

RESOLUTION NO. R-4-20

A RESOLUTION APPROVING THE YEAR 46 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET, THE YEAR 27 HOME INVESTMENT PARTNERSHIP ACT PROGRAM BUDGET, AUTHORIZING THE SUBMISSION OF THE PROGRAM YEAR 2020 ACTION PLAN AND FOR OTHER PURPOSES

WHEREAS, it is the intention of the Board of Directors of the City of Fort Smith to allocate Community Development Block Grant (CDBG) funds in such a manner that the maximum feasible priority is given to activities which will benefit low to moderate income families or persons and eliminate slum and blight.

WHEREAS, it is the intention of the Board of Directors of the City of Fort Smith to allocate HOME Investment Partnership Act (HOME) funds in such a manner as to provide affordable housing opportunities to low and moderate income persons or families.

WHEREAS, there is a total of \$902,378 for Year 46 funds allocated to the CDBG Program for budgetary purposes; and

WHEREAS, there is a total of \$438,426 in Year 27 funds allocated to the HOME Program for budgetary purposes; and

WHEREAS, there is a total of \$530,840 in CDBG funds allocated to the COVID-19 for budgetary purposes to prevent, prepare for and respond to the coronavirus; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS THAT:

SECTION 1: The Year Forty-six CDBG estimated budget is nine hundred, two thousand, three hundred, seventy-eight dollars (\$902,378) for budgeting purposes is adopted by reference to the attached budget sheet.

SECTION 2: The Year Twenty-seven HOME Program budget is four hundred, thirty-eight thousand, four hundred, twenty six dollars (\$438,426) for budgeting purposes is adopted by reference to the attached budget sheet.

SECTION 3: The in-house Affirmative Action Policy which prescribes equal opportunity policies for the recruitment, hiring, training, promoting, demotions and termination of employees, with personnel goals revised annually, as stated in Resolution No. R-7-81 is reaffirmed.

- SECTION 4:** A Year Forty-six CDBG Affirmative Action Plan is adopted to provide contractual procedures with regard to equal opportunity personnel policies on the part of CDBG project contractors.
- SECTION 5:** The Fair Housing Program/Policy of the City of Fort Smith as stated in Resolution No. 2214, is reaffirmed to affirmatively further Fair Housing practices in the sale, lease or rental of housing and to prevent discrimination on the basis of race, color, religion, national origin, sex, disability or familial status and to provide a procedure and Fair Housing Officer to assist and educate the public on their rights and procedures available to have complaints reviewed, investigated and resolved.
- SECTION 6:** The Director of Community Development is authorized to prepare and submit the Program Year (PY) 2020 Annual Action Plan (AAP) to carry out the activities/projects identified to the U. S. Department of Housing and Urban Development (HUD) for review and approval and an amendment for the PY 2019 Annual Action Plan for the HOME Down Payment Assistance Program. Once the approvals by HUD have occurred, the Mayor is authorized to execute agreements, his signature being attested by the City Clerk, with the agencies identified in the Community Development Department Budget as application numbers 20-A through 20-W to undertake the activities/projects in the 2020 Annual Action Plan and the 2019 AAP amendment.
- SECTION 7:** All approved agencies of CDBG and HOME funds will use, at a minimum, the city's procurement procedures for any services or contracts.
- SECTION 8:** Any P. Y. 2020 CDBG project not commenced by June 30, 2021 will be canceled and the project funding will transfer to the Fort Smith Housing Assistance Program # 4107190001-70-HA unless the delay is no fault of the agency. All CDBG program income from prior projects will be distributed as follows: 80% to the Fort Smith Housing Assistance Program account code 4107190001-70-HA and the allowed 20% for CDBG program administration account code 4107190001-70-FA. Any CDBG funds not entirely spent by an agency or canceled due to closure will transfer to the Fort Smith Housing Assistance Program. In the event of a CDBG Project cost overrun the City Administrator or his designated agent may approve up to a 10% increase maximum from the un-programmed line item. On December 31, 2021 (or earlier if all construction projects have started) all un-programmed funding will be transferred to the Housing Assistance Program with no administrative funds reduction from the original entitlement allocation.
- SECTION 9:** Any P. Y. 2020 HOME project not commenced by December 31, 2021 will be canceled and the funding will transfer to the Down payment Assistance Program (DPA) account code 4107190002-70-DP with the exception of the 15% CHDO Reserve funds. All HOME program income received by the City will be distributed as follows: 90 % to the Down payment Assistance Program account code 4107190002-70-DP and 10% for HOME program administration account code 4107190002-70-FS. HOME recaptured funds will be used according to federal regulations through the DPA program – no administrative funds can be deducted. All agency held Program Income / Project Proceeds will continue to be used in the new construction or acquire, rehabilitate and resale project.
- SECTION 10:** Subject to approval of form by the City Attorney, the City Administrator or his authorized agent is authorized to execute any documents related to real property transactions that are funded

with the CDBG and / or HOME funds; this includes but is not limited to deeds, mortgage releases, and subordination agreements.

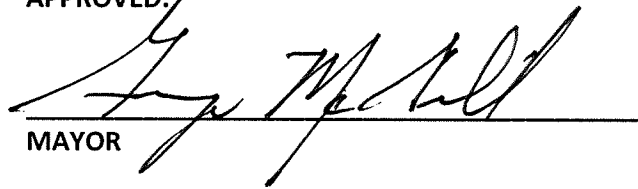
SECTION 11: The City Administrator is authorized to execute all grant documents and certifications required by the U. S. Department of Housing and Urban Development. The City Administrator or his authorized agent will be designated as the Environmental Certifying Officer.

SECTION 12: Any activity that is proposed to be altered in terms of its purpose, scope, location, or beneficiaries to such an extent that it can no longer reasonably be construed as the activity reviewed by the public and approved by the Fort Smith Board of Directors will be canceled.


SECTION 13: The City Administrator or his designated agent is authorized to prepare and transmit any documents required by the U. S. Department of Housing and Urban Development (HUD) related to the CDBG COVID-19 funds as a result of the Coronavirus Aid, Relief and Economic Security (CARES) Act. The CARES funds in the amount of Five hundred-thirty thousand, eight hundred-forty dollars (\$530,840) shall be used to prevent, prepare for and respond to the coronavirus as budgeted by the attached budget sheet. A Committee of subject matter experts will recommend funding based on need and expenditures, and all expenditures and approved funding will be reported to the Board of Directors at least once per month for the first six months and then quarterly thereafter. Appropriate funding includes but is not limited to the procurement of services, equipment, and/or materials needed by agencies to respond to the national health crisis. The city will administer CARES funds with the guidance provided by the U. S. Department of HUD.

THIS RESOLUTION APPROVED THIS 7th DAY OF APRIL 2020.

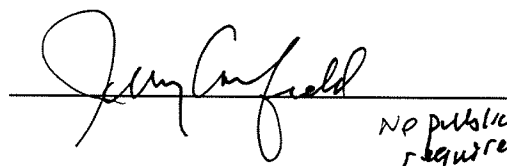
APPROVED:


MAYOR

ATTEST:


CITY CLERK

Approved as to form:


NO publication required

Program Year 2020 COMMUNITY DEVELOPMENT BUDGET

City of Fort Smith, Arkansas

U. S. Department of Housing and Urban Development

Community Development Block Grant (CDBG) & HOME Investment Partnership Act

Application Identifier	Agency	CDBG Year 46
A-157370-PS	Antioch CA for Youth and Family - Utilities	\$6,537.50
B-157228	Community Rescue Mission - Washer & dryer replacement	\$7,000.00
C-156480-PS	Community Rescue Mission - Utilities	\$6,093.75
D-156992-PS	Crawford Sebastian CDC, Inc. - Dental treatments	\$13,493.75
E-157029	Crawford Sebastian CDC, Inc. - Lot acquisition	\$94,310.00
G-157391-PS	Crisis Intervention Center, Inc. - Child care fees	\$9,093.75
H-157107	Crisis Intervention Center, Inc. - Security improvements	\$20,000.00
I-157418-PS	Fort Smith Boys & Girls Clubs - Summer fees	\$5,593.75
J-156777	FS Children's Emergency Shelter - Kitchen rehabilitation	\$27,520.00
K-156774	FS Children's Emergency Shelter - Safe room / storm shelter	\$61,245.00
L-156216-PS	Girls Incorporated of Fort Smith - Membership and various fees	\$9,093.75
M-157064-PS	Harbor House, Inc. - Mattresses/box springs & window film	\$8,093.75
N-156234-PS	Heart to Heart Pregnancy SC - Baby cribs, mattresses & diapers	\$6,593.75
O-157329-PS	Lincoln Childcare Center - Summer tuition fees	\$8,093.75
P-157078--PS	Nelson Hall Homes - Transportation vehicle	\$12,693.75
Q-156615-PS	Next Step Day Room Inc. - Transitional case mgmt. & utilities	\$11,093.75
R-157388-PS	Riverview Hope Campus - Utilities	\$9,093.75
S-157416	Riverview Hope Campus - Washer & dryer replacement	\$11,000.00
T-157255-PS	Sebastian Retired Citizens Assoc. - Foods for elderly	\$7,037.50
U-156468-PS	The Arc for the River Valley - Utilities	\$4,093.75
V-157368-PS	WestArk RSVP - Income tax preparation	\$9,100.00
W-157357-PS	WestArk RSVP - Medicare case mgmt.	\$9,700.00
	Fort Smith Housing Rehabilitation Assistance	\$282,900.00
	FS Housing Rehab. Administration	\$60,000.00
	Fort Smith - Administration	\$180,470.00
	Un-programmed	\$22,433.00
	Totals	\$902,378.00
	CDBG COVID-19 (CARES Act)	\$530,840.00
Application Identifier	Agency	HOME Year 27
F-156997	Crawford Sebastian CDC, Inc.	\$394,586.00
	Fort Smith - Administration	\$43,840.00
	Totals	\$438,426.00