

MINUTES OF AIRPORT COMMISSION REGULAR MEETING
TUESDAY – FEBRUARY 26, 2019
FORT SMITH REGIONAL AIRPORT CONFERENCE ROOM

The regular meeting of the Fort Smith Airport Commission was called to order at 5:30 p.m. by Chairman Hawkins, presiding. Commissioners Haver, McGhee, Nordin, Ridgley, and Voris were present. Commissioner Kelly was absent. Also, present were Michael Griffin, airport director, Kathey Boze, administration director and Richard Rushing, operations director.

ADOPTION OF MINUTES

On a motion by Commissioner Nordin and second by Commissioner Voris, the Commission approved the Minutes of the Regular Meeting of January 22, 2019. Voting aye: Hawkins, Haver, McGhee, Nordin, Ridgley and Voris. Voting nay: none. Motion carried.

On a motion by Commissioner Nordin and second by Commissioner Voris, the Commission approved the Minutes of the Special Meeting of February 14, 2019. Voting aye: Hawkins, Haver, McGhee, Nordin, Ridgley and Voris. Voting nay: none. Motion carried.

TREASURERS' REPORT

Commissioner Treasurer McGhee stated nothing extraordinary to report. Staff presented an overview and answered questions regarding the financials for the period ending January 31, 2019. Project revenues and expenses paid in January was for December 2018 and as such were charged to 2018. Chemicals reflected the cost of a snow event in January.

ITEMS OF BUSINESS

1. 2018 Audit Report Review – The Commission received the completed annual audit report for the Fort Smith Regional Airport. BKD representative Kelly Minter-Schneider presented the audit report to the Commission. Mrs. Minter-Schneider stated that the audit went very well with no compliance findings and a positive cash flow. No findings in other required reports and no significant audit adjustments. Future accounting pronouncement will require leases be added to the balance sheet. Mrs. Minter-Schneider complimented staff for their assistance with the audit process.
2. Director's Report:
 - A. Engineer Selection Process: Three proposals have been received and the selection committee will meet soon.
 - B. 188th Road Project: 188th has proposed to realign the road at their main entrance. Staff will work with them and bring it to the commission later.
 - C. Temporary Easement: City of Fort Smith will realign and widen South 66th Street at the intersection of Phoenix Avenue. A temporary easement was required.

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- D. ARFF Station: The station is completed. There are still a few punch items the contractor will complete. An open house date is to be determined.
- E. Snow Broom: The oldest piece of equipment owned by the airport has been sold. A 1978 snow broom sold for \$2,510 on the auction website govdeals.com.

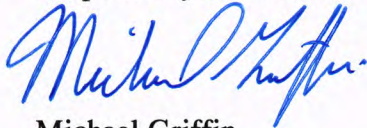
NEXT COMMISSION MEETING

The next regularly scheduled meeting of the Fort Smith Airport Commission will be Tuesday, March 26, 2019 at 5:30 p.m. in the Fort Smith Regional Airport Conference Room.

ADJOURNMENT

On motion by Commissioner Nordin and second by Commissioner Haver, the meeting adjourned at 5:54 p.m. Voting aye: Hawkins, Haver, McGhee, Nordin, Ridgley and Voris. Voting nay: none. Motion carried.

Respectfully submitted,



Michael Griffin
Airport Director