

**MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – SEPTEMBER 23, 2014
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM**

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman McGhee, presiding. Commissioners Haver, Kelly, Nordin, Schiffner and Voris were present. Commissioner Archer was absent. Also present were John Parker, airport director; Kathey Boze, administration director; Michael Griffin, operations director.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner Kelly, the Commission approved the Minutes of the Regular Meeting of August 26, 2014. Voting aye: Haver, Kelly, McGhee, Nordin, and Schiffner. Voting nay: none.

TREASURERS' REPORT

Commission Treasurer Kelly stated all had been reviewed and no issues. Staff presented an overview and answered questions regarding the financials for the period ending August 31, 2014. Staff also reviewed revenue and expense line items to be changed by the budget amendment.

ITEMS OF BUSINESS

Chairman McGhee introduced Dr. Justin Voris to the Airport Commission and welcomed him as a new commissioner. Mr. Parker congratulated Dr. Voris on being selected to fill the term of Commissioner Devero and looks forward to working with him.

1. 2014 Budget Amendment Resolution: The proposed 2014 Budget Amendment Resolution includes changes in the expenditures and revenues as projected for 2014. The changes involve capital improvement expenditures and receipts and operating revenues and expenses. Mr. Parker presented a summary of the proposed budget amendment and answered questions from the commissioners concerning those changes. Mr. Parker stated: 1) Revenues, departments 100-400 and 700, were previously \$5,542,600 and will be amended to \$6,600,838 – a difference of \$1,058,238; and 2) Expenses were previously \$6,001,100 and will be amended to \$6,602,634 – a difference of \$601,534.

A motion to accept Resolution 2014-2 amending the 2014 Budget was made by Commissioner Nordin and second by Commissioner Schiffner. Voting aye: Haver, Kelly, McGhee, Nordin, Schiffner and Voris. Voting nay: none.

2. Airport Activities/Projects
 - A. Taxiway A West Phase 3: Final phase for Taxiway A construction is underway with removal of Taxiway E. Project cost is \$5.2 million and closure should be in about one year.
 - B. Fence Project: Installation of perimeter security fence along Savannah and 46th Street is underway. This project is funded with PFC receipts.

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- C. Wildlife Habitat Mitigation: Project continues and consists of redesigning a channel along with removal of all vegetation. This project will be ongoing for approximately 3 years and is funded with PFC receipts.
- D. Precision Approach Path Indicator (PAPI): For Runway 25, a two box VASI will be removed and a four box PAPI will be installed by the FAA.
- E. Runway Rubber Removal Operation: Completed in August. This is the last project completed under the Airport Joint Use Agreement (AJUA), which is being terminated on October 1, 2014.
- F. Delta Ground Services (DGS): DGS now provides ground services for Delta flights at Fort Smith. This is a change from Envoy, which still provides ground services for American flights.
- G. Fort Smith Citizens Academy: A session was held at the airport on September 11, 2014. Dr. Voris, who is attending the Academy this season, stated he learned a lot about the airport and enjoyed the tour.
- H. SIDA and AOA Badges: Michael Griffin, operations director, is in the process of issuing new badges as required by the airport's security program. This process is very time consuming.
- I. Staff Evaluations: Have been completed.
- J. Arkansas Airport Operators Association (AAOA) Annual Conference: Conference is being held in Fort Smith, September 28 through 30. Michael Griffin serves on the AAOA Board as well as a member of the conference committee.
- K. Air National Guard (ANG) and ARFF Services:
 - The airport is in receipt of electronic copy of an executed agreement for the use of the ANG's fire station for a period of 5 years.
 - The airport anticipates the receipt of the ARFF vehicles from the U. S. Forestry later this week. These are the ARFF vehicles currently being used by the local Air National Guard.
 - C130 operators will not be required to pay for rubber removal unless use becomes substantial.
 - FAA has directed the airport to begin negotiations with the National Guard Bureau to change the terms of the land lease.
 - Arresting cables, if in service, must be approved by the FAA and maintained by the Air National Guard. The airport cannot maintain the cables and is waiting for a response from the 188th in terms of their support level, but FAA opinion is the cables will need to be removed.

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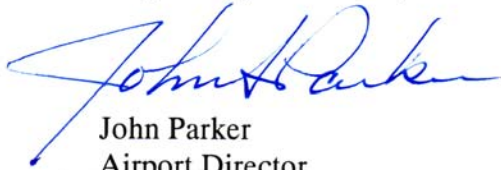
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, October 28, 2014 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On a motion by Commissioner Nordin and second by Commissioner Schiffner, the meeting adjourned at 6:25 p.m.

Respectfully submitted,



John Parker
Airport Director