



AGENDA

Fort Smith Parks and Recreation Commission
Regular Meeting, March 11, 2020
12:00pm Creekmore Community Center

Approval of minutes from February 12th meeting.

1. Review Amended CIP Adopted by Board of Directors Special Meeting (2/25/2020)
2. Project Updates
3. Public Comments
4. Commission and Staff Comments

SM 1

ORDINANCE NO. 14-20

AN ORDINANCE AMENDING THE FIVE YEAR (2020-2024)
CAPITAL IMPROVEMENT PLAN FOR THE 1/8% SALES AND USE TAX

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF FORT SMITH, ARKANSAS, THAT:

WHEREAS, the Board of Directors of the City of Fort Smith, Arkansas approved the Five-Year (2020-2024) Capital Improvement Plan for the 1/8% Sales and Use Tax on November 5, 2019 and;

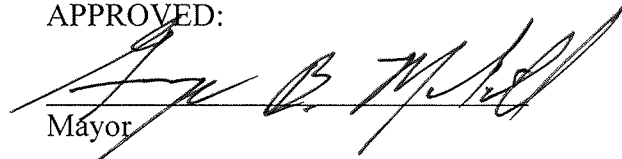
WHEREAS, the Board of Directors amended the Fiscal Year 2020 Budget and Parks Capital Improvement Plan to designate \$250,000.00 to match private funds for the installation of artificial turf playing surfaces at Kelley Park Ballfields and;

WHEREAS, there is a need to amend the Five-Year (2020-2024) Capital Improvement Plan for the 1/8% Sales and Use Tax to designate funding for additional projects, including public-private partnerships.

NOW, THEREFORE, the Board of Directors of the City of Fort Smith, Arkansas hereby amends the Five Year (2020-2024) Capital Improvement Plan for the 1/8% Sales and Use Tax to reflect the attached hereto.

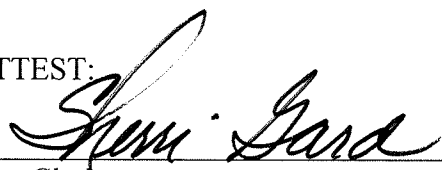
This Resolution adopted this 25th day of February, 2020.

APPROVED:



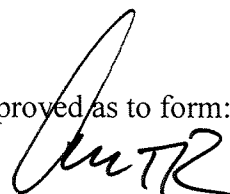
Mayor

ATTEST:



City Clerk

Approved as to form:



City Attorney

Parks & Recreation 1/8% Sales and Use Tax
FY2020 - FY2024 Capital Improvement Plan (Revised 2/25/20)

	Actual 2019	2020	2021	2022 through end of current tax	2022 start of tax if renewed	2023	2024
BEGINNING BALANCE	3,006,501	3,311,577	539,170	257,170	148,170	45,170	48,170
Current Year Revenues							
Sales Tax*	2,716,283	2,778,000	2,778,000	2,083,500	694,500	2,778,000	2,778,000
Grants/Contributions	645,512	1,659,488	750,000	0	0	0	0
Total - Current Year Revenues	3,361,795	4,437,488	3,528,000	2,083,500	694,500	2,778,000	2,778,000
Total Funds Available	6,368,296	7,749,065	4,067,170	2,340,670	842,670	2,823,170	2,826,170
Projects							
1 Chaffee Crossing Trail System	1,040,879	250,000	0	0	0	0	0
2 Design of Landfill Loop	16,598	0	0	0	0	0	0
3 Parrot Island Water Park	619,201	250,000	0	0	0	0	0
4 Marshals Museum Property Purchase	160,000	0	0	0	0	0	0
5 Creekmore Park Parking Lot Resurfacing	209,501	0	0	0	0	220,000	0
6 Shade Structures at Martin Luther King, Jr. Park	28,610	0	0	0	0	0	0
7 Riverfront Drive Sports Fields (51 Acres)	24,323	2,625,000	450,000	1,120,000	0	0	0
8 Riverfront Drive Sports Fields Maintenance Building	84,487	30,000	0	0	0	0	0
9 Wilson Park Improvements	3,124	210,000	0	0	0	0	0
10 Maybranch Trail	426	550,000	2,550,000	750,000	750,000	750,000	250,000
11 Creekmore Park Pool Bathhouse	0	0	0	0	0	725,000	725,000
12 Soft Surface Trails Master Plan (312 Acres)	0	35,000	0	0	0	0	0
13 Creekmore Park Inclusive Playground	0	0	450,000	0	0	0	0
14 Stagecoach Park	0	0	0	0	0	0	0
15 Neighborhood Parks	0	0	0	0	0	180,000	330,000
16 Carol Ann Cross Park Improvements	0	0	0	0	0	220,000	0
17 Martin Luther King, Jr. Park Improvements	0	0	0	0	0	300,000	300,000
18 Tilles Park Inclusive Playground	0	0	0	0	0	0	500,000
19 Tennis Court Resurfacing	0	0	0	0	0	0	302,500
20 KCS Property Purchase (312 Acres)	112,875	0	0	0	0	0	0
21 Riverfront Drive Sports Fields Water Line	229,750	0	0	0	0	0	0
22 Riverfront Drive Skate and Bike Park	21,775	0	0	0	0	0	0
23 Tilles and Woodlawn Parks Splash Pads	66,038	0	0	0	0	0	0
24 River Park Pavilion HVAC Renovation	149,136	0	0	0	0	0	0
25 River Valley Sports Complex (Note 1)	53,210	326,144	0	0	0	0	0
26 Kelley Park Ball Fields Turf Project	0	627,250	0	0	0	0	0
27 Riverfront Drive Skate and Bike Park Phase II	0	1,350,000	0	0	0	0	0
28 McClure Non-motorized Off-Road Trail	0	180,000	0	0	0	0	0
29 Wilson Park Basketball Court Resurfacing	0	300,000	0	0	0	0	0
Total Projects	2,819,931	6,733,394	3,450,000	1,870,000	750,000	2,395,000	2,407,500
30 Capital Equipment							
60" Groom Mowers	28,024	0	0	0	0	0	0
72" Ventrac Tractor Mower (replace asset #1041)	0	43,000	0	0	0	0	0
4x4 Crew Cab 1-Ton with Dump Bed (replace asset #605)	40,964	45,000	0	0	0	0	0
Skid-Steer	0	66,000	0	0	0	0	0
Grapple Bucket/Broom Attachment for Skid Steer	0	12,000	0	0	0	0	0
30' Equipment Trailer	15,760	0	0	0	0	0	0
Capital Equipment	0	0	180,000	180,000	0	180,000	180,000
Utility Vehicle - 4WD (replace asset #1044)	12,042	0	0	0	0	0	0
Utility Vehicle - 4WD, 4 Seat (addition)	0	18,000	0	0	0	0	0
6' x 8' Enclosed Trailer	0	3,500	0	0	0	0	0
Mini-Tractor (replace asset #1017)	19,999	0	0	0	0	0	0
Sterling Trash Truck Chassis (replace asset #942)	0	49,497	0	0	0	0	0
Dump Truck	0	64,503	0	0	0	0	0
Total Capital Equipment	116,788	301,500	180,000	180,000	0	180,000	180,000
SUBTOTAL	2,936,719	7,034,894	3,630,000	2,050,000	750,000	2,575,000	2,587,500
Indirect and Operating Costs (Note 2)	120,000	175,000	180,000	142,500	47,500	200,000	200,000
TOTAL EXPENDITURES	3,056,719	7,209,894	3,810,000	2,192,500	797,500	2,775,000	2,787,500
Ending Balance	3,311,577	539,170	257,170	148,170	45,170	48,170	38,670
Grants/Contributions							
LWCF Grant (Maybranch Trail)	0	0	750,000	0	0	0	0
Private Sector (Kelley Park Ballfields Turf)	0	275,000	0	0	0	0	0
Private Sector (Riverfront Dr. Skate & Bike Park Phase II)	0	700,000	0	0	0	0	0
McClure Non-Motorized Trails (FCRA & Sale of Property)	0	120,000	0	0	0	0	0
Sale of RVSC Property	0	210,000	0	0	0	0	0
AHTD TAP Grant (Chaffee Crossing Segment One)	500,000	0	0	0	0	0	0
Fort Chaffee Redevelopment Authority (Segment One)	145,512	354,488	0	0	0	0	0
TOTAL GRANTS/CONTRIBUTIONS	645,512	1,659,488	750,000	0	0	0	0

*The estimated SUT revenue for Fiscal Year 2022 has been updated to reflect revenue through September 30, 2022, which is the final day this earmarked tax will be collected should the voters not approve its renewal.

Note 1: These funds are what is remaining from the original \$1.6M allocation after all legal fees, utilities costs, site security, etc. These are being used to pay legal fees regarding RVSC.

Note 2: These costs include general maintenance, legal fees, property insurance, and personnel expenses.

FY2020 – FY2024 Parks Capital Improvement Plan Summary of Changes
Revised February 2020

Chaffee Crossing Trail System

The allocation shown in FY20 is for the remaining contract amount for construction of Segment One and professional services. Segment Two and Segment Three of this trail system have been eliminated. Per the Trails and Greenways Master Plan (Ordinance No. 6-20), the Maybranch Trail has become the number one priority for development. The design of the trail system will continue, as we are currently under contract for the design of both Segment Two and Segment Three. Additionally, it was noted in the supplementary documents to the CIP passed in November 2019 that adequate funding was not allocated for Segment Three.

Please note the Fort Chaffee Redevelopment Authority has committed up to \$500,000 per segment (R-75-16). With the elimination of these segments, a total of \$1M was removed from Grants/Contributions (\$500K in both FY20 and FY21). The City is expected to be awarded a \$750,000 LWCF grant for Maybranch Trail that will offset some of this loss.

Maybranch Trail

The combined allocation for this project remained at \$5.6M. The amendment redistributed the \$1M allocation in FY24 (\$750,000 in FY22 and \$250,000 in FY24).

Creekmore Park Pool Bathhouse

The \$680,000 allocation spread over FY20 and FY21 has been eliminated from the CIP. As was noted in the supplementary documents to the CIP, this project was put on hold until the Board could discuss the scope of the project. An additional \$725,000 allocation has been added in FY24, which replaces the funding removed in FY20 and FY21.

Stagecoach Park

Funding for Phase II of this park (\$75,000) has been eliminated. The park was completed in 2015. The existing amenities (playground, half basketball court, picnic area, and benches) have proven to serve the community and additional amenities are not needed at this time.

Neighborhood Parks

The funding allocation for FY21 and FY22 (\$350,000 total) has been removed. This was replaced with the Wilson Park Basketball Court Resurfacing project.

Carol Ann Cross Park Improvements

The allocation for FY22 has been eliminated (previously \$300,000).

Kelley Park Ballfields Turf Project

At their December 17, 2019 meeting, the Board of Directors passed an Ordinance (Ordinance No. 112-19) to amend the FY20 Parks CIP to designate \$250,000 towards the installation of artificial turf at the Kelley Park Ballfields. It was noted during the meeting, the Parks

Department and Administration would bring an amended CIP to the Board at a later date to reflect this change.

At their January 21, 2020 meeting, the Board of Directors authorized the Mayor to execute a contract for an amount not to exceed \$551,250 with United Turf and Track for this project. As was noted in the memorandum, the City is paying for professional services. A contract was entered into with Frontier Engineering, Inc. for design services for \$56,000. A separate contract for construction observation is being prepared in the amount of \$20,000.

The total cost for the project is \$627,250 and is reflected in FY20. The private sector has raised \$275,000 for the project, which is reflected in the Grants/Contributions line for FY20. The City's funding portion for this project is \$352,250.

Riverfront Drive Skate Park Phase II

This is a public-private partnership in which the City has received a commitment of up to \$500,000 if the same amount is raised or committed by the City. The private sector will work to raise an additional \$200,000, bringing the total private funding for this project to be \$700,000. This project is time sensitive due to the funding constraints. The project is estimated to cost \$1,350,000, which includes design and construction observation fees. The City has executed a contract with Frontier Engineering, Inc. for the design of this project in the amount of \$40,000 in January. Construction observation services will be an additional expense. Such expense is estimated at \$50,000. The City's contribution for this project will be \$650K.

McClure Amphitheater Soft Surface Trail

At the December and February Parks Commission Meetings, Rod Coleman with ERC Holdings of Fort Smith presented a plan for a non-motorized, off-road soft surface trail at McClure Amphitheater. The project plan is attached. Mr. Coleman stated FCRA and ERC have committed to providing \$60,000 in funding for the project, and requested the City consider contributing an additional \$60,000. The Parks Commission voted two in favor (Raney and Rowland) and four opposed (Raible, Jennen, Marquette, and Deal) to support of this funding request. City Administration feel this project will provide additional amenities to the residents of the City.

As a point of clarification, Mr. Coleman stated ERC would purchase a piece of property from the City for \$60,000 under the terms that the City would then use that for the proposed trail. A separate \$60,000 contribution from the City will be needed for the project, which is reflected in FY20. (The \$60,000 from the sale will go into the general fund and the \$60,000 contribution will come from the CIP).

Wilson Park Basketball Court Resurfacing

Following the Public Meeting held in 2019 in which citizens were asked for input regarding amenities for the inclusive playground, a majority of citizens discussed the Sunday basketball league. This is a relatively large event in which over a hundred citizens and food vendors

come to the park on Sundays to participate in a league. The complete resurfacing of the basketball courts is needed, as there would be multiple sections of concrete that would have to be sawed out. Based on information provided by a local contractor, this project would cost approximately \$300,000. This is allocated in FY20, as this is a priority improvement heavily endorsed by the Mayor and the citizens in our basketball community.

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Project Funding Eliminated
Project Funding Reduced
Project Funding Redistributed
New Project/Funding Source