	32,000	0	0	0	0	0
Dump Truck	82,000	0	0	0	0	0
Total Capital Equipment	230,788	187,500	130,000	180,000	180,000	150,000
SUBTOTAL	3,796,583	4,694,070	4,250,000	2,600,000	2,575,000	2,582,500
Indirect and Operating Costs (Note 2)	103,403	175,000	180,000	190,000	200,000	200,000
TOTAL EXPENDITURES	3,899,986	4,869,070	4,430,000	2,790,000	2,775,000	2,782,500
Ending Balance	2,771,515	1,180,445	28,445	16,445	19,445	14,945
Grants/Contributions						
AHTD TAP Grant	500,000	0	0	0	0	0
Fort Chaffee Redevelopment Authority	500,000	500,000	500,000	0	0	0
TOTAL GRANTS/CONTRIBUTIONS	1,000,000	500,000	500,000	0	0	0

*Please note Finance was unable to provide revenue estimates to the Parks Department.

Note 1: These expenses include legal fees, property insurance, electric services, and site security.

Note 2: These costs include general maintenance, legal fees, property insurance, and personnel expenses.

CITY OF FORT SMITH

10/10/19

Five-Year Capital Improvement Program for Streets, Bridges and Drainage (2019-2023)

		2019	2020	2021	2022	2023	2024
	Beginning Balance	35,709,306	30,582,238	9,986,583	3,259,267	3,532,927	5,309,574
	Current Year Revenues						
	Sales Tax	21,822,520	22,040,745	22,261,153	22,483,764	22,708,602	22,935,688
	Grants/Other Participation	278,072	0	0	0	0	0
	Total - Current Year Revenues	22,100,592	22,040,745	22,261,153	22,483,764	22,708,602	22,935,688
	Total Funds Available	57,809,898	52,622,983	32,247,736	25,743,031	26,241,529	28,245,262
1	Street Overlays & Reconstruction	11,500,671	9,978,682	10,000,000	10,000,000	10,000,000	10,000,000
2	Neighborhood Drainage Improvements	5,490,429	10,680,170	7,400,000	4,000,000	4,000,000	4,000,000
3	Downtown Traffic and Truck Route	103,000	100,000	0	0	0	0
4	Intersection and Signal Improvements	3,450,303	944,000	440,000	440,000	440,000	440,000
5	Kelley Highway Extension to Riverfront Drive	100,000	500,000	600,000	2,000,000	2,500,000	9,000,000
6	Towson Avenue - Garrison to Zero Street	0	200,000	0	1,800,000	0	0
7	Geran Road Reconstruction	245,500	3,500,000	3,000,000	0	0	0
8	Zero Street (Hwy 255) Widening	480,000	4,320,000	0	0	0	0
9	Levee/Floodwall Items	50,000	950,000	0	0	0	0
10	Major Stormdrain Rehabilitation	0	4,000,000	0	0	0	0
11	FCRA Development	1,485,200	3,961,500	500,000	500,000	500,000	500,000
12	Flooded Residence Buyout Program	38,436	250,000	250,000	250,000	250,000	250,000
13	Hwy 45 widening - Zero St to Hwy 71	400,000	0	3,600,000	0	0	0
14	Railroad Crossing Panels	300,000	225,000	225,000	225,000	225,000	225,000
15	Traffic Studies	1,000	10,000	10,000	10,000	10,000	10,000
16	Update City Aerial Imagery - 3" pixels	0	75,000	0	0	0	0
17	Street Micro-surfacing	827,351	0	0	0	0	0
18	Street/Drainage by Street Operations Dept.	350,000	500,000	500,000	500,000	500,000	500,000
19	Contingency	284,929	300,000	300,000	300,000	300,000	300,000
	Subtotal Expenditures	25,106,820	40,494,352	26,825,000	20,025,000	18,725,000	25,225,000
20	Indirect and Operating Costs	2,120,840	2,142,048	2,163,469	2,185,104	2,206,955	2,229,024
	Total Expenditures	27,227,660	42,636,400	28,988,469	22,210,104	20,931,955	27,454,024
	Ending Balance	30,582,238	9,986,583	3,259,267	3,532,927	5,309,574	791,238

Grants/Other Participation

FCRA	278,072	0	0	0	0	0
TOTAL	278,072	0	0	0	0	0

Water

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1	Lee Creek Lagoon Lining Project	17-17	\$ 2,087,770	-	-	-	-	-	-	-	-	-
2	System Risk & Resiliency Assessment and Emergency Responce Plan	--	\$ 250,000	-	-	-	-	-	-	-	-	-
3	Water Master Plan	19-09	\$ 394,000	-	-	-	-	-	-	-	-	-
4	Grotto Valve Replacement	17-16	\$ 500,000	-	-	-	-	-	-	-	-	-
5	LFS 48 inch Transmission Line Phase 3 (Design)	18-20	\$ 1,727,000	-	-	-	-	-	-	-	-	-
6	LFS 48 inch Transmission Line Phase 4 (Design)	18-21	\$ 690,000	-	-	-	-	-	-	-	-	-
7	LFS 48 Inch Transmission Line Phase 5 (Design)	19-03	\$ 1,047,690	-	-	-	-	-	-	-	-	-
8	North 6th Street 12in Water Line Replacement (OK Foods)	17-04	\$ 794,000	-	-	-	-	-	-	-	-	-
9	Veteran's Ave. Line Replacement (Design)	19-25	\$ 30,000	-	-	-	-	-	-	-	-	-
10 ⁴	Water Tank Painting (Luce Reservoir)	--	\$ 2,000,000	-	-	-	-	-	-	-	-	-
11 ⁶	LFS Buoy Line Replacement	--	\$ 175,000	-	-	-	-	-	-	-	-	-
12 ⁸	Water Tank Painting (Wildcat Mountain-Standpipe)	--	\$ 750,000	-	-	-	-	-	-	-	-	-
13 ⁹	Water Tank Painting (Crowe Hill Tank)	--	\$ 750,000	-	-	-	-	-	-	-	-	-
14 ¹³	Frog Bayou/ Stream Bank Restoration - Frog Bayou Watershed (Murdoch/Pense Phase II) & Cedar Flat Stream Bank Restoration - Lee Creek Watershed	--	\$ 500,000	-	-	-	-	-	-	-	-	-
15 ¹⁶	Neighborhood Water System Improvements/Water Line Replacement	--	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
16 ¹⁷	LFS 48 inch Transmission Line Phase 2a Construction	19-33	\$ 8,250,000	\$ 8,250,000	-	-	-	-	-	-	-	-
17 ¹⁸	LFS 48 inch Transmission Line Phase 2b Construction	20-03	\$ 8,250,000	\$ 8,250,000	-	-	-	-	-	-	-	-
	Replace Approx. 300 Sub-standard Fire Hydrants	--	-	\$ 2,000,000	-	-	-	-	-	-	-	-
	Replace 24 in Line N. M St to Towson and S. I St. (Design and Construction)	--	-	\$ 500,000	\$ 2,500,000	\$ 2,500,000	-	-	-	-	-	-
	Water Tank Painting (Country Club Tank)	--	-	\$ 750,000	-	-	-	-	-	-	-	-
	Replacement Back-up Power Generator for the Lake Fort Smith Water Treatment Plant	--	-	\$ 1,750,000	-	-	-	-	-	-	-	-
	Lake Fort Smith & Lee Creek Plant Optimization Study	--	-	\$ 500,000	\$ 1,500,000	-	-	-	-	-	-	-
	Downtown Pressure Reducing Station (Design and Construction)	--	-	-	\$ 100,000	\$ 1,000,000	-	-	-	-	-	-
	Howard Hill Ground Storage and Transmission Line Ext (Design and Construction)	--	-	-	\$ 800,000	\$ 5,350,000	\$ 5,350,000	-	-	-	-	-
	Mt. Fork/Brown Stream Bank Restoration - Lee Creek Watershed	--	-	-	\$ 200,000	-	-	-	-	-	-	-
	Water Tank Painting (The Woods Elv Tank)	--	-	-	\$ 500,000	-	-	-	-	-	-	-

Water

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	Water Tank Painting (Pense Tank)	--	-	-	\$ 500,000	-	-	-	-	-	-	-
	LFS 48 inch Transmission Line Phase 3 (Construction)	--	-	-	\$ 10,200,000	\$ 9,200,000	-	-	-	-	-	-
	Frog Bayou Stream Bank Restoration - Frog Bayou Watershed (Upper Pense Property)	--	-	-	-	\$ 300,000	-	-	-	-	-	-
	Water Tank Painting (Wildcat Mountain-Reservoir)	--	-	-	-	\$ 2,000,000	-	-	-	-	-	-
	LFS 48 inch Transmission Line Phase 4 (Design)	--	-	-	-	\$ 6,000,000	\$ 6,000,000	-	-	-	-	-
	LFS Increase Treatment Capacity from 40 to 50 MGD (Design and Construction)	--	-	-	-	-	\$ 1,500,000	\$ 12,500,000	\$ 12,500,000	-	-	-
	Water Tank Painting (Howard Hill Elv Tank)	--	-	-	-	-	\$ 750,000	-	-	-	-	-
	LFS 48 inch Transmission Line Phase 5 (Design)	--	-	-	-	-	\$ 4,100,000	\$ 4,100,000	-	-	-	-
	Jack Freeze Standpipe and Broken Hill Waterline (Design and Construction)	--	-	-	-	-	-	\$ 500,000	\$ 2,500,000	\$ 2,500,000	-	-
	Water Tank Painting (Jack Freeze Reservoir)	--	-	-	-	-	-	-	\$ 2,000,000	-	-	-
	LFS Finish Water Pump Station (Design and Construction)	--	-	-	-	-	-	-	\$ 1,000,000	\$ 10,000,000	-	-
	Construct 6 Miles of 48 in Line for LFS 40 to 50 MGD Expansion	--	-	-	-	-	-	-	-	\$ 10,000,000	-	-
	Water Tank Painting (Haven Hill Reservoir)	--	-	-	-	-	-	-	-	\$ 2,000,000	-	-
	Replace 12 in Line Tennessee Road (Design and Construction)	--	-	-	-	-	-	-	-	\$ 250,000	\$ 1,640,000	\$ 1,640,000
	Chaffee Crossing, Relocate 5100 ft. of 18 in Line (Design and Construction)	--	-	-	-	-	-	-	-	-	\$ 140,000	\$ 1,860,000
	Water Tank Painting (Fianna Hills Elv Tank)	--	-	-	-	-	-	-	-	-	\$ 750,000	-
	Water Tank Painting (Howard Hill Elv Tank)	--	-	-	-	-	-	-	-	-	\$ 750,000	-
	Water Tank Painting (Chaffee Crossing Elv Tank)	--	-	-	-	-	-	-	-	-	\$ 750,000	-
	Replace Stateline Road Booster Pump Station	--	-	-	-	-	-	-	-	-	-	\$ 200,000
	River Crossing Water Line Evaluation	--	-	-	-	-	-	-	-	-	-	\$ 1,000,000
	Funded Project Cost		\$ 7,520,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Unfunded Projects Cost		\$ 22,675,000	\$ 24,000,000	\$ 18,300,000	\$ 28,350,000	\$ 19,700,000	\$ 19,100,000	\$ 20,000,000	\$ 26,750,000	\$ 6,030,000	\$ 6,700,000
	General Water Projects Cost		\$ 10,230,770	\$ 5,250,000	\$ 6,600,000	\$ 13,150,000	\$ 8,100,000	\$ 2,500,000	\$ 6,500,000	\$ 6,750,000	\$ 6,030,000	\$ 6,700,000
	Lake Fort Smith (Transmission Line and Plant Upgrade) Cost		\$ 19,964,690	\$ 18,750,000	\$ 11,700,000	\$ 15,200,000	\$ 11,600,000	\$ 16,600,000	\$ 13,500,000	\$ 20,000,000	\$ -	\$ -
	Total Cost		\$ 30,195,460	\$ 24,000,000	\$ 18,300,000	\$ 28,350,000	\$ 19,700,000	\$ 19,100,000	\$ 20,000,000	\$ 26,750,000	\$ 6,030,000	\$ 6,700,000

XX # Priority, superscript number provides the overall priority as funding becomes available.

Needs Funding

Ten Year Total Cost \$199,125,460

Non-CD Wastewater

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1	Massard Rpl Study, Conceptual Design, Phasing Plan	18-06	\$ 1,034,000	-	-	-	-	-	-	-	-	-
2	"P" Street Fines and Scum Project	17-27	\$ 480,000	-	-	-	-	-	-	-	-	-
3	Massard Plant Peracetic Acid Project (OG&E Incentive)	19-06	\$ 470,000	-	-	-	-	-	-	-	-	-
4	P Street Plant Peracetic Acid Project	19-07	\$ 500,000	-	-	-	-	-	-	-	-	-
5	FCRA Grant Match	18-12	\$ 510,000	-	-	-	-	-	-	-	-	-
6 ¹	Flood Recovery (Reimbursable)^	--	\$ 12,000,000	-	-	-	-	-	-	-	-	-
7 ²	Hwy 255 Utility Relocations (Reimbursable)^	19-10	\$ 1,300,000	-	-	-	-	-	-	-	-	-
8 ³	Hwy 45 Utility Relocation (Reimbursable)^	19-12	\$ 7,000,000	-	-	-	-	-	-	-	-	-
	P Street Plant Blower Project (OG&E Incentive)	19-08	-	\$ 1,000,000	-	-	-	-	-	-	-	-
	P Street Grit System Rebuild and Upgrade	--	-	\$ 1,500,000	\$ 1,500,000	-	-	-	-	-	-	-
	P Street Plant Optimization Study	--	-	\$ 2,000,000	-	-	-	-	-	-	-	-
	Massard-Conveyor For Sand at Sunnymede	--	-	\$ 15,000	-	-	-	-	-	-	-	-
	P Street Mechanical Mixer for Bioselectors	--	-	\$ 100,000	-	-	-	-	-	-	-	-
	P Street Stabilization Basin 2 Diffuser Replacement	--	-	\$ 60,000	-	-	-	-	-	-	-	-
	Tractor Shed at P Street	--	-	\$ 24,000	-	-	-	-	-	-	-	-
	Laboratory HVAC & Make-up Air Replacement	--	-	\$ 130,000	-	-	-	-	-	-	-	-
	"P" Street Air Conditioner Replacement - Operations Building	--	-	\$ 70,000	-	-	-	-	-	-	-	-
	Massard Operations Building Roof & Door Replacement	--	-	\$ 350,000	-	-	-	-	-	-	-	-
	Wastewater Treatment Plant Security Upgrades	--	-	\$ 800,000	-	-	-	-	-	-	-	-
	Massard Wastewater Treatment Plant (Design and Construction)	--	-	-	\$ 5,000,000	\$ 5,000,000	\$ 33,333,000	\$ 33,334,000	\$ 33,333,000	-	-	-
	Sewer Station & Force Main Chaffee Crossing Design (60/40) (Design and Construction)	--	-	-	-	-	-	\$ 3,500,000	\$ 17,500,000	\$ 17,500,000	-	-
	Sewer Station 27 Repairs/Upgrades	--	-	-	-	-	-	\$ 58,000	-	-	-	-
	Sewer Station 5 & 6 (Design and Construction)	--	-	-	-	-	-	-	\$ 2,700,000	\$ 16,000,000	\$ 16,000,000	-
	Sewer Station 10 Repairs/Upgrades	--	-	-	-	-	-	-	\$ 300,000	-	-	-
	Sewer Station 24 (Design and Construction)	--	-	-	-	-	-	-	-	\$ 125,000	\$ 790,000	-
	Sewer Station 25 (Design and Construction)	--	-	-	-	-	-	-	-	\$ 112,000	\$ 653,000	-
	Sewer Station 9 (Design and Construction)	--	-	-	-	-	-	-	-	\$ 74,000	\$ 450,000	-

Non-CD Wastewater

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	Sewer Station 18 (Design and Construction)	--	-	-	-	-	-	-	-	\$ 300,000	\$ 2,900,000	-
	2027 CSSA Work	--	-	-	-	-	-	-	-	\$ 1,000,000	-	-
	2025 CSSA Remedial Measures (Construction)	--	-	-	-	-	-	-	-	-	\$ 4,000,000	-
	2026 CSSA Remedial Measures (Design and Construction)	--	-	-	-	-	-	-	-	-	\$ 400,000	\$ 4,000,000
	Sewer Station 22 Repairs/Upgrades	--	-	-	-	-	-	-	-	-	\$ 350,000	-
	Sewer Station 26 Design	--	-	-	-	-	-	-	-	-	\$ 135,000	\$ 795,000
	2028 CSSA Work	--	-	-	-	-	-	-	-	-	\$ 1,000,000	-
	2029 CSSA Work	--	-	-	-	-	-	-	-	-	-	\$ 1,000,000
	2027 CSSA Remedial Measures (Design)	--	-	-	-	-	-	-	-	-	-	\$ 400,000
	Sewer Station 19 Repairs/Upgrades	--	-	-	-	-	-	-	-	-	-	\$ 110,000
	Sewer Station & Force Main Roberts Blvd (Design)	--	-	-	-	-	-	-	-	-	-	\$ 2,000,000
	Funded Project Cost		\$ 2,994,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Unfunded Projects Cost		\$ 20,300,000	\$ 6,049,000	\$ 6,500,000	\$ 5,000,000	\$ 33,333,000	\$ 36,892,000	\$ 53,833,000	\$ 35,111,000	\$ 26,678,000	\$ 8,305,000
	General Non-CD/Non-Massard Wastewater Project Cost		\$ 22,260,000	\$ 6,049,000	\$ 1,500,000	\$ -	\$ -	\$ 3,558,000	\$ 20,500,000	\$ 34,111,000	\$ 21,278,000	\$ 2,905,000
	Massard Plant Replacement Project Cost		\$ 1,034,000	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 33,333,000	\$ 33,334,000	\$ 33,333,000	\$ -	\$ -	\$ -
	CD Related Projects Cost		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 5,400,000	\$ 5,400,000
	Total Cost		\$ 23,294,000	\$ 6,049,000	\$ 6,500,000	\$ 5,000,000	\$ 33,333,000	\$ 36,892,000	\$ 53,833,000	\$ 35,111,000	\$ 26,678,000	\$ 8,305,000

XX # Priority, superscript number provides the overall priority as funding becomes available.

Needs Funding

* Project Funds will be reimbursed. Funds are available but not allocated for these projects at this time.

Ten Year Total Cost \$234,995,000

Consent Decree

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1	Sub-Basins P002 & P003 Capacity Improvements	16-03	\$ 3,600,000	-	-	-	-	-	-	-	-	-
2	Basin 12 Capacity improvements	17-19	\$ 400,000	-	-	-	-	-	-	-	-	-
3	2015 Basin S004 Remedial Measures (Construction)	16-11-C2	\$ 879,900	-	-	-	-	-	-	-	-	-
4	CIPP 6in Line Remedial Measures (Design)	18-08	\$ 525,000	-	-	-	-	-	-	-	-	-
5	2017 Basin MC06 Remedial Measures (Design and Construction)*	19-15	\$ 50,000	\$ 7,000,000	\$ 7,000,000	-	-	-	-	-	-	-
6	2017 Basin MC07 Remedial Measures (Design and Construction)*	19-16	\$ 40,000	\$ 1,013,000	\$ 1,013,000	-	-	-	-	-	-	-
7	2017 Basin MC08 Remedial Measures (Design and Construction)*	19-17	\$ 89,700	\$ 900,000	-	-	-	-	-	-	-	-
8	2017 Basin P009 Remedial Measures (Design and Construction)*	19-18	\$ 214,500	\$ 1,080,000	\$ 1,080,000	-	-	-	-	-	-	-
9	2017 Basin FL02 Remedial Measures (Design and Construction)*	19-19	\$ 99,900	\$ 1,000,000	-	-	-	-	-	-	-	-
10	2017 Basin Z001 Remedial Measures (Design and Construction)*	19-20	\$ 382,000	\$ 1,910,000	\$ 1,910,000	-	-	-	-	-	-	-
11	2016 SSA Remedial P004 (Construction)	17-08	\$ 1,100,000	-	-	-	-	-	-	-	-	-
12	Basin 12 Remedial Measures Phase 3 (Design & Construction)*	19-23	\$ 239,000	\$ 2,000,000	-	-	-	-	-	-	-	-
13 ⁵	2020 SSA Work	--	\$ 1,200,000	-	-	-	-	-	-	-	-	-
14 ⁷	Basin 12 Remedial Measures Phase 1-2 (Construction)	17-10	\$ 1,500,000	-	-	-	-	-	-	-	-	-
15 ¹⁰	2016 SSA Remedial P003 (Construction)	17-07	\$ 3,100,000	-	-	-	-	-	-	-	-	-
16 ¹¹	2016 SSA Remedial S007 (Construction)	17-12	\$ 2,000,000	\$ 2,000,000	-	-	-	-	-	-	-	-
17 ¹²	2016 SSA Remedial P005 (Construction)	17-09	\$ 1,000,000	\$ 1,000,000	-	-	-	-	-	-	-	-
18 ¹⁴	2016 SSA Remedial S006 (Construction)	17-11	\$ 1,500,000	\$ 1,500,000	-	-	-	-	-	-	-	-
19 ¹⁵	2016 SSA Remedial P008 (Construction)	17-13	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	-	-	-	-	-	-	-
20 ¹⁹	Basin 10 & 14 Construction Phase 1a (Design and Construction)	18-16	\$ 4,000,000	\$ 4,000,000	-	-	-	-	-	-	-	-
21 ²⁰	Basin 10 & 14 Construction Phase 1b (Design and Construction)	18-17	\$ 4,500,000	\$ 4,500,000	-	-	-	-	-	-	-	-
22 ²¹	CIPP Program	--	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	-	-	-
	Skyline Estates Capacity Improvements	--	-	\$ 350,000	-	-	-	-	-	-	-	-
	2018 SSA Remedial Measures (Design and Construction)	--	-	\$ 900,000	\$ 900,000	\$ 7,000,000	\$ 7,000,000	-	-	-	-	-
	2021 SSA Work	--	-	\$ 1,600,000	-	-	-	-	-	-	-	-
	Basin 12 Remedial Measures Phase 4 (Design & Construction)	--	-	\$ 300,000	\$ 2,000,000	-	-	-	-	-	-	-
	Massard Wastewater Pump Station (Design and Construction)	--	-	-	\$ 3,500,000	\$ 17,500,000	\$ 17,500,000	-	-	-	-	-

Consent Decree

Priority	Project Title	Proj #	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	2019 SSA Remedial Measures (Design and Construction)	--	-	-	\$ 900,000	\$ 900,000	\$ 7,000,000	\$ 7,000,000	-	-	-	-
	2022 SSA Work	--	-	-	\$ 1,600,000	-	-	-	-	-	-	-
	Basin 12 Remedial Measures Phase 5 (Design & Construction)	--	-	-	\$ 200,000	\$ 2,000,000	-	-	-	-	-	-
	Phoenix Ave Capacity Improvements	--	-	-	\$ 200,000	\$ 360,000	-	-	-	-	-	-
	2020 SSA Remedial Measures (Design and Construction)	--	-	-	\$ 900,000	\$ 900,000	\$ 7,000,000	\$ 7,000,000	-	-	-	-
	Basin 10 & 14 Construction Phase 2 (Design and Construction)	--	-	-	-	\$ 400,000	\$ 665,000	-	-	-	-	-
	2023 CSSA Work	--	-	-	-	\$ 1,000,000	-	-	-	-	-	-
	Basin 12 Remedial Measures Phase 6 (Design & Construction)	--	-	-	-	\$ 900,000	\$ 2,000,000	-	-	-	-	-
	2021 SSA Remedial Measures (Design and Construction)	--	-	-	-	\$ 900,000	\$ 900,000	\$ 7,000,000	\$ 7,000,000	-	-	-
	Sub-basin 2001 Capacity (Design and Construction)	--	-	-	-	\$ 1,000,000	\$ 5,000,000	-	-	-	-	-
	2024 CSSA Work	--	-	-	-	-	\$ 1,000,000	-	-	-	-	-
	Basin 12 Remedial Measures Phase 7 (Design & Construction)	--	-	-	-	-	\$ 300,000	\$ 2,000,000	-	-	-	-
	2022 SSA Remedial Measures (Design and Construction)	--	-	-	-	-	\$ 900,000	\$ 900,000	\$ 14,000,000	-	-	-
	2023 CSSA Remedial Measures (Design and Construction)	--	-	-	-	-	\$ 400,000	\$ 4,000,000	-	-	-	-
	Sub-basin MC01/Arkoma001 Capacity (Design and Construction)	--	-	-	-	-	\$ 500,000	\$ 5,000,000	-	-	-	-
	2025 CSSA Work	--	-	-	-	-	-	\$ 1,000,000	-	-	-	-
	Basin 12 Remedial Measures Phase 8 (Design & Construction)	--	-	-	-	-	-	\$ 700,000	\$ 2,400,000	-	-	-
	2024 CSSA Remedial Measures (Design and Construction)	--	-	-	-	-	-	\$ 400,000	\$ 4,000,000	-	-	-
	Sewer Station 25 Capacity (Design and Construction)	--	-	-	-	-	-	\$ 200,000	\$ 2,000,000	-	-	-
	2026 CSSA Work	--	-	-	-	-	-	-	\$ 1,000,000	-	-	-
	2025 CSSA Remedial Measures (Design)	--	-	-	-	-	-	-	\$ 400,000	-	-	-
	Funded Project Cost		\$ 7,620,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Unfunded Projects Cost		\$ 23,800,000	\$ 36,053,000	\$ 26,203,000	\$ 34,860,000	\$ 52,165,000	\$ 37,200,000	\$ 32,800,000	\$ -	\$ -	\$ -
	Total Cost		\$ 31,420,000	\$ 36,053,000	\$ 26,203,000	\$ 34,860,000	\$ 52,165,000	\$ 37,200,000	\$ 32,800,000	\$ -	\$ -	\$ -

* Project in design only, construction cost not yet identified.

Needs Funding

XX # Priority, superscript provides the overall priority as funding becomes available.

SSSSS

Color denotes extra time past the date given in the Consent Decree to complete the project.

Seven Year Total Cost \$250,701,000

Personnel Count Comparison

	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Policy & Administration				
Services Division				
4100 Mayor	1.00	1.00	1.00	2.00
4101 Board of Directors	7.00	7.00	7.00	7.00
4102 City Administrator	4.00	4.00	4.00	4.00
4201 District Court	18.63	18.88	19.88	19.88
4202 City Prosecutor	2.00	2.00	2.00	2.00
4206 District Court-State Division	1.00	1.00	1.00	1.00
4405 Internal Audit	1.75	3.00	3.00	3.00
Total Policy & Administration	35.38	36.88	37.88	38.88
Management Services Division:				
4104 Human Resources	6.00	6.00	6.00	6.00
4105 City Clerk	3.00	3.00	3.00	3.00
4301 Finance	16.00	16.00	16.00	16.00
4303 Collections	6.00	4.00	5.00	0.00
4304 Utility Billing/Cust. Svc.	14.00	7.00	7.00	0.00
4306 Purchasing	3.00	3.00	3.00	3.00
4401 Information and Technology	13.00	15.00	16.00	16.00
5520 Citizens Service	0.00	0.00	0.00	12.00
Total Management Services	61.00	54.00	56.00	56.00
Development Services Division				
4103 Engineering	19.00	19.00	19.00	19.00
4106 Planning and Zoning	7.20	9.20	9.20	9.20
4107 Community Development	3.80	3.80	3.80	3.80
4108 Building Safety	11.00	11.00	11.00	11.00
6900 Neighborhood Services	9.00	9.00	9.00	9.00
Total Development Services	50.00	52.00	52.00	52.00
Police Services Division				
4701 Administration	19.00	19.00	15.00	13.00
4702 Support Services	51.00	50.00	50.00	46.25
4703 Criminal Investigations	35.44	35.44	38.44	37.44
4704 Patrol Operations	108.00	108.00	107.75	107.75
4705 Radio Communications	2.00	0.00	0.00	0.00
4706 Airport Security	3.00	3.00	3.00	3.00
4707 Animal Services	0.00	0.00	0.00	5.00
11076900 Police Grant	0.56	0.56	0.56	0.56
6920 Parking Enforcement	2.00	2.00	2.00	2.00
Total Police Services Division	221.00	218.00	216.75	215.00

Personnel Count Comparison

	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Fire Services Division				
4801 Administration	7.00	8.00	8.00	8.00
4802 Suppression and Rescue	123.00	123.00	123.00	123.00
4803 1/8 Sales Tax Operations	20.00	20.00	20.00	20.00
4804 Training	2.00	2.00	2.00	2.00
Total Fire Services Division	152.00	153.00	153.00	153.00
Operation Services Division- Streets & Traffic Control				
5101 Administration	5.00	5.00	5.00	5.00
5302 Street Construction	9.75	9.75	9.75	7.75
5303 Street Drainage	17.39	17.39	17.39	17.39
5304 Street Maintenance	15.00	15.00	15.00	15.00
5305 Sidewalk Construction	12.00	12.00	12.00	12.00
5401 Traffic Control Operations	13.72	13.72	13.72	13.72
5403 Street Lighting	0.00	0.00	0.00	0.00
Total Streets & Traffic Control	72.86	72.86	72.86	70.86
Water & Sewer				
5501 Utilities Administration	10.00	10.00	10.00	10.00
5521 Business Operations and Logistics	19.00	19.60	19.60	19.00
5522 Communications & Training	17.00	9.00	9.00	9.00
5523 Engineering & Engineering Technology	27.00	31.00	31.00	31.00
5590 Non-Capital Projects	0.00	0.00	0.00	0.00
5656 Water Reclamation	30.50	30.50	30.50	30.50
5556 Water Reclamation Maintenance	22.00	22.00	22.00	22.00
5610 Water Line Maintenance	53.00	67.00	77.00	77.00
5611 Water Reclamation Maintenance	46.00	46.00	46.00	46.00
5618 Debt Service	0.00	0.00	0.00	0.00
5625 Environmental Quality	24.00	24.00	23.00	22.00
5626 Easement, Building, Station Maint	35.00	35.00	35.00	35.00
Total Water & Sewer	283.50	294.10	303.10	301.50

Personnel Count Comparison

	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
Parks & Community Services				
6201 Parks Maintenance	19.30	19.25	20.25	20.25
6202 Oak Cemetery	3.00	3.00	3.00	3.00
6204 Commnity Centers	3.50	3.50	3.50	3.50
6205 Aquatics	3.45	3.45	3.45	3.45
6206 Riverfront/Downtown Maintenance	5.00	5.00	5.00	5.00
6207 The Park At West End	0.80	0.80	0.80	0.80
6208 1/8% Sales and Use Tax	2.00	2.00	2.00	2.00
Total Parks & Community Services	37.05	37.00	38.00	38.00
Convention Center				
1115	13.50	13.50	13.50	13.50
Sanitation				
6301 Administration	8.00	8.00	8.00	8.00
6302 Residential Collection	27.25	29.00	29.00	29.00
6303 Commercial Collection	11.00	11.00	11.00	11.00
6304 Fleet and Grounds Maintenance	13.75	13.75	13.75	13.75
6305 Sanitary Landfill	18.00	18.00	18.00	18.00
6307 Industrial Collection	10.00	11.00	11.00	11.00
6308 Waste Reduction	0.00	0.00	0.00	0.00
Total Sanitation	88.00	90.75	90.75	90.75
Transit				
6550 Public Transit	34.00	34.00	34.00	34.00
Total Operation Services Division	528.91	542.21	552.21	548.61
Non-Departmental				
1113 Convention & Visitors Bureau	5.00	5.00	5.00	5.00
Total FTE Personnel	1053.29	1061.09	1072.84	1069.49
Please note: This schedule includes position of Mayor and the seven Director positions.				
Program 4100 Mayor & 4101 Board of Director	(8.00)	(8.00)	(8.00)	(8.00)
Program 4206 District Court Seb. County	(1.00)	(1.00)	(1.00)	(1.00)
Adusted Total FTE Personnel	<u>1044.29</u>	<u>1052.09</u>	<u>1063.84</u>	<u>1059.49</u>

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Wage Study Pay Grade Classification
 Non Uniform FY20

<u>Pay Grade</u>	<u>Salary Range</u>	
24	72,925	- 111,904
23	70,595	- 108,389
22	68,245	- 104,811
21	65,998	- 101,275
20	63,669	- 97,739
19	61,339	- 94,203
18	59,010	- 90,563
17	56,722	- 87,027
16	54,454	- 83,491
15	51,605	- 79,165
14	49,317	- 75,670
13	46,592	- 71,448
12	44,283	- 67,933
11	44,242	- 61,214
10	41,829	- 57,907
9	39,437	- 54,579
8	37,024	- 51,230
7	34,674	- 47,986
6	32,302	- 44,637
5	29,931	- 41,371
4	27,518	- 38,064
3	25,085	- 34,757
2	22,734	- 31,429
1	20,322	- 28,101
A01	10	- 14 **per hour

*Annual Amounts based on 2080 hours per year

**Seasonal Position

Wage Study Pay Grade Classification
Police Uniform FY20

<u>Pay Grade</u>	<u>Salary Range</u>		
P23	97,011	-	145,517
P5	80,714	-	86,930
P4	71,374	-	76,871
P3	64,688	-	67,974
P2	54,434	-	61,610
P1	38,563	-	51,834

Wage Study Pay Grade Classification
Fire Uniform FY20

<u>Pay Grade</u>	<u>Salary Range</u>		
F23	97,011	-	145,517
F7	98,634	-	103,563
F6	83,221	-	87,381
F5	70,200	-	77,438
F4	61,698	-	68,038
F3	59,230	-	65,316
F2	49,970	-	55,095
F1	36,400	-	46,476

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CLASSIFICATION OF ACCOUNT CODES - 2020

CITY OF FORT SMITH, ARKANSAS

500000 - 519000 SALARIES AND BENEFITS

500000 Salaries – Misc. Reg

Includes base salaries and wages of all non-uniform regularly employed personnel, both full and part time; includes salaries paid to the Mayor and Board of Directors.

500500 Salaries – Uniform Reg

Includes base salaries and wages of all UNIFORMED personnel, both full and part time; includes salaries paid to both Police and Fire.

500025 Salaries – Misc. Retire Payout

Includes estimated retirement payouts for the year in addition to regular wages.

500525 Salaries – Uniform Retire Payout

Includes estimated retirement payouts for UNIFORMED personnel for the year in addition to regular wages.

501000 Overtime Pay - Misc.

All payments to regular non-uniform employees for time worked in excess of a specified work period in accordance with the Fair Labor Standards Act (FLSA).

501050 Overtime Pay - Uniform

All payments to regular UNIFORMED employees for time worked in excess of a specified work period in accordance with the Fair Labor Standards Act (FLSA).

502000 Premium Pay - Misc.

All payments to regular non-uniform employees in excess of base wages and overtime. This includes certificate pay, language pay, and other incentive pays.

502500 Premium Pay - Uniform

All payments to regular UNIFORMED employees in excess of base wages and overtime. This includes certificate pay, language pay, and other incentive pays.

503000 Longevity Pay – Misc. / 503500 Longevity Pay - Uniform

Additional compensation given to employees for accepted periods of tenure at specific time periods. Use Longevity Pay schedule in this packet to determine appropriate figure to include in budget.

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

504000 Allowances – Misc. / 504500 Allowances - Uniform

Reimbursement for authorized employee allowances such as: clothing, car allowances, etc.

506000 Retirement – Misc. / 506500 Retirement - Uniform

Includes City cost for employee participation in the respective pension plans, defined contribution plan or deferred compensation plan.

510100 Social Security

Employer share of cost for employee participation in the Federal Insurance Contributions Act (FICA).

510200 SS-Medicare

Employer share of cost for employee participation in Medicare match.

511100 Health Insurance

Employer participation for health insurance premiums.

513000 Other Pay

Includes such items as fee based compensation such as backstage work or temporary judgeship.

515000 Workers' Compensation

Contribution to the City's Workers' Compensation Fund for payment of claims.

516000 Medical Expenses

Doctor's fees, laboratory and x-ray fees, drugs and other costs incurred in the medical treatment of employees injured in the line of duty and annual physicals as required.

520000 - 525000 OUTSIDE SERVICES

Expenditures/expenses for services which are obtained by express or implied contract or materials, supplies, and services which are of such nature that they normally would be obtained by such a contract.

520050 Project Right of Way

520100 Arch / Engineering Services

520105 Design Other

520200 Construction Contracts

520220 Surety Bonds

520300 Inspection and Testing

521100 Consulting Services

521200 Auditing and Accounting

521300 Outside Services

525000 Legal Services

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

527000 - 529000 SUPPLIES AND SERVICES

Expenditures/expenses for materials, maintenance and supplies which are obtained by express or implied contract or materials, supplies, and services which are of such nature that they normally would be obtained by such a contract.

527100 Maintenance - Buildings

Includes all services and materials required in the maintenance and repair of real property such as land, buildings, structures of all types, swimming pools, elevators, boilers, heating and air conditioning systems (HVAC), etc. Also includes security services. However, any replacements or improvements that substantially increase the value of the building or facility should be charged to capital outlay.

527200 Maintenance - Equipment

Includes all services and materials required in the maintenance and repair of all machinery and equipment including automobiles (oil & lube, and filter change), trucks, tractors, draglines, ditching machines, sweepers, shop and plant equipment, traffic signals, instruments of all types, window air conditioners, office equipment such as typewriters, adding machines, calculators, desks, chairs, etc.; all such services required in the maintenance and repair of minor apparatus and tools. Does not include services applicable to the maintenance of buildings and improvements.

527300 Rental / Operating Lease - Buildings

Includes rentals or leasing of land or structures or post office boxes.

527350 Rental / Operating Lease - Equipment

Includes rentals or leasing of equipment such as office machines and heavy equipment.

527400 Property Insurance

Includes insurance premiums on real or commercial property such as vehicles, machinery and equipment. Property taxes due to entities outside our local jurisdiction should be designated for payment from this account.

527500 Small Equipment

The small equipment account includes non-technology items with a unit value of \$20,000 or less. Items include display units, camera equipment, weapons, ammunition, bullet proof vests, hand tools, calculators, typewriters, electric staplers, surge protectors, playground equipment, survey equipment, office furniture, business office machines, laboratory equipment, etc.

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

527525 PC Purchase

This account includes technology items approved by the ITS department for new technology. Items in this classification include personal computers, laptops, tablets, printers, etc.

527600 Materials

Includes all materials required in the maintenance and repair of streets, sidewalks, street lights, park lights, etc., i.e., asphalt, cement, sand gravel, etc. However, any improvements that substantially increase the value of the project should be charged to capital outlay or capital improvements. Includes pool chemicals, chemicals and drugs used in the laboratory, water and sewage treatment plants and pest control. Includes fertilizers, bulbs, seeds, trees, plants and plant spray, top soil, etc. used in parks and public grounds. Also includes recharging of fire extinguishers. Does not include photographic processing.

527700 Office Supplies

Includes all supplies necessary for the operation of an office, e.g. toner, copy paper, staples, letter trays, etc., blank diskettes/CD's, USB flash drives, stationery, books used for office reference (Ex. Polk/City Directories, computer/software manuals, etc.), batteries, picture and certificate frames, name plaques, plaque awards; standard forms which do not require special printing services (ex. "While you were out" etc.). This classification does not include postage or pre-stamped envelopes.

527750 Custodial Equipment & Supplies

Food consumed by an employee during work hours or on official duty (Ex. lunch provided for disaster/emergency relief); retirement cake (only if reception is advertised and open to the general public and a media release is issued inviting citizens prior to the reception.); includes ice and bottled water; This also includes utensils, paper plates, foam/plastic/paper cups, etc. Any item purchased for consumption by animals. Includes OTC medications and all first aid supplies. Includes all cleaning supplies such as soap, solvents, disinfectants, deodorizers, floor oils, wax, paper towels, etc. Includes cleaning equipment such as brooms, brushes, mops, etc.

527800 Uniform/ Clothing

Includes all items of clothing and linen supplies such as uniforms, badges, belts, boots, hats, shoes, slickers, holsters, handcuffs, gloves, etc. Includes linen service, towel service, laundry, and embroidery.

527900 Advertising and Printing

Includes cost of advertising, posters, publication of public notices, ordinances, bid invitation, and other such items. All service performed by an outside vendor for printing, reproduction and binding for pamphlets, newsletters and other reading material and all in-house copying charges; includes disposable cameras and film development.

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

528000 Postage, Freight

Cost of mailing items including stamps, post cards, pre-stamped envelopes, postage due, insurance, registered letter fees and express mail.

528500 Fuel and lubricant

Includes bulk purchases of gasoline, diesel fuel and other fuel for vehicles and equipment. Includes kerosene, heating oil, coal, propane, butane, etc. used for heating or flares. Also includes all oils and lubricants utilized for City equipment or machinery. Oil & lube changes should be charged to account 527200.

530100 Utilities

All gas and electrical services furnished by franchised operators.

540000 - 579000 OTHER EXPENSES

540100 Air Travel

Includes air transportation expenditures/expenses of employees incurred in the performance of official duties. Includes special airline fees such as seat upgrades (for approved business purposes), ticket fees, and baggage fees. Any travel reimbursement/expense charged to 540100 should be submitted on a Travel Expense Reimbursement Report.

540200 Lodging

Includes lodging expenditures/expenses of employees incurred in the performance of official duties (outside city limits). Any travel reimbursement/expense charged to 540200 should be submitted on a Travel Expense Reimbursement Report.

540300 Other Travel Expenses

Includes transportation, per diems, and other travel expenditures/expenses of employees incurred in the performance of official duties (outside city limits). Any travel reimbursement/expense charged to 540300 should be submitted on a Travel Expense Reimbursement Report.

541100 Conferences and Seminars

Includes charges for conferences and seminars outside of city limits for business purposes. This includes registration fees and any study materials associated with a conference or seminar.

541200 Training Materials

Course materials/books purchased through outside vendors utilized for in-house training and education. Includes registration fees and all relevant expenditures for conferences (within city limits).

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

541300 Dues and Subscriptions

Includes memberships in professional organizations and subscriptions to periodicals and publications from within the City will derive benefit.

541500 Education Reimbursement

Tuition fees associated with continuing education at approved local or regional schools or colleges.

542100 Communications

Includes telephone equipment services such as monthly leases and repair charges, telephone and radio line services, internet access and replacement telephones.

544200 Claims

Includes settlements of judgments and claims. Includes such items as filing fees and court costs in connection with liens and right-of-way fees. Includes expenses incurred for services rendered in collecting bad debts.

545000 Other

Includes expenditures/expenses such as courthouse custodial costs, care of prisoners, state mandated fees, and such services provided by outside vendors in connection with data processing service bureau, recodification of ordinances, grant match funds, and veterinary services. Use of this code for other purposes besides the outlined costs should be cleared in Finance prior to execution.

545500 Taxes, Licenses, Permits

Property taxes due to entities outside our local jurisdiction should be designated for payment from this account. All fees for licensing, safety inspections, and permits are paid out of this account as well.

CLASSIFICATION OF ACCOUNT CODES - 2019

CITY OF FORT SMITH, ARKANSAS

531000 - 539000 CAPITAL OUTLAY

Capital outlay includes the purchase of all real property such as land, buildings, and other improvements and the purchase of items of personal property which will meet the following requirements:

1. Must have an estimated useful life of three years or more.
2. Must be capable of being permanently identified as an individual unit.
3. Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting principles. Fixed assets are defined as items of more or less permanent property necessary to the operation of an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$20,000 or more should be classed as capital outlay, while items should be classified under small equipment costing less than \$20,000.

531000 Cap Outlay – Land

531100 Cap Outlay - Vehicles

531200 Cap Outlay – Heavy Equipment

531300 Cap Outlay – Software

531600 Cap Outlay – Other Equipment

531700 Cap Outlay – Buildings

531950 Cap Outlay – Other

****There are additional capital outlay codes available for Sanitation Equipment.**

532000 Equipment Lease Purchase – Year 1

This account is used for capital equipment leases (first year only).

532500 Equipment Lease Purchase – Renew

This account is used for capital equipment leases (all years after the first year).

ITEMS NOT COVERED BY CITY FUNDS

- Artificial sweetener
- Birthday cakes
- Candy
- Cocoa/Hot Chocolate
- Flavored coffees (Keurig or any kind)
- Flavored Creamer
- Commemorative memorials & tributes
- Flowers/plants
- Greeting/Sympathy/Thank You Cards
- Pastries/donuts
- Retirement cake (*See Account 527750*)
- Tea