



AGENDA

Fort Smith Parks and Recreation Commission
Regular Meeting, Wednesday, May 9, 2018
12:00pm Creekmore Community Center

Approval of minutes from April 2018 meeting.

Items of Business:

1. Riverfront Drive Skate and Bike Park Final Design
2. Splash Pad Final Designs
3. Project Updates
4. Public Comments
5. Commission and Staff Comments

City of Fort Smith
Parks and Recreation Commission
Minutes of Meeting
April 11, 2018

The Parks and Recreation Commission met at noon on Wednesday, April 11, 2018 at the Creekmore Community Center.

Park Commission members present: Casey Millspaugh, Madeline Marquette, Sherry Toliver, Chris Raible, Jim Rowland, and Nancy Raney.

Park Commission members absent: Lacey Jennen

Staff members present: Jeff Dingman, Doug Reinert, Jim Mackey, and Amber Plank.

Others: David Harris, Keley Simpson, Bill Black, Paula Linder, Penny Packard, Dianne Morrison, Lorie Robertson, and Alex Golden.

Millspaugh called the meeting to order at 12:01p.m. Raible made a motion to approve the minutes as written. The motion was seconded by Marquette and unanimously approved.

Special Presentations/Announcements:

Creekmore Park Wheelchair Swing Video-Seth Allen's first time on a swing.

Items of Business

1. Presentation regarding the naming of Chaffee Crossing Trail Segment 1 (Lorie Robertson)

Lorie Robertson with the Fort Chaffee Redevelopment Authority respectfully asked the Parks Commission to consider naming Phase I of the trails at Chaffee Crossing the "Brent Morrison Memorial Trail" in honor of him. Raney recommended and motioned that we move forward in the naming process of Phase I to be named after Brent Morrison. Toliver second the motion. Deputy City Administrator, Jeff Dingman mentioned that although the recommendation is appropriate he wanted to remind the Commissioners to follow the formal process of the City's naming policy, as far publication. Marquette inquired what the process for follow up is. Dingman replied that with the recommendation from the Parks Commission effectively the Parks Commission can initiate the process and the Parks Department staff would follow up on finalizing the process. Robertson added she appreciates all the Commissioners and Staff members do for the Parks and Recreation system.

2. Review Tree Committee Duties

Millspaugh mentioned there has been a lot of discussion on Facebook about trees. Millspaugh stated he was included in the conversation and asked Reinert to briefly discuss the parameters of the Tree Committee. Reinert asked if the Commissioners would like to table the discussion until all members were present. Millspaugh noted we should review and then perhaps set up a Committee meeting and he would brief Jennen on the matter. Reinert referred to the agenda packet in which an excerpt from the Municipal Code was included. Sec. 18-153-Establishment and responsibilities of

tree board states that the parks and recreation commission will serve as the tree commission for the city. Reinert noted that when applying for Tree City USA status part of the requirements is that there is a tree committee or tree board. The status includes planting, pruning, cutting down and equipment. The Parks Commission serves as the tree board. Reinert noted Jennen is interested in amending the existing tree ordinance to allow for tree board to discuss ideas for the Park Administration to address to the Board of Directors. Millspaugh said there has not been a tree committee meeting since Reinert was hired and suggested that it would be appropriate to plan out a meeting specifically for the tree committee outside of the Park Commission meeting. Reinert stated he would recommend that and also added that Keep Fort Smith Beautiful would be a great partner. Marquette inquired on who would set the meetings up. Toliver noted that it should be done on the same day that the Parks Commission meets, just earlier. Reinert said it would need to be discussed whether it would be a weekly, monthly, or quarterly meeting since it included individuals and/or organizations outside of the Commission.

3. Discuss Commemorative Bricks for Fort Smith Dog Park

Reinert noted Parks Administration has received approval from the Corp of Engineers to build the Fort Smith Park Playground and Dog Park. To help with further funding for additional amenities in the greeting area, the Parks Department would like to have a 10x10 slab with a 2 ¼ lift(to resemble the Darby Statue located at Cisterna Park) to sale individual commemorative(4x8) bricks to patrons). All proceeds would be recycled into the park and future parks. Raney inquired about a price per brick. Reinert noted it would be anywhere from \$75-\$100/brick. Acme Brick, Inc. said the monument could potentially hold 450 bricks within the area. The Parks Department would like to purchase two water fountains, one for the small/medium dog area and one for the large dog area which are currently priced at \$5,000 each. Park Maintenance Supervisor, Jim Mackey, is currently in the process of gathering quotes for benches and fencing materials. Although there are dedicated funds from Park Partners and sponsorships with Mars, who offered to donate benches, Park Administration is in the process of applying for a grant. Marquette made a motion to move that we find out more about the bricks and make it a fundraiser for the Dog Park. Millspaugh seconded the motion.

4. Project Updates

Fort Smith Park – Commemorative Bricks for Dog Park. Parks Administration received approval from the Corps of Engineers to build the Dog Park and to replace the existing playground equipment with inclusive equipment. The Fishing Pavilion is nearing completion and is scheduled to be completed in May. The Parking Lot is substantially complete. Parks Administration will be asking for formal approval from the Corps of Engineers to start construction for the Volleyball courts.

Greg Smith River Trail: Phase III - Substantial weather days has caused the completion schedule to be moved to late June/July. Currently waiting on temporary easements from a few property owners and removal of car counter at main entrance. Utilities Department is moving a sewer drain. Some sod has been laid.

Splash pads- Final designs are close to being completed for Tilles Park and Woodlawn Park. Final completion is scheduled for July. The Parks Department has partnered with Utilities Department on the sewer line and trail at Tilles Park.

River Park Parking Lot – Currently under construction, 60-90 day contract.

Skate Park- Currently nearing the final design. Construction will begin within the next few weeks.

Chaffee Crossing Trails Phase I- Currently waiting on two easements to be approved and one encroachments for the agreement with the Magellan Pipeline. The agreement allows the Parks Department to build the trail on, over, and/or around the property. Once easements and encroachments are approved Park Administration will be ready to bid out Phase I.

51 Acres- Applying for a \$250,000.00 grant for inclusive playground equipment. Parks Administration has been in contact with Crafton Tull for the design of Phase II to help with the miracle league and inclusive playground.

Currently taking applications for lifeguard and pool cashier positions.

5. **Public Comments**

Paula Linder was present to give an update on Keep Fort Smith Beautiful. She noted the organization gave away over 250 during the Five Tribes Festival and over 200 will be given away this fall. They are bringing back the Orchid Award that will be presented to one homeowner and one business. They have provided litter education to 12 schools since February. Linder noted Spring Cleanup will be April 21st. Linder added that the trees that were donated by Bud Jackson were dispersed to elementary schools and throughout the City. A total of 293 trees were planted.

6. **Commission and Staff Comments**

None.

The meeting was adjourned at 1:08 p.m.

Casey Millspaugh, Chairman
Amber Plank, Records Coordinator