



OFFICE OF THE CITY CLERK  
Sherri Gard, CMC, City Clerk  
Heather James, Assistant City Clerk

**MEDIA RELEASE**  
**November 24, 2020**

As authorized per Ordinance No. 30-20, City Administrator Carl Geffken has determined the regular meetings of the City of Fort Smith Board of Directors in December 2020 will be held at the **Fort Smith Convention Center, 55 South 7<sup>th</sup> Street, Exhibit Hall A1 and A2.**

The regular meetings in December 2020 are set for Tuesdays, December 1 and December 15, 2020.

For agenda information, please contact the City Clerk's Office at 784-2208. The agendas are posted on the City's website, [www.fortsmithar.gov](http://www.fortsmithar.gov), and available for public review on each preceding Thursday afternoon.

A handwritten signature in blue ink that reads "Heather James". The signature is written over a horizontal line.

Heather James, Acting City Clerk