

MINUTES OF AIRPORT COMMISSION SPECIAL MEETING
TUESDAY – AUGUST 12, 2014 – 11:32 A.M.
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM

The special meeting of the Fort Smith Airport Commission was called to order at 11:32 a.m. by Chairman McGhee, presiding. Commissioners Haver, Nordin and Schiffner were present. Commissioner Archer and Commissioner Kelly were absent. Also present were John Parker, airport director; Kathey Boze, administration director; Michael Griffin, operations director.

ITEMS OF BUSINESS

1. FAA Grant Offer AIP 42 – Taxiway A West Construction Phase 3: This grant is for AIP 42, the third and final phase of the multiphase taxiway A realignment. The project was begun in 2010 and, therefore, this FAA grant is unique because the funding represents 95% FAA and 5% local share instead of the usual 90/10. The grant offer is in the amount of \$4,939,242 and the local share is \$259,960. The original grant and a copy were hand-delivered to the airport Commission because the airport is currently undergoing an FAA inspection. Mark Moll, airport attorney, has reviewed the documentation and the grant is available for acceptance and execution by the airport Commission. This is the single largest grant offer from the FAA to the Fort Smith Airport.

A motion to accept the FAA Grant Offer was made by Commissioner Nordin and second by Commissioner Schiffner. Voting aye: Haver, McGhee, Nordin and Schiffner. Voting nay: none.

2. Recommendation for ARFF Services: Request for proposals (RFP) for ARFF services from independent contractors was advertised and two proposals received, Pro-Tec Fire Services and Rural/Metro Fire. These proposals were independently evaluated by two staff members and Chairman McGhee with Pro-Tec Fire Services scoring the highest. Some criteria on the proposal were for a 2 year term on the contract with three year options. Contract may include personnel only or may include personnel and vehicles, depending on agreement with National Guard Bureau (NGB) for vehicles. The fire station contract is being negotiated. The NGB sent a list of fire trucks available and they were evaluated today by s FAA inspector, Pro-Tech Fire Chief Bill Ewing and Chief Dan Dehl, and Air National Guard (ANG) Chief Edwards. The equipment did pass inspection and met all FAA requirements. However, neither the station nor the equipment has been designated to the airport. Mr. Parker stated the lowest cost would be approximately \$200,000 for personnel only and high range cost would be approximately \$400,000 for personnel and equipment. Mr. Parker stated the contracted services would begin September 15 which allows time for the transfer and ANG termination date of October 1, 2014.

A motion to select Pro-Tec Fire Services to provide airport ARFF services and staff be authorized to begin immediate negotiations with Pro-Tec Fire Services was made by Commissioner Haver and second by Commissioner Nordin. Voting aye: Haver, McGhee, Nordin, and Schiffner. Voting nay: none.

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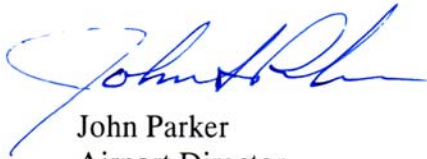
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, August 26, 2014 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On a motion by Commissioner Nordin and second by Commissioner Schiffner, the meeting adjourned at 11:53 a.m.

Respectfully submitted,



John Parker
Airport Director