

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – FEBRUARY 25, 2014
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Archer, presiding. Commissioners Devero, Kelly, McGhee, Nordin and Schiffner were present. Commissioner Haver was absent. Also present were John Parker, airport director; Kathey Boze, administration director; Michael Griffin, operations director.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner Kelly, the Commission approved the Minutes of the Regular Meeting of January 28, 2014. Voting aye: Archer, Devero, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

TREASURERS' REPORT

Commissioner Treasurer Schiffner stated everything was in order. Staff presented an overview and answered questions regarding the financials for the period ending January 31, 2014.

ITEMS OF BUSINESS

1. Hangar 22 Lease: Northwest Arkansas Avionics, a 25 year FAA certified aviation maintenance entity and current tenant of TAC Air, has requested to lease hangar 22. The lease would begin on March 1, 2014. Rent will begin on April 1, 2014, to allow one month to be inspected and certified by the FAA. The lease has been reviewed by Mark Moll, legal counsel.

A motion to approve hangar 22 lease with Northwest Arkansas Avionics was made by Commissioner Kelly and second by Commissioner Nordin. Voting aye: Archer, Devero, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

2. Construction Bids for Runway 1/19 Lights (MIRL): Project includes installation of a medium intensity runway light (MIRL) system with new cable, cans, conduit and LED fixtures.

Construction bids were advertised. Three bids were received with the lowest bidder being Rick McGinty Company, Inc., Greenbrier, Arkansas, in the amount of \$223,259.50. A fourth bid from F&W Electrical Contractors, Inc., Floresville, Texas, was received after the declared closing time for bids and was not opened.

Total cost of project will be \$297,807.60. The airport will apply for a state grant which will pay 80% of the cost (\$238,246.08), leaving 20% to the Commission (\$59,561.52).

A motion to approve the bid tab was made by Commissioner Nordin and second by Commissioner Schiffner. Voting aye: Archer, Devero, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

A motion to award the project contingent upon receipt of state funding to the Rick McGinty Company, Inc., in the amount of \$223,259.50 was made by Commissioner Nordin and second by Commissioner Schiffner. Voting aye: Archer, Devero, Kelly, McGhee, Nordin and Schiffner. Voting nay: none.

3. Airport Activities/Projects

- A. Taxiway A West: Phase 2 progress is focused on the south side of taxiway A with excavation work complete and select fill being compacted. In May, bids will be advertised and received for Phase 3.
- B. Snow and Ice Operations: Staff conducted more snow and ice operations in February. The airport remained open and safe for all aviation operations, but airport projects were delayed. The Commission will see higher chemical costs due to the icing materials having to be used during the months of December, January, and February.
- C. BKD Annual Audit: Site work on the annual audit has been completed. BKD will present the audit report at the March 2014 Commission meeting.
- D. AJUA and ARFF Services Termination: Staff continues to work with issues related to the National Guard Bureau's plans to terminate the AJUA and ARFF services.
- E. National Guard 2011 Payment: The National Guard's outstanding payment for rubber removal in 2011 has been received. As the AJUA is planned to terminate later in 2014, the airport will seek funding before the termination for the rubber removal work.
- F. RWY 25 VASI / PAPI System: FAA is preparing plans for the replacement of runway 25 VASI with a new PAPI system. Staff and Morrison-Shiple Engineers, Inc., have been in contact with the FAA concerning the survey work associated with this improvement. The project has been delayed slightly and the site visit has been postponed by the FAA.
- G. Restroom Toilet Seats: Toilet seats have been changed throughout the terminal building. The current model was in use for nearly 12 years and was operated by pressing a button. The new model installed is hands free.

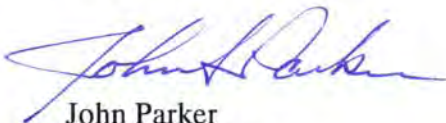
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, March 25, 2014 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On a motion by Commissioner Schiffner and second by Commissioner Kelly, the meeting adjourned at 6:06 p.m.

Respectfully submitted,



John Parker
Airport Director