

## **MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING**

**TUESDAY ~ JUNE 13, 2023 ~ 6:00 P.M.**

**BLUE LION, 101 NORTH 2<sup>ND</sup> STREET**

The meeting was called to order by Mayor George McGill, presiding. Invocation was given by Director Neal Martin, followed by the Pledge of Allegiance led by Director Kevin Settle.

On roll call, the following members of the Board were physically present: Directors Jarred Rego, Andre' Good, Lavon Morton, George Catsavis, Christina Catsavis, Kevin Settle, and Neal Martin. The Mayor declared a quorum present.

Mayor McGill inquired if any Board member had any item of business to present that was not already on the agenda.

Director Morton advised the Board previously set the publication date for the Fort Smith Animal Haven audit for Friday, June 16, 2023. Although the audit is complete, Internal Auditor Tracey Shockley and representatives from Fort Smith Animal Haven are still discussing some aspects of the audit. He further noted that Mrs. Shockley is presently out-of-town for training for the remainder of the week.

Due to the aforementioned, Morton, seconded by Rego, moved to place an item on the subject agenda to move the publication date of the Fort Smith Animal Haven audit from June 16, 2023 to June 23, 2023. Prior to the vote, there was brief discussion regarding the necessity of such. Regardless, the members voted as follows: ayes – Rego, Good, Morton, and Settle; nays – G. Catsavis, C. Catsavis, and Martin. The Mayor advised the motion requires unanimous concurrence to place such on the agenda for consideration, which was not obtained; therefore, the Mayor declared the motion

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defeated. As required by the Fort Smith Municipal Code, the item will be placed on the next regular meeting agenda for consideration.

*Note: In the Officials Forum, an item accomplishing the extension of the publication date from June 16, 2023 was added to the June 20, 2023 regular meeting.*

The minutes of the May 16, 2023 regular meeting was presented for approval. G. Catsavis, seconded by C. Catsavis, moved adoption of the minutes as written. The members all voting aye, Mayor McGill declared the motion carried.

Item No. 1 was an ordinance amending the 2019 Unified Development Ordinance of the City of Fort Smith (*mini-storage warehouse design standards and vending definition*) (*Planning & Zoning*)

Director of Development Services Maggie Rice briefed the Board on the item advising the proposed will omit the fifty-one percent (51%) requirement for high-quality material per Fort Smith Municipal Code Section 27-707-4(F), i.e. Mini-Storage Warehouse Design Standards. Presently, mini-storages are required to have 51% high-quality exterior materials, and, if adjacent to residentially zoned or developed property, one-hundred percent (100%) high-quality exterior materials. The intent of the guideline was for mini-storage developments to have high-quality materials or be screened by an eight (8) foot opaque masonry wall. By removing the reference to only 51%, staff believes such will clarify the requirement by allowing for either high-quality materials or a masonry wall. The proposed also includes an amendment to the definition of “vending” that will describe the function of vending without listing specific types of merchandise. Such will allow greater flexibility for the land use. The Planning Commission held a public hearing on May 9, 2023 with no individual present to speak in opposition. The

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Planning Commission voted eight (8) in favor and zero (0) opposed to recommend the matter to the Board of Directors for consideration.

Martin, seconded by Morton, moved adoption of the ordinance. The motion included suspending the rule to allow the three (3) full readings of the ordinance to be by caption and for the readings to occur on the same date. The City Clerk read the ordinance by caption for its readings. Prior to the vote, Director Settle inquired what prompted the proposed amendments.

Mrs. Rice advised that an inquiry about a development adjacent to residential property was submitted and in the midst of staff research, the matter was discovered.

The motion remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried. G. Catsavis, seconded by Martin, moved adoption of Section 3 the emergency clause. The members all voting affirmatively, the Mayor declared the motion carried and the ordinance and emergency clause were adopted and the ordinance was given Ordinance No. 48-23.

Item No. 2 was a resolution adopting the Fort Smith Energy Master Plan (*Water Utilities*) ♦

Water Utilities Deputy Director of Business Administration Joshua Robertson briefed the Board on the item advising in 2021, the City collaborated with CLEAResult, sponsored by OG&E, to conduct a City energy benchmark study on main facilities. City energy usage from March 2019 through February 2020 was utilized for the study and compared to other regional municipalities. The Energy Benchmark Study provided an in-depth, facility-by-facility view of energy use; highlighted the best and worst performing structures per square foot; and, compared energy performance of City of Fort Smith structures versus similar-sized municipalities in similar climate zones. Additionally, such

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helped identify and target lower-performing facilities for further investigation, which said investigation occurred in 2021-2022. The City and CLEAResult have begun drafting opportunity registers for all City facilities. The Energy Benchmark Study has identified areas for improvement focusing on energy efficiency projects and operations & management improvements, which has assisted in the development of the proposed Energy Master Plan. Said Plan will mobilize City Departments and coordinate efforts toward reducing energy costs. All City projects that involve facilities will be run through an energy efficiency opportunity register to seek incentives for upgrades planned and completed. Such will also lay the foundation of commitment to gain energy efficiency and decrease carbon footprint. Upon adoption, staff will begin centralizing the City's energy usage tracking and initiate projects for efficiency and further sustainability. In order to track the City's progress and promote new energy efficiency opportunities, a new benchmark study is anticipated to be conducted in 2026.

The following individuals were present to address the Board:

- Rick Murphy  
Fort Smith, Arkansas

Re: Spoke in favor of the proposed citing Fort Smith can *“celebrate the significant advancement towards sustainability.”* In addition, he recommended that Fort Smith citizens be made aware of the proposed via media outlets and the City's website, and noted that additional staff may be needed in the future.

- Jo Elsken  
Fort Smith, Arkansas

Re: Also spoke in favor of the proposed citing she's excited to see the long-term plan, which encourages and urges all to be energy efficient.

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Rego, seconded by Martin, moved adoption of the resolution. Prior to the vote, Director Martin inquired if funding will be required whereby Mr. Robertson confirmed such; however, he indicated the present purpose is merely to adopt the Plan. Grants are available and application for such will be submitted; therefore, City funds may not be necessary. If so, funding will be requested at a later date.

Director Settle inquired of the “rate of return” and questioned if such could be years.

Mr. Robertson simply advised the rate of return of dependent upon each individual project; therefore, a definitive rate of return cannot presently be identified.

Director Morton spoke in support of the item and simply noted that the Plan contains a list of things that has to be accomplished on a daily basis, i.e. closing of blinds, turning lights off, etc., citing designated staff will have to be determined to accomplish such tasks.

The motion to adopt the resolution remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-104-23.

Item No. 3 consisted of the following items regarding additional personnel in the Citizens Services Department: (*Water Utilities*)

- 3A. Resolution authorizing the addition of three full time equivalent staff to the Citizens Services Department (*\$57,367.00 / Non-Budgeted / Water Utilities - Unobligated Balance General Fund*) (*Water Utilities*)  
◆ ●
- 3B. Ordinance amending the 2023 Budget and authorizing the appropriation of funds from the unobligated General Fund balance (*Water Utilities*)

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Director of Water Utilities Lance McAvoy briefed the Board on the items advising the position of Utility Billing Manager was created in 2019 with the implementation of Tyler MUNIS. The billing process experienced challenges and the City needed a dedicated employee to process the billing cycles. The position was created as a manager, who also supervises the Collection Clerks. Such added conflicts and control issues with the person processing customer bills and also overseeing the personnel that collects bill payments. In addition, the amount of work the position performs does not enable good oversight of personnel under their supervision. Now, several years removed from the Tyler MUNIS implementation, the billing process needs added support. Most of the workload support needed is in the area before the billing process is started. Such includes customer account and read verifications, parameter checks for incorrect billing, payment plan payment checks, and other manual tasks. This will continue to increase when the estimated read vs actual read process are implemented. There can only be one person in the bill run once it is started. The recent upgrade to MUNIS did not add efficiencies to the billing process, and, in fact, has increased the total time to process. Staff are no longer able to run other billing supportive processes concurrently since the upgrade. Trying to make sure that all actions have been completed to ensure proper/accurate billing is becoming difficult. An additional Utility Billing Analyst that would provide the needed support to not only run the bill process for five (5) cycles each month, but perform the other functions before and after bill runs to ensure accurate billing and process efficiency. The Utility Billing Analyst is classified as a Grade 40 with an annual salary, including benefits of \$67,587.59. At the May 9, 2023 study session, the Board of Directors requested two (2) additional Customer Service Representatives (CSR) to support the Call Center. The Customer Service Representative position is classified as a Grade 34 with

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an annual salary, including benefits of \$52,243.97. Item No. 3A authorizes the addition of (1) Utility Billing Analyst and two (2) Customer Service Representatives to the Water Utilities Department. Taking into consideration the hiring process, i.e. posting new positions, interview process and hiring, etc., staff estimates the need to appropriate four (4) months of the noted personnel expense for all three (3) positions. Item No. 3B authorizes the appropriation of funds to accommodate same.

Good, seconded by Rego, moved adoption of Items No. 3A and 3B. Prior to the vote, Director Morton spoke in favor of the Utility Billing Analyst position. With regard to the proposed CSR's, he questioned their role and advised he's personally experienced issues with getting someone to answer when he's called the Call Center.

Director Martin inquired of the total number CSR's whereby Mr. McAvoy advised that upon approval, such will increase CSR's in the Call Center from six (6) to eight (8). He explained, however, that although there are 6 CSR's in the Call Center, if all CSR's are on another line, the call will transfer to two (2) CSR's in the Drive-Thru, and if they cannot answer the call, such will then roll to the (2) CSR's located in the Stephens Building on Garrison Avenue.

Director G. Catsavis requested confirmation that staff is requesting a total of 8 CSR's whereby Mr. McAvoy advised that based on call data, such is the number recommended.

Director Settle spoke in opposition to the proposed and conveyed his intent to vote against the measure. He indicated the City maintains a great need for capital projects and extended the question, do we want people in the Call Center to answer a call about a leak or do we want people to fix the leak? He further expressed concern that construction

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costs are ever increasing; therefore, he questioned the feasibility of adding the proposed additional personnel.

Morton, seconded by Martin, moved to amend the items (Items 3A and 3B) to authorize and accommodate funding for only the Utility Billing Analyst. The members all voting affirmatively, the Mayor declared the motion carried and the items stood amended.

The motion to adopt the items, as amended, remaining on the floor, the members all voted affirmatively with the exception of Director Settle who voted “no.” The Mayor declared the motion carried and the resolution and ordinance were adopted and the resolution was given Resolution No. R-105-23 and the ordinance was given Ordinance No. 49-23.

Item No. 4 was an ordinance approving The Rock, Inc. to file an application with the Alcohol Beverage Control Division to obtain a private club and retail beer licenses to sell liquor, wine and beer (*Finance*)

Director of Finance Andy Richards briefed the Board on the item advising the State of Arkansas 91st General Assembly passed Act 1112 in 2017 titled “*An Act to authorize the governing bodies of counties and municipalities to initiate the permitting process for private clubs; and for other purposes*”. The application process for private club permits begin at the municipality level; therefore, the City of Fort Smith must pass an ordinance for approval of any new applicant that wishes to apply for a private club permit. A new applicant wishes to apply for a private club permit and below is the pertinent information:

Applicant Name: Effie Drosopoulos, Owner/Operator

Corporate Name: The Rock, Inc.

Business Name: The Rock, Inc. operating at 2611 Towson Ave



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The private club permit will allow the sale of liquor, wine, and beer on premise. Business License staff has determined that the entity is in good standing with the City of Fort Smith and is ready to finalize the business license. They have applied for a 2:00 a.m. private club permit with the State of Arkansas Alcohol Beverage Control (ABC) office.

G. Catsavis, seconded by Good, moved adoption of the ordinance. Prior to the vote, Director Martin advised he drove around the area and couldn't find where the proposed private club would be located; therefore, he questioned its location whereby it was confirmed the location was 2611 Towson.

Director Settle inquired of Police Chief Danny Baker if he was aware of the specific location.

Chief Baker conveyed much confidence the site has been utilized as a club in the past. Regardless, the Fort Smith Police Department will conduct its required investigation prior to ABC approval or issuance of the requested permit.

The motion to adopt the ordinance remaining on the floor, the members all voted affirmatively with the exception of Director C. Catsavis who abstained. The Mayor declared the motion carried and the ordinance was adopted and given Ordinance No. 50-23.

Item No. 5 was a resolution authorizing partial payment to McKee Utility Contractors, Incorporated for the construction of Basin 10 and 14 Capacity Improvements (\$1,266,299.04 / Budgeted / Water Utilities - 2021 American Rescue Plan Act Funds) (Water Utilities) ♦ ●

Mr. McAvoy briefed the Board on the item advising the Basin 10 & 14 Capacity Improvements Schedule 1 Project provides the needed increase in capacity under the requirements of the Consent Decree. The capacity increase is part of the continuing

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construction projects developed to alleviate sanitary sewer overflow problems. Schedule 1 will connect the recently completed Sub-Basin P002 and P003 interceptor to the previously completed Basin 7 Capacity Improvement. Eventually, Schedule 2 will then continue southward toward Rogers Avenue. On July 19, 2022, the Board of Directors approved Resolution R-109-22, approving the bid of McKee Utility Contractors, Inc. in the amount of \$12,824,091.00. The proposed resolution authorizes Partial Payment No. 7 to McKee Utility Contractors, Inc. in the amount of \$1,266,299.04 whereby funding is available through the 2021 American Rescue Plan Act Funds.

Martin, seconded by Settle, moved adoption of the resolution. Prior to the vote, Directors Rego, Morton and Martin spoke in favor of the project and encouraged the photos be shared on social media.

Director Settle noted the project came-in under budget and urged the project be extended rather than the unused funds being utilized for other projects whereby Mr. McAvoy advised such is not permitted by State Law citing such exceeds the 10% threshold to do so.

The motion to adopt the resolution remaining on the floor and the members all voting affirmatively, the Mayor declared the motion carried and the resolution was adopted and given Resolution No. R-106-23.

The consent agenda (Item No. 6) was presented for consideration, the items being as follows:

- A. Resolution approving Addendum No. 1 to the agreement with Frontier Metropolitan Planning Organization related to development of an Active Mobility, Bicycle and Pedestrian Master Plan for the City of Fort Smith (*City Administrator*) ♦

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- B. Resolution authorizing Change Order No. 2 for a time extension for the Geren Road Reconstruction, Project No. 15-02-A (*Add 131 days*) (*Engineering*) ♦
- C. Resolution accepting completion of and authorizing final payment for the Geren Road Reconstruction, Project No. 15-02-A. (*\$100,068.17 / Budgeted / Engineering - Sales Tax Program*) (*Engineering*) ♦
- D. Resolution accepting completion of and authorizing final payment for the construction of Excelsior Drive, Project No. 21 -00-B, EDA Award No. 08-79-05627 (*\$134,242.02 / Budgeted / Engineering - Sales Tax Program*) (*Engineering*)
- E. Resolution authorizing the Mayor to execute Amendment No. 3 with Hawkins Weir Engineers, Inc. for providing engineering construction services for the Wastewater Pump Station Flood Damage Remediation (*\$69,700.00 / Budgeted / Water Utilities - 2018 Revenue Bonds*) (*Water Utilities*) ♦
- F. Resolution authorizing acquisition of easements and property needed for the completion of the Lake Fort Smith Water Transmission Line-Phase 3 (*\$47,300.00 / Budgeted / Water Utilities - 2018 Revenue Bonds*) (*Water Utilities*) ♦
- G. Resolution authorizing an agreement with Rent.Fun, LLC for self-service kayak rental program at Carol Ann Cross Park (*\$ 18,000 / Budgeted / Parks - Carol Ann Cross Park Cell Tower Land Use Revenue*) (*Parks & Recreation*) ♦
- H. Resolution accepting the bid and authorizing the purchase and installation of a 72-foot dodecagon community pavilion for John Bell, Jr. Park (*\$588,986.22 / Budgeted / Parks - 1/8% Sales and Use Tax*) (*Parks & Recreation*) ♦

G. Catsavis, seconded by C. Catsavis, moved adoption of all consent agenda items. Prior to the vote and regarding Item No. 6A, Director Morton inquired of the purpose of the delay in advertising the Request for Proposals, which prompts the need for the agreement term to be extended from March 1, 2023 to June 30, 2024.

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Reese Brewer, with Frontier Metropolitan Planning Organization (FMPO), advised that FMPO staff simply failed to submit the advertisement in a timely manner due to staff capacity.

With regard to Item No. 6D, Director Morton requested confirmation of the City's share of the \$1.66 million grant is \$137,000 whereby Director of Engineering Stan Snodgrass responded affirmatively.

Regarding Item No. 6E, Director Morton requested an update on the Federal Emergency Management Administration (FEMA) reimbursement whereby Deputy City Administrator Jeff Dingman advised receipt of the anticipated reimbursement is *"imminent."*

With regard to Item No. 6G, Director Settle expressed concern with the proposed citing the City's one-time activation fee of \$18,000 and the liability for damage. Due to such, he conveyed his intent to vote against the measure.

Director Rego spoke in favor of the item citing the one-time activation fee, which equates to \$3,600 a year, is *"worth the investment"* for the recreational amenity at Carol Ann Cross Park.

Director Martin simply inquired if the proposed will be for four (4) or eight (8) kayaks whereby Deputy Director of Parks and Recreation Sara Deuster advised the proposed will start with 4 for now, but such can be increased to 8.

Director Morton expressed concern with the cost citing \$25.00 for two (2) hours is a bit high, specifically denoting patrons of Parrot Island Water Park can utilize said facility all day for around \$20.00. He further expressed concern with the City's liability whereby City Attorney Jerry Canfield confirmed that the proposed includes an indemnity clause.

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Director Good requested input from Ms. Deuster whereby she advised the Parks and Recreation Department has received positive feedback. She further clarified that the one-time activation fee will not be paid from the General Fund, but such will be paid from the revenue generated from the cell tower on Carol Ann Cross Park property.

Regarding Item No. 6H, Director C. Catsavis noted the \$125,000 installation cost seems high; therefore, she inquired if such includes the cost of concrete whereby Ms. Deuster advised such does not; however, such does include the cost for the dirt-work, which is comparable to the said costs in 2017.

Director Settle questioned why such is proposed for John Bell, Jr. Park alleging another more heavily visited park would be more feasible, specifically citing Martin Luther King, Jr. Park. He further inquired of the estimated cost for concrete for the proposed.

Ms. Deuster advised that John Bell, Jr. Park is widely used and with the soccer fields in close proximity, the area can have over 200 kids at one time. Unfortunately, the subject park maintains no shade structure, which is why the subject location was chosen. With regard to estimated cost for concrete, such cannot be confirmed presently; however, such is anticipated to be in the \$580,000 range. Staff intends to include said cost in another project as such meets the requirements to be included in the State Cooperative Purchasing Program.

Director Good extended much appreciation to Director Settle for suggesting Martin Luther King, Jr. Park; however, he conveyed no objection to the proposed location citing the riverfront investment will be *“well worth it”* specifically denoting future riverfront development.

Mayor McGill simply extended much appreciation to Parks and Recreation Department staff for the proposed.

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The motion to adopt all consent agenda items remaining on the floor, the members voted affirmatively on all items with the exception of Item No. 6H whereby Director Settle voted “no.” The Mayor declared the motion carried and the resolutions were adopted and given Resolution No. R-107-23 through R-114-23 respectively.

Mayor McGill opened the Officials Forum with the following comments offered:

► Mayor McGill

Re: Announced the recent fly-in to Washington, D.C. was productive citing he, along with multiple members of the Board and Deputy City Administrator Dingman, met with the City’s federal delegation regarding multiple matters regarding the city of Fort Smith.

Director Good merely extended much gratitude to the Mayor for his efforts in Washington, D.C. citing such is “*amazing to watch.*”

Directors Morton echoed the sentiments of Director Good. He further reminded all that regardless of whether an amendment to the Consent Decree is achieved, the City of Fort Smith has shown its intent to move forward with required Consent Decree projects and is committed to finding necessary funds from other sources. In spite of everything, he conveyed much assurance that the City “*continues to get a lot done.*”

Director Settle also extended much appreciation to all directors that went to Washington, D.C. and met with the city’s federal delegation.

Director C. Catsavis noted such was a “*good trip*” and confirmed that the city’s federal delegation are aware of the needs of Fort Smith.

► Director Rego

Re: Extended heartfelt and sincere condolences to Mayor McGill due to the passing of his brother.

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▶ Director George Catsavis

- Re:
1. Offered a motion to place an item on a future study session to permit a presentation by Water Company of America. The motion was seconded by Morton. Placement of an item on a future meeting requires the concurrence of two (2) directors; therefore, the Mayor declared the item will be placed on a future study session agenda as requested.
  2. Announced the Fort Chaffee Redevelopment Authority (FCRA) is set to meet with representatives of the Deer Trail Golf Course on June 15, 2023.
  3. Conveyed his desire that the City of Fort Smith annex Ben Geren Park and urged Administration to initiate discussions with Sebastian County regarding same.

▶ Director Kevin Settle

- Re:
1. Noted that several water tanks in the city are in dire need of painting; however, he acknowledged that funding is presently an issue. Due to such and in the interim, he requested Director of Water Utilities Lance McAvoy obtain the estimated cost to at least clean the tanks and provide such to the Board.
  2. Regarding the executive session on the agenda to conduct a performance evaluation of the City Administrator, he noted the City Administrator is not present due to health issues and will also likely not be available at the June 20 regular meeting. Due to such, Settle, seconded by G. Catsavis, moved to table the subject performance evaluation to the July 11, 2023 regular meeting. The members all voted affirmatively with the exception of Director C. Catsavis, who voted "no." The Mayor declared the motion carried.
  3. Regarding the Fort Smith Animal Haven audit, Director Settle reminded all that the Board previously authorized a publication date of June 16, 2023. There was concern that the audit still has not been finalized and skepticism that such will be completed by the noted deadline for release. Due to such, Settle, seconded by Morton, called for a special meeting to be held at 6:00 p.m., Friday, June 16, 2023, at the Blue Lion to either accept, reject, or extend the publication

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date for the Fort Smith Animal Haven audit, if such is not complete. Prior to the vote, there was lengthy discussion regarding necessity of said special meeting and concern of releasing the subject audit citing controversial findings without full response from Fort Smith Animal Haven representatives.

There was additional concern conveyed regarding the availability of Internal Auditor Tracey Shockley to attend the proposed special meeting as she is presently out-of-town for training.

The motion remaining on the floor, the members voted as follows: ayes – Rego, Good, Morton, and Settle; nays – G. Catsavis, C. Catsavis, and Martin. The Mayor declared the motion carried and the special meeting was formally called for 6:00 p.m., Friday, June 16, 2023, at the Blue Lion, 101 North 2<sup>nd</sup> Street.

Director Rego announced that although he voted in favor of calling the special meeting, due to a prior commitment, he will not be available to attend.

Director Morton announced he contacted Mrs. Shockley, who advised she would not be back in town until the weekend; therefore, she, too, would not be available to attend the special meeting on Friday, June 16, 2023. There was continued discussion regarding adding the items on the June 20, 2023 regular meeting agenda.

Morton, seconded by Settle, moved to require the Internal Auditor to be present at the now called special meeting on Friday, June 16, 2023. Prior to the vote, Directors C. Catsavis and Martin indicated they are unavailable to attend the subject special meeting as well. Due to such, Settle offered a substitute motion to reconsider the previous question of calling for a special meeting on June 16, 2023 as aforementioned. Director Rego seconded the motion. The members all voting affirmatively, the Mayor declared the motion carried.



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Rego, seconded by Morton, moved to add the previously requested items to either accept, reject, or extend the publication date of the Fort Smith Animal Haven audit, if such is not completed, to the June 20, 2023 regular meeting agenda. The members voted as follows: ayes – Rego, Good, Morton, C. Catsavis, and Settle; nays – G. Catsavis and Martin. The Mayor declared the motion carried.

► Deputy Administrator Dingman

Re: 1. Regarding Item No. 4, it was just brought to his

attention that the incorrect address was inadvertently provided on the approved ordinance citing the location should be 3028 North 6<sup>th</sup> Street, not 2611 Towson Avenue. Due to such, he inquired if the Board wished to reconsider the matter or place an ordinance to amend the matter on the June 20, 2023 regular meeting agenda. The Board concurred that an amended ordinance should be presented at the June 20, 2023 regular meeting for Board consideration.

2. Advised two (2) directors formally placed an item on a future study session agenda to discuss traffic/parking issues on Fairway Hamlet Court. The matter has been reviewed by various departments, who have collectively determined the roadway does not warrant the installation of no on-street parking signage. Due to such, he requested the matter be removed from any future agenda. Because the matter was formally placed, four (4) directors must concur to remove the subject agenda item.

Directors Rego, Good, G.Catsavis, and Settle all concurred to remove discussion regarding traffic and parking issues on Fairway Hamlet Court from a future agenda.


2. Reminded all that City Offices will be closed on Monday, June 19, 2023 in observance of Juneteenth.

*Note: Directors G. Catsavis and C. Catsavis left the meeting room prior to the below motion for adjournment.*

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There being no further business to come before the Board, Director Settle moved that the meeting adjourn. The motion was seconded by Director Martin. The members present all voting aye, Mayor McGill declared the motion carried and the meeting stood adjourned at 8:11 p.m.

**APPROVED:**

  
MAYOR

**ATTEST:**

  
CITY CLERK