

CITY OF FORT SMITH

Application for Boards /Committees / Commissions

Note: As an applicant for a City Board, Commission or Committee, your name, address and phone number will be available to the press and the public. You will be contacted before any action is taken on your appointment.

Date: _____
Name: _____ Home Telephone: _____
Home Address: _____ Work Telephone: _____
Zip: _____ Email: _____

Occupation: _____
(If retired, please indicate former occupation or profession)

Education: _____
Professional and/or Community Activities: _____

Additional Pertinent Information/References: _____

Do you reside within the corporate boundaries of the city of Fort Smith? Yes _____ No _____

Are you a registered voter in the city of Fort Smith? Yes _____ No _____

Note: Copy of voter registration card must be attached to this application.

Have you ever been convicted of a felony, misdemeanor, DWI/DUI or other serious traffic offense? Yes _____ No _____ *Note: "Yes" will not automatically preclude you from consideration.*

If yes, please identify the offense and the approximate date.

Drivers License: _____ Date of Birth: _____
(This information will be used to conduct a criminal background check of all applicants).

Please select the board(s), committee(s), or commission(s) on which you would like to serve:

- | | |
|---|---|
| <input type="checkbox"/> Advertising & Promotion Commission | <input type="checkbox"/> Historic District Commission |
| <input type="checkbox"/> Airport Commission | <input type="checkbox"/> Housing Assistance Board |
| <input type="checkbox"/> Animal Services Advisory Board | <input type="checkbox"/> Library Board of Trustees |
| <input type="checkbox"/> Arkansas Fair & Exhibition Facilities Board | <input type="checkbox"/> Mechanical Board of Adjustments and Appeals |
| <input type="checkbox"/> Audit Advisory Committee | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Building Board of Adjustment and Appeals | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Capital Improvement Plan Advisory Committee | <input type="checkbox"/> Plumbing Advisory Board |
| <input type="checkbox"/> Central Business Improvement District | <input type="checkbox"/> Port Authority |
| <input type="checkbox"/> Civil Service Commission <i>(3 year residency required)</i> | <input type="checkbox"/> Property Owners Appeals Board |
| <input type="checkbox"/> Community Development Advisory Committee | <input type="checkbox"/> Public Facilities Board Advisory Committee |
| <input type="checkbox"/> County Equalization Board | <input type="checkbox"/> Recycling Advisory Committee |
| <input type="checkbox"/> Electric Code Board of Appeal | <input type="checkbox"/> Sebastian County Regional Solid Waste Management Board |
| <input type="checkbox"/> Fire Code Board of Appeals & Adjustments | <input type="checkbox"/> Transit Advisory Commission |
| <input type="checkbox"/> Fort Smith Municipal Employees Benevolent Fund Board of Advisors | <input type="checkbox"/> Water & Sanitary Sewer Utilities Advisory Committee |
| <input type="checkbox"/> Future Fort Smith Committee | |

**Please return this form to Wendy Mathis, P.O. Box 1908, Fort Smith, AR 72902
wmathis@fortsmithar.gov**

ACKNOWLEDGMENT

In the event I am appointed to a City of Fort Smith board, commission, or committee, submission of this application hereby conveys my agreement to comply with all requirements associated with the subject board, commission, or committee governed by either the City of Fort Smith and/or State of Arkansas. (Municipal and State references are provided on the attached Exhibit A. Regarding references to resolutions and/or ordinances, such are available in the City Clerk's Office, 623 Garrison Avenue, Room 303.)

I further agree to comply with all requirements of Robert's Rules of Order, and specifically noted sections of the State of Arkansas Code Annotated and Fort Smith Municipal Code provided below:

Robert's Rules of Order

The above is available online at <http://robertsrules.com>. A hardcopy is also available for viewing in the City Clerk's Office, 623 Garrison Avenue, Room 303.

State of Arkansas Code Annotated (A.C.A.)

1. Title 14 Local Government
Subtitle 3 Municipal Government
Chapter 42 Government of Municipalities Generally
Subchapter 1 General Provisions
Section 14-42-106 Oath and bond required *
**Requires appointees to take an Oath of Office within 10 days of being notified of said appointment. Failure to accomplish could result in the appointed position being declared vacant.*
2. Title 25 State Government
Chapter 19 Freedom of Information Act of 1967

The above are available via a link on the City of Fort Smith website, i.e. www.fortsmithar.gov / Government / City Clerk / State of Arkansas Code. A hardcopy is also available for viewing in the City Clerk's Office, 623 Garrison Avenue, Room 303.

Fort Smith Municipal Code

1. Chapter 2 - Administration
Article VI - Boards, Commissions, Etc.
Section 2-232 - Appointment and removal of members of appointed boards, commissions or committees
2. Appendix B - Code of Business Conduct

The above are available on the City of Fort Smith website, i.e. www.fortsmithar.gov / Government / Code of Ordinances. A hardcopy is also available for viewing in the City Clerk's Office, 623 Garrison Avenue, Room 303.

Signature

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EXHIBIT A

Advertising & Promotion Commission

Fort Smith Municipal Code, Chapter 13-Licenses, Taxation and Miscellaneous Business Regulation, Article V-Hotel Tax, Division 1-Generally, Section 13-123-Commission established

State of Arkansas Code Annotated, Title 26-Taxation, Subtitle 6-Local Taxes, Chapter 75-Municipal Sales and Use Taxes, Subchapter 6-Advertising and Promotion Commission Act

Airport Commission

Fort Smith Municipal Code, Chapter 5-Aviation, Article II-Municipal Airport

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 22-Airport Facilities Generally, Chapter 359-Municipal Airport Commissions

Animal Services Advisory Board

Fort Smith Municipal Code, Chapter 4-Animals, Article I-General, Division 2-Animal Services Advisory Board

Arkansas Fair & Exhibition Facilities Board

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 8-Public Facilities Generally, Chapter 137-Public Facilities Boards

Audit Advisory Committee

Fort Smith Municipal Code, Chapter 2-Administration, Article VI-Boards, Commissions, Etc., Division 4-Audit Advisory Committee

Building Board of Adjustments and Appeals

Fort Smith Municipal Code, Chapter 6-Buildings and Building Regulations, Article II-Building Code (adoption of Arkansas Fire Prevention Code, Volume II)

Capital Improvement Plan Advisory Committee

Fort Smith Municipal Code, Chapter 22-Streets and Sidewalks, Article VIII-Capital Improvement Plan Advisory Committee

Central Business Improvement District

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 11-Economic Development Improvement Districts, Facilities, and Authorities, Chapter 184-Central Business Improvements Districts

Civil Service Commission

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 3-Municipal Government, Chapter 51-Civil Service for Police and Fire Departments

Community Development Advisory Committee

City of Fort Smith Resolution No. 1914, which established the Community Development Advisory Committee

Future Fort Smith Committee

City of Fort Smith Resolution No. R-26-15, which established the Comprehensive Plan Implementation Committee & Resolution No. R-25-17, which renamed the aforementioned to the Future Fort Smith Committee

County Equalization Board

State of Arkansas Code Annotated, Title 26-Taxation, Subtitle 3-Administraton of Local Taxes, Chapter 27-Equalization of Assessments, Subchapter 3-County Equalization Boards

Electric Code Board of Appeal

Fort Smith Municipal Code, Chapter 6-Buildings and Building Regulations, Article III-Electrical Code, Division 2-Administration and Enforcement, Subdivision III.-Board of Appeals

Fire Code Board of Appeals and Adjustments

Fort Smith Municipal Code, Chapter 10-Fire Protection and Prevention, Article II-Fire Prevention Code

Fort Smith Municipal Employees Benevolent Fund Board of Advisors

City of Fort Smith Resolution No. R-226-91, which established the Fort Smith Employees Benevolent Fund

Historic District Commission

Fort Smith Municipal Code, Chapter 19-Planning and Development, Article III-Historic Preservation

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 10-Economic Development and Tourism Generally, Chapter 172-Historic Districts

Housing Assistance Board

Fort Smith Municipal Code, Chapter 6-Building and Building Regulations, Article VII.-Housing Repair and Rehabilitation Assistance Program

Library Board of Trustees

State of Arkansas Code Annotated, Title 13-Libraries, Archives, and Cultural Resources, Chapter 2-Libraries, Subchapter 5-Municipal Libraries and Reading Rooms

Mechanical Board of Adjustment and Appeals

Fort Smith Municipal Code, Chapter 6-Buildings and Building Regulations, Article VIII-Mechanical Code, Division 2-Mechanical Board of Adjustment and Appeals

Parks & Recreation Commission

Fort Smith Municipal Code, Chapter 18-Parks, Recreation, Etc., Article II.-Parks and Recreation Commission

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 16-Public Health and Welfare Generally, Chapter 269-Parks and Recreation Facilities, Subchapter 2-Operation and Management of Parks

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Planning Commission

Fort Smith Municipal Code, Chapter 19-Planning and Development, Article II-Planning Commission

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 3-Municipal Government, Chapter 56-Municipal Building and Zoning Regulations-Planning, Subchapter 4-Municipal Planning

Plumbing Advisory Board

Fort Smith Municipal Code, Chapter 6-Buildings and Building Regulations, Article VI-Plumbing and Gas, Division 2-Administration and Enforcement, Subdivision II-Plumbing Advisory Board

Port Authority

Fort Smith Municipal Code, Chapter 2-Administration, Article VI-Boards, Commissions, Etc., Division 3-Port Authority

State of Arkansas Code Annotated, Title 14-Local Government, Subtitle 11-Economic Development Improvement Districts, Facilities, and Authorities, Chapter 186-Harbors and Port Facilities Generally, Subchapter 2-Municipal Port Authorities

Property Owners Appeal Board

Fort Smith Municipal Code, Chapter 16-Nuisances, Article I-In General, Section 16-15-Property Owners Appeal Board

Public Facilities Board Advisory Committee

City of Fort Smith Ordinance No. 16-19, which established the Public Facilities Board Advisory Committee

Recycling Advisory Committee

City of Fort Smith Ordinance No. 15-19, which established the Recycling Advisory Committee

Sebastian County Regional Solid Waste Management Board

State of Arkansas Code Annotated, Title 8-Environmental Law, Chapter 6-Disposal of Solid Wastes and Other Refuse, Subchapter 7-Regional Solid Waste Management Districts and Boards

Transit Advisory Commission

City of Fort Smith Ordinance No. 39-04, which established the Transit Advisory Commission

Water and Sanitary Sewer Utilities Advisory Committee

City of Fort Smith Ordinance No. 24-19, which established the Water and Sanitary Sewer Utilities Advisory Committee